

# Hildale City Council Meeting

320 East Newel Avenue, Hildale, Utah 84784  
 Wednesday, November 7, 2018

**Present:**

**Mayor: Donia Jessop**  
**Council Members: Maha Layton, Lawrence Barlow, Jared Nicol, Stacy Seay, JVar Dutson**  
**City Recorder: Vincen Barlow**  
**City Manager: John Barlow**  
**Staff: Chief Askerlund, Deputy Taylor Barlow, Harrison Johnson, Christian Kesselring, Angelene Chatwin, Roxanne Barlow, Nathaniel Barlow, Weston Barlow, Ralph Johnson Jr. , Mariah La Corti**  
**Court Monitor: Roger Carter**  
**Public: None – this may be incomplete**

**#1 Call to Order**

Mayor Jessop called the meeting to order at 6:30 p.m. Today marks the one-year anniversary of her term.

**#2. Approval of Minutes from 10/3/2018 City Council Meeting**

**JVar Dutson moved to approve the minutes of the October 3, 2018 Meeting.  
 Lawrence Barlow seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

**#3. Public Comment**

Jeff Barlow updated the council on changes that are happening with the UEP. With the subdivision approval on the Arizona side, they are now able to give out deeds for properties.

Glynn and Jena Jones gave the council updates on what has been going on with the Dream Center. Glynn commended John for his cooperation and helpfulness. Jena explained what the Dream Center is, which is a residential support program. She provided a few statistics on the individuals that they have been able to help, and programs that they offer. Councilmembers thanked them for their efforts.

Guy Timpson is on the Garkane Utility Board. He gave a history of the relationship between Garkane and Twin Cities. Guy has had discussions with Garkane's CEO regarding the issues surrounding this relationship. The good news is that because of the population of the twin cities, a motion has been passed by the Board that starting January 1, 2022 the twin cities rates will be socialized, we will be charged the same as all the other members. Garkane expressed their thankfulness to Hildale City's EMS and response services for their contributions related to the Kyle Barlow tragedy.

#### **#4. Department Reports**

Nathaniel reported that the sandbox at Maxwell Park was re-filled last week. Nathaniel has recently repaired all the water taps. He was able to get the flashing school zone lights working.

Chief Askerlund reported for the Police Department. They are about 1/3 done with the policy and procedure re-writing for DOJ compliance. A new Sergeant and two new Officers have been offered positions and should be starting after Thanksgiving. The Department has been engaging the community at the school and public events. The biggest consumption of their time is animal complaints.

Harrison Johnson reported for the Utility Department. Leslie Jessop has moved on, Todd Jim has been hired in his place, and the other technicians are very pleased with him. There is Rural Development Grant funding that they will be using to get the Academy Well back online. There have been a lot of developments in gas price negotiations and the TCWW and UEP Settlement.

Roxanne Barlow reported on the successful trunk-or-treat and thanked all the collaborators. The next event will be the lighting of Cottonwood Park. She is working on funding and programs to make use of the building across the street.

John Barlow presented for Planning and Zoning. He encouraged every person that has concerns about how the land use ordinance affects them to meet with him. There has been another planning and zoning public hearing scheduled to allow for further public input in response to a letter mailed to each Hildale property owner. The City Council will be asked to make a decision on the ordinance after the final public hearing on the 20<sup>th</sup>.

John's Manager report consisted of thanking number of individuals and Departments for their efforts. The UEP has voted to deed the City Hall and Fire Department buildings which is good news because now they will be tax exempt. The Washington County School District Bond passed, according to the current information. The plan for the SRTS project has been finalized. Animals are an issue, Council directed John to come up with a proposal on how to resolve it.

Christian Kesselring reported on DOJ compliance. Constitutional training took place a few weeks ago; a number of employees missed it and will have to watch it on their own time. The next training is a Fair Housing training on November 28. The planning and zoning ordinance and the water service impact fee removal analysis are both going before the Court Monitor and DOJ for review.

**#5. Consideration and Possible Action on a \$25.00 Utility Waiver for Public Needs Assessment**

John and Shirlee Draper presented. This area has a high level of need in terms of health care. The data collected by the survey will be used to inform community leaders about issues facing Washington County and used to evaluate existing/future projects from non-profit and public agencies. Citizens of Cane Beds, Colorado City and Hildale are all being asked to participate. If we don't have our numbers and needs known, we won't receive funding.

The data is so critical that Shirlee feels it would be well worth the investment from the city. Discussion on how to make the incentive work took place. The deadline to collect the data is December 31, 2018.

The benefit this will provide to the Utility Department is the knowledge of the age and number of citizens of the city. This will help in determining the utility needs for the future. Lawrence pointed out that the data would also be very helpful for the general plan. The data would also be helpful in future grant writing.

**Jared Nicol moved to approve a \$25.00 utility fee waiver, per account, for completion for the public needs assessment.  
JVar Dutson seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

**#6. Approval of Minutes and Ratification of Action Items from the 10/2/2018 Utility Board Meeting**

**JVar Dutson moved to ratify the minutes of the October 2, 2018.  
Stacy Seay seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

**#7. Consideration and Possible Action on Automatic Payment Discount or Utility Accounts**

Harrison Johnson presented. Moving customers to automatic payments and paperless billing would greatly reduce administrative costs. The Utility Board did approve a recommendation to the Council.

**JVar Dutson moved to Adopt the Automatic Payment Incentive Program.  
Stacy Seay seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

**#8. Consideration and Possible Action on delinquent Account Reduction Policy for Utility Accounts**

Harrison Johnson presented. Individuals with balances over 90 days delinquent that offer to pay their delinquent balance in full will be eligible for 75% reduction in accrued late fees. The Utility Board had a lengthy discussion and unanimously approved a recommendation to the Council.

Beginning October 2019, the Department will conduct a RFP for a collections agency and sell delinquent accounts to collection agencies.

**Maha Layton moved to Adopt the Delinquent Accounts Repayment Program.  
Stacy Seay seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

**#9. Consideration and Possible Action on Eliminating Water Impact Fee**

Tabled. Roger Carter explained the DOJ compliance requirement associated with this.

**#10. Consideration and Possible Action on Signage for School Zone**

There was brief discussion on procurement rules. This purchase will not come out of the SRTS grant, it will come out of the public works fund. Council directed administration to get another quote and purchase the signs from whichever bid comes in lower.

**JVar Dutson moved to approve the purchase of school zone signage not to exceed \$5,345.55.**

**Jared Nicol seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

**#11. Consideration of Public Private Partnership Between Hildale City and Alltime Fitness**

John is looking for feedback/direction from the council. He is considering an agreement where Hildale City would purchase and own equipment placed in Alltime Fitness for use of their members in exchange for free memberships for Hildale City employees and their families.

Councilmembers expressed concerns about liability but saw no issues with engaging in the conversation.

**#12. Consideration and Possible Action on Appointing Public Works Advisory Board Member**

Mayor Jessop has missed a number of the meetings and does not have the time to serve on the Board. Councilmember Dutson has offered to fill the position but does not want to give up his position on the Utility Board to do so. Maha requested that board member appointment procedure be discussed at the strategy session.

**Jared Nicol moved to table this item for further consideration.**

**Maha Layton seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson			X
Maha Layton	X		
Jared Nicol	X		

Motion carried.

**#13. Consideration and Possible Action to Pay Bills and Approve Check Register**

John Barlow presented. He walked the council through revenues and expenditures for the elapsed budget year. There was a brief discussion on how the policy changes that we are making will pay off in the future, i.e. there should be no more needless settlement payments, etc.

A check register for the month of October was provided for council review.

**JVar Dutson moved to pay the bills as they become due and the funds become available.**

**Maha Layton seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

**#14. Reports from Mayor and Council Members**

A packet was provided by the council retreat facilitator that the councilmembers have been asked to complete before arriving.

There was brief discussion on the plan for the police station.

On December 1, 2018 Jared is going to make an effort to pick the weeds from the community garden and invites volunteers.

**#15. Closed Executive Session**

**Lawrence Barlow moved to go into executive session for the discussion of the acquisition or disposal of real property.**

**JVar Dutson seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

**JVar Dutson moved to close the executive session and open the regular meeting.  
Jared Nicol seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

**#16. Discussion of Pending or Contemplated Litigation, Claims and Demands**

None

**#17. Adjournment**

**Maha Layton moved to adjourn.  
Jared Nicol seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

With no other business, meeting adjourned.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on December 5, 2018.



Vincen Barlow, City Recorder

