

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Thursday, March 25, 2021, 6:00 PM

Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham			X
JVar Dutson	X		
Stacy Seay			X
Michael Cawley	X		

Staff Present: City Manager Eric Duthie, Jerry Postema, Weston Barlow, Nathan Fischer, Mariah LaCorti, Miranda Jeffs

Court Monitor: Roger Carter (via zoom)

Public Present: None

#1. Call to Order

Meeting called to order at 6:00 pm. Roll was taken, quorum present.

#2. Prayer & Pledge of Allegiance

Sterling Jessop offered a prayer, the crowd joined in the pledge of allegiance.

#3. Public Comment:

None

#4. Board Member Comments

The Board members expressed their gratitude to the field and office staff for their efforts in the Utility Department and trying to conserve water while some of the wells are down. Board Member Dutson asked about commercial or noncommercial water use being put on the Maxwell Park sign.

#5. Approval of Minutes

A. February 25, 2021

A few corrections were noted.

Jvar Duston moved to approve February 25, 2021 meeting minutes with the stated changes mentioned.

Michael Cawley seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
JVar Dutson	X		
Michael Cawley	X		

Motion carried.

#6. Financial Report

City Manager Duthie and Mariah presented the expenditures report and invoice registers.

A. Invoice Register 3/3/21-3/9/21

B. Invoice Register 3/10/21-3/25/21

Mariah gave an update on the reconciliations, expenditures, and revenues from the budget and the expenditures from the current invoice registers. Manager Duthie gave clarifications on the process of getting the budget up to date and finishing the reconciliation process.

JVar Dutson moved to pay the bills as bills become available.

Sterling Jessop seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
JVar Dutson	X		
Michael Cawley	X		

Motion carried.

#7. City Manager/Interim Directors Report

City Manager Duthie presented.

A. Introduction of Deputy Director for Operations. Identification of duties, responsibilities, and objectives.

He gave a report on the operations of staff. He formally introduced to the Board the Deputy Director of Operations (Weston Barlow) and the roll of the position.

B. Introduction of Deputy Director for Administration. Identification of duties, responsibilities, and objectives.

He formally introduced to the Board the Deputy Director for Administration (Mariah LaCorti) and the role of the position.

C. Introduction of Deputy Director for Project Manager. Identification of duties, responsibilities, and objectives.

City Manager Duthie introduced Consultant/Project Manager Jerry Postema from Interim Public Management, LLC and what he will be involved in with the Utility Department.

Jerry Postema introduced himself to the Board via zoom. He talked about the background of his career and that he has 45 years of experience in wastewater and water works.

D. Administrative report

Mariah and Weston presented. Mariah reported on the amount of availability of services requests and submissions due to new construction throughout the City. Weston gave an update and clarifications on water base rate growth.

Hildale City staff has contacted the new Bee's Market Place and Basic American Supply stores to participate in a conservation contest for water. The stores will provide prizes for the top three submissions and the Utility Board will be the judges for the contest.

E. Operations report

i. Update on Impact Fee Study

Weston presented a report on the reconciliation for Centennial Park Wastewater account for 2019 and it has been signed it off.

ii. Land lease update

Weston gave an update on the wastewater land lease, which will expire in 2022. The Board discussed whether the land will be leased again or purchased.

F. Project Manager report

i. WIFA application

Project Manager Postema talked about the Water Infrastructure Finance Authority (WIFA) Loan process. He has worked with Weston, Mariah and WIFA to gather information to create a report. There will be a meeting held with a board explaining why we need the loan/funding for the replacement of two wells. He summarized details and gave clarifications for forgiveness principal programs and what the financials of those programs would be.

ii. Water sustainability initial impressions

Project Manager Postema talked about the Canaan Mountain Water Project and the short- or long-term investments and water treatment use for this project. He provided information about water source options and treatments. The Board members discussed the costs of drilling horizontal wells.

#8. Discussion concerning non-priority projects

City Manager Duthie gave a brief overview all three items.

A. Culinary water treatment

B. Culinary water sustainability

C. Treatment Plant (water & wastewater)

He discussed and evaluated past projects and concerns including the Canaan Mountain Water Project, the deep well (water has not been tested as far as the Utility Department knows), radium treatment plant, water rights, grant for meter costs, manhole rehabilitation/restructure, and electric current at the water treatment plant. Weston gave details on the deep well, the electric current at the water treatment plant and water storage levels. City Manager Duthie talked about the costs of the radium treatment plant and the health issues that can come from water contaminant issues. It was decided that each of these would be considered thoroughly before proceeding with one specifically.

#9. Discussion and possible authorization for staff to initiate a public awareness campaign and implement water restrictions, if necessary.

Weston talked about water storage levels and entering stage one of water restriction/conservation. The Board discussed the authorization of the Deputy of Operations Manager to implement water restriction and to relieve water restrictions based on the understanding of the need to do so.

Jason Black moved to authorize the staff to initiate the public awareness campaign and the Deputy Operations Manager to implement water restrictions, as necessary. JVar Duston seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
JVar Dutson	X		
Michael Cawley	X		

Motion carried.

#10. Discussion and Possible Action to establish a tariff for natural gas services and delivery.

Weston presented to the Hildale City Council and Utility Board an example of a tariff on natural gas services to neighboring cities. He talked about a method for implementing a meter charge. He gave details on costs for installation and transportation for places outside of Hildale City. To be reviewed again next month for a decision.

#11. Adjournment

With no other business, meeting adjourned at 8:30 pm. Next meeting is scheduled for April 22, 2021 at 6:00 pm.

Minutes were approved at the meeting on April 29, 2021.



Athena Cawley
Athena Cawley, Hildale City Recorder



Rosie White
Rosie White, Colorado City Town Clerk

Summary of Board Actions:

Approval of February 25, 2021 Meeting Minutes

Approval to Pay the Bills

Approval of the Public Awareness Campaign and Implementation of Water Restrictions as necessary.