

# Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes  
320 East Newel Ave, Hildale Utah  
Thursday, November 20, 2019 6:00 P.M.

## Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Staff Present: Harrison Johnson, Nathan Fischer, Vincen Barlow, Vance Barlow, Weston Barlow, John Barlow (by phone)

Public Present: Jeff Barlow, Jethro Barlow, Kyle Layton, Maha Layton (this list may be incomplete)

## #1 Call to Order

Meeting called to order at 6:00 pm. Roll was taken, quorum present.

## #2 Prayer & Pledge of Allegiance

Nathan offered a prayer, the crowd joined in the pledge of allegiance.

## #3 Public Comment

## #4 Consideration of Utility Waiver Requests

**JVar Dutson moved to approve the waiver request as presented by the staff  
Nathan Burnham seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

**#5 Director Report**

Harrison Johnson reported on the number of accounts, we had more new accounts, than the final billed accounts. We are hoping to have the preliminary reports from Sunrise Engineering and Bowen and Collins to present to the Board and Town Councils. He invited the UEP to talk to the Board about concerns on donating water rights. He went over the first Safety Council Culture and Competence Committee meeting. The Department along with Hildale City is preparing a report on the meetings with Wendover and West Wendover. Harrison then presented a brief update on the financial situation. There was a discussion on Evictions and Water usage. JVar expressed the he would like to see a usage split between the two communities.

**#6 Financial Report**

An invoice register was provided for the Board to review.

**Nathan Burnham moved to pay the bills as they become due and the funds become available.**

**JVar Dutson seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

Weston gave the Board a report on the repair of the isolator on the high-pressure gas pipeline in Hurricane.

**#7 Water Project Discussion on Water Rights with the UEP.**

Harrison gave an introduction on meeting with the UEP on the potential donation of water rights to the City. The UEP Director Jeff Barlow gave a brief history of the UEP water rights in the community, and the UEP Board. The water rights that the UEP owns is primarily irrigation. There are some legal concerns on transferring water rights and concerns with the way that Hildale City Council is making decisions. The board had additional discussion on water issues.

**#8 Consideration and Possible Action on Delinquent Accounts Collection Agent**

Harrison Johnson presented some proposals for collecting delinquent accounts. The board discussed the issues of collections and collection agencies. Two collection agency proposals were presented for the board to consider.

**Jason Black moved to authorize the Department to enter into the agreement with Professional Credit Service Collection Agency Where we will eat the fees not to exceed 15% of the collection services fees and we will add a note to past due notices of the day of collections and notify the customer about payment options so they don't ever get to collections and we will also advertise in our billings and social media the implementation of our new collections policy upon the execution of the contract**

**JVar Dutson seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson		X	
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#### **#9 Consideration and Possible Action on Large Water Department Purchase**

Harrison presented the need for water line leak detector equipment.

**Michael Cawley moved to approve the purchase of water line leak detector setup not to exceed \$10,000.00 dollars.**

**Nathan Burnham seconded. Roll call vote:**


Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#### **#12 Adjournment**

With no other business meeting adjourned at 8:12 pm. Next meeting is scheduled for December 19, 2019 at 6:00 pm.

Minutes were approved at the meeting on January 30, 2020.

  
Vincen Barlow, Hildale City Recorder

  
Vance Barlow, Colorado City Town Clerk

**Summary of Board Actions:**

**Approval of Waiver Request**

**Approval to Pay Bills**

**Approval of contract with Professional Credit Service Collection Agency**

**Purchase of Water Leak Detection Equipment**