

# Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes  
320 East Newel Ave, Hildale Utah  
Thursday, June 6, 2019 6:00 P.M.

## **Present:** Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay			X
Michael Cawley	X		

Staff Present: Harrison Johnson, Vincen Barlow, Weston Barlow, Nathan Fischer, Ralph Johnson Jr. Mariah La Corti

Public Present: Jared Nicol, Roger Carter (court monitor)

## **#1 Call to Order/Roll Call**

Arvin Black called the meeting to order at 6:30 pm. Roll was taken, quorum present.

## **#2 Prayer and Pledge of Allegiance**

JVar offered a prayer, the crowd joined in the pledge of allegiance.

## **#3 Approval of Minutes of Previous Meetings**

No corrections noted.

**JVar Dutson moved to approve the minutes of the May 7, 2019 meeting.**

**Nathan Burnham seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Michael Cawley	X		

Motion carried.

## **#4 Public Comment**

None

**#5 Consideration of Utility Waiver Requests**

None

**#6 Manager Report**

Harrison Johnson presented. UEP evictions are underway and may affect the department negatively in the coming months. An engineer is under contract for the water remediation plan; there was discussion on the process that was followed to make this decision. The Department will be presenting an application for a planning grant to the Division of Drinking Water on June 11<sup>th</sup>. Harrison reported on a possible security and fraudulent breach; this will be addressed in greater detail once this has been resolved. Colorado City voted to drop the water service impact fee at their last board meeting. Projects are expected as a result.

**#7 Financial Report**

Vincen presented. Revenues with comparison to budget and invoice register for the month ending May 31, 2019 was provided for review. The Board was warned to expect several changes before the end of the fiscal year.

**#8 Consideration of Approval to Pay Bills**

**JVar Dutson moved to pay the bills as they become due and the funds become available.**

**Jason Black seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Michael Cawley	X		

Motion carried.

**#9 Consideration and Possible Action on St. George Water Sales Impact Fee Refund**

St. George Water Store paid the only \$11,820.00 water impact fee. Harrison feels that it would be difficult to complete any impact projects with these monies, he is asking the board if they would like to give them a refund. Board members discussed this in length.

Roger Carter recommended that the Utility Department consider this refund because no additional capital facilities are needed at this time.

**Nathan Burnham moved to refund the \$11,820.00 water impact fee paid by St. George Water Sales.**

**Haven Barlow seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		

Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Michael Cawley	X		

Motion carried.

**#10 Consideration and Possible Action on 285 Willow Street Cross-Lot Line Variance**

Harrison Johnson presented. This customer is looking to build, the Board is being asked to either allow or not allow a variance. By allowing we would extend a customer lateral into the sewer mainline located just southwest of the property. The property owner has received permission from the neighboring property owner. If approved, this agreement will be recorded as a legal document, tied to the property record.

Harrison walked the Board through the ordinance that outlines the regulations which guide this decision. Administration feels that it makes sense, is in the best interest of all parties and meets the regulatory requirements. Vance Barlow addressed the Board. He sees no reasonable option other than granting the variance, and that is his recommendation.

Willow St. is designed as a flood drainage street, so sewer main will never be put in that area. All of the other lots in the area are already hooked up to a sewer service.

**JVar Dutson moved to approve the request with the stipulation that a legal agreement between the two property owners is made to the satisfaction of the Town of Colorado City.**

**Nathan Burnham seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Michael Cawley	X		

Motion carried.

**#11 Consideration and Possible Action on FY2020 Budget**

Harrison presented. A few changes were made since the last presentation to account for anticipated budget shortfalls, changeover accounts, and increased operating revenues.

**JVar Dutson moved to approve the FY 2020 Budget and recommend it to the city council.**

**Michael Cawley seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		

Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Michael Cawley	X		

Motion carried.

**#12 Consideration and Possible Action on utility Operator Rate**

Harrison presented. The current rate is \$45.00/hr. for a utility operator to perform any work for a customer that is not the departments responsibility. Harrison is recommending that this be increased to \$60.00 per hour to more accurately reflect the actual cost the utility department incurs when operators are doing this work

**Nathan Burnham moved to set the Utility Operator Rate at \$60.00 per hour.**

**JVar Dutson seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Michael Cawley	X		

Motion carried.

**#13 Consideration and Possible Action on Board Meeting Bi-Monthly Meeting Change**

Harrison presented. The IGA allows for the Utility Board to meet every other month. Scheduling conflicts have caused the Board meetings to be rescheduled, inconveniencing board members. If meetings are held bi-monthly it would allow staff more time to focus on policies to address issues rather than prepare for meetings.

Each Board member was allowed an opportunity to express their opinion. Board members agreed that due to the changing demographics and water remediation issue it may be better to continue to hold meetings monthly but move them to the last Thursday of the month. At the discretion of the Chairman, the monthly meeting can be canceled if there is not enough business that month to justify meeting. Board members requested timelier packets.

**Jason Black moved to move the monthly Utility Board meetings to the last Thursday of each month, effective July; in the event that there is not enough business to conduct a meeting, the Chairman may make the decision to cancel the meeting, giving the Board members at least two weeks' notice.**

**JVar Dutson seconded. Roll call vote:**


Board Members:	Yes	No	Abstain
Haven Barlow	X		

Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Michael Cawley	X		

Motion carried.

With no other business, meeting adjourned at 7:30 pm.

Minutes were approved at the meeting on June 25, 2019.



Vincen Barlow, Hildale City Recorder



Vance Barlow, Colorado City Town Clerk

**Summary of Board Actions:**

**Approval of Minutes of Previous Meetings**

**Approval to Pay Bills**

**St. George Water Sales Impact Fee Refund**

**285 Willow Street Cross-Lot Line Variance**

**Approval of the FY 2020 Budget and recommend it to the City Councils**

**Setting the Utility Operator Rate at \$60.00 per hour**

**Changing monthly Utility Board meetings to the last Thursday of each month, effective July 2019**