

NOTICE

Notice is hereby given to the members of the Hildale/Colorado City Utility Board and the public, that the Board will hold a public meeting on **Thursday July 29, 2021 at 6:00 p.m.** (MDT), at 320 East Newel Avenue, Hildale City, Utah 84784.

Board members may be participating electronically by video or telephone conference. The meeting will be broadcast to the public on Facebook Live under Hildale’s City page. Members of the public may also watch the City of Hildale through the scheduled Zoom meeting.

<https://www.facebook.com/hildalecity/live/>

Join Zoom Meeting

<https://zoom.us/j/95770171318?pwd=aUVSU0hRSFFHcGQvcUIPT3ZYK0p5UT09>

Meeting ID: 957 7017 1318

Passcode: 993804

One tap mobile

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6799 US (Chicago)

Comments during the public comment or public hearing portions of the meeting may be emailed to manager@hildalecity.com or privately messaged to Hildale City’s Facebook page. All comments sent before the meeting may be read during the meeting and messages or emails sent during the meeting may be read at the Chairman’s discretion.

Agenda items and any variables thereto are set for consideration, discussion, approval, or other action. The Utility Board may, by motion, recess into executive session, which is not open to the public, to receive legal advice from their attorney(s) on any agenda item, or regarding sensitive personnel issues, or concerning negotiations for the purchase, sale, or lease of real property. Board Members may attend by telephone. The Agenda may be subject to change up to 24 hours prior to the meeting. Individuals needing special accommodations should notify the City Recorder at 435-874-2323 at least three days prior to the meeting.

AGENDA:

- | | |
|---|---|
| 1. Call to Order | (1 minute – Chair) |
| 2. Prayer & Pledge of Allegiance | (1 minute - Invitation of Chair) |
| 3. Roll Call | (1 minute – Deputy Recorder) |
| 4. Public Comment | (3 minutes each - Discretion of Chair) |
| 5. Board Member Comment | (5 minutes – Chair) |
| 6. Approval of Meeting Minutes | (5 minutes – Chair) |
| A. June 24, 2021 | |
| 7. Financial Report | (5minutes – Deputy Director LaCorti) |
| A. Invoice Register | |
| A. June 24, 2021-July 26, 2021 | |
| 8. Interim Directors Report | (5 minutes) |
| A. Manager Report | (City Manager Duthie) |
| B. Administrative report | (Deputy Director LaCorti) |
| C. Operations report | (Deputy Director Barlow) |
| 9. Consideration and Possible Action on Large Purchases | (5 minutes – Deputy Director Barlow) |
| A. Wastewater Manhole Materials | |
| 10. Adjournment | |

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah

Thursday, June 24, 2021, 6:00 PM

Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson			X
Arvin Black			X
Jason Black	X (7:25pm)		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

JVar Dutson was nominated by consensus as Chairman Pro Tempore.

Staff Present: Weston Barlow, Nathan Fischer, Mariah LaCorti, Miranda Jeffs

Public Present: Vance Barlow

#1. Call to Order

Meeting called to order at 6:00 pm. Roll was taken, quorum present. Roger Carter was not present, but he was in contact with administration that he will review the meeting.

#2. Prayer & Pledge of Allegiance

Haven Barlow offered a prayer, the crowd joined in the pledge of allegiance.

#3. Public Comment: None

#4. Board Member Comment

Board Member Cawley gave a comment about a meeting that will take place in the Bee's Market building on June 25, 2021. The Board talked about the potholes and road damage due to new development throughout the City and what the procedures are to get them fixed. There was a brief discussion about water shortage in the Cities in reference to the population growing in the valley. They talked about policies pertaining to transferring utilities into other people's names.

#5. Approval of Minutes

A. May 12, 2021

B. May 27, 2021

Nathan Burnham moved to approve the May 12, 2021, and May 27, 2021, Meeting Minutes.

Stacy Seay seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#6. Financial Report

A. Invoice Register

a. 05.17.2021-06.23.2021

City Manager Duthie and Mariah presented. They talked about items from the invoice register and informed the Board of expenses that were paid beforehand in an effort to complete the budget in time for the end of fiscal year 2020-2021.

Nathan Burnham moved to pay the bills as fund become available.

JVar Dutson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#7. Interim Directors Report

A. Manager Report

City Manager Duthie presented on the status of the budget and discussed comparisons of revenues to expenditures. Expenditures will not exceed the revenues, and this is to be monitored frequently. He talked about the approval process for the Utility budget as it relates to the general City budget.

B. Administrative Report

Mariah presented on the auditing of customer accounts. She talked about the process of proper billing and informing the public of potential changes to customer bills during the auditing period.

C. Operations Report

Weston presented a written report with updates on the Sewer, Water, Gas and Fiber Optic Departments and gave an update on the wells and the water levels of the water storage tanks.

#8. Consideration and Possible Action on Large Purchases.

Weston presented quotes for a filter media replacement. There was a discussion on funding for this purchase item and how it relates to the budget.

Nathan Burnham moved to approve the purchase for the Pureflow Filtration System for \$58,425.00.

Michael Cawley seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#9. Consideration and Possible Action of FY 2022 Budget and Action Items

City Manager Duthie and Weston presented. The Utility Budget has been put together to show that expenditures will match the revenues. Weston walked the Board through the Joint Utility Fund and gave details and percentages for each fund in the budget for each department. He talked about the growth rates of water, wastewater and gas sales, rate studies and the possibility of a rate increases as they pertain to Municipalities. There was a discussion concerning funds that will be available within the budget for special projects.

Stacy Seay moved to adopt the FY 2022 Tentative Budget for City Council.

Jason Black seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Jason Black	X		
Michael Cawley	X		

Motion carried.

#10. Adjournment

With no other business, meeting adjourned at 8:15 pm. Next meeting is scheduled for July 29, 2021, at 6:00 pm.

Minutes were approved at the meeting on_____.

Athena Cawley, Hildale City Recorder

Rosie White, Colorado City Town Clerk

Summary of Board Actions:

Approval of May 12, 2021 and May 27, 2021 Meeting Minutes

Approval to Pay the Bills

Approval of Large Purchase Item

Approval of Tentative Budget to go to City Council

Pending Minutes - Subject to Approval

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Activity	GL Account
BASIC AMERICAN SUPPLY (5637)							
367588	PEX FITTINGS, PRESSURE REGULATOR FOR LAB SHOP	06/02/2021	07/10/2021	101.50	13/21	0	65-41-271
367601	PLIERS	06/02/2021	07/10/2021	39.98	13/21	0	65-41-260
367603	PEX RINGS, FITTINGS	06/20/2021	07/10/2021	13.96	13/21	0	65-41-271
367920	TORCH, SOLDER, ECT.	06/03/2021	07/10/2021	113.46	13/21	0	82-41-273
367930	NITRILE GLOVES, BRUSH	06/03/2021	07/10/2021	42.97	13/21	0	82-41-273
367962	SOLDER FLUX	06/03/2021	07/10/2021	7.98	13/21	0	82-41-273
368066	SOLDER, PROPANE	06/03/2021	07/10/2021	41.36	13/21	0	82-41-273
368256	WD-40, CONNECTORS	06/04/2021	07/10/2021	42.67	13/21	0	82-41-273
371210	WIRE BRUSHES	06/16/2021	07/10/2021	22.57	13/21	0	81-41-273
371230	HOSE BIB, BUSHING	06/16/2021	07/10/2021	8.98	13/21	0	81-41-273
371295	BOLTS	06/16/2021	07/10/2021	2.38	13/21	0	81-41-273
372389	BUG & TAR REMOVER	06/21/2021	07/10/2021	7.58	13/21	0	65-41-250
373158	EAR PLUGS, SAFETY GLASSES	06/24/2021	07/10/2021	49.98	13/21	0	82-41-273
Total BASIC AMERICAN SUPPLY (5637):				495.37			
BLUE STAKES OF UTAH, INC. (1632)							
UT20210221	BLUE STAKES OF UTAH	06/30/2021	07/30/2021	161.95	13/21	0	65-41-310
Total BLUE STAKES OF UTAH, INC. (1632):				161.95			
BR6 SOUTHWEST PLUMBING SUPPLY (5754)							
S3850419.00	PIPE THREADING MACHINE	06/07/2021	07/10/2021	10,835.53	13/21	0	81-41-260
Total BR6 SOUTHWEST PLUMBING SUPPLY (5754):				10,835.53			
BUG ZAPPER PEST CONTROL (5722)							
7258	PEST CONTROL -- LAB SHOP	06/25/2021	07/24/2021	80.00	13/21	0	65-41-310
Total BUG ZAPPER PEST CONTROL (5722):				80.00			
CASELLE, INC. (1430)							
110423	CONTRACT FOR AUGUST 2021 - 90% UTILITIES - SPLIT DISTRIBUTION	07/01/2021	07/31/2021	927.00	07/21	0	65-41-318
Total CASELLE, INC. (1430):				927.00			
CATALYST CONSTRUCTION (5712)							
122	Fiber Server Office Rent	07/01/2021	07/01/2021	100.00	07/21	0	90-41-580
Total CATALYST CONSTRUCTION (5712):				100.00			
Codale Electric Supply Inc. (4572)							
S7381613.00	MOTORSAVERS FOR AERATORS	06/29/2021	07/29/2021	6,330.95	13/20	0	82-41-273
Total Codale Electric Supply Inc. (4572):				6,330.95			
CUSTOMER DEPOSIT (5518)							
3.38402.3	3.38402.3 CUSTOMER DEPOSIT REFUND	06/24/2021	07/23/2021	190.40	13/20	0	81-21350
3.46170.3 (2)	3.46170.3 CUSTOMER DEPOSIT REFUND (REMAINING PORTION)	06/24/2021	07/23/2021	67.07	13/21	0	81-21350
3.48970.7	3.48970.7 CUSTOMER DEPOSIT REFUND	06/24/2021	07/23/2021	53.01	13/21	0	81-21350
6.15500.3	6.15500.3 CUSTOMER DEPOSIT REFUND	07/06/2021	07/31/2021	81.23	07/21	0	81-21350
6.44980.8	6.44980.8 CUSTOMER DEPOSIT REFUND - HYDRANT METER #3	06/28/2021	07/27/2021	700.00	13/21	0	81-21350
6.45020.1	6.45020.1 CUSTOMER DEPOSIT REFUND	07/06/2021	07/31/2021	424.70	07/21	0	81-21350

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Activity	GL Account
Total CUSTOMER DEPOSIT (5518):				1,516.41			
GARKANE ENERGY (5057)							
1709902 062	POWER PLANT WELL POWER	06/15/2021	07/06/2021	42.52	06/21	0	81-41-285
1717500 062	CENTENNIAL PARK LIFT STATION	06/22/2021	07/12/2021	754.02	06/21	0	82-41-285
1734500 062	EAST WATER TANK	06/22/2021	07/12/2021	67.64	06/21	0	81-41-285
1763000 062	RECIRC PUMP STATION POWER	06/15/2021	07/06/2021	233.90	06/21	0	82-41-285
1763900 062	SEWER HEADWORKS	06/15/2021	07/06/2021	96.47	06/21	0	82-41-285
1768100 062	WELL#8 POWER	06/22/2021	07/12/2021	366.03	06/21	0	81-41-285
1772300 062	WELL#10 POWER	06/22/2021	07/12/2021	133.06	06/21	0	81-41-285
1772400 062	WELL#4 POWER	06/22/2021	07/12/2021	29.56	06/21	0	81-41-285
1775500 062	WATER PLANT POWER	06/22/2021	07/12/2021	4,054.41	06/21	0	81-41-285
1780600 062	WELL#19 POWER	06/22/2021	07/12/2021	1,539.70	06/21	0	81-41-285
1781000 062	WELL#17 POWER	06/22/2021	07/12/2021	1,864.62	06/21	0	81-41-285
1782300 062	LAB SHOP POWER	06/15/2021	07/06/2021	531.13	06/21	0	65-41-285
1782501 062	WELL#22 POWER	06/15/2021	07/06/2021	651.79	06/21	0	81-41-285
1787300 062	PROPANE YARD POWER	06/15/2021	07/06/2021	64.54	06/21	0	84-41-285
1793900 062	MILLION GALLON TANK	06/15/2021	07/06/2021	49.08	06/21	0	81-41-285
1945500 062	ACADEMY AVE WELL	06/22/2021	07/12/2021	2,966.91	06/21	0	81-41-285
2026700 062	WELL#21 POWER	06/22/2021	07/12/2021	2,212.29	06/21	0	81-41-285
Total GARKANE ENERGY (5057):				15,657.67			
HOME DEPOT (2220)							
2024445	WIRE BRUSHES, CHANNEL PLIERS, ECT.	05/20/2021	07/01/2021	306.23	06/21	0	65-41-260
1021461	MURPHY LADDER	03/22/2021	05/01/2021	191.08	03/21	0	81-41-273
7020808	SHOVELS	04/05/2021	05/05/2021	112.28	04/21	0	65-41-260
Total HOME DEPOT (2220):				609.59			
INTERIM PUBLIC MANAGEMENT, LLC (5770)							
2682	INTERIM UTILITIES DIRECTOR PAYMENTS	07/01/2021	07/11/2021	7,755.00	07/21	0	65-41-120
Total INTERIM PUBLIC MANAGEMENT, LLC (5770):				7,755.00			
LAWSON PRODUCTS (5223)							
9308510763	BOLTS	06/05/2021	07/04/2021	304.31	06/21	0	65-41-260
9308533464	BOLTS	06/14/2021	07/13/2021	75.14	13/21	0	65-41-260
Total LAWSON PRODUCTS (5223):				379.45			
LES OLSON COMPANY (2671)							
EA1034996	MAINTENANCE CONTRACT - 75% UTILITIES	06/18/2021	07/18/2021	203.34	13/21	0	65-41-144
Total LES OLSON COMPANY (2671):				203.34			
LIGHTEN UP ELECTRIC (5623)							
5210	AERATOR WIRE REPLACEMENT	06/29/2021	07/28/2021	3,335.00	13/21	0	82-41-273
Total LIGHTEN UP ELECTRIC (5623):				3,335.00			
OCV CONTROL VALVES (5604)							
0000233503	FLOW CONTROL PILOTS	06/09/2021	07/08/2021	7,965.26	06/21	0	81-41-273
Total OCV CONTROL VALVES (5604):				7,965.26			

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Activity	GL Account
PINNACLE GAS PRODUCTS (5471)							
130980	WYE STRAINER	06/18/2021	07/18/2021	29.60	06/21	0	84-41-273
Total PINNACLE GAS PRODUCTS (5471):				29.60			
PREFERRED PARTS (4694)							
82570	NUT DRIVER	06/14/2021	07/13/2021	12.39	06/21	0	81-41-273
82789	OIL FILTER, OIL FOR TRUCK 3151	06/17/2021	07/16/2021	66.45	06/21	0	65-41-250
Total PREFERRED PARTS (4694):				78.84			
PRESTON'S SHREDDING (5401)							
7706	65 GAL BULK SHRED - PAPER SHREDDING - 50% UTILITIES	07/06/2021	07/31/2021	27.47	07/21	0	65-41-271
Total PRESTON'S SHREDDING (5401):				27.47			
ROCKY MOUNTAIN POWER (4202)							
68511976	06 CATHODIC PROTECTION POWER	06/22/2021	07/22/2021	21.98	13/21	0	84-41-285
Total ROCKY MOUNTAIN POWER (4202):				21.98			
RURAL WATER ASSOCIATION OF UT (3391)							
9064	WASTEWATER CERTIFICATION TRAINING - NATHAN FISCHER	03/23/2021	04/22/2021	250.00	06/21	0	82-41-230
Total RURAL WATER ASSOCIATION OF UT (3391):				250.00			
SCHOLZEN PRODUCTS COMPANY, INC. (3450)							
6555557-02	3" FITTINGS FOR WELLS	06/14/2021	07/10/2021	28.53	06/21	0	81-41-273
6575290-00	JOINT RESTRAINTS FOR WELL PIPING	06/14/2021	07/14/2021	92.74	06/21	0	81-41-273
6575709-00	PIPE FITTING FOR WELLS	06/15/2021	07/15/2021	877.67	06/21	0	81-41-273
1020157-00	CHLORINE	06/28/2021	07/28/2021	1,805.36	13/21	0	81-41-432
3032785-00	CHLORINE CYLINDER RENTALS	06/23/2021	07/23/2021	134.40	13/21	0	81-41-432
6577149-00	2" GATE VALVES FOR WELL HEAD	06/22/2021	07/22/2021	55.92	13/21	0	81-41-273
6579689-00	FIRE HOSE ADAPTER	06/30/2021	07/30/2021	65.20	13/21	0	81-41-273
6579847-00	FITTINGS - REPAIR SPRING LINE	07/01/2021	07/31/2021	1,306.81	07/21	0	81-41-273
6580206-00	FLANGE ADAPTERS FOR SPRING WATER LINE	07/02/2021	08/01/2021	80.91	07/21	0	81-41-273
Total SCHOLZEN PRODUCTS COMPANY, INC. (3450):				4,447.54			
SOUTH CENTRAL COMMUNICATIONS (3560)							
8297800	062 CITY HALL PHONES & FAX LINES - 67% UTILITIES - Split Distribution	07/01/2021	07/20/2021	133.42	07/21	0	65-41-287
9592500	062 PRI PHONE ACCOUNT - 67% UTILITIES - Split Distribution	07/01/2021	07/20/2021	352.01	07/21	0	65-41-287
Total SOUTH CENTRAL COMMUNICATIONS (3560):				485.43			
SOUTHERN UTAH UNIVERSITY (3592)							
S0050972	BACTERIOLOGICAL WATER TESTS	06/23/2021	07/23/2021	140.00	13/21	0	81-41-314
Total SOUTHERN UTAH UNIVERSITY (3592):				140.00			
SUMMIT ENERGY, LLC (4605)							
0521HILD	NATURAL GAS COMMODITY - 05/21	06/14/2021	06/25/2021	2,296.71	06/21	0	84-41-431
Total SUMMIT ENERGY, LLC (4605):				2,296.71			

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Activity	GL Account
SUNRISE ENGINEERING, INC. (3740)							
0118203	CULINARY WATER IMPACT FEE ANALYSIS ENGINEERING	06/11/2021	07/11/2021	652.00	06/21	0	81-41-311
0118223	PRESSURE LOSS ANALYSIS FOR WATER PLANT	06/11/2021	07/11/2021	1,450.50	06/21	0	81-41-311
Total SUNRISE ENGINEERING, INC. (3740):				2,102.50			
SUSAN STEED (5720)							
23	CITY OFFICE CLEANING - 75% UTILITY - SPLIT DISTRIBUTION	06/30/2021	07/29/2021	90.00	13/21	0	65-41-271
23	UTILITY LABSHOP CLEANING	06/30/2021	07/29/2021	120.00	13/21	0	65-41-271
Total SUSAN STEED (5720):				210.00			
TINK'S SUPERIOR AUTO PARTS (5743)							
685114	BATTERIES	06/14/2021	07/13/2021	333.04	13/21	0	65-41-250
685612	BATTERY CORE - CREDIT RETURN	06/15/2021	07/14/2021	36.00	13/21	0	65-41-250
Total TINK'S SUPERIOR AUTO PARTS (5743):				297.04			
TOWN OF COLORADO CITY (3930)							
9333	GASOLINE & DIESEL FUEL USED FROM PUBLIC WORKS – UTILITIES	06/01/2021	06/16/2021	1,936.92	13/21	0	65-41-257
9333	GASOLINE USED FROM PUBLIC WORKS – GAS DEPT.	06/01/2021	06/16/2021	194.74	13/21	0	84-41-257
Total TOWN OF COLORADO CITY (3930):				2,131.66			
TruckPro LLC Six States (3502)							
15 375644	TIRE SPOONS	07/01/2021	07/31/2021	166.08	07/21	0	65-41-250
Total TruckPro LLC Six States (3502):				166.08			
UNIFIRST CORPORATION (4055)							
3520515595	UNIFORMS	05/31/2021	06/30/2021	80.64	13/21	0	65-41-260
3520516095	UNIFORMS	06/07/2021	07/07/2021	82.08	13/21	0	65-41-260
3520516586	UNIFORMS	06/14/2021	07/14/2021	82.08	13/21	0	65-41-260
3520517065	UNIFORMS	06/21/2021	07/21/2021	82.08	13/21	0	65-41-260
Total UNIFIRST CORPORATION (4055):				326.88			
VERIFORCE, LLC (5592)							
INV28105	OPERATOR QUALIFICATION TRAINING & CERTIFICATION	10/20/2020	11/30/2020	2,806.90	13/21	0	84-41-330
Total VERIFORCE, LLC (5592):				2,806.90			
WHEELER MACHINERY CO. (4441)							
RS00001866	MINI-EX RENTAL	06/29/2021	07/29/2021	3,600.00	13/21	0	65-41-850
Total WHEELER MACHINERY CO. (4441):				3,600.00			
XPRESS BILL PAY (5646)							
57802	XPRESS BILL PAY TRANS. & ACCOUNT MAINT.	07/01/2021	07/06/2021	470.14	07/21	0	65-41-318
Total XPRESS BILL PAY (5646):				470.14			
ZION'S BANK (4470)							
210506 (1) M	FIELD STAFF LUNCH - WELL REPAIR	05/06/2021	06/05/2021	62.84	06/21	0	65-41-235
210506 (3) M	FIELD STAFF LUNCH - WELL REPAIR	05/06/2021	06/05/2021	11.15	06/21	0	65-41-235
210518 (1) W	DRINKS & SNACKS FOR UTILITY FIELD STAFF	05/18/2021	06/17/2021	149.78	06/21	0	65-41-235
210523 (1) N	FUEL - SEWER PROJECT - TUCSON, AZ	05/23/2021	06/22/2021	40.58	06/21	0	81-41-257

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Activity	GL Account
210523 (6) M	ZOOM	05/23/2021	06/22/2021	148.98	06/21	0	65-41-318
210525 (2) N	FUEL - SEWER PROJECT - TUCSON, AZ	05/25/2021	06/24/2021	39.48	06/21	0	81-41-257
210525 (3) N	FUEL - SEWER PROJECT - TUCSON, AZ	05/25/2021	06/24/2021	40.70	06/21	0	81-41-257
210526 (2) W	COMPUTTER SCREEN	05/26/2021	06/25/2021	157.54	06/21	0	65-41-260
210526 (4) N	HOTEL - SEWER PROJECT - TUCSON, AZ	05/26/2021	06/25/2021	227.86	06/21	0	81-41-230
210530 (4) O	OFFICE SUPPLIES - UTILITIES & ADMIN	05/30/2021	06/29/2021	32.97	06/21	0	65-41-240
210602 (7) M	FIELD STAFF LUNCH	06/02/2021	07/02/2021	36.57	06/21	0	65-41-235
Total ZION'S BANK (4470):				948.45			
Grand Totals:				77,189.74			

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0



HCC UTILITY DEPARTMENT
MAKING CONNECTIONS

Utility Manager's Report
July 2021

Hildale-Colorado City Utility Department
320 East Newel Avenue, Hildale UT 84784

Mr. Chairman and Board Members:

Operations Summary

Looking into options for the A-line manhole repairs. We would like to get one truck load of large PVC pipe to use for manhole chimneys, intend to precast flat lids to go on top of the pipe. The plant seems to be running smoothly for the moment. We are seeing storm surging at the Centennial lift station, which can overload the capacity at times.

Water Department:

We have let the well tie-in project slide a little, as we spent crew time repairing the pipe washout in Maxwell Canyon.

Sewer Department:

At the water plant we have the filter media on order. We have received the other components we ordered.

Sunrise is working on a report for the water collection line from the wells to the treatment plant, calculating the possible line restrictions, and recommended solutions.

With the rains, we have some wells off, as demand has dropped significantly.

Gas Department:

We extended a gas main across Utah Ave on Carling Street, in preparation for a crossing project.

We plan on putting in the Natural Gas Gate Station to serve Colorado City, we have most of the components on hand now.

Fiber Optic Department:

A squirrel successfully snipped the fiber line going to the El Capitan School, we repaired the line, placed gravel and a little concrete power in the bottom of the ped. The squirrel found a corner of the ped where the gravel was loose, got in, and bit the line again. We cemented the squirrel hole in, possibly outsmarting him for the moment.

Yours to serve,

Weston Barlow
Utility Manager



Installing casing for Well 4



Well 4 casing



Nathan and Ralph lowering the drop pipe in the new well 4.



Flushing well 4.



Drilling the replacement well 22



Flushing the water collection line prior to installing tee for well 22.



Ralph inside the filter vessels at the water plant cleaning out the old media and sludge



Removing the old under drains in the filter vessels



Vac truck at the Carling Street retention pond



Vac truck taken from the top of the dike at Carling Street



The nozzle and dart we used to penetrate the debris blocking the drain.



The water starting to drain, with the nozzle in the 3' diameter pipe.



Public Works crew trying to knock debris away from the screen.



Retention pond with the water draining away.



Showing the 6 ft diameter concrete manhole cap that was lifted off by the flood waters.



June 29th Storm Event. A large quantity of water came through Maxwell Canyon. This picture is in the wash below Maxwell Park.



Looking up the wash where the water lines were broken.



Showing the broken water lines, 4" line is culinary spring water. The 3" line is the irrigation water to Maxwell Park.



Todd and Nathan connecting the new poly line to the PVC.



Both lines were repaired with poly pipe.



Nathan inspecting another washout in Maxwell Canyon



A temporary splint to keep the line from breaking.



A third washout in Maxwell Canyon, where the pipeline is exposed.



Third exposed pipe was reburied, rocks stacked to help prevent erosion.



On the second exposure both the irrigation and culinary lines were replaced with HDPE pipe, about 200ft around where the line was exposed.

To: HCC Utility Board, Eric Duthie, Vance Barlow
From: Project Manager Jerry Postema
Date: July 27, 2021
Re: Monthly Update and Report for June and July

The items in the monthly report are in a general format. If you have specific questions, feel free to contact me.

General Information:

- Unable to connect due to power/internet outage to June Board Meeting
- Received quote for test pumping and outfitting “Deep Well”
- Put together a Draft Plan of Action for Investigating “Deep Well” with staff
- Continued discussion with Mohave County
- Water Infrastructure Finance Authority (WIFA) Pay Application Disbursement Request
- Environmental Protection Agency (EPA) deadlines for Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) under the American Water Infrastructure Act (AWIA)
- Risk and Resilience Assessment (RRA) and Certification (Weston) Due June 30
- Worked with Rural Water of Utah for RRA data Input
- Work with Weston and Mariah on ERP Due December 30
- Contacted Heath Price – United States Department of Agriculture – Rural Development (USDA-RD) for utility assistance
- Quotes from CPM on Manhole Materials
- Cooperative Purchasing through The Inter-local Purchasing System (TIPS) for multiple states
- Utah Department of Environmental Quality (DEQ) Meeting for Water and Wastewater Improvements
- Utah DEQ Water Master Plan funds
- Utah DEQ Wastewater funds December 2021
- Washington County/Bureau of Land Management (BLM) easements for Canaan Water Project
- Cluff Drilling Punch List – Sunrise Engineering
- Compile 5 Year Capital Improvement List for Utilities
- Funding Opportunities for Gas Utilities

Future actions:

- USDA Grants
- United States Bureau of Reclamation (USBR) Grants
- Manhole Repair/Replacement
- Sewer Plant Headworks
- BLM Studies for Easements and Right of Ways (ROW) – Survey, Geological and Environmental Impact Studies
- Washington County/ BLM Easements and ROW
- Gas Utility Funding opportunities

- “Deep Well” Investigation
- Sewer Needs Assessment
- Complete ERP per EPA Mandate
- DEQ Permits and funding
- Future COVID-19 Funding
- Monitor and prepare for future EPA requirements



Administration Operations Manager's Report

July 2021

Number of accounts billed for **June 2021**:

Water base rate: 966

Sewer base rate: 898

Gas base rate: 769

Fiber base rate: 13

Water Penalties: 315

Gas Penalties: 219

of shut off notices printed June 15, 2021: 171

of final billed accounts with final bill date is: 23

of new connect accounts is: 18

Hildale-Colorado City Utility Department

320 East Newel Avenue, Hildale UT 84784

Operations Summary

The Office was closed on July 5, 2021 in Observance of Independence Day and July 23, 2021 in observance of Pioneer Day.

Training Objectives

Staff will be attending the UBLA conference on August 11, 12, 13 & ULCT conference on September 29, 30 and October 1, for continued education. City/Utility offices will be open during these times. We are asking that customers be patient with us as there will be staff shortage during these days.

Customer Service

We have found that customers are relying heavily on the “courtesy reminder calls” to avoid being disconnected. This is a very time-consuming process for our staff that, as stated above, is purely a courtesy, not a requirement. Each customer that is at risk of disconnect is mailed a shut-off notice. We feel that it is the responsibility of the customer to ensure their bill is paid, not city staff. With all of the extra tasks that staff is taking on, these “courtesy calls” are being discontinued. Customers will be sent a warning of such in the next “shut-off” mailing and a notice will be put on the website and Facebook.

Policy Implementation

With the discontinuation of the COVID-19 payment deferment policy staff feels that it will be important to still have some way of working with individuals in need. Contracts are being implemented, however there is no current policy in place outlining the specifics of such. We hope to have a proposed policy before the Board next month for review to have a guide for staff to follow.

Project Update

Account audits are continuing, with a focus this month on making sure that all services are being billed to the proper city under the correct code. This will not have an impact to the customer but will give a better idea of where each city is at with utility hookups.

Capital assets are usually the largest class of assets, by value, on a government’s financial statements, and therefore it is important to ensure that capital assets are recorded and accounted for accurately. It is essential that governments establish and maintain appropriate inventory systems for their tangible capital assets. This is necessary not only from an auditing standpoint, but also for any grants or financial assistance that the cities may be applying for. This is something that has been overlooked on the Hildale City side (which includes Utilities) for some time. Staff has been working diligently to get this up to date.