

## NOTICE

The Utility Board will meet on August 27<sup>th</sup>, at 6:00 p.m. M.D.T. At 320 East Newel Ave, Hildale UT 84784

#### AGENDA:

- 1. Call to Order
- 2. Prayer & Pledge of Allegiance
- 3. Public Comment
- 4. Approval of Meeting Minutes
- 5. Financial Report
- 6. Director Report
- 7. Water Operations Update
- 8. Consideration and Possible Action on Lake Powell Pipeline Letter of Support
- 9. Consideration and Possible Action on Gas Department Purchases and Fiber Department Purchases
- 10. Consideration and Possible Action on Maxwell Park Hildale City Proposal
- 11. Consideration and Possible Action on Emergency Power Back-up Water Plant Operations
- 12. Consideration and Possible Action on Emergency Water Operations
- 13. Consideration and Possible Action on Financial Reserve Policy
- 14. Review of Community Advisory Committee
- 15. Review of Emergency Water Operations Purchases
- 16. Adjournment

IMPORTANT: By order of the Chairperson of the Board, all attendees will be required to have masks.

Agenda items and any variables thereto are set for consideration, discussion, approval or other action. The Utility Board may, by motion, recess into executive session which is not open to the public, to receive legal advice from the their attorney(s) on any agenda item, or regarding sensitive personnel issues, or concerning negotiations for the purchase, sale or lease of real property. Board Members may attend by telephone. The Agenda may be subject to change up to 24 hours prior to the meeting. Individuals needing special accommodations should notify the City Recorder at 435-874-2323 at least three days prior to the meeting.

### **Utility Departments of Hildale/Colorado City**

Utility Board Meeting Minutes 320 East Newel Ave, Hildale Utah Thursday, January 30, 2020 6:00 P.M.

#### Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		
Ralph Johnson	Х		
Arvin Black	Х		
Jason Black	Х		
Nathan Burnham			Х
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley	Х		

<u>Staff Present:</u> Vincen Barlow, Harrison Johnson, Weston Barlow, Nathan Barlow, Roger Carter, John Barlow

#### Public Present: None

#### #1 Call to Order

Meeting called to order at 6:02 pm. Roll was taken, quorum present.

#### #2 Prayer & Pledge of Allegiance

Arvin offered a prayer, the crowed joined in the pledge of allegiance.

#### **#3 Public Comment**

JVar commented on inviting people to the meetings.

#### #4 Consideration of Utility Waiver Requests

## Stacy Seay moved to approve the staff recommendation. JVar Dutson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		
Ralph Johnson	Х		
Arvin Black	Х		
Jason Black	Х		
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley	Х		

Motion carried.

#### **#5** Approval of Meeting Minutes

JVar Dutson moved to approve as corrected the minutes of November 20, 2019 meeting.

Jason Black seconded. Roll call vote:
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Board Members:	Yes	No	Abstain
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		
Ralph Johnson	Х		
Arvin Black	Х		
Jason Black	Х		
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley	Х		
Michael Cawley	X		

Motion carried.

#### **#6 Director Report**

Harrison Johnson reported on the account update. The Department received the preliminary report from Sunrise on the treatment option for our current Treatment System. The department is meeting with Bowen and Collins on the results of their study and once completed, the department will begin meetings with the cities on how best to proceed with the results. The Safety Council convened on the topic of Traffic Control and the need to standardize and implement the Manual on Uniform Traffic Control Devices for safety awareness. Nathan Fischer will begin drafting a city-wide policy for this safety awareness. The Department's staff expressed support to the administrations or the establishment of a Code Enforcement Office to advise compliance, investigate alleged violations, and issue enforcement actions if necessary, rather than to taking action and levying penalties.

#### **#7 Financial Report**

An invoice register was provided for the Board to review.

JVar Dutson moved to pay the bills as they become due and funds become available.
Michael Cawley seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	Х		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	Х		
Jason Black	X		
JVar Dutson	X		
Stacy Seay	Х		
Michael Cawley	Х		

Motion carried.

#### #8 Consideration and Possible Action on Propane Tank/Cylinder Sales

The Department's objective is to allow local residents to make limited purchases of propane tanks when surplus inventory is accrued.

Yes	No	Abstain
Х		
Х		
Х		
Х		
Х		
Х		
Х		
Х		
	X X X X X X X	X X X X X X X X X X X X X X X X X X X

## Stacy Seay moved to approve the Propane Tank/Cylinder Policy. JVar Dutson seconded. Roll call vote:

Motion carried

#### #9 Consideration and Possible Action on Canyon Sandstone Graduate Student Opportunity

Selected graduate students will be given access to department staff, facilities, file, meeting minute and more, in order to allow students to gather data for research projects relating to the Canyon Sandstone Water Project.

#### JVar Dutson moved to approve the working with staff on Canyon Sandstone Graduate Student Opportunity Agreement. Stacy Seav seconded. Roll call vote:

y Beay seconded. Non can vote.				
Board Members:	Yes	No	Abstain	
Haven Barlow	Х			
Sterling Jessop, Jr.	X			
Ralph Johnson	Х			
Arvin Black	Х			
Jason Black	Х			
JVar Dutson	Х			
Stacy Seay	Х			
Michael Cawley	Х			

Motion carried

#### #10 Consideration and Possible Action to Final Billing Collections Agent and Policy

The Department's objective is to align a new system that streamlines delinquent accounts to ensure customer accountability and help recover receivables owed by customers.

## JVar Dutson moved to approve the Agreement with Professional Credit and Collection and Section S Policy.

in Diack Secondea. Ron can vote:				
Board Members:	Yes	No	Abstain	
Haven Barlow	Х			
Sterling Jessop, Jr.	Х			
Ralph Johnson	Х			
Arvin Black	Х			
Jason Black	Х			
JVar Dutson	Х			
Stacy Seay	Х			
Michael Cawley	Х			

Jason Black seconded. Roll call vote:

Motion carried

#### #11 Consideration and Possible Action on Large Purchase of Traffic Control Devices

JVar Dutson moved to approve the Purchase of Traffic Control Devices not to Exceed \$6,000.00 dollars.

Michael Ca	wley second	ded. Roll ca	ll vote:
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Board Members:	Yes	No	Abstain
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		$\sim$
Ralph Johnson	Х	$\langle \rangle$	
Arvin Black	Х		
Jason Black	Х		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried

#### #12 Consideration and Possible Action on Service Rate Schedule

Stacy Seay moved to approve the backhoe service rate schedule for \$125.00 per hour, 6 months as is, then emergency only available from today. .IVar Dutson seconded. Roll call vote:

Dutson seconded. Ron can vote.				
Board Members:	Yes	No	Abstain	
Haven Barlow	Х			
Sterling Jessop, Jr.	Х			
Ralph Johnson	Х			
Arvin Black	Х			
Jason Black	Х			
JVar Dutson	Х			
Stacy Seay	Х			
Michael Cawley	Х			

Motion carried

#13 Consideration and Possible Action on Utility Waiver Policy Update

JVar Dutson moved to approve the Utility Waiver Policy Update that includes all Utility Departments. Pending Roger Carter and DOJ's review. Jason Black seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		
Ralph Johnson	Х		
Arvin Black	Х		
Jason Black	Х		
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley	Х		

Motion carried

#### #14 Consideration and Possible Action on High-Use Wastewater Waiver Policy

JVar Dutson moved to approve High-Use Wastewater Waiver Policy pending Roger Cater and DOJ's Review and Recommendation, back date to March 1, 2019. Stacy Seav seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	Х		
JVar Dutson	Х		
Stacy Seay	X		
Michael Cawley	Х		

Motion carried

#### **#15 Preliminary Review of Water Treatment Options**

A report of the Water Treatment Options of about 50 pages to be reviewed over the next month.

#### #16 Adjournment

With no other business, meeting adjourned at 8:14 pm. The next regularly meeting is February 27, 2020 at 6:00 pm.

Minutes were approved at the meeting on\_\_\_\_\_.

Athena Cawley, Hildale City Recorder

Vance Barlow, Colorado City Town Clerk

#### **Summary of Board Actions:**

Approval of staff Recommendation for Improvement on Water Adjustment Application Preliminary Report from Sunrise for Treatment Options Approval to Pay Bills Approval of Propane Tank/Cylinder Sales Policy Approval of Canyon Sandstone Graduate Student Opportunity Agreement Approval of Agreement with Professional Credit and Collection Policy Approval for Purchase of Traffic Control Devices Approval of Backhoe Service Rate Schedule Approval of Utility Waiver Policy Update Approval of High-Use Wastewater Waiver Policy Review of Water Treatment Options

### **Utility Departments of Hildale/Colorado City**

Utility Board Meeting Minutes 320 East Newel Ave, Hildale Utah Thursday, February 27, 2020 6:00 P.M.

#### Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X(6:48p.m.)		
Michael Cawley	X		

Staff Present: Harrison Johnson, Nathan Fischer, Vincen Barlow, Weston Barlow, John Barlow, Vance Barlow

<u>Court Monitor</u>: Roger Carter **Public Present**: David Wittwer (this list may be incomplete)

#### **#1. Call to Order**

Meeting called to order at 6:00 pm. Roll was taken, quorum present.

#### **#2. Prayer & Pledge of Allegiance**

Jvar Dutson offered a prayer, the crowd joined in the pledge of allegiance.

#### **#3. Public Comment**

No public comment.

#### **#4. Approval of Minutes**

Minutes were not completed, item tabled.

#### **#5. Review of Audit**

David Wittwer presented the FY 2019 audit and findings. He went over sewer, gas and water fund revenues and expenses.

#### **#6. Director Report**

Harrison Johnson updated the Board about the number of utility accounts, Safety Council meetings, impact fee waivers, changes in compliance and regulatory requirements by the State of Utah and gave the board a quick overview on the earnings and financial statements. The staff attended the rural water conference. The gas line on Central St. to Bee's Marketplace has been completed. Nathan expressed concerns about gas meters being ran over.

#### **#7. Financial Report**

An invoice register was provided for the Board to review.

## Jvar Dutson moved to pay the bills as they become due and the funds become available.

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Board Members:	Yes	No	Abstain			
Haven Barlow	Х					
Sterling Jessop, Jr.	Х					
Ralph Johnson	Х					
Arvin Black	Х					
Jason Black	Х					
Nathan Burnham	Х					
JVar Dutson	Х					
Stacy Seay						
Michael Cawley	Х					
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Nathan Burnham seconded. Roll call vote:

Motion carried.

#### **#8. Update on Preliminary Water Treatment/Replacement Options**

Harrison Johnson presented a slide show on water treatment and replacement costs and options.

#### **#9.** Consideration and Possible Action on Repair and Control of Annex Building

Harrison Johnson presented on the growth of the department, and on additional staff that may be needed. John gave a brief history on the Annex building and add that if there were to be expansion the Canyon Well project, additional office space would be needed.

## Nathan Burnham moved to approve the repair and control of the Annex building pending UEP approval.

#### Jvar Dutson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		
Ralph Johnson	Х		
Mostly Arvin Black	Х		
Jason Black	Х		
Nathan Burnham	Х		
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley	Х		

Motion carried.

#### #10. Consideration and Possible Action on Master Fiber Agreement

Harrison presented. He addressed the internet situation surrounding the community and possible costs involved with making it more efficient. The Fiber Department may have to readdress the issue. John Barlow went over some things to consider in order to come to a decision point regarding this topic. The Board would like to see a more refined report on the costs.

Nathan Burnham moved to recommend option number 2, allowing ISP's to use the city fiber network to both city councils. Stacy Seav seconded. Roll call vote:

cy seay seconded. I			
Board Members:	Yes	No	Abstain
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		
Ralph Johnson		Х	
Arvin Black	Х		
Jason Black	Х		
Nathan Burnham	Х		
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley	Х		

Motion carried.

#### #11. Review of Annual Standard Financial Disclosure/Conflict of Interest Forms

Harrison presented. He went over some requirements to disclosing conflicts of interest.

#### #12. Consideration and Possible Action on 2020 Annual Schedule

The Board and staff discussed what day of the month works best to meet throughout the 2020 year, that being the Tuesday before the last Thursday.

#### JVar Dutson moved to approve the 2020 Annual Meeting Schedule. Haven Barlow seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	Х		
Ralph Johnson	Х		
Arvin Black	Х		
Jason Black	Х		
Nathan Burnham	Х		
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley	Х		

Motion carried.

#### **#13. Adjournment**

With no other business meeting adjourned at approximately 8:55 pm. Next meeting is scheduled for March 26, 2020 at 6:00 pm.

Minutes were approved at the meeting on,\_\_\_\_\_.

Athena Cawley, Hildale City Recorder

Vance Barlow, Colorado City Town Clerk

**Summary of Board Actions:** 

Approval to Pay Bills Approval to Repair and Control the Annex Building pending UEP approval Approval to use the recommended Option 2 of the Fiber Network Approval of the 2020 Annual Meeting Schedule

### **Utility Departments of Hildale/Colorado City**

Utility Board Meeting Minutes 320 East Newel Ave, Hildale Utah Tuesday, April 21, 2020 6:00 P.M.

#### Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow		Х	
Sterling Jessop, Jr.	Х		
Ralph Johnson	Х		
Arvin Black	Х		
Jason Black	Х		
Nathan Burnham	Х		
JVar Dutson	X		
Stacy Seay	Х		
Michael Cawley	Х		

<u>Staff Present:</u> Harrison Johnson, Vincen Barlow, Vance Barlow, Weston Barlow <u>Court Monitor:</u> Roger Carter

Public Present: Jesse Hammon (This list may be incomplete)

#### **#1. Call to Order**

Meeting called to order at 6:00 pm. Roll was taken, quorum present.

#### **#2. Prayer & Pledge of Allegiance**

The Board agreed to do without prayer and the pledge of allegiance due to the COVID-19 pandemic.

#### **#3. Public Comment**

No public comments.

#### #4. Approval of Meeting Minutes

Minutes were not completed, item tabled.

#### **#5. Director Report**

Harrison reported on the situation at hand with the pandemic making it difficult to have meetings and to do certain tasks. This is because of the Utah Governor's directive to not have public gatherings. He informed those present of the financial state of the accounts. He further touched on the Fiber Network, The Compliance Assistance Program, and the Water Project-Rights discussion and the meetings that took place concerning these subjects with Board and Council members from the Cities and the UEP Trust. Michael Cawley had a concern with a water agreement with Centennial Park about a financial responsibility to better serve the Community. Harrison gave some important insight concerning the questions asked about some agreements.

#### **#6. Financial Report**

Harrison presented the financial report and pointed out that from last March (2019) to this March (2020), there has been a sizable increase in revenue. He said this is an indicator of growth in the community. He also pointed out that expenses are down this year. JVar had a comment about the study for the Water Master Plan concerning the impact fees. He talked about accruing costs and existing costs that have been added to the Invoice Register.

## **#7.** Consideration and Possible Action on Hiring of New Utility Technician and Administrative Assistant

Harrison went over the Operations Managers Report and the new hires and their potential to the Cities departments, including a new Administrative Assistant.

# Nathan Burnham moved to approve the Utility Department to hire a new technician, starting rate \$18.00/hr up to \$25.00/hr based on their qualifications and experience, and to authorize the hiring of Mariah La Corti as Customer Service Manager.

Yes	No	Abstain
Х		
Х		
Х		
Х		
Х		
Х		
X		
X		
	X X X X X X X X X	X X X X X X X X X X

#### JVar Dutson seconded. Roll call vote:

Motion carried

#### **#8. Consideration and Possible Action on Large Purchases**

Harrison presented. He asked the Board for approval for a purchase of a large gas pipe and a new grinder for the sewer plant. There were questions from the Board of the purchases and the reasons for the purchases. Weston Barlow answered questions pertaining to this discussion.

#### JVar Dutson moved to approve the purchase of the grinder and a gas pipe. Ralph Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow			
Sterling Jessop, Jr.	Х		
Ralph Johnson	Х		
Arvin Black	Х		
Jason Black	Х		
Nathan Burnham	Х		
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley	Х		

Motion carried.

#### **#9.** Consideration and Possible Action on Revised Utility Waiver Policies

Harrison went over the policies pertaining to this subject.

Jas	on Black seconded	. Roll call	vote:		
	Board Members:	Yes	No	Abstain	
	Haven Barlow				
	Sterling Jessop, Jr.	Х			
	Ralph Johnson	Х			
	Arvin Black	Х			
	Jason Black	Х			
	Nathan Burnham	Х			
	JVar Dutson	X			~ ~ ~
	Stacy Seay	Х			

## Nathan Burnham moved to approve the new Utility Board Wavier by request. Jason Black seconded. Roll call vote:

Motion carried.

Michael Cawley

#### #10. Consideration and Possible Action on Delinquent Account's Policy Revision

X

Harrison presented. There was a request from the collection agent asking to add to an Article for clarification that the Utah and Arizona side will add collection fees to delinquent accounts.

#### JVar Dutson moved to approve the changes needed for legal action for both Utah and Arizona for delinquent accounts. Nathan Burnham seconded. Roll call vote:

nan Durmani seco	an Durmain seconded. Kon can vote.						
Board Members:	Yes	No	Abstain				
Haven Barlow							
Sterling Jessop, Jr.	Х						
Ralph Johnson	Х						
Arvin Black	Х						
Jason Black	Х						
Nathan Burnham	Х						
JVar Dutson	Х						
Stacy Seay	Х						
Michael Cawley	Х						

Motion carried.

#### **#11. Consideration and Possible Action on Compliance Assistance Officer Support**

Harrison presented a consideration of a program to assign a Compliant Assistant Officer to patrol, investigate, and enforce City Ordinances. He went over likely costs for this program.

Nathan Burnham moved to authorize the Utility Department to participate in the Compliance Assistant Officers Support Program while bearing 50% of the cost of the salary of said personal.

Ralph Johnson seconded. R	oll call vote:
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Board Members:	Yes	No	Abstain
Haven Barlow			
Sterling Jessop, Jr.	Х		
Ralph Johnson	Х		
Arvin Black	Х		
Jason Black	Х		
Nathan Burnham	Х		
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley	Х		
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Motion carried.

#### **#12.** Consideration and Possible Action on Letter of Intent from CPWD

Harrison summarized the letter concerning this topic instead of reading it. Jesse Hammon went over the intent of this letter in more detail. Chairman Black and Michael added concern and important input to this discussion.

#### **#13. Adjournment**

With no other business, meeting adjourned at approximately 8:00 pm. Next meeting is scheduled for Thursday May 21, 2020 at 6:00 pm.

Minutes were approved at the meeting on\_\_\_\_\_.

Athena Cawley, Hildale City Recorder

Vance Barlow, Colorado City Town Clerk

#### **Summary of Board Actions:**

Approval of the Hiring of New Utility Technician and Customer Service Manager Approval of Large Purchases Items Approval of New Utility Board Wavier by request Approval of Delinquent Account's Policy Revision Approval of Compliance Assistance Officer Support Program

### **Utility Departments of Hildale/Colorado City**

Utility Board Meeting Minutes 320 East Newel Ave, Hildale Utah Wednesday, April 29, 2020, 5:30 P.M.

#### Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		
Ralph Johnson			
Arvin Black	Х		
Jason Black	Х		
Nathan Burnham	Х		
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley	Х		

#### Staff Present: Harrison Johnson, John Barlow, Vance Barlow, Jared Nicol,

#### #1. Call to Order

Meeting called to order at 5:35 pm. Roll was taken, quorum present. Vance Barlow let those present know that in the case of an emergency meeting, the reason should be stated for calling an emergency meeting. Harrison Johnson report that the emergency meeting was called to discuss potential water restriction base on some maintenance issues with the Twin City Water Work's wells.

#### #2. Consideration and Possible Action on Emergency Water Conservation Restriction

Harrison presented on the issues with the Twin City Water Work's wells. He talked about maintenance and electrical steps that had been taken to prevent these issues from happening, but a few of wells went down and there was an unexpected increase in demand for water. He touched on the reasons behind these issues. He noted that when these issues are resolved, the water level will go back up. He went over the Municipal Codes with the Board and any water restrictions that apply. He requested that the Board consider going into Stage 2 of Water Restrictions. There was discussion on how much time would be needed to completely fix and resolve these issues. He clarified and answered the questions of the Board. After the motion, there was a brief discussion on the Water Treatment Plan.

Jason Black moved to go into Stage 2 Water Restriction as of 6:00 pm, April 29. 2020, and continue in Stage 2 until we reach 15% on our water levels, at which point, we go into Stage 1 Water Restriction until such time that our tanks are above 25% and the water going into the system meets or exceeds the seasonal use for the Community.

#### JVar Dutson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		

Ralph Johnson		
Arvin Black	Х	
Jason Black	Х	
Nathan Burnham	Х	
JVar Dutson	Х	
Stacy Seay	Х	
Michael Cawley	Х	

Motion carried.

#### **#13. Adjournment**

With no other business, meeting adjourned at 6:10 pm. Next meeting is scheduled for May 21, 2020 at 6:00 pm.

Minutes were approved at the meeting on\_

Athena Cawley, Hildale City Recorder

Vance Barlow, Colorado City Town Clerk

#### **Summary of Board Actions:**

Stage 2 Water Restrictions put in place

### **Utility Departments of Hildale/Colorado City**

Utility Board Meeting Minutes 320 East Newel Ave, Hildale Utah Thursday, May 21, 2020, 6:00 P.M.

#### Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		
Ralph Johnson	Х		
Arvin Black	Х		
Jason Black	Х		
Nathan Burnham	Х		
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley			X

#### Staff Present: Harrison Johnson, Vance Barlow, Weston Barlow

#### **Court Monitor:** Roger Carter

#### **#1. Call to Order**

Meeting called to order at 6:00 pm. Roll was taken, quorum present.

#### **#2. Prayer & Pledge of Allegiance**

The Board agreed to do without prayer and the pledge of allegiance due to the COVID-19 pandemic.

#### **#3. Public Comment**

No public comment.

#### #4. Approval of Meeting Minutes

The Board unanimously approved the outstanding minutes up to April 21, 2020.

#### Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		
Ralph Johnson	Х		
Arvin Black	Х		
Jason Black	Х		
Nathan Burnham	Х		
JVar Dutson	Х		
Stacy Seay	Х		

Motion carried.

#### **#5. Director Report**

Harrison presented on the status of accounts billed, the COVID-19 Pandemic Operational Response, the COVID-19 Pandemic Financial and Billing Response, the number of Fiber Network connections, the Compliance Assistance Program, and the Water Project-Rights Discussion concerning the UEP. He answered questions concerning the current water levels in regard to earlier issues with wells and increased demand for water. He went over Revenue and End of Year Finance and Expense Reports.

#### **#6. Review of Draft FY 21 Budget**

Harrison presented on a Draft Budget for the Board to consider. He went over a Draft Budgetary Policy Doctrine with points concerning Water Infrastructure Investments, Wastewater Department Infrastructure Investments, and Employee Compensation. Director Black made some clarifications on the matters discussed concerning this item. The Office of Canaan Mountain Water Project was discussed, and the costs and budgeting associated with it for hiring qualified personnel for this project. Harrison went over charges for services the City provides for other organizations, such as Garkane, along with budget and expense items, and Employee salary and benefit data from the ClearGov site located on Hildale City's Website. He talked about the Water Budget concerning a water revenue analysis for water usage, and on the status of the Sewer Fund and the Gas Budget. He touched on costs for Construction, Penalties and Impact Fees, Expenditures, and funds concerning the Fiber Optics Services Department and the Colorado City Fiber Fund. Harrison clarified and answered comments and questions from the Staff and Board.

#### **#7. Review of Water Infrastructure Investment Policy**

Harrison presented on an Internal Funding Policy for the Board to consider and possibly approve to either fund and/or replace 2% of the Departments Water Distribution System Infrastructure per fiscal year.

## Nathan Burnham moved to approve the Water Infrastructure Investment Policy set forth by Staff.

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Board Members:	Yes	No	Abstain
Haven Barlow	Х		
Sterling Jessop, Jr.	Х		
Ralph Johnson		Х	
Arvin Black	Х		
Jason Black	Х		
Nathan Burnham	Х		
JVar Dutson	Х		
Stacy Seay	Х		

#### JVar Dutson seconded. Roll call vote:

Motion carried.

#### #8. Consideration and Possible Action on Waiver Requests

Harrison presented on a Waiver Requests for a customer's account that had a high bill charge for gas usage. The staff asked the Board for direction and for a decision on whether the customer should be billed or not. The Board and Staff will look over policies and regulations concerning this matter and have a discussion in the next Meeting.

#### **#9.** Consideration and Possible Action on Employee Bonus

Harrison presented on the consideration of Employee Bonuses and pointed out the budget and total costs that would be associated with this if it were to be approved. The Board and Staff discussed who and where these bonuses would apply to.

#### JVar Dutson moved to table this item for one month and put it on the Agenda for the next Meeting. Palph Johnson seconded, Pall call vote:

Ralı	oh Johnson second	ed. Roll ca	all vote:	
_	Board Members:	Yes	No	Abstain
	Haven Barlow	Х		
	Sterling Jessop, Jr.	Х		
	Ralph Johnson	Х		
	Arvin Black	Х		
	Jason Black	Х		
	Nathan Burnham	Х		
	JVar Dutson	Х		
	Stacy Seay	Х		

Motion carried.

#### **#10.** Consideration and Possible Action on Emergency Water Operations Policy

Harrison presented on a response to the Water Emergency that was experienced in the month of May in hopes that the Departments can establish a policy that will guide operations when unexpected water supply issues arise. He went over some water percentages that would need to be amended for them to be compliant to water regulations (Water Service Regulations 40.30). There was discussion on who give authorization to make decisions to go into water stages.

## Ralph Johnson moved to table this item for a month. JVar Dutson seconded. Roll call vote:

Yes	No	Abstain
Х		
Х		
Х		
Х		
Х		
Х		
Х		
Х		
	X X X X X X X X	X X X X X X X X X

Motion carried.

## **#11.** Consideration and Possible Action on Recommended Late Charge Ordinance Revision and Clarifications

This item was tabled to be discussed in another Meeting when the Board can review it in more detail.

#### #12. Review of Draft Water Master Plan

Harrison went over the draft for the Culinary Water Master Plan which consists of different water analysis, systems, treatments, improvements, and requirements.

#### **#13. Adjournment**

With no other business, meeting adjourned at approximately 9:45 pm. Next meeting is scheduled for June 25, 2020 at 6:00 pm.

Minutes were approved at the meeting on\_\_\_\_\_

Athena Cawley, Hildale City Recorder

Vance Barlow, Colorado City Town Clerk

**Summary of Board Actions:** 

Approval of Meeting Minutes Approval of the Water Infrastructure Investment Policy set forth by Staff Item tabled for Employee Bonuses Item tables for Emergency Water Operations Policy

### **Utility Departments of Hildale/Colorado City**

Utility Board Meeting Minutes 320 East Newel Ave, Hildale Utah Thursday, June 25, 2020, 6:00 P.M.

#### Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow			Х
Sterling Jessop, Jr.	Х		
Ralph Johnson	Х		
Arvin Black	Х		
Jason Black	Х		
Nathan Burnham	Х		
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley	Х		

#### Staff Present: Harrison Johnson

## **<u>Public Present:</u>** Roger Carter, Vance Barlow, Nathan Fischer, Weston Barlow, Mayor Joseph Allred

#### #1. Call to Order

Meeting called to order at 6:08 pm. Roll was taken, quorum present.

#### **#2. Prayer & Pledge of Allegiance**

JVar Dutson offered a prayer, the crowd joined in the pledge of allegiance.

#### **#3. Public Comment**

No public comment.

#### **#4. Approval of Minutes**

Minutes were not completed; item tabled.

#### **#5. Director Report**

Harrison presented on the current water situation, given the water usage levels of the past months. He gave an update on customer turn-over rates and on the status of their accounts. He let the Board know that the Cities will be going into stage two of water conservation in the next few weeks because of the sudden rise in demand and well failures. The Board Members inquired about the production/supply of water and on the wells; Harrison answered questions and comments from the Board concerning these inquiries. He touched on the finances concerning the Water Project-Rights and gave information on the Division of Drinking Water, the United States Department of Agriculture and other private organizations. Board Member Dutson asked about the timeline on the water project with the UEP. Harrison went over billing amounts for deferments and talked about the efforts of Taylor Barlow with the Compliance Assistance Program. He gave the Board an update on the employees that joined the Department and went over Operational Summaries.

#### #6. Consideration and Possible Action of FY 2021 Budget and Action Items

Harrison presented on the highlights of what the budget for 2021 would consist of, which included expenditures for water projects, the sewer ponds, and purchases of a propane truck and a mini excavator. He touched on revenues, funds, fees and expenses as well as on the budgetary action items; the Board Members added comments and input regarding the proposed budget.

atl	<u>han Burnham seco</u>	nded. Roll	call vote	•	_
	Board Members:	Yes	No	Abstain	
	Sterling Jessop, Jr.	Х			
	Ralph Johnson	Х			
	Arvin Black	Х			
	Jason Black	Х			
	Nathan Burnham	Х			X
	JVar Dutson	Х		K	
	Stacy Seay	Х		C	
	Michael Cawley	v			

#### Jvar Dutson moved to approve the Budgetary Action Items 1, 3, 4, and 5. Nathan Burnham seconded. Roll call vote:

Motion carried.

#### JVar Dutson moved to approve the Final Utilities Budget for the Year 2020-2021. Nathan Burnham seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Sterling Jessop, Jr.	X		
Ralph Johnson	Х		
Arvin Black	Х		
Jason Black	Х		
Nathan Burnham	Х		
JVar Dutson	Х		
Stacy Seay	Х		
Michael Cawley	Х		

Motion carried.

#### **#7. Consideration and Possible Action on Employee Bonus**

Harrison presented on employee bonuses and how those relates to the Budget. The Board Members had a discussion and added their input on the matter. Mayor Allred and Vance Barlow gave input and advise to consider where money will be put, whether that be on project or employee bonuses, and where it will lead in the long run.

#### Nathan Burnham moved to approve the Staff Recommendation for bonuses. Stacy Seay seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Sterling Jessop, Jr.	Х		
Ralph Johnson		Х	
Arvin Black	Х		

Jason Black	X	
Nathan Burnham	Х	
JVar Dutson	Х	
Stacy Seay	Х	
Michael Cawley	Х	

Motion carried.

#### **#8.** Consideration and Possible Action on North Jessop Avenue Water Line Extension

Harrison briefly talked about what this item entails. There will be further discussion on this in another Meeting.

#### **#9. Discussion of Covid-19 Deferments**

Harrison presented on the bills that have accumulated from customers using this deferment plan and spoke of how to get Grants and Forgiveness Programs to help with this concern. Roger Carter gave input on Hildale City and Washington City concerning Covid-19 and on programs that can be established and implemented to help pay up those deferments. Mayor Allred gave an update and information on the status of Covid-19 for Colorado City.

#### #10. Review of Water Distribution Mainline Extension Policy

Harrison talked about ways to extend mainline water distribution services for easy usage. He answered comments and questions from the Board.

#### **#11. Review of Utility Vehicle Demarcation Policy**

Harrison presented on marking Utility vehicles and went over articles giving information on branding for the different classes of vehicles. The Board and staff discussed whether a policy is needed for this item or not and on taking proper safety measures. Vance Barlow gave input on the need for a policy and on safety.

#### #12. Review of Bowen & Collins Water Study

Harrison presented. He gave an update and went over information on the water study, treatment plans for water and project costs on wells. He answered questions and comments from the Board and had a discussion on different positionings of wells. Mayor Allred and the Board Members gave input on water conservation.

#### #13. Adjournment

With no other business, meeting adjourned at 9:30 pm. Next meeting is scheduled for July 23, 2020 at 6:00 pm.

#### **#14. DOJ Constitutional Training**

Board Members were invited to watch DOJ Trainings after the meeting.

Minutes were approved at the meeting on\_\_\_\_\_.

Athena Cawley, Hildale City Recorder

Vance Barlow, Colorado City Town Clerk

**Summary of Board Actions:** 

Approval of Budgetary Action Items 1, 3, 4, and 5 Approval of Final Utilities Budget for the Year 2020-2021 Approval of Staff Recommendation for Bonuses



Director's Report August 2020

Hildale-Colorado City Utility Department 320 East Newel Avenue, Hildale UT 84784



## Account Update

Number of accounts billed for July 2020:

Water base rate	914	
Sewer bae rate	855	
Gas base rate	708	
Fiber base rate	6	
Water Penalties	322	
Gas Penalties	252	
# of COVID-19 Deferments	6	

# of shut off notices printed July 15, 2020 154

# of final billed accounts with final bill date is 10

# of new connect accounts is 10

## **COVID-19 Pandemic Financial and Billing Response**

Our total billing amount has been reduced to \$3,000.

## **Operational Planning and Safety**

Following the well failures over the last month, we will be redoing our winter operational planning to focus on Water Production. This will likely include significant expenditures from well maintenance operators, upgrades to pumps, motors and wiring, and collection and treatment plant upgrades.

## Apple Valley- Jepson Canyon

Apply Valley has approached the Department about a potential agreement to serve Jepson Canyon with Sewer and Natural Gas Services. The developer's next step will be to submit engineering estimates and plans along with a proposal for pricing and operations.

### Fiber System

Over the past week, our fiber partner, TKS has grown discontent with both Colorado City and Hildale over the progress of our fiber program. While the Department has spend over \$30,000 in fiber installation and maintenance, and many weeks of full-time technical work to bring on more customers, we have had some delays due to water well emergencies and the necessity to upgrade existing fiber infrastructure. The Department plans to increase the communication with TKS when projects, maintenance are being completed to increase transparency and accountability, but



management does not feel the need to deprioritize other operational projects in water, sewer or gas in order to increase the fiber programs tempo.

TKS is also actively campaigning to have Colorado City adopt the Hildale City model for fiber availability. The Department has directed that TKS and his customers speak directly with Colorado City's elected city council as they are the deciding authority.

## Water Operations Update

Well 17 and 22 had critical failures due to power and motor burnouts starting the weekend of the 22<sup>nd</sup> of August the fall in water production was around 300 GPM. Due to our high demand our storage capacity fell 20% in 48 hours. This triggered the internal Emergency Water Operations procedures in order to maintain critical water levels. Technicians worked around the clock to restore service to Well 17 and upgrade the well to increase capacity. Our system production, which has been 860 GPM, rose to 1060 GPM as a result. This production restoration paired with the support and assistance from the community resulted in total success.

Due to the loss of production and significant decline in storage levels within a short period of time, upon the board's direction, took the system into stage 3 water restrictions. In analyzing our water demand, we were able to determine that hydrant use and irrigation use from some of our largest customers were primarily responsible for the high demand. The Department communicated beforehand with the largest users to work with them on reducing water use and to forewarn them of what stage 3 water restriction means. We found incredible support and cooperation in the community.



July 2020			
Description		Totals	
MT-WTR Usage			34,049
MT-NGAS Usage			4,961
MT-PRO Usage			3,275
LP Usage			2,981
Description		Totals	
DIST-NG Amount		.04-	
PENALTY-W Amount			4,968.88
PENALTY-G Amount			1,522.08
BR-WTR Amount			32,515.24
MT-WTR Amount			50,120.51
MT-NGAS Amount			3,859.80
BR-GAS Amount			4,815.07
SEWER Amount			74,577.47
MT-PRO Amount			3,757.94
LP Amount			3,650.60
	Total Charges:		
			179,787.55

#### July 2019

Description		Totals
MT-WTR Usage		41,110
MT-NGAS Usage		6,206
MT-PRO Usage		6,229
LP Usage		1,357
Description		Totals
DIST-NG Amount		3.32
PENALTY-W Amount		12,312.82
PENALTY-G Amount		3,429.47
BR-WTR Amount		30,450.12
MT-WTR Amount		61,150.01
MT-NGAS Amount		5,649.27
BR-GAS Amount		5,456.49
SEWER Amount		70,811.01
MT-PRO Amount		8,371.33
DIST-MPRO Amount		2.49
LP Amount		1,586.08
CYL-EX Amount		112.76
	Total Charges:	
		199,335.17



Field Operations Manager's Report August 2020

Hildale-Colorado City Utility Department 320 East Newel Avenue, Hildale UT 84784



### **Operations Summary**

At the sewer treatment plant pond 1 is making its way back to aerobic conditions. We haven't replaced the worn-out valves as we've been on other priorities. Also, the flow meter on the recirc has been ordered but not received yet. Evaporation is extremely high with the sustained heat. Centennial park flow seems to have been leveling off and a little drop this past year, compared to a 4-5% steady increase for the previous years.

On the water distribution system we changed out some of the old meters, continuing to augment our radio read system.

At the Water treatment plant we've been diagnosing where flow restrictions may be taking place, we found a static mixer and sand trap (that the need for has been replaced larger contact chamber) with а was considerably plugged with iron. We replaced them with new piping, this significantly increased the amount of water we could get through the filters.

Then we had well17, well 22, well 4, and well 4B trip off over the weekend of Aug 15<sup>th</sup>. Not realizing 4 and 4b were off (communication link was down) we pulled well 17 found that the wire had burned out. (suspected to be a voltage spike like lightening or something) however we determined to the best option would be to upsize the pump and lower it. Which we did, replaced the well, working late into the night. The pump ran for about an hour and tripped off again. The next morning we pulled it out again found the lead wires to the pump broken, (figuring that it Lifting new pump and motor for Well 17

scraped them (below 620 ft the casing reduces to 7") when going into the smaller casing) we repaired the wire and raised the pump to be above the smaller casing. This pump appeared to be pumping about 150gpm compared with 80 gpm from the old pump.

Back on well 22 we pulled the pump out, we were quite concerned with finding clay stuck to the pump, this indicated that the pump



Flushing the collection lines





320 East Newel Ave Hildale, UT 84784

Cluff Drilling setting up on Well 22



was in the mud. We contacted Cluff Drilling who put their camera down found the water table to be at 500ft which was the length of the drop hose. The camera was not able to find the production zone in the well, so we are having Cluff Drilling clean the well. We are planning to upsize this well pump, putting the pump at the bottom of the Shinarump formation thinking that this will be able to produce 250gpm. However, it will require replacing the hose, wire, pump, motor.

Wells 4 and 4b, was a blown fuse they are back pumping. Our output from the treatment plant is around 1100gpm. Which I have not seen that amount of flow for some time.

Then on the gas system, which this is the slow time of year for gas flows. However, there is two requests for commercial sized meters. Were still looking for approval on the residential tank purchases; as well as the replacement propane delivery truck.

On the fiber system, a gopher successfully disconnected one customer. We didn't have many manhours to put towards connections, as we've been preoccupied with other utilities. We will need a purchase of fiber cable, when we get the go ahead for the public school link.

## **Safety Program Implementation**

Some of the well work was done in the evening to avoid heat stress.

## **Training Objectives**

Ongoing covered task training for gas system operators.

## **Repairs and Maintenance**

Maintenance noted in summary above

## **Operational Gas System Projects**

we are planning on putting a 4" gas main from Utah Ave to Uzona Ave on Carling street ahead of the school construction project.

We will be completing the gas customer connections on Redwood St. Completing monitor for distribution gas system pressures on Richard St.

### **Operational Water System Projects**

Add VF drive and well controls to Academy Ave well.

### **Operational Sewer System Projects**

Repair valves, and flow meters at Sewer plant.

Inspect and Repair manhole on A-Line.

## **Operational Fiber/Communication Projects**



Upgrading fiber to the labshop, repairing fiber link to well22. Installing conduit to sewer plant.

Installing fiber communications to Academy Ave well.

Creating "dark fiber" link for public school.



#### **RESOLUTION NO. 2020-08-01**

#### A RESOLUTION OF SUPPORT BY COLORADO CITY AND HILDALE CITY SUPPORTING THE DEVELOPMENT OF THE LAKE POWEL PIPELINE

Whereas, the communities of Hildale and Colorado City are collectively known as Short Creek,

Whereas, Hildale and Colorado City are vibrant and growing communities where clean, reliable water are needed,

Whereas, Hildale and Colorado City see their water management as a multi-decade responsibility that will affect our communities for generations to come,

Whereas, Hildale and Colorado City recognize the communities of Southern Utah and Northwestern Arizona are partners and can be indispensable in confronting the challenges of living in desert communities,

Whereas, the Lake Powell Pipeline represents a collaborative regional approach to solving our future water needs,

Whereas, the Lake Powell Pipeline appears to be the most sustainable, environmentally friendly approach to water development,

Now therefore, be it resolved that we support the implementation of the Lake Powell Pipeline and look forward to it's success.

### **CONFIDENTIAL QUOTATION**



Quality Steel Corporation
2915 Highway 61
PO Box 249
Cleveland MS 38732
Office 573-478-3193
Mobile: 717-503-1091

Page	1 of 2
Quote Number	
Date	5/28/20

Customer	Hildale City
Address	P O Box 840490
City	Hildale UT 84784
Country	

CURRENT LEAD	INQUIRY REFERENCE	<b>F.O.B.</b>	TERMS
2-3 weeks	Weston		N 30

PART#	DESCRIPTION	UNITS	UNIT PRICE	EXTENDED PRICE
			LTL & P/U	TL
	1000 ag		\$2,416	\$2,365
	500 ag		\$1,411	\$1,382
	)			

#### Prepared by Dean Redd

COMMENTS	
QUOTE EXPIRATION	Prices are subject to change without notice

Prepared for: Weston Barlow HILDALE CITY 320 E NEWEL AVE

HILDALE CITY, UT 84784 Phone: 435-874-3114 Prepared by: Skylar Dyreng PREMIER TRUCK GROUP 2240 SOUTH 5370 WEST SALT LAKE CITY, UT 84120 Phone:

A proposal for HILDALE CITY

Prepared by **PREMIER TRUCK GROUP** Skylar Dyreng

Jul 22, 2020

#### Freightliner M2 106



Components shown may not reflect all spec'd options and are not to scale

Application Version 11.2.313 Data Version PRL-20M.025 HILDALE M2106 4X2 B6.7 PROPANE



07/22/2020 5:10 PM

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### SPECIFICATION PROPOSAL

	Data Code	Description
Price L	.evel	
	PRL-20M	M2 PRL-20M (EFF:04/30/19)
Data V	ersion	
	DRL-025	SPECPRO21 DATA RELEASE VER 025
Vehicle	e Configuratio	on
	001-172	M2 106 CONVENTIONAL CHASSIS
	004-221	2021 MODEL YEAR SPECIFIED
	002-004	SET BACK AXLE - TRUCK
	019-002	STRAIGHT TRUCK PROVISION
	003-001	LH PRIMARY STEERING LOCATION
Genera	al Service	
	AA1-002	TRUCK CONFIGURATION
	AA6-001	DOMICILED, USA 50 STATES (INCLUDING CALIFORNIA AND CARB OPT-IN STATES)
	A85-002	PICKUP AND DELIVERY/SHORT HAUL SERVICE
	A84-1GM	GOVERNMENT BUSINESS SEGMENT
	AA4-002	LIQUID BULK COMMODITY
	AA5-006	TERRAIN/DUTY: 10% (SOME) OF THE TIME, IN TRANSIT, IS SPENT ON NON-PAVED ROADS
	AB1-008	MAXIMUM 8% EXPECTED GRADE
	AB5-003	MAINTAINED GRAVEL OR CRUSHED ROCK - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE
	995-091	MEDIUM TRUCK WARRANTY
	A66-99D	EXPECTED FRONT AXLE(S) LOAD: 12000.0 lbs
	A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 21000.0 lbs
	A67-99D	EXPECTED PUSHER AXLE(S) LOAD: 0.0 lbs
	A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 33000.0 lbs
Truck	Service	

AA3-003

Application Version 11.2.313 Data Version PRL-20M.025 HILDALE M2106 4X2 B6.7 PROPANE

TANK BODY



07/22/2020 5:10 PM

F4-99D 88-99D F6-99D F3-999 F7-99D 01-21Y <b>2 Parameters</b> 9A-078 9B-000	78 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD
88-99D F6-99D F3-999 F7-99D 01-21Y <b>: Parameters</b> 9A-078 9B-000	EXPECTED TRUCK BODY LENGTH : 16.0 ft EXP EMPTY BODY CG LOC FROM BODY FRT(A89) : 7.0 ft CUSTOM MFR'S/BODY TYPE IDENTIFICATION ERMOUNTAIN TRUCK REBUILDERS INC. EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in CUM B6.7 325 HP @ 2400 RPM, 2600 GOV, 750 LB/FT @ 1800 RPM S 78 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD
F6-99D F3-999 INT F7-99D 01-21Y <b>C Parameters</b> 9A-078 9B-000	EXP EMPTY BODY CG LOC FROM BODY FRT(A89) : 7.0 ft CUSTOM MFR'S/BODY TYPE IDENTIFICATION ERMOUNTAIN TRUCK REBUILDERS INC. EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in CUM B6.7 325 HP @ 2400 RPM, 2600 GOV, 750 LB/FT @ 1800 RPM S 78 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD
F3-999 INT F7-99D 01-21Y <b>C Parameters</b> 9A-078 9B-000	CUSTOM MFR'S/BODY TYPE IDENTIFICATION ERMOUNTAIN TRUCK REBUILDERS INC. EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in CUM B6.7 325 HP @ 2400 RPM, 2600 GOV, 750 LB/FT @ 1800 RPM S 78 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD
INT F7-99D 01-21Y <b>: Parameters</b> 9A-078 9B-000	ERMOUNTAIN TRUCK REBUILDERS INC. EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in CUM B6.7 325 HP @ 2400 RPM, 2600 GOV, 750 LB/FT @ 1800 RPM S 78 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD
F7-99D 01-21Y <b>: Parameters</b> 9A-078 9B-000	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in CUM B6.7 325 HP @ 2400 RPM, 2600 GOV, 750 LB/FT @ 1800 RPM S 78 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD
<b>2 Parameters</b> 9A-078 9B-000	LB/FT @ 1800 RPM <b>S</b> 78 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD
<b>2 Parameters</b> 9A-078 9B-000	LB/FT @ 1800 RPM <b>S</b> 78 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD
9A-078 9B-000	78 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD
9B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD
9B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD
9K-006	SPEED LIMIT
	PTO MODE ENGINE RPM LIMIT - 1000 RPM
	PTO MODE THROTTLE OVERRIDE - LIMIT TO 1000 RPM
	PTO MODE BRAKE OVERRIDE - SERVICE BRAKE APPLIED
	PTO RPM WITH CRUISE SET SWITCH - 1000 RPM
	PTO RPM WITH CRUISE RESUME SWITCH - 1000 RPM
9S-001	PTO MODE CANCEL VEHICLE SPEED - 5 MPH
	PTO GOVERNOR RAMP RATE - 200 RPM PER SECOND
9W-001	ONE REMOTE PTO SPEED
9X-007	PTO SPEED 1 SETTING - 1000 RPM
)G-002	PTO MINIMUM RPM - 700
)J-002	REGEN INHIBIT SPEED THRESHOLD - 5 MPH
quipment	
	2016-2019 ONBOARD DIAGNOSTICS/2010 EPA/CARB/FINAL GHG17 CONFIGURATION
	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LEFT SIDE OF HOOD)
3E-001	STANDARD OIL PAN
05-001	ENGINE MOUNTED OIL CHECK AND FILL
33-004	ONE PIECE VALVE COVER
	M-001 P-005 Q-005 S-001 U-006 W-001 X-007 G-002 J-002 <b>uipment</b> C-017 D-009 E-001 5-001



Prepared by: Skylar Dyreng PREMIER TRUCK GROUP 2240 SOUTH 5370 WEST SALT LAKE CITY, UT 84120 Phone:

Data Code	Description
014-1B5	SIDE OF HOOD AIR INTAKE WITH DONALDSON HIGH CAPACITY AIR CLEANER WITH SAFETY ELEMENT, FIREWALL MOUNTED
124-1DJ	DR 12V 160 AMP 36-SI BRUSHLESS QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE
292-235	(2) DTNA GENUINE, FLOODED STARTING, MIN 2000CCA, 370RC, THREADED STUD BATTERIES
290-017	BATTERY BOX FRAME MOUNTED
281-001	STANDARD BATTERY JUMPERS
282-001	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN
289-001	NON-POLISHED BATTERY BOX COVER
293-058	POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL SWITCH MOUNTED OUTBOARD DRIVER SEAT
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE
108-002	STANDARD MECHANICAL AIR COMPRESSOR GOVERNOR
131-013	AIR COMPRESSOR DISCHARGE LINE
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM
128-076	CUMMINS ENGINE INTEGRAL BRAKE WITH VARIABLE GEOMETRY TURBO ON/OFF
016-1C3	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH HORIZONTAL TAILPIPE
28F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH
239-001	STANDARD EXHAUST SYSTEM LENGTH
237-052	RH STANDARD HORIZONTAL TAILPIPE
23U-002	13 GALLON DIESEL EXHAUST FLUID TANK
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL
23Z-001	POLISHED ALUMINUM DIAMOND PLATE DIESEL EXHAUST FLUID TANK COVER
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION



Data Code	Description
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP
273-058	AIR POWERED ON/OFF ENGINE FAN CLUTCH
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED
110-003	CUMMINS SPIN ON FUEL FILTER
118-001	FULL FLOW OIL FILTER
266-100	700 SQUARE INCH ALUMINUM RADIATOR
103-036	ANTIFREEZE TO -34F, ETHYLENE GLYCOL PRE- CHARGED SCA HEAVY DUTY COOLANT
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES
270-016	RADIATOR DRAIN VALVE
168-002	LOWER RADIATOR GUARD
138-010	PHILLIPS-TEMRO 750 WATT/115 VOLT BLOCK HEATER
166-002	PHILLIPS-TEMRO 150 WATT/115 VOLT OIL PREHEATER
140-053	BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR
134-001	ALUMINUM FLYWHEEL HOUSING
132-004	ELECTRIC GRID AIR INTAKE WARMER
155-057	DELCO 12V 29MT STARTER WITH INTEGRATED MAGNETIC SWITCH
Transmission	
342-584	ALLISON 3500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION
Transmission Equip	oment
343-339	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV

84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY

84D-023 SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY



Prepared by: Skylar Dyreng PREMIER TRUCK GROUP 2240 SOUTH 5370 WEST SALT LAKE CITY, UT 84120 Phone:

Data Code	Description
84E-000	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84F-000	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84G-000	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84H-000	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84J-000	ENGINE BRAKE RANGE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84K-000	ENGINE BRAKE RANGE ALTERNATE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84N-200	FUEL SENSE 2.0 DISABLED - PERFORMANCE - TABLE BASED
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES
353-022	VEHICLE INTERFACE WIRING CONNECTOR WITHOUT BLUNT CUTS, AT BACK OF CAB
34C-002	ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR MOUNTED BACK OF CAB
362-823	CUSTOMER INSTALLED CHELSEA 280 SERIES PTO
363-001	PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)

#### Front Axle and Equipment

400-1A6

DETROIT DA-F-12.0-3 12,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE

Application Version 11.2.313 Data Version PRL-20M.025 HILDALE M2106 4X2 B6.7 PROPANE



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Data Code	Description	
402-049	MERITOR 16.5X5 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	
403-002	NON-ASBESTOS FRONT BRAKE LINING	
419-027	CONMET CASTLITE CAST IRON FRONT BRAKE DRUMS	
409-006	FRONT OIL SEALS	
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL	
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES	
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS	
536-050	TRW THP-60 POWER STEERING	
539-003	POWER STEERING PUMP	
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR	
40T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE	
Front Suspension		
620-1F0	12,000# DUAL TAPERLEAF FRONT SUSPENSION	
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION	
62G-007	355MM FRONT SUSPENSION WHEEL HEIGHT	
410-001	FRONT SHOCK ABSORBERS	
Rear Axle and Equ	ipment	
420-1C8	DETROIT DA-RS-21.0-4 21,000# R-SERIES SINGLE REAR AXLE	
421-588	5.88 REAR AXLE RATIO	
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING	
386-073	MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	
393-001	DRIVELINE GUARD	
452-001	DRIVER CONTROLLED TRACTION DIFFERENTIAL - SINGLE REAR AXLE	
878-018	(1) DRIVER CONTROLLED DIFFERENTIAL LOCK REAR VALVE FOR SINGLE DRIVE AXLE	
87B-005	BUZZER AND BLINKING LAMP WITH EACH MODE SWITCH, DIFFERENTIAL UNLOCK WITH IGNITION OFF, ACTIVE <5 MPH	
423-019	MERITOR 16.5X8.62 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	



Data Code	Description
433-002	NON-ASBESTOS REAR BRAKE LINING
434-005	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S) WITH AUXILIARY SUPPORT BRACKETS
451-027	CONMET CASTLITE CAST IRON REAR BRAKE DRUMS
440-006	REAR OIL SEALS
426-100	WABCO TRISTOP D LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS
428-002	MERITOR AUTOMATIC REAR SLACK ADJUSTERS
41T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE
<b>Rear Suspension</b>	
622-1MJ	23,000# 52 INCH VARIABLE RATE MULTI-LEAF SPRING REAR SUSPENSION WITH LEAF SPRING HELPER
621-002	SPRING SUSPENSION - 1.00" AXLE SPACER
431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP
439-001	REAR SHOCK ABSORBERS - ONE AXLE
Brake System	
018-002	AIR BRAKE PACKAGE
490-100	WABCO 4S/4M ABS
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES
904-001	FIBER BRAID PARKING BRAKE HOSE
412-001	STANDARD BRAKE SYSTEM VALVES
46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM
413-002	STD U.S. FRONT BRAKE VALVE
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE
480-088	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER
479-012	AIR DRYER MOUNTED UNDER HOOD
460-014	STEEL AIR TANKS MOUNTED BELOW FRAME RAILS
607-001	CLEAR FRAME RAILS FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET BOTH RAILS OUTBOARD
	ALSO INBOARD AND BELOW BOTH RAILS FROM 5 3" TO 77" BOC



<b>Data Code</b> 477-001	Description PULL CABLE ON WET TANK, PETCOCK DRAIN	
	VALVES ON ALL OTHER AIR TANKS	
Frailer Connection	IS	
335-004	UPGRADED CHASSIS MULTIPLEXING UNIT	
32A-002	UPGRADED BULKHEAD MULTIPLEXING UNIT	
Wheelbase & Fran	ne	
545-517	5175MM (204 INCH) WHEELBASE	
546-100	11/32X3-1/2X10-3/16 INCH STEEL FRAME (8.73MMX258.8MM/0.344X10.19 INCH) 120KSI	
552-045	2025MM (80 INCH) REAR FRAME OVERHANG	
55W-007	FRAME OVERHANG RANGE: 71 INCH TO 80 INCH	
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 138.19 in	
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 135.19 in	
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 322.42	
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 89.4 in	
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 207.68 in	
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 138.45 in	
553-001	SQUARE END OF FRAME	
550-001	FRONT CLOSING CROSSMEMBER	
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER	
561-001	STANDARD CROSSMEMBER BACK OF TRANSMISSION	
562-047	STANDARD MIDSHIP #1 CROSSMEMBER(S), NO CROSSMEMBERS FROM 42 INCHES TO 78 INCHES BACK OF CAB	
572-001	STANDARD REARMOST CROSSMEMBER	
565-001	STANDARD SUSPENSION CROSSMEMBER	
Chassis Equipmer	nt	
556-1AR	THREE-PIECE 14 INCH CHROMED STEEL BUMPER WITH COLLAPSIBLE ENDS	
558-001	FRONT TOW HOOKS - FRAME MOUNTED	
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE	
586-024	FENDER AND FRONT OF HOOD MOUNTED FRONT MUDFLAPS	
551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS	



Data Code	Description
970-040	TANK BODY 3001 TO 4500 GALLONS
Fuel Tanks	
204-192	50 GALLON/189 LITER RECTANGULAR ALUMINUM FUEL TANK - LH
218-005	RECTANGULAR FUEL TANK(S)
215-004	POLISHING OF FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS
212-007	FUEL TANK(S) FORWARD
664-004	POLISHED STAINLESS STEEL STEP FINISH
205-001	FUEL TANK CAP(S)
122-1J1	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR, HAND PRIMER AND 12 VOLT PREHEATER
216-020	EQUIFLO INBOARD FUEL SYSTEM
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE
Tires	
093-2G9	BRIDGESTONE ECOPIA R268 11R22.5 14 PLY RADIAL FRONT TIRES
094-2D6	BRIDGESTONE M770 11R22.5 14 PLY RADIAL REAR TIRES
Hubs	
418-058	CONMET PRESET PLUS PREMIUM ALUMINUM FRONT HUBS
450-058	CONMET PRESET PLUS PREMIUM ALUMINUM REAR HUBS
Wheels	
502-659	ACCURIDE 42644 ACCU-LITE 22.5X8.25 10-HUB PILOT 5.79 INSET ALUMINUM DISC FRONT WHEELS
505-667	ACCURIDE 42644 ACCU-LITE ALUMINUM OUTSIDE, MAXION WHEELS 90541 STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS
524-002	POLISHED FRONT WHEELS; INSIDE AND OUTSIDE
525-007	POLISHED REAR WHEELS; BOTH SIDES OF OUTER WHEELS ONLY
496-011	FRONT WHEEL MOUNTING NUTS
497-011	REAR WHEEL MOUNTING NUTS
498-012	NYLON WHEEL GUARDS BETWEEN REAR DUAL WHEELS ONLY



Data Code	Description
Cab Exterior	
829-071	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
650-008	AIR CAB MOUNTING
678-001	LH AND RH GRAB HANDLES
646-023	HOOD MOUNTED CHROMED PLASTIC GRILLE
65X-003	CHROME HOOD MOUNTED AIR INTAKE GRILLE
644-004	FIBERGLASS HOOD
690-007	HOOD LINER INSULATION WITH SINGLE FIREWALL INSULATION
727-066	DUAL 26 INCH RECTANGULAR POLISHED ALUMINUM AIR HORNS ROOF MOUNTED
726-002	DUAL ELECTRIC HORNS
728-002	DUAL HORN SHIELDS
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME
78G-004	KEY QUANTITY OF 4
575-001	REAR LICENSE PLATE MOUNT END OF FRAME
312-038	INTEGRAL HEADLIGHT/MARKER ASSEMBLY WITH CHROME BEZEL
302-047	LED AERODYNAMIC MARKER LIGHTS
311-021	HEADLIGHTS ON WITH WIPERS, NO DAYTIME RUNNING LIGHTS
294-017	INTEGRAL STOP/TAIL/BACKUP LIGHTS WITH 7 EXTRA FEET OF WIRE MOUNTED AT END OF FRAME
300-015	STANDARD FRONT TURN SIGNAL LAMPS
744-1BC	DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LH AND RH REMOTE
797-001	DOOR MOUNTED MIRRORS
796-001	102 INCH EQUIPMENT WIDTH
743-204	LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS
729-001	STANDARD SIDE/REAR REFLECTORS
677-055	RH AFTERTREATMENT SYSTEM CAB ACCESS WITH POLISHED DIAMOND PLATE COVER
275-061	ELECTRIC HORN WARNING SYSTEM FOR PARK BRAKE NOT SET WITH DOOR OPEN AND ALL IGNITION KEY POSITIONS
764-010	COMPOSITE EXTERIOR SUN VISOR
768-043	63X14 INCH TINTED REAR WINDOW



Data Code	Description
661-003	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS
654-027	RH AND LH ELECTRIC POWERED WINDOWS, PASSENGER SWITCHES ON DOOR(S)
663-019	1-PIECE ROPED-IN SOLAR GREEN GLASS WINDSHIELD
659-020	2 GALLON WINDSHIELD WASHER RESERVOIR WITH FLUID LEVEL INDICATOR, FRAME MOUNTED
Cab Interior	
707-1AK	OPAL GRAY VINYL INTERIOR
706-013	MOLDED PLASTIC DOOR PANEL
708-013	MOLDED PLASTIC DOOR PANEL
772-006	BLACK MATS WITH SINGLE INSULATION
785-004	DASH MOUNTED ASH TRAY(S) WITHOUT LIGHTER
691-008	FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS WITHOUT NETTING
694-010	IN DASH STORAGE BIN
696-012	CENTER STORAGE CONSOLE MOUNTED ON BACKWALL
693-008	PLASTIC MANIFEST BOX - LH AND RH DOORS
742-007	(2) CUP HOLDERS LH AND RH DASH
680-006	GRAY/CHARCOAL FLAT DASH
860-004	SMART SWITCH EXPANSION MODULE
720-003	5 LB. FIRE EXTINGUISHER
714-001	FIRST AID KIT
700-002	HEATER, DEFROSTER AND AIR CONDITIONER
701-008	STANDARD HVAC DUCTING WITH SNOW SHIELD FOR FRESH AIR INTAKE
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH
170-015	STANDARD HEATER PLUMBING
130-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR
702-002	BINARY CONTROL, R-134A
739-033	STANDARD INSULATION
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM



	Data Code	Description
	324-011	DOME DOOR ACTIVATED LH AND RH, DUAL READING LIGHTS, FORWARD CAB ROOF
	655-005	LH AND RH ELECTRIC DOOR LOCKS
	284-101	(1) 12V POWER SUPPLY (1) DUAL 2.1 AMP USB CHARGER IN DASH
	722-002	TRIANGULAR REFLECTORS WITHOUT FLARES
	756-1D9	PREMIUM HIGH BACK AIR SUSPENSION DRIVER SEAT WITH 3 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION, FORWARD AND REAR CUSHION TILT, ADJUSTABLE SHOCK ABSORBER
	760-1DC	BASIC HIGH BACK NON SUSPENSION PASSENGER SEAT
	759-007	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS
	711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS
	758-014	BLACK CORDURA PLUS CLOTH DRIVER SEAT COVER
	761-014	BLACK CORDURA PLUS CLOTH PASSENGER SEAT COVER
	763-101	BLACK SEAT BELTS
	532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN
	540-016	18 INCH (450MM) LEATHER WRAPPED STEERING WHEEL
	765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS
Instrum	ents & Contro	ols
	732-004	GRAY DRIVER INSTRUMENT PANEL
	734-004	GRAY CENTER INSTRUMENT PANEL
	87L-003	ENGINE REMOTE INTERFACE WITH PARK BRAKE AND NEUTRAL INTERLOCKS
	870-001	BLACK GAUGE BEZELS
	486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM
	840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES
	198-002	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS
	721-001	97 DB BACKUP ALARM

149-013



ELECTRONIC CRUISE CONTROL WITH

SWITCHES IN LH SWITCH PANEL

Data C	code Description	
156-00	7 KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY	
811-04	2 ICU3S, 132X48 DISPLAY WITH DIAGNOSTICS, 28 LED WARNING LAMPS AND DATA LINKED	
160-03	8 HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH	
844-00	1 2 INCH ELECTRIC FUEL GAUGE	
148-07	3 ENGINE REMOTE INTERFACE FOR REMOTE THROTTLE	
163-00	1 ENGINE REMOTE INTERFACE CONNECTOR AT BACK OF CAB	
856-00	1 ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE	
864-00	1 2 INCH TRANSMISSION OIL TEMPERATURE GAUGE	
830-01	7 ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY	
372-05	1 CUSTOMER FURNISHED AND INSTALLED PTO CONTROLS	
852-00	2 ELECTRIC ENGINE OIL PRESSURE GAUGE	
679-00	1 OVERHEAD INSTRUMENT PANEL	
746-11	5 AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH AND USB AND AUXILIARY INPUTS, J1939	
747-00	1 DASH MOUNTED RADIO	
750-00	2 (2) RADIO SPEAKERS IN CAB	
753-00	1 AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF	
810-02	7 ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER	
817-00	1 STANDARD VEHICLE SPEED SENSOR	
812-00	1 ELECTRONIC 3000 RPM TACHOMETER	
162-00	2 IGNITION SWITCH CONTROLLED ENGINE STOP	
329-01	0 TWO ON/OFF ROCKER SWITCHES IN THE DASH WITH INDICATOR LIGHTS AND WIRE ROUTED TO CHASSIS AT BACK OF CAB, LABEL OPT	
81Y-00	01 PRE-TRIP LAMP INSPECTION, ALL OUTPUTS FLASH, WITH SMART SWITCH	
883-00	2 REAR SPRING LOADED HAND CONTROL BRAKE VALVE	
836-01	5 DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY	



Prepared by: Skylar Dyreng PREMIER TRUCK GROUP 2240 SOUTH 5370 WEST SALT LAKE CITY, UT 84120 Phone:

	Data Code	Description
	660-001	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY AND ARCTIC TYPE BLADES
	304-003	MARKER LIGHT/HEADLIGHT SWITCH WITH SEPARATE INTERRUPTER FOR CLEARANCE LIGHTS
	882-018	ONE VALVE PARKING BRAKE SYSTEM WITH DASH VALVE CONTROL AUTONEUTRAL AND WARNING INDICATOR
	299-013	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE
	298-039	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS
Design		
	065-000	PAINT: ONE SOLID COLOR
Color		
	980-5F6	CAB COLOR A: L0006EY WHITE ELITE EY
	986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT
	966-972	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
	976-995	SUNVISOR PAINTED SAME AS CAB COLOR A
	963-003	STANDARD E COAT/UNDERCOATING
Certific	ation / Compl	liance
	996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS
Raw Pe	erformance Da	ata
	AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 135.19 in
	AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 138.45 in

#### **Extended Warranty**

WAG-011

TOWING: 2 YEARS/UNLIMITED MILES/KM EXTENDED TOWING COVERAGE \$550 CAP FEX APPLIES



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Prepared for: Weston Barlow HILDALE CITY 320 E NEWEL AVE

HILDALE CITY, UT 84784 Phone: 435-874-3114 Prepared by: Skylar Dyreng PREMIER TRUCK GROUP 2240 SOUTH 5370 WEST SALT LAKE CITY, UT 84120 Phone:

(\*\*\*) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

Application Version 11.2.313 Data Version PRL-20M.025 HILDALE M2106 4X2 B6.7 PROPANE

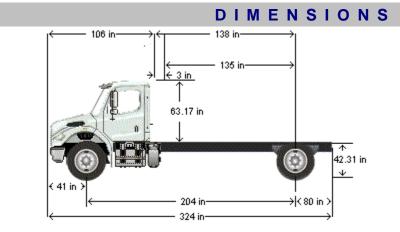


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Prepared for: Weston Barlow HILDALE CITY 320 E NEWEL AVE

HILDALE CITY, UT 84784 Phone: 435-874-3114 Prepared by: Skylar Dyreng PREMIER TRUCK GROUP 2240 SOUTH 5370 WEST SALT LAKE CITY, UT 84120 Phone:



#### **VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS**

Model	
Wheelbase (545)	
Rear Frame Overhang (552)	
Fifth Wheel (578)	
Mounting Location (577)	NO FIFTH WHEEL LOCATION
	0
Maximum Rearward Position (in)	0
Amount of Slide Travel (in)	0
Slide Increment (in)	0
Desired Slide Position (in)	
Cab Size (829)	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Sleeper (682)	NO SLEEPER BOX/SLEEPERCAB
Exhaust System (016)RH OUTBOARD UNDER STEP N WITH RH HORIZONTAL TAILPIPE	IOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY

#### **TABLE SUMMARY - DIMENSIONS**

Application Version 11.2.313 Data Version PRL-20M.025 HILDALE M2106 4X2 B6.7 PROPANE



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Dimensions	Inches
Bumper to Back of Cab (BBC)	106.3
Bumper to Centerline of Front Axle (BA)	40.7
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	138.2
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	135.2
Back of Cab Protrusions (Exhaust/Intake) (CP)	0.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	217.9
Cab Height (CH)	63.2
Wheelbase (WB)	203.7
Frame Overhang (OH)	79.7
Overall Length (OAL)	324.2
Rear Axle Spacing	0.0
Unladen Frame Height at Centerline of Rear Axle	42.3

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



Prepared for: Weston Barlow HILDALE CITY 320 E NEWEL AVE

HILDALE CITY, UT 84784 Phone: 435-874-3114 Prepared by: Skylar Dyreng PREMIER TRUCK GROUP 2240 SOUTH 5370 WEST SALT LAKE CITY, UT 84120 Phone:

### QUOTATION

#### **M2 106 CONVENTIONAL CHASSIS**

SET BACK AXLE - TRUCK

CUM B6.7 325 HP @ 2400 RPM, 2600 GOV, 750 LB/FT @ 1800 RPM ALLISON 3500 RDS AUTOMATIC TRANSMISSION WITH

PTO PROVISION

DETROIT DA-RS-21.0-4 21,000# R-SERIES SINGLE REAR AXLE 23,000# 52 INCH VARIABLE RATE MULTI-LEAF SPRING

REAR SUSPENSION WITH LEAF SPRING HELPER DETROIT DA-F-12.0-3 12,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE 12,000# DUAL TAPERLEAF FRONT SUSPENSION 106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB 5175MM (204 INCH) WHEELBASE 11/32X3-1/2X10-3/16 INCH STEEL FRAME (8.73MMX258.8MM/0.344X10.19 INCH) 120KSI 2025MM (80 INCH) REAR FRAME OVERHANG

73,738 \$

		PER UNIT	TOTAL
VEHICLE PRICE	FOTAL # OF UNITS (1) \$	73,489	\$ 73,489
EXTENDED WARRANTY	\$	400	\$ 400
DEALER INSTALLED OPTIONS	\$	0	\$ 0
CUSTOMER PRICE BEFORE TAX	\$	73,889	\$ 73,889
TAXES AND FEES			
FEDERAL EXCISE TAX (FET)	\$	(151)	\$ (151)
TAXES AND FEES	\$	0	\$ 0
OTHER CHARGES	\$	0	\$ 0
TRADE-IN			
TRADE-IN ALLOWANCE	\$	(0)	\$ (0)

BALANCE DUE

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X

Date: \_\_\_ / \_\_\_ / \_\_\_\_.

(LOCAL CURRENCY) \$

**Daimler Truck Financial** 

Financing that works for you.

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Daimler Truck Financial offers a variety of finance, lease and insurance solutions to fit your business needs. For more information about our products and services, visit our website at <u>www.daimler-truckfinancial.com</u>.

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73,738



## QUOTATION

Date: Quote #: Customer:

Customer
HILDALE, CITY OF
320 E NEWEL AVE HILDALE, UT 84784 Weston Barlow
Phone: (435)874-3114
Fax:
Email: Weston@hildalecity.com

#### Quote

				Quote Total:	34,883.00
4	10000	372-COROS2-LTDF-96 CORNING-C <b>096EU4-T4701D20</b> 96-F OS2 8.3 LT DUCT/AERIAL OUTDOOR,GEL-FREE 0.4/0.3 DB/KMALTOS FAST ACCESS	FT	1.05	10,500.00
3	10000	Non-Stock CORNING-GI <b>096ZU4-T4122D20</b> 96F OS2 LT ALTOS BINDERLESS FAST ACCESS DIELECTRIC GELFREE0.34/0.34/0.2	FT	1.00	10,000.00
2	10000	372-COROS2-LTDB-72 CORNING-C 072ZU4-T4F22D20 72-F OS2 LT ALTOS BINDERLESS FAST ACCESS DIELECTRIC GELFREE0.34/0.34/0.22 DB/KM	FT	0.84	8,383.00
1	10000	372-COROS2-LTDB-48 CORNING-C <b>048ZU4-T4F22D20</b> 48-F OS2 LT ALTOS BINDERLESS FAST ACCESS DIELECTRIC GELFREE0.34/0.34/0.22 DB/KM	FT	0.60	6,000.00
Line	Quantity	Part Number and Description	UM	Unit Price	Extended Price

The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE ANIXTER TERMS AND CONDITIONS OF SALE PUBLISHED AT WWW.ANIXTER.COM/TERMSANDCONDITIONS ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.



QUOTATION

Date: Quote #: Customer:

3775 west California Avenue SALT LAKE CITY, UT 84104

US

04/23/2020 Q0045HN3 052993

Quote

TERMS	NET30		
Freight Terms:	PPD/CHARGE		
Shipment:	Freight is not included unless otherwise agreed upon.		
Notes:			
Currency:	USD		
Please refer all inquiries to: Britnee Sengpraseut Phone: 801-994-7458 Mobile: Fax: britnee.sengpraseut@anixter.com			

#### Comments:

Material in Anixter Inventory is Subject to Prior Sale, Copper Cable Prices Valid 14 Calendar Days- All other items are valid for 30 days unless otherwise noted.

The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.

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800-950-9261

### QUOTE #71520154 Submitted to: Premier Truck

Date 7/15/20

We are pleased to provide you with the following quote:

#### **Description**

**D3200-** 80" 3,200 Gal tank with 16" Manway ITR Standard Deck- Aluminum open deck and fenders Attached to vessel, Truck light lighting system **Deck Master Piping Package** 3" Fisher flanged mounted internal valve, 3" Corken z3200 truck pump MA7 meter with LCR600 register head, 2 stage preset, printer in cab 150' of 1" Parker hose with pressed ends w/ quick acting valve, hose end swivel Hannay polished aluminum liquid hose reel, with full circle swivel. MEC Glow float gauge. 18x18x36 aluminum tool box Meter cabinet with inside light and work light on top, 2 back of cab lights, high light bar turn/stop PTO driveline, hangers and safety brackets Base PC3 system, Four function remote shutdown Estop, PTO, Throttle and meter read out Rear tow hooks, locking chain hanger Enamel paint – White tank black frame 3" spray fill- 3"x 2" back check, 2" globe valve, 3-1/4" acme adapter and cap 1-1/4" vapor- 1-1/4" Internal valve, 1-1/4 globe valve, 1-3/4 acme and cap 2" pump bypass line, 2" Self-load, 2" meter discharge line All pipe welded where possible, Parker flex connectors Relief valves, fittings, chock blocks, air-controlled emergency shut down Dot decals, 20# Fire Extinguisher

Tank Total.....\$84,731.00

#### Warranty parts and labor for 12 months

Acceptance of Proposal Prepared By Sanford (Joey) Clark

The above prices, specifications Terms and conditions are hereby Accepted, and you are authorized to do the work as quoted. Terms: 20% down/Net on delivery, quote good for 90 days

Taxes: federal, State, & Local Taxes Not Included



Maxwell Park Spring Water Proposal

Hildale-Colorado City Utility Department 320 East Newel Avenue, Hildale UT 84784



# **Department Objective**

The Department's objective is to allow for continued availability of canyon spring water to the citizens of Hildale and Colorado at little-to-no charge at the time of use.

# Proposal

#### Article I.- Maxwell Park Service Defined

This proposal will encompass the water delivery costs to Maxwell Park's water meter. The Park's infrastructure, to include the retail dispensers will remain the responsibility of Hildale City's General Fund.

#### Article II.- Service Policy

The Department shall deliver water service to the Maxwell Park Dispensers at-little to no cost to Hildale and Colorado City Residents for non-commercial or industrial usage.

The Department shall implement policies that will require non-residents, and commercial users to pay for their water use.

#### **Article III – Enforcement**

The Department will rely on its Compliance Assistance Department, as well as, law enforcement to cite unauthorized users. Unauthorized users shall be subject to Hildale city Code Sec 51-76 Citations.

#### Article IV. - Water Restrictions

Residential non-commercial use shall not be subject to Hildale City Code Sec 51-73 Culinary Water Restrictions. Commercial users, and non-residential users shall be subject to culinary water restrictions at the direction of the Utility Director.

### Implementation

Department Management and staff will begin by generating a database and procedure for nonresidents, and commercial users to register with the staff. The staff will be responsible in educating both the public and the non-residents. Additionally, staff will operate and maintain permitting, and collections processes.

### **Impact Assessments**

<u>Legal</u>

(Insert Legal Comments Here)

**Financial** 



This proposal may cost the Department near \$5,000 per year in water service that is not billed. It is important to remember that this would not be a cash outlay. The revenue from generated would likely only offset the costs of providing service.

#### **Operational**

This proposal may incur significant staff time in the generation of this project, but should become part of our normal operations and duties within a few months.

#### <u>IGA</u>

Both rate payers of Hildale and Colorado City will now be responsible for disposition of service, as opposed to only Hildale City rate payers.

#### **Strategic**

This proposal may have significant implications concerning the Department's delivery of unfunded services. While we may recoup the cost of providing this water through revenue from out of state users, this should be viewed a service to our residents without applicable revenues for said service.

Our users would pay through their usage costs from the Water Department that they normally would, however, it would not directly correlate to who, and how residents used the Maxwell Water. In all cases, our enterprise funds would be supporting a public service usually reserved for general fund items.

Department Management agrees that this proposal would be small and limited to water service, but that thinking of the enterprise funds as a way to deliver public services can cause significant financial, operational and political issues.



Emergency Water Infrastructure Power

V.01 071520

Hildale-Colorado City Utility Department 320 East Newel Avenue, Hildale UT 84784



# **Department Objective**

The Department's objective is to possess the ability to produce water sufficiently for drinking and cooking needs in the event of an extended, unplanned power outage.

## Proposal

#### **Article I.- Emergency Power Backup defined**

Emergency Power Back-up will be defined as the ability to provide sufficient power to operate critical water infrastructure.

#### **Article II.- Critical Infrastructure Requirements**

The Department shall maintain the power to fulfill the following requirements:

 Provide treated culinary water to sufficient amounts equal to the average demand of the average of the prior fiscal year's winter water demand (December through February) for 30 days.

#### Article III.- Event Classification

An event where we would need to power our water system during an emergency for an extended period of time, is very unlikely and therefore should be considered to be highly catastrophic but low-likelihood.

### Implementation

Department management will acquire multiple high capacity 480 V 250Kw generators to provide emergency power.

In 2020 we will need to provide constant power to the water plant and two high producing water wells. Likely we will want to power two high capacity wells like the Academy Well and the Well #11.

Upon purchase of the generators we will need to secure a fuel source of diesel that has the capacity to operate for 30 days. Public Works' fuel depot might have the capacity to accomplish this. Estimated fuel capacity 120,000 gallons of diesel.

### **Impact Assessments**

<u>Legal</u>

(Insert Legal Comments Here)

**Financial** 

This policy will have significant financial considerations. First the cost of the generators to purchase may reach \$120,000, the cost of diesel will also be significant. If we are to go extended



period of time without power, we may be looking at a fuel purchase of \$200,000 or more in such a case.

### **Operational**

This policy has major operational requirements for success as failing to have effective measures of emergency back-up could present serious health and safety concerns. While the establishment of such a system would require little effort, implementation in an emergency could be significant.

<u>IGA</u>

n/a

#### Strategic

While the regulatory requirements are nominally met as we have a secondary source in Maxwell Canyon, the true capacity requirements remain. There are three points that should be considered:

- Large financial cost
- Shifting water sources to Canaan Mountain
- Likelihood of extended power outage



Water Emergency Operations Policy V01 050520

Hildale-Colorado City Utility Department 320 East Newel Avenue, Hildale UT 84784



# **Department Objective**

The Department's Objective is to establish a policy that will guide operations when unexpected issues confront our water supply.

### Policy

### Article I.- Critical Water System Event

A Critical Water System Event (CWSE) shall be defined as the following:

- An Uncontrolled and Unanticipated System Water Storage Decline (UWSD) of 10% within a 24-hour period
- Falling below 17% of system water storage with declining water levels while at maximum available Water System Source Capacity otherwise known as Significant Supply Deficient
- 15% or more of the Water System's Source Capacity has failed or is unexpectedly interrupted

Anytime during a CWSE, Department Management may implement Emergency Water Operations Procedures.

#### Article II.- Critical Water System Event Monitoring

The Water Superintendent shall be responsible for monitoring for CWSEs and informing Department Management immediately if one is detected.

#### Article III.- Supply Deficit Definition and Management

Supply Deficit is a condition where the System Water Storage Level is declining while all available Water System Source Capacity is active and online. Department Management shall consider convening the Utility Board for implementation of Hildale: Sec 51-73 or Colorado City: Sec 51.102 at the following system water storage levels and the condition of Supply Deficit is present:

- System Water Storage Level 75%>: Stage One (1)
- System Water Storage Level 50%>: Stage Two (2)
- System Water Storage Level 30%>: Stage Three (3)
- System Water Storage Level 20%>: Stage Four (4)

#### Article IV.- Emergency Water Operations Procedures

During a CWSE, Department Management may implement Emergency Water Operations Procedures in order to maintain the necessary supply of culinary water and to avert a Catastrophic Supply Deficit (12%> of System Water Storage Levels) in accordance with Hildale Sec 51-75 Emergency Restriction or Colorado City Ord. § 51.103 Emergency Restriction.

#### Internal Operational Procedures (No Board/Council Action Required)

- Suspension and Revocation of requested or scheduled Paid Time Off for needed personnel



- Extended shift to beyond 10 hours
- Technician temporary reassignment to Water Department
- Liaison with Emergency Services (Fire, and Police) for resident notification/ordinance enforcement

Community Procedures (Utility Board/City Council shall convene as soon as possible, but within 24 hours of CWSE to approve or ratify the following actions)

- Implement Staged Water Restrictions as detailed in Hildale: Sec 51-73 or Colorado City: Sec 51.102
- Temporarily terminate supply or service to one or many connections based on usage and water service necessity as determined by Hildale Sec 51-75 Emergency Restriction or Colorado City Ord. § 51.103 Emergency Restriction
- Acquisitions over \$5,000
- Acquiring a contractor

## Implementation

The Department's Water Superintendent will be primarily responsible for monitoring and informing management when this policy will need to be in effect. Department Management will convene and decide if the conditions are met that require any of the listed procedures in this policy. Department Management will consult with all and any internal or external personnel to help make an determination.

### **Impact Assessments**

### <u>Legal</u>

(Christian's and Roger's comments here)

### <u>Financial</u>

Water restrictions can have significant budgetary implications as it may drive down water demand precipitously. Additionally, acquisitions of materials and services to manage an emergency can be oversized large expenditures.

#### **Operational**

The impact to operations for many of these procedures may be total and prioritized above all other projects. Strain on personnel will need to be closely monitored in order to avert safety and standard-of-life hazards.

### <u>IGA</u>

It may be necessary for both councils of Hildale and Colorado City to approve of this policy in order to comply with



**Financial Capital Policy** 

V01.072920

Hildale-Colorado City Utility Department 320 East Newel Avenue, Hildale UT 84784



# **Department Objective**

The Department's objective is to increase the return on investment and overall funding for capital projects by accepting financing opportunities that exist outside the established state funds.

## Policy

### Article I.- Financial Capital Defined

Financial Capital is defined as funds that are set aside for the purposes of accruing interest for future capitalized expenditures.

#### Article II.- Capital Expenditure Schedule

Department Management shall produce Capitalized Expenditure Schedules listing anticipated capitalized expenditures forecasted for at least 20 years prior to any purchase or financing outside the State capital fund.

#### Article III.- Outside State Fund Capital Financing

The Department may only finance capital spending outside established state funds when the following conditions are met:

- Capitalized Expenditure Schedule approved by Utility Board
- Emergency Fund Availability Analysis has been completed by Department Management

All Outside State Fund Capital Financing opportunities must meet the following requirements:

- Anticipated return on investment is and will remain higher than the state fund's interest rate
- Must allow for emergency withdrawal or rescind of funds, and all applicable early termination and/or cancellation fees be agreed upon

Outside State Fund Capital Financing may include loans, purchase of bonds, or investments to or from other city departments, other municipalities, private organizations.

#### Article IV.- Approval of Outside State Fund Capital Financing

Contingent with required administrative, legal, and political approvals, the Utility Board will be the approving body for Outside State Funding Capital Financing opportunities.

### Implementation

Department Management will from time-to-time receive and solicit Capital financing opportunities from both within and outside the cities of Hildale and Colorado City. Once received, Department Management will present to the Utility Board all necessary analysis and documentation above.

### **Impact Assessments**

Legal



#### (Insert Legal Comments Here)

#### Financial

This policy may allow the Department to increase its return on investment from funds that are saved. Additionally, outside funding may make it difficult and costly were emergency funds need to be made available from an outside source.

#### Operational

This policy has little effect on Operations.

<u>IGA</u>

Funding that's made available to cities should be carefully considered by both Hildale and Colorado City who may be tempted to use the availability of funds for projects. However overuse of this policy may reduce the overall return on investment the Department may be able to make with other opportunities. Additionally, there is some concern that overuse may also limit the amount available for emergency funds.



Community Advisory Committee (CAC)

Hildale-Colorado City Utility Department 320 East Newel Avenue, Hildale UT 84784



## **Department Objective**

This purpose of this proposal is to achieve symmetry in the United Effort Plan Trust's and the Cities of Hildale and Colorado City's goals in implementing a major overhaul of our water infrastructure.

## Proposal

#### Section I. - Committee Mission and Scope

The Community Advisory Committee shall perform the functions of a customer focus group and community outreach organization for Department Management.

#### Section II.- Membership Requirements and Selection

In order to be considered for membership, candidates must be rate payers and/or reside within either Hildale or Colorado City. Residents can be nominated or may apply, and all candidates will be interviewed by a review committee of the Administration Operations Manager, and the Director.

#### Section III.- Committee Composition and Term

The CAC shall have up to nine members consisting of a Chairperson, Vice-Chairperson and Secretary.

Members will serve a term for three years. There are no limits to the number of terms a resident can serve.

#### Section IV. – Meetings

Meeting shall be held quarterly, or at the discretion of the Director and at times most convenient for the Committee.

### Implementation

Department management will design criteria for membership based on community involvement and values. We will advertise widely for applications and will review applications and interview candidates. Once selected, the Director shall appoint the leadership positions. Department staff will be responsible for note taking and publishing of minutes.

### **Impact Assessments**

#### <u>Legal</u>

(Insert Legal Comments)

#### **Financial**

Minimal financial impact expected as it should be less than \$2,000. However, feedback from the community could yield extraordinary results and cost savings from direct customer feedback.