

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Thursday, August 27, 2020, 6:00 pm

Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X (via Zoom)		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X (via Zoom)		

Staff Present: Harrison Johnson, Weston Barlow, Mariah LaCorti, Nathan Fischer

Court Monitor: Roger Carter

Public Present: (This list may be incomplete)

#1. Call to Order

Meeting called to order at 6:00 pm. Roll was taken, quorum present.

#2. Prayer & Pledge of Allegiance

Nathan Burnham offered a prayer, the crowd joined in the pledge of allegiance.

#3. Public Comment

No public comment.

#4. Approval of Meeting Minutes

The Board discussed concerns on the Meeting Minutes presented to them. All the minutes except for the July minutes were table to the next meeting due to a few found mistakes. The Board will review the other meeting minutes in the next meeting.

Nathan Burnham moved to approve July 30, 2020 Meeting Minutes.

JVar Dutson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		

JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#5. Financial Report

Harrison gave a brief report on the financial status in regard the new fiscal year and on the status of the deferment plan forgiveness for/from customers. He answered questions and comments from the Board Members concerning this matter. The Board reviewed the financial report.

JVar Dutson moved to pay the bills as fund are made available.

Haven Barlow seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#6. Director Report

Harrison talked about the efforts in working with the City Administration for the safety of operations for Utility Staff Technicians concerning the well projects. He presented on a petition from Apple Valley Jepson Canyon to get services from the Utility Department. There was a discussion on the Fiber System and the time, efforts and resources that have gone into making it work between both Cities.

#7. Water Operations Update

Harrison gave an update on the status and upgrades for wells 17 and 22. He informed the Board that doing this upgrade and spending long hours on the wells has resulted in a higher capacity of water production. There was a discussion on customers who are big users of water and how it impacts the water production with the wells.

#8. Consideration and Possible Actions on Lake Powell Pipeline Letter of Support

Harrison presented a revised Letter of Support to the Board for approval before presenting it to the Hildale City Council for review.

Michael Cawley moved to approve the Letter of Support and send it on to the City Council for review.

Nathan Burnham seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		

Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#9. Consideration and Possible Action on Gas Department Purchases and Fiber Department Purchases

Harrison briefly went over the information and documents that were presented in the previous meeting; the Board discussed the recommendations presented.

JVar Dutson moved to authorize the spending of the Gas Department Purchases and Fiber Department Purchases.

NAME seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#10. Consideration and Possible Action on Maxwell Park Hildale City Proposal

Harrison informed the Board that this item was presented at the previous meeting; the Board Members went over and discussed the packet presented. He answered questions and comments from the Board.

JVar Dutson moved to except the Maxwell Park Spring Water as stipulated in the packet.

Nathan Burnham seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		

JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#11. Consideration and Possible Action on Emergency Power Back-up Water Plant Operations

Harrison presented to the Board a proposal to implement an emergency power back-up water plant to give the ability to provide sufficient power to operate critical water infrastructure. The proposal was discussed among Board Members and staff.

Nathan Burnham moved to recommend the Emergency Water Infrastructure Power Policies, Articles 1, 2 and 3.

Stacy Seay seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#12. Consideration and Possible Action on Emergency Water Operations

Harrison gave an overview of this item which consisted of water storage level monitoring, management and operational procedures. The Board Members and staff discussed the item and policies that pertained to it.

JVar Dutson moved to implement the Emergency Water Operations Policy and pass it on to the City Council and the City Attorney.

Nathan Burnham seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#13. Consideration and Possible Action on Financial Reserve Policy

Harrison presented to the Board a Financial Reserve Policy to have the ability to increase the return on investments and overall funding for capital projects by accepting financial opportunities and resources outside state funds. He answered questions and comments from the Board Members.

JVar Dutson moved to implement the Department’s objective to increase the return on investment and overall funding for capital projects.

Haven Barlow seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#14. Review of Community Advisory Committee

Harrison went over the purpose of this item which is a proposal to get feedback from the Board for an Administrative tool for customer policies, namely a customer focus group for feedback and a community engagement organization. The Board gave their input on the matter. This item was tabled to the next meeting for more information and clarifications.

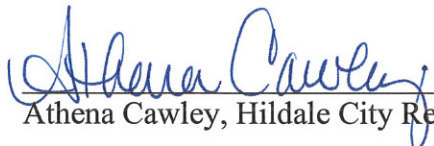
#15. Review of Emergency Water Operations Purchases

Harrison gave a brief review of the what the purchases consisted of in regard to the well projects.

#16. Adjournment

With no other business, meeting adjourned at 8:30 pm. Next meeting is scheduled for September 24, 2020 at 6:00 pm.

Minutes were approved at the meeting on September 24, 2020.


Athena Cawley, Hildale City Recorder


Rosie White, Colorado City Town Clerk



Summary of Board Actions:

Approval of July 30, 2020 Meeting Minutes

Approval to Pay Bills

Approval of the Lake Powell Pipeline Letter of Support

Approval of Gas Department Purchases and Fiber Department Purchases

Approval of Maxwell Park Spring Water Proposal

Approval of Emergency Water Infrastructure Power Policies, Articles 1, 2 and 3

Approval to Implement the Emergency Water Operations Policy

Approval to Implement a Financial Reserve Policy