

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Tuesday, June 12, 2018 7:00 P.M.

Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Alma Cawley			X

Staff Present: Weston Barlow, Leslie Jessop, Ralph Johnson Jr., John Barlow, Mayor Allred, Christian Kesselring, Leonard Black, Vincen Barlow, Mariah La Corti

Public Present: Eric Velander

#1 Call to Order

Arvin called the meeting to order at 7:17 pm. Roll was called. Quorum present.

#2 Prayer and Pledge of Allegiance

Skipped

#3 Open Public Hearing for FY2018-2019 Budgets

JVar Dutson moved to open the public hearing for the Fiscal Year 2018-2019 budgets.

Nathan Burnham seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		

Motion carried.

Weston Barlow presented. These are proposed changes to the fiscal year 2018 budget which ends June 30, 2018. These are last minute line item adjustments to make sure we are within budget, the bottom line does not change. The council reviewed the information provided in the packet, while Weston pointed out a few particular changes. One change is some salaries budget was moved to benefits budget line items.

JVar pointed out that the percentages are low compared to the budget from last year. John said it is more useful to think about the current revenues and expenditures than the comparison to the previous year, because the budget is created encompassing

Weston presented a judgment resolution fund that was not provided in the packet. \$505,000 was budgeted last year, only approx. \$300,000 was spent. Estimated for 2019 is \$131,000. John Barlow informed the council that Hildale City Attorney will be focusing on policies and procedures this year to assure that we avoid future litigation, so he would like to keep that line item on this fund. The DOJ injunction only focused on a few issues, not everything that we do.

Mayor Allred commented that part of the injunction was the revamping of policies and procedures, which has already been done on that end. From the Town of Colorado City perspective, he does not think that it would be beneficial for the Town of Colorado City to pay an Attorney for this specific matter. Anything that they do going forward they will run past their City Attorney. Speaking from his perspective, Mayor Allred does not see Colorado City putting funds into preventative maintenance for policies and procedures that are already in place.

Jason gave his opinion that more work needs put into policies and procedures. Some decisions are being made on judgment calls, which open up the possibility of discrimination. Whenever there is a decision made that there is not a policy on, one should be created.

Stacy clarified that Hildale City and Colorado City both have separate Attorney's. The question is if the Attorney should be "hired" by the Utility Board as well for preventative maintenance. Jason feels a monthly amount budgeted for Attorney review is a good idea. Christian pointed out that anything that the Board will take before the council will go across his desk first anyway.

If the funds are not used at the end of the year they can be reallocated. There are also other places that are budgeted for Attorney work. Arvin reminded everybody that they are working for the customers and that they shouldn't have to pay more than they have to. The money for this line item would be \$13,500 from each Utility Department.

Risk management fund is where we are paying on settlement issues.

Weston pointed out to the Board that utilities receive all of their dollars from their rates. He walked the Board through the information in the packet.

Mayor Allred suggested to the Board that any salary increases in the budget be questioned. We need to know who, what, how, why, etc. Jason pointed out that a decision needs to be made if there will be an operations manager, office manager, etc. Mayor Allred said that he does not know if there is enough room in the budget for it, but that can be reviewed

individually after a total budget is decided on. John pointed out that there is a decrease of about \$50,000 from what was budgeted for salaries last year.

\$500.00 a month per employee was budgeted for benefits.

Weston continued to review the budget line by line.

JVar asked about the screens and water treatment plan proposed by David Boshard. Weston stated that there is nothing in this budget for that, unless it is taken out of operations.

R&R fund saves for the replacement of items and capital projects. Mayor Allred asked for a review of what we are saving for and what we already have. Mayor Allred explained that R&R funds can be used for anything the Board decides. John explained the difference between restricted, committed and assigned funds.

Mayor Allred asked if the A Line repair fund is for a project or crisis. Weston informed the council what the A Line is; he informed the council that this fund will only coat a few of the manholes.

There was a brief discussion on the lease for the field.

There was lengthy discussion on the proposed amount transferred to the administration fund. Mayor Allred explained that the office personnel for the utility office work for the general fund and utilities. All of the utility funds take funds and put them into the administration fund to pay the staff. John discussed where the funds to pay for benefits will come from. He recommends investing in people first, in front of capital improvements. There are a lot of grants that can be applied for for capital improvement projects. Weston needs to know what the administration fund is paying for, John recommended that Weston sit down with Vincen to specify where reductions can be made. A number of options were discussed as to how the budget can be approved tonight, with the dispute on the administration budget.

Mayor Allred asked Vincen his feelings on the administration budget. Vincen does not think there is \$60,000 that can be cut from the administration fund. Adjustments were made to keep the transfers to the administration fund the same as FY2018 with the promise that Hildale City will re-address this with Weston to see if adjustments can be made.

Mayor Allred informed the Board about state contract pricing, making it possible to buy new vehicles, use them for a year, and auction them off without losing any money.

Jason Black moved to close the public hearing

JVar Dutson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		

Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		

Motion carried.

The public hearing closed at 9:41pm

#4. Consideration and Possible Action on Adjusting FY2018 Budget

JVar Dutson moved to present the proposed amended budget for FY2018 to Hildale and Colorado City councils.

Ralph Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		

Motion carried.

#5. Consideration and Possible Action on Approving FY2019 Budget

JVar Dutson moved to present the proposed budget for FY2019 to Hildale and Colorado City councils.

Nathan Burnham seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		

Motion carried.

#6. Consideration and Action on Large Purchase

Weston presented. The Utility Department is looking to purchase 100 radio read meters this budget year, this is the reason for the 2018 amendment. They need to continue changing out old meters, to make sure usage is being read properly across the board.

JVar Dutson moved to approve the purchase of 100 radio read meters for a total of \$26,500.00

Jason Black seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		

Motion carried.

Arvin informed everybody that Alma Cawley's liver has failed and he is fighting for his life. He asked everybody to keep him in their prayers.

#7. Adjournment

Meeting adjourned at 9:48 pm.

Minutes were approved at the Colorado City Council Meeting on _____.

Minutes were approved at the Hildale City Council Meeting on _____.

Vincen Barlow, Hildale City Recorder

Vance Barlow, Colorado City Town Clerk

Summary of Board Actions:

Approval of amended FY2018 budget

Approval of FY2019 budget

Approval of purchase of radio read meters