



📞 435-874-2323

📠 435-874-2603

🌐 [www.hildalecity.com](http://www.hildalecity.com)

## NOTICE AND AGENDA

NOTICE IS HEREBY GIVEN TO THE HILDALE CITY COUNCIL AND THE PUBLIC, THAT THE HILDALE CITY COUNCIL WILL HOLD A PUBLIC HEARING AND COUNCIL MEETING ON WEDNESDAY THE 4TH DAY OF NOVEMBER 2020 AT 320 EAST NEWEL AVENUE TO BEGIN AT 6:30 P.M. MST.

THE AGENDA SHALL BE AS FOLLOWS:

1. WELCOME, INTRODUCTION, AND PRELIMINARY MATTERS
2. PLEDGE OF ALLEGIANCE
3. CONFLICT OF INTEREST DISCLOSURES
4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
5. PUBLIC COMMENTS
6. MANAGERS REPORT
7. NEW COUNCIL BUSINESSES:
  - A. CONSIDERATION AND POSSIBLE ACTION ON MEDIATION AGREEMENT
  - B. CONSIDERATION AND POSSIBLE ACTION ON CDBG CONSULTANT
  - C. DISCUSSION OF DEVELOPMENT STANDARDS FOR EXISTING COMMERCIAL BUILDINGS
8. EXECUTIVE SESSION: CLOSED MEETING HELD IN ACCORDANCE WITH UTAH CODE 52-4-205 FOR THE PURPOSES OF DISCUSSING PENDING OR REASONABLE IMMINENT **LITIGATION**
9. CALENDAR OF UPCOMING EVENTS:
10. SCHEDULING
11. ADJOURNMENT

Agenda items and any variables thereto are set for consideration, discussion, approval or other action. Council Members may be attending by telephone. Agenda is subject to change up to 24 hours prior to the meeting. Individuals needing special accommodations should notify the City Recorder at 435-874-2323 at least three days prior to the meeting.

CITY OF HILDALE  
 COMBINED CASH INVESTMENT  
 NOVEMBER 30, 2020

COMBINED CASH ACCOUNTS

01-11131	WF CHOICE IV GOV ACCT - 7924	(	18,382.89)
01-11210	PTIF 1259 HC INVESTMENT POOL		3,265,401.49
01-11214	PTIF 7851 REVENUE BONDS		15,602.83
01-11221	PTIF ESC 7648 DWQ W WTR GRANT		8,802.63
01-11311	ZION BANK - OPERATIONS	(	498,974.98)
01-11312	ZIONS BANK - REVENUE		689,569.20
01-11313	XPRESS DEPOSIT ACCOUNT		77,035.02
01-11314	ZFNB ( COMMUNITY OUTREACH DEPT		2,607.73
01-11400	RETURNED CHECKS - CLEARING		304.99
	TOTAL COMBINED CASH		3,541,966.02
01-11750	CASH - CLEARING	(	23,193.19)
01-11820	RESTRICTED CASH-WWATER BOND	(	248,640.08)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(	3,046,338.36)
	TOTAL UNALLOCATED CASH		223,794.39

CASH ALLOCATION RECONCILIATION

11	ALLOCATION TO GENERAL FUND		496,180.05
31	ALLOCATION TO GF DEBT SERVICE	(	29,179.60)
41	ALLOCATION TO HILDALE CITY GRANTS		18,833.75
45	ALLOCATION TO CAPITAL PROJECTS FUND		431,752.76
63	ALLOCATION TO 2017 JUDGMENT RESOLUTION FUND		8,278.50
64	ALLOCATION TO LITIGATION DEFENSE FUND		69,842.12
65	ALLOCATION TO JOINT ADMINISTRATION FUND		97,703.19
81	ALLOCATION TO WATER FUND		463,817.46
82	ALLOCATION TO WASTEWATER FUND		970,664.54
84	ALLOCATION TO GAS FUND		548,718.38
90	ALLOCATION TO FUND 90	(	30,272.79)
	TOTAL ALLOCATIONS TO OTHER FUNDS		3,046,338.36
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(	3,046,338.36)
	ZERO PROOF IF ALLOCATIONS BALANCE		.00

CITY OF HILDALE  
BALANCE SHEET  
NOVEMBER 30, 2020

GENERAL FUND

ASSETS

11-11900	CASH - COMBINED FUND	496,180.05	
11-13110	ACCOUNTS REC - OTHER GOVERNMEN	( 74,844.09)	
11-13111	ACCOUNTS RECEIVABLE	( 1,208.97)	
11-13119	SOLID WASTE RECEIVABLE	435,713.32	
11-13120	TOWN SERVICE RECEIVABLE	( 19.19)	
11-13125	ACCOUNTING SERVICE RECEIVABLE	1,500.24	
11-13135	CONTRACTS A/R	744.89	
11-13136	ALLOWANCE FOR DOUBTFUL ACCOUNT	( 21,601.41)	
11-13160	PROPERTY TAX RECEIVABLE	95,980.00	
11-13300	DUE FROM OTHER FUNDS	396,692.32	
11-13312	LEASES RECEIVABLE	1,629.89	
11-15900	ACCOUNTING PETTY CASH	600.00	
	TOTAL ASSETS		1,331,367.05

LIABILITIES AND EQUITY

LIABILITIES

11-21311	ACCOUNTS PAYABLE	64,879.46	
11-21312	DUE TO AZ STRIP LANDFILL	483,524.79	
11-21321	WAGES PAYABLE	( 6,020.03)	
11-21331	COURT BONDS PAYABLE	( 1,384.10)	
11-21332	COURT SURCHARGE AOC PAYABLE	( 11,835.26)	
11-21350	CUSTOMER DEPOSIT	( 616.15)	
11-21411	SALES TAX PAYABLE	1,357.37	
11-22211	FICA PAYABLE	( 22,589.48)	
11-22212	MEDICARE PAYABLE	108.32	
11-22213	FEDERAL WITHHOLDING PAYABLE	932.90	
11-22221	STATE WITHHOLDING PAYABLE	18,977.15	
11-25260	PROPERTY TAX DEFERRAL	95,980.00	
	TOTAL LIABILITIES		623,314.97

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
11-29124	CIB LOAN RESTRICTED RESERVE	53,472.00	
11-29125	CIB LOAN RESTRICTED RESERVE	3,965.00	
11-29800	BALANCE - BEGINNING OF YEAR	632,813.19	
11-29830	FUND BALANCE - COMMUNITY OUTRE	2,074.61	
11-29840	FUND BALANCE- RISK MGMNT	86,067.86	
	REVENUE OVER EXPENDITURES - YTD	106,853.85	
	BALANCE - CURRENT DATE	885,246.51	
	TOTAL FUND EQUITY		885,246.51
	TOTAL LIABILITIES AND EQUITY		1,508,561.48

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
11-31-100	166.70	166.70	96,800.00	96,633.30	.2
11-31-200	2,340.94	2,340.94	130,000.00	127,659.06	1.8
11-31-300	66,249.44	66,249.44	269,700.00	203,450.56	24.6
11-31-301	13,570.45	13,570.45	28,000.00	14,429.55	48.5
11-31-401	10,339.36	10,339.36	80,000.00	69,660.64	12.9
11-31-402	778.27	778.27	9,300.00	8,521.73	8.4
11-31-403	597.76	597.76	1,000.00	402.24	59.8
11-31-700	1,974.14	1,974.14	40,000.00	38,025.86	4.9
11-31-900	64.81	64.81	10,000.00	9,935.19	.7
TOTAL TAXES	96,081.87	96,081.87	664,800.00	568,718.13	14.5
<u>LICENSES AND PERMITS</u>					
11-32-100	2,350.00	2,350.00	5,000.00	2,650.00	47.0
11-32-200	6,723.21	6,723.21	12,000.00	5,276.79	56.0
11-32-300	1,970.00	1,970.00	3,000.00	1,030.00	65.7
TOTAL LICENSES AND PERMITS	11,043.21	11,043.21	20,000.00	8,956.79	55.2
<u>INTERGOVERNMENTAL REVENUE</u>					
11-33-411	.00	.00	12,000.00	12,000.00	.0
11-33-421	.00	.00	1,000.00	1,000.00	.0
11-33-434	.00	.00	200,000.00	200,000.00	.0
11-33-435	.00	.00	25,000.00	25,000.00	.0
11-33-436	.00	.00	160,000.00	160,000.00	.0
11-33-437	.00	.00	268,000.00	268,000.00	.0
11-33-472	22,000.00	22,000.00	.00	( 22,000.00)	.0
11-33-560	20,924.56	20,924.56	106,500.00	85,575.44	19.7
11-33-565	6,036.27	6,036.27	5,000.00	( 1,036.27)	120.7
11-33-581	.00	.00	10,000.00	10,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	48,960.83	48,960.83	787,500.00	738,539.17	6.2
<u>CHARGES FOR SERVICES</u>					
11-34-120	1,117.50	1,117.50	200.00	( 917.50)	558.8
11-34-130	.00	.00	3,000.00	3,000.00	.0
11-34-191	.00	.00	100.00	100.00	.0
11-34-192	.00	.00	100.00	100.00	.0
11-34-250	.00	.00	50,000.00	50,000.00	.0
11-34-252	33,652.10	33,652.10	15,000.00	( 18,652.10)	224.4
11-34-910	5,100.00	5,100.00	20,400.00	15,300.00	25.0
11-34-915	3,501.00	3,501.00	.00	( 3,501.00)	.0
TOTAL CHARGES FOR SERVICES	43,370.60	43,370.60	88,800.00	45,429.40	48.8

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITURES</u>					
11-35-110 COURT FINES	14,220.00	14,220.00	9,400.00	( 4,820.00)	151.3
11-35-210 BAIL AND BOND FORFEITURE	.00	.00	600.00	600.00	.0
<b>TOTAL FINES AND FORFEITURES</b>	<b>14,220.00</b>	<b>14,220.00</b>	<b>10,000.00</b>	<b>( 4,220.00)</b>	<b>142.2</b>
<u>MISCELLANEOUS REVENUE</u>					
11-36-100 INTEREST EARNINGS - GEN FUND	651.27	651.27	6,800.00	6,148.73	9.6
11-36-210 RENTAL - OFFICES IN CITY BLDG	900.00	900.00	3,600.00	2,700.00	25.0
11-36-600 SUNDRY REVENUES	5.00	5.00	.00	( 5.00)	.0
11-36-800 LOT LEASES	10,599.46	10,599.46	30,000.00	19,400.54	35.3
11-36-910 SUNDRY REV - GEN FUND	6,196.06	6,196.06	600.00	( 5,596.06)	1032.7
11-36-911 CCFD EQUIPMENT REVENUE	.00	.00	55,000.00	55,000.00	.0
11-36-920 SUNDRY REV - FIRE DEPT	.00	.00	50,000.00	50,000.00	.0
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>18,351.79</b>	<b>18,351.79</b>	<b>146,000.00</b>	<b>127,648.21</b>	<b>12.6</b>
<u>CONTRIBUTIONS AND TRANSFERS</u>					
11-38-700 CONTRIBUTIONS-PRIVATE SOURCES	.00	.00	20,000.00	20,000.00	.0
11-38-702 CONTRIBUTIONS-COMMUNITY OUTREA	.00	.00	10,000.00	10,000.00	.0
11-38-910 APPROP - GEN FUND BALANCE	.00	.00	273,800.00	273,800.00	.0
11-38-928 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
<b>TOTAL CONTRIBUTIONS AND TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>403,800.00</b>	<b>403,800.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>232,028.30</b>	<b>232,028.30</b>	<b>2,120,900.00</b>	<b>1,888,871.70</b>	<b>10.9</b>

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEN GOVT ADMINISTRATION</u>					
11-41-110 SALARIES-PERMANENT EMPLOYEES	1,821.07	1,821.07	.00	( 1,821.07)	.0
11-41-112 MAYOR	3,538.48	3,538.48	11,500.00	7,961.52	30.8
11-41-113 MANAGER	16,746.68	16,746.68	57,000.00	40,253.32	29.4
11-41-114 TREASURER	954.48	954.48	10,000.00	9,045.52	9.5
11-41-115 RECORDER	1,250.13	1,250.13	10,000.00	8,749.87	12.5
11-41-117 ATTORNEY	12,276.88	12,276.88	40,000.00	27,723.12	30.7
11-41-130 PAYROLL TAXES	4,668.56	4,668.56	14,000.00	9,331.44	33.4
11-41-140 BENEFITS-OTHER	1,964.80	1,964.80	6,000.00	4,035.20	32.8
11-41-141 RETIREMENT CONTRIBUTIONS	.00	.00	12,900.00	12,900.00	.0
11-41-151 STIPENDS - CITY COUNCIL	4,690.00	4,690.00	11,300.00	6,610.00	41.5
11-41-152 STIPENDS - PLANNING COMMISSION	2,240.00	2,240.00	.00	( 2,240.00)	.0
11-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	1,144.47	1,144.47	2,300.00	1,155.53	49.8
11-41-220 PUBLIC NOTICES	.00	.00	1,000.00	1,000.00	.0
11-41-230 TRAVEL	.00	.00	5,400.00	5,400.00	.0
11-41-235 FOOD & REFRESHMENT	486.98	486.98	3,200.00	2,713.02	15.2
11-41-240 OFFICE EXPENSE & SUPPLIES	621.34	621.34	2,000.00	1,378.66	31.1
11-41-241 COPIER & PRINTER	241.62	241.62	2,000.00	1,758.38	12.1
11-41-242 SERVICE FEES	.00	.00	1,000.00	1,000.00	.0
11-41-244 PRINT & POSTAGE	.00	.00	1,000.00	1,000.00	.0
11-41-250 EQUIPMENT SUPPLIES & MAINT	10.00	10.00	1,000.00	990.00	1.0
11-41-257 FUEL	.00	.00	5,000.00	5,000.00	.0
11-41-260 TOOLS & EQUIPMENT-NON CAPITAL	.00	.00	200.00	200.00	.0
11-41-271 MAINT & SUPPLY - BUILDING	172.50	172.50	3,000.00	2,827.50	5.8
11-41-280 UTILITIES	461.72	461.72	4,000.00	3,538.28	11.5
11-41-285 POWER	1,238.03	1,238.03	7,100.00	5,861.97	17.4
11-41-287 TELEPHONE	960.22	960.22	2,700.00	1,739.78	35.6
11-41-310 PROFESSIONAL & TECHNICAL	337.50	337.50	2,000.00	1,662.50	16.9
11-41-311 ENGINEER	.00	.00	3,500.00	3,500.00	.0
11-41-312 CONSULTANT	.00	.00	4,000.00	4,000.00	.0
11-41-313 AUDITOR	1,592.10	1,592.10	20,000.00	18,407.90	8.0
11-41-315 INFORMATION TECHNOLOGY - SYSTE	.00	.00	9,000.00	9,000.00	.0
11-41-316 INFORMATION TECHNOLOGY - SERVI	.00	.00	5,000.00	5,000.00	.0
11-41-317 INFORMATION TECHNOLOGY - CONS	337.67	337.67	2,500.00	2,162.33	13.5
11-41-318 INFORMATION TECHNOLOGY - SOFTW	741.64	741.64	7,600.00	6,858.36	9.8
11-41-319 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
11-41-330 EDUCATION	647.00	647.00	13,000.00	12,353.00	5.0
11-41-350 ELECTIONS	.00	.00	2,000.00	2,000.00	.0
11-41-510 INSURANCE	23,309.16	23,309.16	30,000.00	6,690.84	77.7
11-41-560 BAD DEBT EXPENSE	331.19	331.19	.00	( 331.19)	.0
11-41-741 EQUIPMENT - OFFICE	249.99	249.99	2,000.00	1,750.01	12.5
11-41-743 EQUIPMENT - VEHICLE	.00	.00	3,000.00	3,000.00	.0
11-41-914 TRANSFER TO FUND 63	.00	.00	40,000.00	40,000.00	.0
11-41-916 TRANSFER TO FUND 64	.00	.00	17,500.00	17,500.00	.0
11-41-960 TRANSFER TO FUND 45 CAP PROJ	.00	.00	12,000.00	12,000.00	.0
11-41-963 TRANSFER TO FUND 46	.00	.00	268,000.00	268,000.00	.0
<b>TOTAL GEN GOVT ADMINISTRATION</b>	<b>83,034.21</b>	<b>83,034.21</b>	<b>754,700.00</b>	<b>671,665.79</b>	<b>11.0</b>

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MUNICIPAL COURT</u>					
11-42-110 SALARIES-PERMANENT EMPLOYEES	2,369.04	2,369.04	10,000.00	7,630.96	23.7
11-42-130 PAYROLL TAXES & BENEFITS	181.20	181.20	1,100.00	918.80	16.5
11-42-140 BENEFITS-OTHER	.00	.00	300.00	300.00	.0
11-42-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	100.00	100.00	.0
11-42-230 TRAVEL	.00	.00	600.00	600.00	.0
11-42-287 TELEPHONE	57.54	57.54	.00	( 57.54)	.0
11-42-310 PROFESSIONAL & TECHNICAL	145.00	145.00	.00	( 145.00)	.0
11-42-330 EDUCATION	.00	.00	400.00	400.00	.0
11-42-550 FINES, SURCHARGES - AOC	18.50	18.50	10,000.00	9,981.50	.2
11-42-552 BAIL, BOND PAYMENT RELEASE	643.00	643.00	.00	( 643.00)	.0
11-42-960 TRANSFER TO FUND 45 CAP PROJ	.00	.00	300.00	300.00	.0
<b>TOTAL MUNICIPAL COURT</b>	<b>3,414.28</b>	<b>3,414.28</b>	<b>22,800.00</b>	<b>19,385.72</b>	<b>15.0</b>
<u>POLICE DEPARTMENT</u>					
11-43-287 TELEPHONE	298.58	298.58	2,000.00	1,701.42	14.9
11-43-310 PROFESSIONAL & TECHNICAL	4,025.00	4,025.00	10,000.00	5,975.00	40.3
11-43-960 TRANSFER TO FUND 45 CAP PROJ	.00	.00	20,000.00	20,000.00	.0
11-43-980 INTRA-GOVT CHARGES	.00	.00	195,000.00	195,000.00	.0
<b>TOTAL POLICE DEPARTMENT</b>	<b>4,323.58</b>	<b>4,323.58</b>	<b>227,000.00</b>	<b>222,676.42</b>	<b>1.9</b>
<u>FIRE DEPARTMENT</u>					
11-44-510 INSURANCE	.00	.00	800.00	800.00	.0
11-44-620 MISC. SERVICES	.00	.00	50,000.00	50,000.00	.0
11-44-810 FD BEMS GRANT TRANSFER	.00	.00	12,000.00	12,000.00	.0
11-44-811 FD ASSISTANCE GRANT TRANSFER	.00	.00	4,600.00	4,600.00	.0
11-44-850 DEBT SERVICE - VEHICLE & EQUIP	.00	.00	79,000.00	79,000.00	.0
11-44-960 TRANSFER TO FUND 45 CAP PROJ	.00	.00	23,000.00	23,000.00	.0
11-44-980 INTRA-GOVT CHARGES	.00	.00	90,000.00	90,000.00	.0
<b>TOTAL FIRE DEPARTMENT</b>	<b>.00</b>	<b>.00</b>	<b>259,400.00</b>	<b>259,400.00</b>	<b>.0</b>

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING DEPARTMENT</u>					
11-45-110 SALARIES-PERMANENT EMPLOYEES	2,848.87	2,848.87	40,000.00	37,151.13	7.1
11-45-117 ATTORNEY	1,292.32	1,292.32	2,100.00	807.68	61.5
11-45-130 PAYROLL TAXES	.00	.00	5,000.00	5,000.00	.0
11-45-153 STIPENDS - PLANNING COMMISSION	.00	.00	6,000.00	6,000.00	.0
11-45-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	300.00	300.00	.0
11-45-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	1,900.00	1,900.00	.0
11-45-330 EDUCATION	.00	.00	2,100.00	2,100.00	.0
11-45-550 SURCHARGES FOR BLDG PERMITS	.00	.00	100.00	100.00	.0
11-45-960 TRANSFER TO FUND 45 CAP PROJ	.00	.00	27,500.00	27,500.00	.0
<b>TOTAL BUILDING DEPARTMENT</b>	<b>4,141.19</b>	<b>4,141.19</b>	<b>85,000.00</b>	<b>80,858.81</b>	<b>4.9</b>
<u>PUBLIC SAFETY DISPATCH</u>					
11-46-980 INTRA-GOVT CHARGES	.00	.00	15,600.00	15,600.00	.0
<b>TOTAL PUBLIC SAFETY DISPATCH</b>	<b>.00</b>	<b>.00</b>	<b>15,600.00</b>	<b>15,600.00</b>	<b>.0</b>
<u>PUBLIC WORKS - STREETS &amp; ROADS</u>					
11-47-110 SALARIES-PERMANENT EMPLOYEES	9,530.60	9,530.60	65,000.00	55,469.40	14.7
11-47-130 PAYROLL TAXES	.00	.00	6,800.00	6,800.00	.0
11-47-140 BENEFITS-OTHER	.00	.00	15,000.00	15,000.00	.0
11-47-230 TRAVEL	.00	.00	500.00	500.00	.0
11-47-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	10,000.00	10,000.00	.0
11-47-255 EQUIPMENT RENT OR LEASE	.00	.00	15,000.00	15,000.00	.0
11-47-257 FUEL	.00	.00	10,600.00	10,600.00	.0
11-47-260 TOOLS & EQUIPMENT-NON CAPITAL	.00	.00	6,000.00	6,000.00	.0
11-47-273 MAINT & SUPPLY - SYSTEM	.00	.00	23,200.00	23,200.00	.0
11-47-286 STREET LIGHTS	1,377.90	1,377.90	5,300.00	3,922.10	26.0
11-47-311 ENGINEER	.00	.00	5,600.00	5,600.00	.0
11-47-330 EDUCATION	.00	.00	800.00	800.00	.0
11-47-410 SPEC DEPT MATERIALS & SUPPLIES	( 17,955.00)	( 17,955.00)	45,000.00	62,955.00	( 39.9)
11-47-510 INSURANCE	.00	.00	3,600.00	3,600.00	.0
11-47-850 DEBT SERVICE	.00	.00	43,000.00	43,000.00	.0
11-47-953 SAFE ROUTES TO SCHOOL	17,955.00	17,955.00	.00	( 17,955.00)	.0
11-47-960 TRANSFER TO FUND 45 CAP PROJ	.00	.00	200,000.00	200,000.00	.0
11-47-965 TRANSFER TO GRANTS	.00	.00	160,000.00	160,000.00	.0
<b>TOTAL PUBLIC WORKS - STREETS &amp; ROADS</b>	<b>10,908.50</b>	<b>10,908.50</b>	<b>615,400.00</b>	<b>604,491.50</b>	<b>1.8</b>



CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS - PARKS</u>					
11-48-110 SALARIES-PERMANENT EMPLOYEES	5,442.28	5,442.28	48,000.00	42,557.72	11.3
11-48-130 PAYROLL TAXES	.00	.00	5,000.00	5,000.00	.0
11-48-140 BENEFITS-OTHER	.00	.00	13,000.00	13,000.00	.0
11-48-141 RETIRMENT CONTRIBUTIONS	.00	.00	8,100.00	8,100.00	.0
11-48-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	500.00	500.00	.0
11-48-230 TRAVEL, MEETINGS, AND TRAINING	.00	.00	400.00	400.00	.0
11-48-250 EQUIPMENT SUPPLIES & MAINT	6,099.24	6,099.24	2,600.00	( 3,499.24)	234.6
11-48-257 FUEL	.00	.00	600.00	600.00	.0
11-48-260 TOOLS & EQUIPMENT-NON CAPITAL	.00	.00	400.00	400.00	.0
11-48-272 MAINT & SUPPLY - OTHER	3,377.61	3,377.61	7,000.00	3,622.39	48.3
11-48-273 MAINT & SUPPLY - SYSTEM	3,400.00	3,400.00	10,000.00	6,600.00	34.0
11-48-280 UTILITIES	607.70	607.70	6,600.00	5,992.30	9.2
11-48-285 POWER	187.86	187.86	5,200.00	5,012.14	3.6
11-48-330 EDUCATION	.00	.00	400.00	400.00	.0
11-48-510 INSURANCE	.00	.00	3,200.00	3,200.00	.0
<b>TOTAL PUBLIC WORKS - PARKS</b>	<b>19,114.69</b>	<b>19,114.69</b>	<b>111,000.00</b>	<b>91,885.31</b>	<b>17.2</b>
<u>COMMUNITY OUTREACH DEPARTMENT</u>					
11-49-274 EQUIPMENT PURCHASE	238.00	238.00	10,000.00	9,762.00	2.4
11-49-410 SPECIAL PROJECT	.00	.00	7,000.00	7,000.00	.0
11-49-952 COUNTY TOURISM - GRANT OFFSET	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL COMMUNITY OUTREACH DEPARTME</b>	<b>238.00</b>	<b>238.00</b>	<b>27,000.00</b>	<b>26,762.00</b>	<b>.9</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>125,174.45</b>	<b>125,174.45</b>	<b>2,117,900.00</b>	<b>1,992,725.55</b>	<b>5.9</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>106,853.85</b>	<b>106,853.85</b>	<b>3,000.00</b>	<b>( 103,853.85)</b>	<b>3561.8</b>

CITY OF HILDALE  
 BALANCE SHEET  
 NOVEMBER 30, 2020

GF DEBT SERVICE

ASSETS

31-11900	CASH - COMBINED FUND	(	29,179.60)	
	TOTAL ASSETS			( 29,179.60)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
31-29800	BALANCE - BEGINNING OF YEAR	(	29,179.60)	
	REVENUE OVER EXPENDITURES - YTD	(	107,559.28)	
	BALANCE - CURRENT DATE	(	136,738.88)	
	TOTAL FUND EQUITY			( 136,738.88)
	TOTAL LIABILITIES AND EQUITY			( 136,738.88)

CITY OF HILDALE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GF DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 34</u>					
31-34-802 TRANS FOR CIB EQUIP BOND PMT	.00	.00	79,000.00	79,000.00	.0
31-34-803 2018 CIB DETENTION POND	.00	.00	30,000.00	30,000.00	.0
TOTAL SOURCE 34	.00	.00	109,000.00	109,000.00	.0
TOTAL FUND REVENUE	.00	.00	109,000.00	109,000.00	.0

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GF DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT DEBT SERVICE</u>					
31-44-711 FIRE EQ 2015 BOND DEBT SERVICE	72,000.00	72,000.00	69,000.00	( 3,000.00)	104.4
31-44-712 FIRE EQ 2015 BOND INTEREST	6,759.28	6,759.28	10,000.00	3,240.72	67.6
31-44-723 2018 CIB DETENTION POND	18,000.00	18,000.00	30,000.00	12,000.00	60.0
31-44-724 2018 CIB DETEN POND INTEREST	10,800.00	10,800.00	.00	( 10,800.00)	.0
TOTAL FIRE DEPT DEBT SERVICE	107,559.28	107,559.28	109,000.00	1,440.72	98.7
TOTAL FUND EXPENDITURES	107,559.28	107,559.28	109,000.00	1,440.72	98.7
NET REVENUE OVER EXPENDITURES	( 107,559.28)	( 107,559.28)	.00	107,559.28	.0

CITY OF HILDALE  
 BALANCE SHEET  
 NOVEMBER 30, 2020

HILDALE CITY GRANTS

ASSETS

41-11900	TOTAL ALLOCATION TO OTHER FUND		18,833.75
	TOTAL ASSETS		<u>18,833.75</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
41-29800	BALANCE - BEGINNING OF YEAR	18,833.75	
	BALANCE - CURRENT DATE		18,833.75
	TOTAL FUND EQUITY		<u>18,833.75</u>
	TOTAL LIABILITIES AND EQUITY		<u>18,833.75</u>

CITY OF HILDALE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

HILDALE CITY GRANTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUE</u>					
41-33-425 CDBG SIDEWALK GRANT 2020	.00	.00	160,000.00	160,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	160,000.00	160,000.00	.0
<u>SOURCE 34</u>					
41-34-801 FD ASSIST PERCAPITA GRANT	.00	.00	4,600.00	4,600.00	.0
41-34-802 FD BEMS GRANT	.00	.00	12,000.00	12,000.00	.0
TOTAL SOURCE 34	.00	.00	16,600.00	16,600.00	.0
TOTAL FUND REVENUE	.00	.00	176,600.00	176,600.00	.0

CITY OF HILDALE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

HILDALE CITY GRANTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE GRANTS/LOANS/ALLOTMENTS</u>					
41-43-250 POLICE DEPT GRANT EXPENSE	.00	.00	6,000.00	6,000.00	.0
TOTAL POLICE GRANTS/LOANS/ALLOTMEN	.00	.00	6,000.00	6,000.00	.0
<u>FIRE GRANTS/LOANS/ALLOTMENTS</u>					
41-44-220 FD ASSISTANCE GRANT EXPENSE	.00	.00	4,600.00	4,600.00	.0
41-44-250 FD BEMS GRANT EXPENSE	.00	.00	12,000.00	12,000.00	.0
TOTAL FIRE GRANTS/LOANS/ALLOTMENTS	.00	.00	16,600.00	16,600.00	.0
<u>STREET GRANTS/LOANS/ALLOTMENTS</u>					
41-47-800 CDBG SIDEWALK CONSTRUCTION	.00	.00	160,000.00	160,000.00	.0
TOTAL STREET GRANTS/LOANS/ALLOTMEN	.00	.00	160,000.00	160,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	182,600.00	182,600.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	( 6,000.00)	( 6,000.00)	.0

CITY OF HILDALE  
 BALANCE SHEET  
 NOVEMBER 30, 2020

CAPITAL PROJECTS FUND

ASSETS

45-11900	TOTAL ALLOCATION TO OTHER FUND		431,752.76	
	TOTAL ASSETS			431,752.76

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

45-29800	BALANCE - BEGINNING OF YEAR	(	99,611.49)	
45-29802	COURT CAP IMP RESERVE EQUITY		1,200.00	
45-29804	FIRE CAP IMP RESERVE EQUITY		11,550.12	
45-29805	BDG DPT CAP IMP RESERVE EQUITY		7,200.00	
45-29807	P WKS CAP IMP RESERVE EQUITY		98,692.80	
45-29808	PARKS CAP IMP RESERVE EQUITY		23,700.04	
45-29890	FUND BALANCE - INDUSTRIAL PARK		389,021.29	
	BALANCE - CURRENT DATE		431,752.76	
	TOTAL FUND EQUITY			431,752.76
	TOTAL LIABILITIES AND EQUITY			431,752.76



CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 31</u>					
45-31-800 CAP PROJ TRANS ADMIN DEPT	.00	.00	12,000.00	12,000.00	.0
TOTAL SOURCE 31	.00	.00	12,000.00	12,000.00	.0
<u>SOURCE 32</u>					
45-32-800 CAP PROJ TRANS JUSTICE COURT	.00	.00	300.00	300.00	.0
TOTAL SOURCE 32	.00	.00	300.00	300.00	.0
<u>CAPITAL PROJ. REV. TRANSFERS</u>					
45-33-433 UDOT SRTS GRANT	.00	.00	200,000.00	200,000.00	.0
45-33-800 CAP PROJ TRANS POLICE DEPT	.00	.00	20,000.00	20,000.00	.0
TOTAL CAPITAL PROJ. REV. TRANSFERS	.00	.00	220,000.00	220,000.00	.0
<u>SOURCE 35</u>					
45-35-800 CAP PROJ TRANS BUILDING DEPT	.00	.00	27,500.00	27,500.00	.0
TOTAL SOURCE 35	.00	.00	27,500.00	27,500.00	.0
<u>SOURCE 38</u>					
45-38-105 TRANSFERS IN - INDUSTRIAL PARK	.00	.00	175,000.00	175,000.00	.0
TOTAL SOURCE 38	.00	.00	175,000.00	175,000.00	.0
TOTAL FUND REVENUE	.00	.00	434,800.00	434,800.00	.0

CITY OF HILDALE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAP PROJECTS ADMIN DEPT</u>					
45-41-990	.00	.00	12,300.00	12,300.00	.0
	.00	.00	12,300.00	12,300.00	.0
<u>CAP PROJECTS POLICE DEPT.</u>					
45-43-720	.00	.00	20,000.00	20,000.00	.0
	.00	.00	20,000.00	20,000.00	.0
<u>CAP PROJECTS BUILDING DEPT.</u>					
45-45-742	.00	.00	50,000.00	50,000.00	.0
45-45-990	.00	.00	2,500.00	2,500.00	.0
	.00	.00	52,500.00	52,500.00	.0
<u>CAP PROJECTS STREETS &amp; ROADS</u>					
45-47-730	.00	.00	350,000.00	350,000.00	.0
	.00	.00	350,000.00	350,000.00	.0
	.00	.00	434,800.00	434,800.00	.0
	.00	.00	.00	.00	.0

CITY OF HILDALE  
BALANCE SHEET  
NOVEMBER 30, 2020

FUND 46

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

REVENUE OVER EXPENDITURES - YTD ( 55,301.99)

BALANCE - CURRENT DATE ( 55,301.99)

TOTAL FUND EQUITY ( 55,301.99)

TOTAL LIABILITIES AND EQUITY ( 55,301.99)

CITY OF HILDALE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

FUND 46

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 31</u>						
46-31-800	CV REPOSE TRANS IN ADMIN DEPT	.00	.00	268,000.00	268,000.00	.0
	TOTAL SOURCE 31	.00	.00	268,000.00	268,000.00	.0
	TOTAL FUND REVENUE	.00	.00	268,000.00	268,000.00	.0

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

FUND 46

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
46-41-271 MAINT & SUPPLY - BUILDING	26,401.01	26,401.01	45,000.00	18,598.99	58.7
46-41-273 MAINT & SUPPLY - SYSTEM	1,956.00	1,956.00	90,000.00	88,044.00	2.2
46-41-310 PROFESSIONAL & TECHNICAL	.00	.00	22,000.00	22,000.00	.0
46-41-315 INFORMATION TECHNOLOGY - SYSTE	.00	.00	30,000.00	30,000.00	.0
46-41-318 INFORMATION TECHNOLOGY - SYSTE	14,550.00	14,550.00	20,000.00	5,450.00	72.8
<b>TOTAL DEPARTMENT 41</b>	<b>42,907.01</b>	<b>42,907.01</b>	<b>207,000.00</b>	<b>164,092.99</b>	<b>20.7</b>
 <b>DEPARTMENT 44</b>					
46-44-980 INTRA-GOVT CHARGES	12,394.98	12,394.98	61,000.00	48,605.02	20.3
<b>TOTAL DEPARTMENT 44</b>	<b>12,394.98</b>	<b>12,394.98</b>	<b>61,000.00</b>	<b>48,605.02</b>	<b>20.3</b>
 <b>TOTAL FUND EXPENDITURES</b>	 <b>55,301.99</b>	 <b>55,301.99</b>	 <b>268,000.00</b>	 <b>212,698.01</b>	 <b>20.6</b>
 <b>NET REVENUE OVER EXPENDITURES</b>	 <b>( 55,301.99)</b>	 <b>( 55,301.99)</b>	 <b>.00</b>	 <b>55,301.99</b>	 <b>.0</b>

CITY OF HILDALE  
BALANCE SHEET  
NOVEMBER 30, 2020

2017 JUDGMENT RESOLUTION FUND

<u>ASSETS</u>			
63-11900	CASH - COMBINED FUND	8,278.50	
	TOTAL ASSETS		8,278.50
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
63-21311	ACCOUNTS PAYABLE	19.75	
	TOTAL LIABILITIES		19.75
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
63-29800	BALANCE - BEGINNING OF YEAR	9,893.88	
	REVENUE OVER EXPENDITURES - YTD	( 13,332.12)	
	BALANCE - CURRENT DATE	( 3,438.24)	
	TOTAL FUND EQUITY		( 3,438.24)
	TOTAL LIABILITIES AND EQUITY		( 3,418.49)

CITY OF HILDALE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

2017 JUDGMENT RESOLUTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
63-38-101 TRANSFER FROM GENERAL FUND	.00	.00	40,000.00	40,000.00	.0
63-38-102 TRANSFER FROM WATER FUND	.00	.00	13,600.00	13,600.00	.0
63-38-103 TRANSFER FROM WASTEWATER	.00	.00	13,300.00	13,300.00	.0
63-38-105 TRANSFER FROM GAS FUND	.00	.00	13,600.00	13,600.00	.0
TOTAL REVENUES	.00	.00	80,500.00	80,500.00	.0
TOTAL FUND REVENUE	.00	.00	80,500.00	80,500.00	.0

CITY OF HILDALE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

2017 JUDGMENT RESOLUTION FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
63-41-310 PROFESSIONAL & TECHNICAL	6,870.60	6,870.60	60,500.00	53,629.40	11.4
63-41-315 LEGAL - GENERAL	6,461.52	6,461.52	20,000.00	13,538.48	32.3
TOTAL EXPENDITURES	<u>13,332.12</u>	<u>13,332.12</u>	<u>80,500.00</u>	<u>67,167.88</u>	<u>16.6</u>
TOTAL FUND EXPENDITURES	<u>13,332.12</u>	<u>13,332.12</u>	<u>80,500.00</u>	<u>67,167.88</u>	<u>16.6</u>
NET REVENUE OVER EXPENDITURES	<u>( 13,332.12)</u>	<u>( 13,332.12)</u>	<u>.00</u>	<u>13,332.12</u>	<u>.0</u>



CITY OF HILDALE  
 BALANCE SHEET  
 NOVEMBER 30, 2020

LITIGATION DEFENSE FUND

ASSETS

64-11900	CASH - COMBINED FUND	69,842.12	
	TOTAL ASSETS		69,842.12

LIABILITIES AND EQUITY

LIABILITIES

64-25800	HC-CC LITIGATION SETTLEMENT AG	68,933.27	
	TOTAL LIABILITIES		68,933.27

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
64-29800	BALANCE - BEGINNING OF YEAR	908.85	
	BALANCE - CURRENT DATE	908.85	
	TOTAL FUND EQUITY		908.85
	TOTAL LIABILITIES AND EQUITY		69,842.12

CITY OF HILDALE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

LITIGATION DEFENSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
64-38-101 TRANSFER FROM GENERAL FUND	.00	.00	17,900.00	17,900.00	.0
64-38-102 TRANSFER FROM WATER FUND	.00	.00	17,900.00	17,900.00	.0
64-38-103 TRANSFER FROM WASTEWATER	.00	.00	17,900.00	17,900.00	.0
64-38-105 TRANSFER FROM GAS FUND	.00	.00	17,900.00	17,900.00	.0
TOTAL REVENUES	.00	.00	71,600.00	71,600.00	.0
TOTAL FUND REVENUE	.00	.00	71,600.00	71,600.00	.0

CITY OF HILDALE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

LITIGATION DEFENSE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
64-41-230 TRAVEL	.00	.00	2,700.00	2,700.00	.0
64-41-316 LEGAL - LITIGATION DEFENSE	.00	.00	68,900.00	68,900.00	.0
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>71,600.00</u>	<u>71,600.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>71,600.00</u>	<u>71,600.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

CITY OF HILDALE  
BALANCE SHEET  
NOVEMBER 30, 2020

JOINT ADMINISTRATION FUND

ASSETS

65-11900	CASH - COMBINED FUND	97,703.19	
65-16210	BUILDINGS	456,805.76	
65-16510	MACHINERY AND EQUIPMENT	215,806.00	
65-16610	AUTOMOBILE AND TRUCKS	27,123.35	
65-17500	ACCUMULATED DEPRECIATION	( 204,607.43)	
	TOTAL ASSETS		592,830.87

LIABILITIES AND EQUITY

LIABILITIES

65-21311	ACCOUNTS PAYABLE	59,353.34	
65-21360	PRE-ACCOUNT HOLDING LIABILITY	( 810.69)	
65-24210	DUE TO OTHER FUNDS	396,692.32	
65-25400	NOTE PAYABLE - 2016 BACKHOE	57,535.02	
	TOTAL LIABILITIES		512,769.99

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

65-29800	BALANCE - BEGINNING OF YEAR	76,400.84	
65-29811	RESERVE FUND - R&R	27,074.16	
	REVENUE OVER EXPENDITURES - YTD	( 235,473.27)	
	BALANCE - CURRENT DATE	( 131,998.27)	
	TOTAL FUND EQUITY		( 131,998.27)
	TOTAL LIABILITIES AND EQUITY		380,771.72

CITY OF HILDALE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

JOINT ADMINISTRATION FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>REVENUES</u>					
65-38-102 TRANSFER FROM WATER FUND	.00	.00	399,873.60	399,873.60	.0
65-38-103 TRANSFER FROM WASTEWATER	.00	.00	435,156.70	435,156.70	.0
65-38-105 TRANSFER FROM GAS FUND	.00	.00	341,068.70	341,068.70	.0
65-38-200 TRANSFER FROM WATER FUND CMWP	.00	.00	200,000.00	200,000.00	.0
TOTAL REVENUES	.00	.00	1,376,099.00	1,376,099.00	.0
TOTAL FUND REVENUE	.00	.00	1,376,099.00	1,376,099.00	.0

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

JOINT ADMINISTRATION FUND

EXPENDITURES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
65-41-110 SALARIES-PERMANENT EMPLOYEES	53,830.65	53,830.65	470,080.00	416,249.35	11.5
65-41-113 MANAGER	3,189.88	3,189.88	.00	( 3,189.88)	.0
65-41-114 TREASURER	5,015.60	5,015.60	.00	( 5,015.60)	.0
65-41-115 RECORDER	5,000.53	5,000.53	50,000.00	44,999.47	10.0
65-41-117 ATTORNEY SALARY	12,276.96	12,276.96	50,000.00	37,723.04	24.6
65-41-120 SALARIES-TEMPORARY EMPLOYEES	.00	.00	50,000.00	50,000.00	.0
65-41-130 PAYROLL TAXES	8,355.38	8,355.38	48,841.31	40,485.93	17.1
65-41-140 BENEFITS-OTHER	24,002.40	24,002.40	145,489.76	121,487.36	16.5
65-41-144 PRINT AND POSTAGE	2,622.52	2,622.52	10,000.00	7,377.48	26.2
65-41-150 STIPENDS - UTILITY BOARD	3,300.00	3,300.00	11,700.00	8,400.00	28.2
65-41-160 MERCHANT PROCESSING	.00	.00	30,000.00	30,000.00	.0
65-41-165 CAPITAL BUILDING	.00	.00	15,000.00	15,000.00	.0
65-41-170 CAPITAL EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
65-41-175 CAPITAL RESERVES PURCHASES	.00	.00	20,000.00	20,000.00	.0
65-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	228.44	228.44	.00	( 228.44)	.0
65-41-230 TRAVEL	89.92	89.92	4,000.00	3,910.08	2.3
65-41-235 FOOD & REFRESHMENT	797.01	797.01	4,000.00	3,202.99	19.9
65-41-240 OFFICE EXPENSE & SUPPLIES	328.27	328.27	3,000.00	2,671.73	10.9
65-41-250 EQUIPMENT SUPPLIES & MAINT	2,453.82	2,453.82	26,500.00	24,046.18	9.3
65-41-257 FUEL	560.23	560.23	28,000.00	27,439.77	2.0
65-41-260 TOOLS & EQUIPMENT-NON CAPITAL	2,609.42	2,609.42	26,000.00	23,390.58	10.0
65-41-271 MAINT & SUPPLY - OFFICE	1,548.27	1,548.27	4,000.00	2,451.73	38.7
65-41-280 UTILITIES	1,075.64	1,075.64	14,000.00	12,924.36	7.7
65-41-285 POWER	3,410.97	3,410.97	12,900.00	9,489.03	26.4
65-41-287 TELEPHONE	1,637.68	1,637.68	.00	( 1,637.68)	.0
65-41-313 AUDITOR	3,232.40	3,232.40	27,000.00	23,767.60	12.0
65-41-315 LEGAL - GENERAL	.00	.00	5,000.00	5,000.00	.0
65-41-317 INFORMATION TECHNOLOGY - CONS	3,039.03	3,039.03	7,000.00	3,960.97	43.4
65-41-318 INFORMATION TECHNOLOGY - SOFTW	2,723.10	2,723.10	12,000.00	9,276.90	22.7
65-41-319 INFORMATION TECHNOLOGY - SYSTE	485.29	485.29	.00	( 485.29)	.0
65-41-330 EDUCATION	796.00	796.00	9,000.00	8,204.00	8.8
65-41-510 INSURANCE	59,855.52	59,855.52	100,000.00	40,144.48	59.9
65-41-521 CREDIT CARD EXPENSE	878.14	878.14	.00	( 878.14)	.0
65-41-603 CMW PROJECT	.00	.00	200,000.00	200,000.00	.0
65-41-720 BUILDINGS	.00	.00	3,000.00	3,000.00	.0
65-41-741 EQUIPMENT - OFFICE	3,845.16	3,845.16	.00	( 3,845.16)	.0
65-41-850 DEBT SERVICE - VEHICLE & EQUIP	28,285.04	28,285.04	20,000.00	( 8,285.04)	141.4
<b>TOTAL EXPENDITURES</b>	<b>235,473.27</b>	<b>235,473.27</b>	<b>1,426,511.07</b>	<b>1,191,037.80</b>	<b>16.5</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>235,473.27</b>	<b>235,473.27</b>	<b>1,426,511.07</b>	<b>1,191,037.80</b>	<b>16.5</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 235,473.27)</b>	<b>( 235,473.27)</b>	<b>( 50,412.07)</b>	<b>185,061.20</b>	<b>(467.1)</b>

CITY OF HILDALE  
BALANCE SHEET  
NOVEMBER 30, 2020

WATER FUND

ASSETS

81-11900	CASH - COMBINED FUND	463,817.46	
81-13111	ACCOUNTS RECEIVABLE	30,740.21	
81-13135	WATER CONTRACTS A/R	5,525.74	
81-13136	ALLOWANCE FOR DOUBTFUL ACCOUNT	( 133,825.70)	
81-16110	LAND	82,248.36	
81-16115	WATER RIGHTS	358,333.00	
81-16210	BUILDINGS	6,468.49	
81-16510	MACHINERY AND EQUIPMENT	366,892.23	
81-16610	AUTOMOBILE AND TRUCKS	109,214.68	
81-16750	CONSTRUCTION IN PROGRESS	385,616.72	
81-17112	DISTRIBUTION SYSTEM	1,747,553.29	
81-17500	ACCUMULATED DEPRECIATION	( 1,562,348.04)	
	TOTAL ASSETS		1,860,236.44

LIABILITIES AND EQUITY

LIABILITIES

81-21311	ACCOUNTS PAYABLE	68,759.38	
81-21350	CUSTOMER DEPOSITS	211,188.59	
81-21371	AZ SALES TAX PAYABLE	7,637.36	
81-21500	COMPENSATED ABSENCES	4,453.13	
81-24210	DUE TO OTHER FUNDS	250,822.10	
	TOTAL LIABILITIES		542,860.56

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
81-29800	BALANCE - BEGINNING OF YEAR	1,246,397.58	
81-29811	RESERVE FUND - R&R	471,405.46	
	REVENUE OVER EXPENDITURES - YTD	( 220,591.36)	
	BALANCE - CURRENT DATE		1,497,211.68
	TOTAL FUND EQUITY		1,497,211.68
	TOTAL LIABILITIES AND EQUITY		2,040,072.24

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUES</u>					
81-37-111 WATER SALES - METERED	163,149.83	163,149.83	247,279.00	84,129.17	66.0
81-37-121 WATER SALES - FLAT RATE	97,142.50	97,142.50	327,651.00	230,508.50	29.7
81-37-331 CONNECTION CHARGES	4,950.00	4,950.00	25,000.00	20,050.00	19.8
81-37-332 CONSTRUCTION	2,990.00	2,990.00	62,400.00	59,410.00	4.8
81-37-411 INTEREST	655.04	655.04	3,600.00	2,944.96	18.2
81-37-412 PENALTIES	15,584.23	15,584.23	50,000.00	34,415.77	31.2
81-37-452 IMPACT FEE - AZ	3,000.00	3,000.00	.00	( 3,000.00)	.0
<b>TOTAL OPERATING REVENUES</b>	<b>287,471.60</b>	<b>287,471.60</b>	<b>715,930.00</b>	<b>428,458.40</b>	<b>40.2</b>
<u>NON-OPERATING REVENUE</u>					
81-38-102 TRANSFERS FROM R&R RESERVE	.00	.00	150,000.00	150,000.00	.0
81-38-440 SUNDRY NON-OPERATING REVENUE	.00	.00	5,000.00	5,000.00	.0
81-38-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL NON-OPERATING REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>355,000.00</b>	<b>355,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>287,471.60</b>	<b>287,471.60</b>	<b>1,070,930.00</b>	<b>783,458.40</b>	<b>26.8</b>



CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
81-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	1,500.00	1,500.00	.0
81-41-230 TRAVEL	155.45	155.45	4,600.00	4,444.55	3.4
81-41-235 FOOD & REFRESHMENT	815.79	815.79	600.00	( 215.79)	136.0
81-41-250 EQUIPMENT SUPPLIES & MAINT	22,781.01	22,781.01	16,000.00	( 6,781.01)	142.4
81-41-257 FUEL	.00	.00	200.00	200.00	.0
81-41-260 TOOLS & EQUIPMENT-NON CAPITAL	15,361.50	15,361.50	5,000.00	( 10,361.50)	307.2
81-41-273 MAINT & SUPPLY - SYSTEM	78,065.86	78,065.86	58,000.00	( 20,065.86)	134.6
81-41-285 POWER	55,699.26	55,699.26	80,000.00	24,300.74	69.6
81-41-311 ENGINEER	.00	.00	5,000.00	5,000.00	.0
81-41-314 LABORATORY & TESTING	742.00	742.00	8,000.00	7,258.00	9.3
81-41-315 LEGAL - GENERAL	.00	.00	1,000.00	1,000.00	.0
81-41-330 EDUCATION	644.50	644.50	4,000.00	3,355.50	16.1
81-41-340 SYSTEM CONSTRUCTION SERVICES	.00	.00	2,000.00	2,000.00	.0
81-41-341 CONST-CUSTOMER'S INSTALLATION	.00	.00	62,400.00	62,400.00	.0
81-41-430 DEPT SPECIFIC, CHLORINE ETC.	124.80	124.80	.00	( 124.80)	.0
81-41-432 SPECIAL DEPT SUPPLIES	4,561.26	4,561.26	18,500.00	13,938.74	24.7
81-41-434 2019 WATER GRANT	11,946.00	11,946.00	.00	( 11,946.00)	.0
<b>TOTAL OPERATING EXPENDITURES</b>	<b>190,897.43</b>	<b>190,897.43</b>	<b>266,800.00</b>	<b>75,902.57</b>	<b>71.6</b>
<u>NON-OPERATING EXPENDITURES</u>					
81-42-560 BAD DEBT EXPENSE	317,165.53	317,165.53	2,000.00	( 315,165.53)	15858.
81-42-730 IMPROVEMENTS OTHER THAN BLDGS	.00	.00	2,200.00	2,200.00	.0
81-42-742 EQUIPMENT - FIELD	.00	.00	2,500.00	2,500.00	.0
81-42-815 PRINC. & INT W. RIGHTS LOAN	.00	.00	41,300.00	41,300.00	.0
81-42-911 TRANSFERS TO JOINT ADMIN FUND	.00	.00	636,557.00	636,557.00	.0
81-42-912 TRANSFERS TO LITIGATION	.00	.00	17,900.00	17,900.00	.0
81-42-914 TRANSFERS TO 2017 JMT RES FUND	.00	.00	13,300.00	13,300.00	.0
81-42-915 TRANSFER TO JOINT ADMIN CMWP	.00	.00	200,000.00	200,000.00	.0
81-42-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL NON-OPERATING EXPENDITURES</b>	<b>317,165.53</b>	<b>317,165.53</b>	<b>1,115,757.00</b>	<b>798,591.47</b>	<b>28.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>508,062.96</b>	<b>508,062.96</b>	<b>1,382,557.00</b>	<b>874,494.04</b>	<b>36.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 220,591.36)</b>	<b>( 220,591.36)</b>	<b>( 311,627.00)</b>	<b>( 91,035.64)</b>	<b>( 70.8)</b>

CITY OF HILDALE  
BALANCE SHEET  
NOVEMBER 30, 2020

WASTEWATER FUND

ASSETS

82-11800	CASH - RESTRICTED	248,640.00	
82-11900	CASH - COMBINED FUND	970,664.54	
82-13111	ACCOUNTS RECEIVABLE	39,646.64	
82-13135	WASTEWATER CONTRACTS A/R	8,873.96	
82-13136	ALLOWANCE FOR DOUBTFUL ACCOUNT	( 38,434.16)	
82-15610	PREPAID EXPENSE	13,125.00	
82-16110	LAND	364,661.06	
82-16210	BUILDINGS	1,061,392.39	
82-16310	IMPROVEMENTS OTHER THAN BUILDI	1,590,733.85	
82-16510	MACHINERY AND EQUIPMENT	208,997.90	
82-16610	AUTOMOBILE AND TRUCKS	851,390.36	
82-16710	SEWER TREATMENT PLANT	5,368,451.49	
82-16750	CONSTRUCTION IN PROGRESS	6,600.00	
82-17500	ACCUMULATED DEPRECIATION	( 5,538,909.05)	
	TOTAL ASSETS		<u><u>5,155,833.98</u></u>

LIABILITIES AND EQUITY

LIABILITIES

82-21311	ACCOUNTS PAYABLE	1,149.88	
82-21350	CUSTOMER DEPOSITS	( 831.09)	
82-21371	AZ SALES TAX PAYABLE	( 3,190.03)	
82-21500	COMPENSATED ABSENCES	4,804.11	
82-22515	CURRENT PORTION LTD	123,804.00	
82-25200	BOND PAYABLE-2000B ISSUE	1,479,858.50	
82-25300	BOND PAYABLE-2000C ISSUE	279,971.85	
82-25400	BOND PAYABLE--2001 DWQ REV BD	240,000.00	
82-25590	CURRENT PORTION OF LTD-OFFSET	( 123,804.00)	
	TOTAL LIABILITIES		2,001,763.22

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
82-29800	BALANCE - BEGINNING OF YEAR	2,887,280.91	
82-29811	RESERVE FUND - R&R	224,454.19	
82-29812	IMPACT FEES - RESTRICTED	53,600.00	
	REVENUE OVER EXPENDITURES - YTD	<u>196,656.35</u>	
	BALANCE - CURRENT DATE		<u>3,361,991.45</u>
	TOTAL FUND EQUITY		<u>3,361,991.45</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>5,363,754.67</u></u>

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUES</u>					
82-37-311 SERVICE CHARGES	185,248.25	185,248.25	640,265.00	455,016.75	28.9
82-37-312 SERVICE CHARGES - CPMCWID	39,694.30	39,694.30	145,000.00	105,305.70	27.4
82-37-331 CONNECTION CHARGES	.00	.00	10,000.00	10,000.00	.0
82-37-332 SERVICING CUSTOMER INSTALL	1,185.00	1,185.00	10,000.00	8,815.00	11.9
82-37-411 INTEREST	1,297.70	1,297.70	4,500.00	3,202.30	28.8
82-37-451 IMPACT FEE	.00	.00	10,000.00	10,000.00	.0
82-37-452 IMPACT FEE - CPMCWID	12,700.00	12,700.00	25,000.00	12,300.00	50.8
<b>TOTAL OPERATING REVENUES</b>	<b>240,125.25</b>	<b>240,125.25</b>	<b>844,765.00</b>	<b>604,639.75</b>	<b>28.4</b>
<u>NON-OPERATING REVENUES</u>					
82-38-102 TRANSFERS FROM R&R RESERVE	.00	.00	275,000.00	275,000.00	.0
82-38-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL NON-OPERATING REVENUES</b>	<b>.00</b>	<b>.00</b>	<b>475,000.00</b>	<b>475,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>240,125.25</b>	<b>240,125.25</b>	<b>1,319,765.00</b>	<b>1,079,639.75</b>	<b>18.2</b>

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
82-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	3,000.00	3,000.00	.0
82-41-215 ASSOCIATION MEMBERSHIPS	.00	.00	500.00	500.00	.0
82-41-230 TRAVEL	.00	.00	3,000.00	3,000.00	.0
82-41-250 EQUIPMENT SUPPLIES & MAINT	148.84	148.84	8,000.00	7,851.16	1.9
82-41-257 FUEL	.00	.00	2,500.00	2,500.00	.0
82-41-260 TOOLS & EQUIPMENT-NON CAPITAL	.00	.00	7,000.00	7,000.00	.0
82-41-273 MAINTENANCE & SUPPLY - SYSTEM	5,138.00	5,138.00	65,000.00	59,862.00	7.9
82-41-280 UTILITIES	.00	.00	175,000.00	175,000.00	.0
82-41-285 POWER	4,881.57	4,881.57	36,000.00	31,118.43	13.6
82-41-311 ENGINEER	.00	.00	500.00	500.00	.0
82-41-314 LABORATORY & TESTING	.00	.00	1,500.00	1,500.00	.0
82-41-315 LEGAL - GENERAL	.00	.00	1,000.00	1,000.00	.0
82-41-330 EDUCATION	.00	.00	5,000.00	5,000.00	.0
82-41-340 SYSTEM CONSTRUCTION SERVICES	.00	.00	5,000.00	5,000.00	.0
82-41-742 EQUIPMENT - FIELD	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL OPERATING EXPENDITURES</b>	<b>10,168.41</b>	<b>10,168.41</b>	<b>323,000.00</b>	<b>312,831.59</b>	<b>3.2</b>
<u>NON-OPERATING EXPENSES</u>					
82-42-560 BAD DEBT EXPENSE	33,300.49	33,300.49	1,500.00 (	31,800.49)	2220.0
82-42-720 BUILDINGS	.00	.00	5,000.00	5,000.00	.0
82-42-810 PRINCIPAL ON BONDS	.00	.00	6,400.00	6,400.00	.0
82-42-812 PRINCIPAL ON BONDS - RDA B	.00	.00	33,500.00	33,500.00	.0
82-42-813 PRINCIPAL ON BONDS - RDA - C	.00	.00	6,400.00	6,400.00	.0
82-42-816 PRINCIPAL ON BONDS - DWQ	.00	.00	80,000.00	80,000.00	.0
82-42-822 INTEREST ON BONDS - RDA - B	.00	.00	69,300.00	69,300.00	.0
82-42-823 INTEREST ON BONDS - RDA - C	.00	.00	13,100.00	13,100.00	.0
82-42-911 TRANSFERS TO JOINT ADMIN FUND	.00	.00	435,156.70	435,156.70	.0
82-42-912 TRANSFERS TO LITIGATION	.00	.00	17,900.00	17,900.00	.0
82-42-914 TRANSFERS TO 2017 JMT RES FUND	.00	.00	13,300.00	13,300.00	.0
82-42-950 GRANTS	.00	.00	15,000.00	15,000.00	.0
82-42-960 TRANSFERS TO RESERVE FUNDS	.00	.00	100,000.00	100,000.00	.0
82-42-970 35 CHARACTERS	.00	.00	50,000.00	50,000.00	.0
82-42-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>33,300.49</b>	<b>33,300.49</b>	<b>1,046,556.70</b>	<b>1,013,256.21</b>	<b>3.2</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>43,468.90</b>	<b>43,468.90</b>	<b>1,369,556.70</b>	<b>1,326,087.80</b>	<b>3.2</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>196,656.35</b>	<b>196,656.35</b>	<b>( 49,791.70)</b>	<b>( 246,448.05)</b>	<b>395.0</b>

CITY OF HILDALE  
BALANCE SHEET  
NOVEMBER 30, 2020

GAS FUND

ASSETS

84-11900	CASH - COMBINED FUND	548,718.38	
84-13110	ACCOUNTS RECEIVABLE	100,793.87	
84-13111	ACCOUNTS RECEIVABLE	16,901.22	
84-13135	GAS CONTRACTS A/R	8,170.90	
84-13136	ALLOWANCE FOR DOUBTFUL ACCOUNT	( 37,747.04)	
84-13305	DUE FROM OTHER FUNDS (LOAN)	250,822.10	
84-15611	DEPOSITS	29,508.60	
84-16210	BUILDINGS	15,456.55	
84-16510	MACHINERY AND EQUIPMENT	466,916.41	
84-16610	AUTOMOBILE AND TRUCKS	291,624.04	
84-17112	DISTRIBUTION SYSTEM	2,057,744.07	
84-17500	ACCUMULATED DEPRECIATION	( 1,413,089.66)	
	TOTAL ASSETS		2,335,819.44

LIABILITIES AND EQUITY

LIABILITIES

84-21311	ACCOUNTS PAYABLE	1,609.78	
84-21350	CUSTOMER DEPOSITS	( 216.21)	
84-21371	AZ SALES TAX PAYABLE	1,147.91	
84-21375	SALES & USE TAX PAYABLE - UT	1,648.83	
84-21376	ENERGY & USE TAX PAYABLE - HIL	307.14	
84-21500	COMPENSATED ABSENCES	1,711.05	
	TOTAL LIABILITIES		6,208.50

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
84-29800	BALANCE - BEGINNING OF YEAR	1,906,397.02	
84-29811	RESERVE FUND - R&R	547,208.77	
	REVENUE OVER EXPENDITURES - YTD	( 93,792.12)	
	BALANCE - CURRENT DATE		2,359,813.67
	TOTAL FUND EQUITY		2,359,813.67
	TOTAL LIABILITIES AND EQUITY		2,366,022.17

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GAS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUES</u>					
84-37-111 GAS SALES - METERED NAT GAS	12,460.36	12,460.36	150,000.00	137,539.64	8.3
84-37-112 GAS SALES - METERED PROPANE	31,636.43	31,636.43	379,874.00	348,237.57	8.3
84-37-113 GAS SALES - CYLINDER	844.11	844.11	10,600.00	9,755.89	8.0
84-37-114 GAS SALES - CYLINDER EXCHANGE	139.93	139.93	3,500.00	3,360.07	4.0
84-37-121 NATURAL GAS SALES - FLAT RATE	7,680.46	7,680.46	25,000.00	17,319.54	30.7
84-37-122 PROPANE GAS - FLAT RATE	9,955.50	9,955.50	34,000.00	24,044.50	29.3
84-37-160 CONSTRUCTION REVENUE	12,700.00	12,700.00	20,000.00	7,300.00	63.5
84-37-331 CONNECTION CHARGES	1,483.06	1,483.06	5,000.00	3,516.94	29.7
84-37-351 SUNDRY OPERATING REVENUE	.00	.00	47,000.00	47,000.00	.0
84-37-411 INTEREST	762.70	762.70	3,500.00	2,737.30	21.8
84-37-412 PENALTIES	5,050.03	5,050.03	35,000.00	29,949.97	14.4
<b>TOTAL OPERATING REVENUES</b>	<b>82,712.58</b>	<b>82,712.58</b>	<b>713,474.00</b>	<b>630,761.42</b>	<b>11.6</b>
<u>NON-OPERATING REVENUES</u>					
84-38-102 TRANSFERS FROM R&R RESERVE	.00	.00	178,200.00	178,200.00	.0
84-38-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL NON-OPERATING REVENUES</b>	<b>.00</b>	<b>.00</b>	<b>378,200.00</b>	<b>378,200.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>82,712.58</b>	<b>82,712.58</b>	<b>1,091,674.00</b>	<b>1,008,961.42</b>	<b>7.6</b>

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GAS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
84-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	3,500.00	3,500.00	.0
84-41-230 TRAVEL	.00	.00	4,000.00	4,000.00	.0
84-41-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	5,000.00	5,000.00	.0
84-41-257 FUEL	.00	.00	1,500.00	1,500.00	.0
84-41-260 TOOLS & EQUIPMENT-NON CAPITAL	4,227.76	4,227.76	5,000.00	772.24	84.6
84-41-273 MAINT & SUPPLY SYSTEM	3,966.42	3,966.42	31,700.00	27,733.58	12.5
84-41-280 UTILITIES	.00	.00	500.00	500.00	.0
84-41-285 POWER	281.02	281.02	1,000.00	718.98	28.1
84-41-330 EDUCATION	70.00	70.00	8,000.00	7,930.00	.9
84-41-431 NATURAL GAS COMMODITY SUPPLY	1,853.06	1,853.06	65,000.00	63,146.94	2.9
84-41-432 PROPANE GAS COMMODITY SUPPLY	35,034.10	35,034.10	250,000.00	214,965.90	14.0
84-41-434 NAT GAS COMMODITY TRANSPORT	1,343.48	1,343.48	19,000.00	17,656.52	7.1
84-41-580 RENT OR LEASE	200.00	200.00	4,500.00	4,300.00	4.4
84-41-742 EQUIPMENT - FIELD	.00	.00	80,000.00	80,000.00	.0
<b>TOTAL OPERATING EXPENDITURES</b>	<b>46,975.84</b>	<b>46,975.84</b>	<b>478,700.00</b>	<b>431,724.16</b>	<b>9.8</b>
<u>NON-OPERATING EXPENDITURES</u>					
84-42-560 BAD DEBT EXPENSE	129,528.86	129,528.86	600.00	( 128,928.86)	21588.
84-42-750 SP PROJECTS CAPITAL	.00	.00	37,000.00	37,000.00	.0
84-42-911 TRANSFERS TO JOINT ADMIN FUND	.00	.00	341,069.00	341,069.00	.0
84-42-912 TRANSFERS TO LITIGATION	.00	.00	17,900.00	17,900.00	.0
84-42-914 TRANSFERS TO 2017 JMT RES FUND	.00	.00	13,600.00	13,600.00	.0
84-42-960 TRANSFERS TO RESERVE FUNDS	.00	.00	98,200.00	98,200.00	.0
84-42-970 TRANSFER TO FIBER DEPARTMENT	.00	.00	50,000.00	50,000.00	.0
84-42-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL NON-OPERATING EXPENDITURES</b>	<b>129,528.86</b>	<b>129,528.86</b>	<b>758,369.00</b>	<b>628,840.14</b>	<b>17.1</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>176,504.70</b>	<b>176,504.70</b>	<b>1,237,069.00</b>	<b>1,060,564.30</b>	<b>14.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 93,792.12)</b>	<b>( 93,792.12)</b>	<b>( 145,395.00)</b>	<b>( 51,602.88)</b>	<b>( 64.5)</b>

CITY OF HILDALE  
 BALANCE SHEET  
 NOVEMBER 30, 2020

FUND 89

LIABILITIES AND EQUITY

LIABILITIES

89-21311	ACCOUNTS PAYABLE	10,713.28	
	TOTAL LIABILITIES		10,713.28

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 14,189.57)	
	BALANCE - CURRENT DATE	( 14,189.57)	
	TOTAL FUND EQUITY		( 14,189.57)
	TOTAL LIABILITIES AND EQUITY		( 3,476.29)



CITY OF HILDALE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

FUND 89

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>NON-OPERATING REVENUES</u>					
89-38-101 TRANSFERS FROM OTHER FUNDS	.00	.00	50,000.00	50,000.00	.0
89-38-928 CONTIGENCY	.00	.00	10,000.00	10,000.00	.0
TOTAL NON-OPERATING REVENUES	.00	.00	60,000.00	60,000.00	.0
TOTAL FUND REVENUE	.00	.00	60,000.00	60,000.00	.0

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

FUND 89

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
89-41-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	300.00	300.00	.0
89-41-260 TOOLS & EQUIPMENT-NON CAPITAL	.00	.00	3,000.00	3,000.00	.0
89-41-273 MAINT & SUPPLY SYSTEM	3,476.29	3,476.29	6,000.00	2,523.71	57.9
89-41-310 PROFESSIONAL & TECHNICAL	.00	.00	1,000.00	1,000.00	.0
89-41-315 LEGAL - GENERAL	.00	.00	3,000.00	3,000.00	.0
89-41-319 CONTIGENCY	.00	.00	10,000.00	10,000.00	.0
89-41-431 FIBER COMMODITY SUPPLY	10,713.28	10,713.28	.00	( 10,713.28)	.0
89-41-580 RENT OR LEASE	.00	.00	1,500.00	1,500.00	.0
89-41-850 DEBT SERVICE - VEHICLE & EQUIP	.00	.00	500.00	500.00	.0
TOTAL OPERATING EXPENDITURES	14,189.57	14,189.57	25,300.00	11,110.43	56.1
TOTAL FUND EXPENDITURES	14,189.57	14,189.57	25,300.00	11,110.43	56.1
NET REVENUE OVER EXPENDITURES	( 14,189.57)	( 14,189.57)	34,700.00	48,889.57	( 40.9)

CITY OF HILDALE  
BALANCE SHEET  
NOVEMBER 30, 2020

FUND 90

ASSETS

90-11900	CASH - COMBINED FUND	(	30,272.79)
90-13111	ACCOUNTS RECEIVABLE	(	2.77)
			)
	TOTAL ASSETS		( 30,275.56)

LIABILITIES AND EQUITY

LIABILITIES

90-21311	ACCOUNTS PAYABLE		17,332.77
			)
	TOTAL LIABILITIES		17,332.77

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
90-29800	BALANCE - BEGINNING OF YEAR		( 29,798.48)
	REVENUE OVER EXPENDITURES - YTD	(	26,127.78)
			)
	BALANCE - CURRENT DATE	(	55,926.26)
			)
	TOTAL FUND EQUITY		( 55,926.26)
	TOTAL LIABILITIES AND EQUITY		( 38,593.49)

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

FUND 90

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUES</u>					
90-37-111 FIBER SALES	528.95	528.95	5,000.00	4,471.05	10.6
90-37-331 CONNECTION CHARGES	150.00	150.00	1,000.00	850.00	15.0
90-37-332 CONSTRUCTION	.00	.00	10,000.00	10,000.00	.0
90-37-412 PENALTIES	6.50	6.50	.00	( 6.50)	.0
90-37-928 CONTINGENCY	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL OPERATING REVENUES</b>	<b>685.45</b>	<b>685.45</b>	<b>26,000.00</b>	<b>25,314.55</b>	<b>2.6</b>
<u>NON-OPERATING REVENUES</u>					
90-38-101 TRANSFERS FROM OTHER FUNDS	.00	.00	50,000.00	50,000.00	.0
<b>TOTAL NON-OPERATING REVENUES</b>	<b>.00</b>	<b>.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>685.45</b>	<b>685.45</b>	<b>76,000.00</b>	<b>75,314.55</b>	<b>.9</b>

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

FUND 90

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
90-41-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	300.00	300.00	.0
90-41-260 TOOLS & EQUIPMENT-NON CAPITAL	273.69	273.69	3,000.00	2,726.31	9.1
90-41-273 MAINT & SUPPLY SYSTEM	9,380.46	9,380.46	6,000.00	( 3,380.46)	156.3
90-41-310 PROFESSIONAL & TECHNICAL	.00	.00	1,000.00	1,000.00	.0
90-41-315 LEGAL - GENERAL	.00	.00	3,000.00	3,000.00	.0
90-41-319 CONTINGENCY	.00	.00	10,000.00	10,000.00	.0
90-41-431 FIBER COMMODITY SUPPLY	17,059.08	17,059.08	.00	( 17,059.08)	.0
90-41-580 RENT OR LEASE	100.00	100.00	1,500.00	1,400.00	6.7
90-41-850 DEBT SERVICE - VEHICLE & EQUIP	.00	.00	500.00	500.00	.0
TOTAL OPERATING EXPENDITURES	<u>26,813.23</u>	<u>26,813.23</u>	<u>25,300.00</u>	<u>( 1,513.23)</u>	<u>106.0</u>
TOTAL FUND EXPENDITURES	<u>26,813.23</u>	<u>26,813.23</u>	<u>25,300.00</u>	<u>( 1,513.23)</u>	<u>106.0</u>
NET REVENUE OVER EXPENDITURES	<u>( 26,127.78)</u>	<u>( 26,127.78)</u>	<u>50,700.00</u>	<u>76,827.78</u>	<u>( 51.5)</u>

CITY OF HILDALE  
BALANCE SHEET  
NOVEMBER 30, 2020

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	25,489.75	
91-16210	BUILDINGS	775,733.03	
91-16310	IMPROVEMENTS OTHER THAN BUILDI	1,777,540.20	
91-16315	STREET IMPROVEMENTS	2,104,386.73	
91-16410	OFFICE FURNITURE AND EQUIPMENT	93,054.31	
91-16510	MACHINERY AND EQUIPMENT	366,072.69	
91-16515	PUBLIC SAFETY EQUIPMENT	514,626.46	
91-16610	AUTOMOBILES AND TRUCKS	1,523,631.17	
91-16620	C I P	10,000.00	
91-16750	CONSTRUCTION IN PROGRESS	221,918.00	
	TOTAL ASSETS		7,412,452.34

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
91-29800	BEGINNING OF YEAR	7,412,452.34	
	BALANCE - CURRENT DATE		7,412,452.34
	TOTAL FUND EQUITY		7,412,452.34
	TOTAL LIABILITIES AND EQUITY		7,412,452.34

CITY OF HILDALE  
BALANCE SHEET  
NOVEMBER 30, 2020

GENERAL LONG-TERM DEBT

ASSETS

95-18100 FUNDS TO BE PROVIDED	1,028,270.91	
TOTAL ASSETS		<u>1,028,270.91</u>

LIABILITIES AND EQUITY

LIABILITIES

95-25260 BONDS PAYABLE - 2015 FIRE EQ.	523,000.00	
95-25265 BOND PAYABLE - CIB BOND 2018	450,000.00	
95-25280 NOTE PAYABLE - 2016 BACKHOE	55,270.91	
TOTAL LIABILITIES		<u>1,028,270.91</u>
TOTAL LIABILITIES AND EQUITY		<u>1,028,270.91</u>

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
<b>1155 ARIZONA STRIP LANDFILL CORP</b>									
COLL 0920	1	Invoice	LANDFILL SERVICES	09/30/2020	10/30/2020	31,928.70	0	10/20	11-13119
Total 1155 ARIZONA STRIP LANDFILL CORP:						31,928.70			
<b>1430 CASELLE, INC.</b>									
104830	1	Invoice	CONTRACT for November 2020	10/01/2020	10/25/2020	905.10	0	10/20	65-41-318
104830	2	Invoice	CONTRACT for November 2020	10/01/2020	10/25/2020	100.57	0	10/20	11-41-318
Total 1430 CASELLE, INC.:						1,005.67			
<b>1481 CHEMTECH-FORD LABORATORIES, INC.</b>									
2011275	1	Invoice	Disinfection byproducts water tests	09/30/2020	10/30/2020	240.00	0	10/20	81-41-314
Total 1481 CHEMTECH-FORD LABORATORIES, INC.:						240.00			
<b>1632 BLUE STAKES OF UTAH, INC.</b>									
UT20200246	1	Invoice	BLUE STAKE Tickets	09/30/2020	10/30/2020	92.71	0	10/20	65-41-310
Total 1632 BLUE STAKES OF UTAH, INC.:						92.71			
<b>2132 HEATH CONSULTANTS INC.</b>									
1071469	1	Invoice	Odorator Calibration	09/30/2020	10/30/2020	405.72	0	10/20	84-41-250
1071743	1	Invoice	Odorator Calibration	10/06/2020	11/05/2020	405.72	0	10/20	84-41-250
Total 2132 HEATH CONSULTANTS INC.:						811.44			
<b>2170 HILDALE CITY UTILITIES</b>									
3.18000.1 09	1	Invoice	Lab Shop Utilities	10/09/2020	10/31/2020	305.89	0	10/20	65-41-280
3.84110.1 09	1	Invoice	Academy Ave Well	10/09/2020	10/31/2020	56.70	0	10/20	65-41-280
6.07700.1 09	1	Invoice	CITY HALL UTILITIES	10/09/2020	10/31/2020	194.51	0	10/20	65-41-280
6.07700.1 09	2	Invoice	CITY HALL UTILITIES	10/09/2020	10/31/2020	95.81	0	10/20	11-41-280
6.21700.1 09	1	Invoice	MAXWELL PARK UTILITIES	10/09/2020	10/31/2020	437.61	0	10/20	11-48-280
6.23190.4 09	1	Invoice	Mulberry St. Building Utilities	10/09/2020	10/31/2020	199.53	0	10/20	11-41-280
6.42870.1 09	1	Invoice	Propane Yard Lease	10/09/2020	10/31/2020	100.00	0	10/20	84-41-580
Total 2170 HILDALE CITY UTILITIES:						1,390.05			
<b>2470 JONES PAINT &amp; GLASS</b>									
SGAGI00201	1	Invoice	Public Works	08/19/2020	10/20/2020	347.23	0	10/20	11-47-250
Total 2470 JONES PAINT & GLASS:						347.23			
<b>2560 HINTON BURDICK CPAs &amp; ADVISORS</b>									
232005	1	Invoice	2020 FY Audit Progress Billing	09/30/2020	10/30/2020	385.25	0	10/20	65-41-313
232005	2	Invoice	2020 FY Audit Progress Billing	09/30/2020	10/30/2020	189.75	0	10/20	11-41-313
Total 2560 HINTON BURDICK CPAs & ADVISORS:						575.00			
<b>2850 MONSEN ENGINEERING INC.</b>									
PM-INV0016	1	Invoice	Charger Kit for GPS	08/24/2020	09/23/2020	600.00	0	10/20	65-41-260
PM-INV0016	2	Invoice	Antenna	08/24/2020	09/23/2020	60.00	0	10/20	11-47-260
Total 2850 MONSEN ENGINEERING INC.:						660.00			



Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
<b>3450 SCHOLZEN PRODUCTS COMPANY, INC.</b>									
3029180-00	1	Invoice	Chlorine Cylinder Rental	09/25/2020	10/25/2020	134.40	0	10/20	81-41-432
6503989-00	1	Invoice	Large meter, Meter box	09/09/2020	10/25/2020	255.00	0	10/20	81-41-273
6509352-00	1	Invoice	Chain -- Ratchet strap	09/30/2020	10/30/2020	226.86	0	10/20	65-41-250
6511027-00	1	Invoice	Black Iron Fittings	10/07/2020	11/06/2020	272.95	0	10/20	84-41-273
6511459-00	1	Invoice	2-1/2 hydrant nozzle for repair on Hammon St.	10/08/2020	10/31/2020	128.92	0	10/20	81-41-273
Total 3450 SCHOLZEN PRODUCTS COMPANY, INC.:						1,018.13			
<b>3502 TruckPro LLC Six States</b>									
15 366099	1	Invoice	Brake kit for tilt deck trailer	09/29/2020	10/29/2020	901.68	0	10/20	65-41-250
15 366131	1	Invoice	Trailer LED test meter	09/29/2020	10/29/2020	57.05	0	10/20	65-41-250
Total 3502 TruckPro LLC Six States:						958.73			
<b>3560 SOUTH CENTRAL COMMUNICATIONS</b>									
8277200 092	1	Invoice	POLICE PHONE LINE	10/01/2020	10/20/2020	57.63	0	10/20	11-43-287
8297800 092	1	Invoice	CITY HALL PHONE & FAX LINES	10/01/2020	10/20/2020	134.27	0	10/20	65-41-287
8297800 092	2	Invoice	CITY HALL PHONE & FAX LINES	10/01/2020	10/20/2020	66.14	0	10/20	11-41-287
8362600 092	1	Invoice	Hildale City Police Phone	10/01/2020	10/20/2020	120.67	0	10/20	11-43-287
9592500 092	1	Invoice	PRI PHONE ACCOUNT	10/01/2020	10/20/2020	354.66	0	10/20	65-41-287
9592500 092	2	Invoice	PRI PHONE ACCOUNT	10/01/2020	10/20/2020	174.68	0	10/20	11-41-287
Total 3560 SOUTH CENTRAL COMMUNICATIONS:						908.05			
<b>3592 SOUTHERN UTAH UNIVERSITY</b>									
S0048448	1	Invoice	Bacteriological Water Tests	09/30/2020	10/30/2020	140.00	0	10/20	81-41-314
Total 3592 SOUTHERN UTAH UNIVERSITY:						140.00			
<b>3930 TOWN OF COLORADO CITY</b>									
8948	1	Invoice	Advanced Networking Consulting	09/17/2020	10/31/2020	173.88	0	10/20	65-41-317
8948	2	Invoice	Advanced Networking Consulting	09/17/2020	10/31/2020	19.32	0	10/20	11-41-317
8950	1	Invoice	DOJ Court Judgement Cost Sharing - Jim Keith	09/17/2020	10/31/2020	866.25	0	10/20	63-41-310
8954	1	Invoice	Advanced Networking Consulting	09/21/2020	10/31/2020	270.46	0	10/20	65-41-317
8954	2	Invoice	Advanced Networking Consulting	09/21/2020	10/31/2020	30.05	0	10/20	11-41-317
8956	1	Invoice	Advanced Networking Consulting	09/21/2020	10/31/2020	266.49	0	10/20	65-41-317
8956	2	Invoice	Advanced Networking Consulting	09/21/2020	10/31/2020	29.61	0	10/20	11-41-317
Total 3930 TOWN OF COLORADO CITY:						1,656.06			
<b>4055 UNIFIRST CORPORATION</b>									
352 0498259	1	Invoice	Uniforms - Laundry	09/21/2020	10/31/2020	73.27	0	10/20	65-41-260
Total 4055 UNIFIRST CORPORATION:						73.27			
<b>4202 ROCKY MOUNTAIN POWER</b>									
68511976 09	1	Invoice	Cathodic Protection Power	09/22/2020	10/14/2020	22.07	0	10/20	84-41-285
Total 4202 ROCKY MOUNTAIN POWER:						22.07			

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
<b>4220 UTAH STATE TREASURER</b>									
TC 55 0920	1	Invoice	SURCHARGES	10/08/2020	10/31/2020	1,240.85	0	10/20	11-21332
Total 4220 UTAH STATE TREASURER:						1,240.85			
<b>4221 UTAH STATE TAX COMMISSION</b>									
TC-941 3RD	1	Invoice	Utah Withholding 3ST Qtr. 2020	10/09/2020	10/31/2020	1,972.00	0	10/20	11-22221
Total 4221 UTAH STATE TAX COMMISSION:						1,972.00			
<b>4441 WHEELER MACHINERY CO.</b>									
PS00102766	1	Invoice	Public Works	09/08/2020	10/31/2020	13.75	0	10/20	11-47-250
PS00102954	1	Invoice	Public Works - Road Grader	09/11/2020	10/11/2020	345.14	0	10/20	11-47-250
PS00102954	1	Invoice	Public Works	09/11/2020	10/31/2020	65.56	0	10/20	11-47-250
PS00103740	1	Invoice	Paint	09/29/2020	10/29/2020	20.74	0	10/20	65-41-250
RS00001653	1	Invoice	Mini-Ex Rental	09/23/2020	10/23/2020	4,176.00	0	10/20	65-41-850
Total 4441 WHEELER MACHINERY CO.:						4,621.19			
<b>4470 ZION'S BANK</b>									
200911 (1) J	1	Invoice	Amazon Return - Pump for Maxwell	09/11/2020	10/31/2020	96.98-	0	10/20	11-48-272
200912 (1) M	1	Invoice	Sparkling water, coffee and creamer for Utility and Office	09/12/2020	10/31/2020	35.28	0	10/20	65-41-235
200912 (1) M	2	Invoice	Sparkling water, coffee and creamer for Utility and Office	09/12/2020	10/31/2020	35.28	0	10/20	11-41-235
200915 (1) O	1	Invoice	Maxwell Park - Ball Field	09/15/2020	10/29/2020	435.74	0	10/20	11-48-272
200915 (2) M	1	Invoice	Little Caesars - Angie's B-day	09/15/2020	10/31/2020	53.92	0	10/20	65-41-235
200916 (1) IT	1	Invoice	Newegg, PC for Athena - Motherboard and DVD burner	09/16/2020	10/31/2020	811.74	0	10/20	11-41-318
200916 (2) IT	1	Invoice	Newegg, PC for Athena - Masterbox/hardware cover	09/16/2020	10/31/2020	46.83	0	10/20	11-41-318
200922 (2) O	1	Invoice	US Flag and Utah Flag	09/22/2020	10/31/2020	286.12	0	10/20	11-41-244
200923 (2) J	1	Invoice	Zoom	09/23/2020	10/31/2020	297.96	0	10/20	11-41-318
200925 (1) U	1	Invoice	Discount Tires - tires	09/25/2020	10/31/2020	616.00	0	10/20	65-41-250
200929 (2) U	1	Invoice	Maverick fuel	09/29/2020	10/29/2020	49.19	0	10/20	65-41-257
200929 (3) U	1	Invoice	Ron's Sporting Goods - starter for side-by-side	09/29/2020	10/29/2020	504.65	0	10/20	65-41-250
200930 (3) IT	1	Invoice	Newegg, PC for Athena - Solid-state drive	09/30/2020	10/30/2020	53.22	0	10/20	11-41-318
200930 (4) IT	1	Invoice	Phone for front desk	09/30/2020	10/30/2020	211.83	0	10/20	65-41-260
200930 (5) IT	1	Invoice	Bluetooth Headset for Angelene - Front Desk	09/30/2020	10/30/2020	137.90	0	10/20	65-41-260
201001 (6) IT	1	Invoice	Newegg, PC for Athena - Computer Hardware	10/01/2020	10/31/2020	74.51	0	10/20	11-41-318
201001 (7) IT	1	Invoice	Newegg, PC for Athena - Bluetooth USB	10/01/2020	10/31/2020	39.38	0	10/20	11-41-318
200916 (3) M	1	Invoice	The Border Store - Council snacks	09/16/2020	10/31/2020	15.02	0	10/20	11-41-235
200918 (4) M	1	Invoice	USPS - Priority Mail	09/18/2020	10/31/2020	11.55	0	10/20	11-41-244
200923 (5) M	1	Invoice	UPS shipment to Health Consultants Incorporated, Western Instrument Repair Facility	09/23/2020	10/31/2020	25.00	0	10/20	65-41-144
200923 (6) M	1	Invoice	UPS shipment to Health Consultants Incorporated, Western Instrument Repair Facility	09/23/2020	10/31/2020	6.90	0	10/20	11-41-244
200929 (7) M	1	Invoice	USPS - Stamps	09/29/2020	10/29/2020	550.00	0	10/20	65-41-144
201001 (8) M	1	Invoice	Jsut Don't Send Flowers - Get Well Gift Basket	10/01/2020	10/31/2020	69.64	0	10/20	11-41-240
201001 (9) M	1	Invoice	Jsut Don't Send Flowers - Get Well Gift Basket	10/01/2020	10/31/2020	69.64-	0	10/20	11-41-240
201005 (10)	1	Invoice	Bee's Marketplace - coffee and creamer	10/05/2020	10/31/2020	15.88	0	10/20	11-41-235

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
200906 (1) W	1	Invoice	USB Ethernet Adapter	09/06/2020	10/31/2020	72.12	0	10/20	65-41-260
200906 (2) W	1	Invoice	Hard drive adapter	09/06/2020	10/31/2020	10.63	0	10/20	65-41-260
200908 (3) W	1	Invoice	Utility drinks and snacks	09/08/2020	10/31/2020	166.29	0	10/20	65-41-235
200908 (4) W	1	Invoice	Utility drinks and snacks	09/08/2020	10/31/2020	14.99	0	10/20	65-41-235
200908 (5) W	1	Invoice	Accurate Lock & Safe - lbuttons	09/08/2020	10/31/2020	137.71	0	10/20	65-41-271
200910 (6) W	1	Invoice	Fiber components	09/10/2020	10/31/2020	606.71	0	10/20	90-41-431
200911 (7) W	1	Invoice	Pump for ice maker	09/11/2020	10/31/2020	204.11	0	10/20	65-41-260
200922 (8) W	1	Invoice	Fiber components	09/22/2020	10/31/2020	429.43	0	10/20	90-41-431
200923 (10)	1	Invoice	900 hmz radio	09/23/2020	10/31/2020	127.69	0	10/20	65-41-260
200923 (9) W	1	Invoice	Utility drinks and snacks	09/23/2020	10/31/2020	108.87	0	10/20	65-41-235
200925 (11)	1	Invoice	Fiber components	09/25/2020	10/31/2020	4,015.15	0	10/20	90-41-431
200925 (12)	1	Invoice	Fiber components	09/25/2020	10/25/2020	1,833.67	0	10/20	90-41-431
200925 (13)	1	Invoice	Fiber components	09/25/2020	10/31/2020	5,113.53	0	10/20	90-41-431
200920 (1) D	1	Invoice	Police Gym Equipment	09/20/2020	10/31/2020	691.91	0	10/20	45-43-720
200921 (2) D	1	Invoice	Police Gym Equipment	09/21/2020	10/31/2020	372.13	0	10/20	45-43-720
200922 (3) D	1	Invoice	Police Gym Equipment	09/22/2020	10/31/2020	372.13	0	10/20	45-43-720
200924 (4) D	1	Invoice	Police Gym Equipment	09/24/2020	10/31/2020	286.32	0	10/20	45-43-720
200924 (5) D	1	Invoice	Police Gym Equipment	09/24/2020	10/31/2020	465.10	0	10/20	45-43-720
Total 4470 ZION'S BANK:						18,501.15			
<b>4572 Codale Electric Supply Inc.</b>									
S7144929.00	1	Invoice	Credit Memo - Fiber Conduit	08/31/2020	10/20/2020	3,476.29	0	10/20	90-41-273
S7144929.00	1	Invoice	Fiber conduit	08/31/2020	10/20/2020	3,201.00	0	10/20	90-41-273
S7165177.00	1	Invoice	Fiber conduit	09/29/2020	10/29/2020	3,201.00	0	10/20	90-41-273
S7200626.00	1	Invoice	Late fee	09/25/2020	10/25/2020	58.93	0	10/20	65-41-242
Total 4572 Codale Electric Supply Inc.:						2,984.64			
<b>4605 SUMMIT ENERGY, LLC</b>									
0920HILD	1	Invoice	Natural Gas Commodity 09/20	10/07/2020	10/26/2020	1,469.95	0	10/20	84-41-431
Total 4605 SUMMIT ENERGY, LLC:						1,469.95			
<b>4624 QUALITY TIRE CO.</b>									
232269-00	1	Invoice	Large tire repairs - backhoe and forklift	09/30/2020	10/30/2020	112.63	0	10/20	65-41-250
Total 4624 QUALITY TIRE CO.:						112.63			
<b>4625 UTAH WATER USERS ASSN.</b>									
2020 ANNUA	1	Invoice	UTAH WATER ASSN. Membership - Harrison	09/03/2020	10/31/2020	100.00	0	10/20	81-41-210
Total 4625 UTAH WATER USERS ASSN.:						100.00			
<b>4694 PREFERRED PARTS</b>									
64639	1	Invoice	Public Works	09/01/2020	10/31/2020	67.93	0	10/20	11-47-260
65540	1	Invoice	Public Works	09/16/2020	10/31/2020	220.96	0	10/20	11-47-250
65541	1	Invoice	Public Works	09/16/2020	10/31/2020	71.88	0	10/20	11-47-250
65633	1	Invoice	Public Works	09/17/2020	10/31/2020	63.99	0	10/20	11-47-250
66235	1	Invoice	Starting fluid, glass cleaner	09/28/2020	10/31/2020	73.45	0	10/20	65-41-250
66265	1	Invoice	Air chuck	09/28/2020	10/31/2020	9.99	0	10/20	65-41-250
66290	1	Invoice	Belts for lawn mower	09/29/2020	10/31/2020	43.84	0	10/20	11-48-272
66380	1	Invoice	Battery for John Deer Mower	09/30/2020	10/31/2020	97.51	0	10/20	11-48-272
66392	1	Invoice	Blow gun	09/30/2020	10/31/2020	28.07	0	10/20	65-41-250
66424	1	Invoice	Wheel weights	10/01/2020	10/31/2020	116.09	0	10/20	65-41-250
66474	1	Invoice	Headlights - Silverstar	10/02/2020	10/31/2020	36.82	0	10/20	11-48-272

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
66637	1	Invoice	Filters for truck 3131, oil	10/05/2020	10/31/2020	167.12	0	10/20	65-41-250
66911	1	Invoice	Fittings	10/08/2020	10/31/2020	6.68	0	10/20	82-41-273
Total 4694 PREFERRED PARTS:						1,004.33			
<b>4701 ZIONS FIRST NATIONAL BANK</b>									
EFTPS 1002	1	Invoice	Social Security - FICA Deposit 1020	10/09/2020	10/25/2020	1,230.50	0	10/20	11-22211
EFTPS 1002	2	Invoice	Medicare - FICA Deposit 1020	10/09/2020	10/25/2020	287.76	0	10/20	11-22212
EFTPS 1002	3	Invoice	Tax Withholding - FICA Deposit 1020	10/09/2020	10/25/2020	705.13	0	10/20	11-22213
Total 4701 ZIONS FIRST NATIONAL BANK:						2,223.39			
<b>4750 DJB GAS SERVICES, INC.</b>									
01237791	1	Invoice	Welder Cylinder Rental	09/30/2020	10/30/2020	24.40	0	10/20	82-41-273
Total 4750 DJB GAS SERVICES, INC.:						24.40			
<b>4811 STEVE REGAN CO.</b>									
1161274	1	Invoice	Turf Fertilizer	09/24/2020	10/31/2020	470.00	0	10/20	11-48-272
1162873	1	Invoice	Drought Buster	10/01/2020	10/31/2020	123.50	0	10/20	11-48-272
Total 4811 STEVE REGAN CO.:						593.50			
<b>4872 UTAH TAXPAYERS ASSOCIATION</b>									
200923	1	Invoice	Utah Taxpayers Association - Annual Subscription	09/23/2020	11/30/2020	97.50	0	10/20	11-41-210
Total 4872 UTAH TAXPAYERS ASSOCIATION:						97.50			
<b>4905 FIBER INSTRUMENT SALES, INC.</b>									
1015124	1	Invoice	Cares Fiber Project	10/01/2020	10/30/2020	5,181.40	0	10/20	90-41-273
Total 4905 FIBER INSTRUMENT SALES, INC.:						5,181.40			
<b>4929 LITTLE CREEK MTN. RANCH</b>									
201027	1	Invoice	6 bales of hay	10/27/2020	10/27/2020	780.00	0	10/20	82-41-273
Total 4929 LITTLE CREEK MTN. RANCH:						780.00			
<b>5168 ANIXTER INC.</b>									
532356519	1	Invoice	Cares Act Fiber Project	09/18/2020	10/18/2020	300.00	0	10/20	90-41-431
532356520	1	Invoice	Cares Act Fiber Project	09/18/2020	10/18/2020	267.46	0	10/20	90-41-431
Total 5168 ANIXTER INC.:						567.46			
<b>5201 HYDRO SPECIALTIES CO.</b>									
23570	1	Invoice	Meter for well 22	09/16/2020	10/20/2020	2,341.13	0	10/20	81-41-273
23590	1	Invoice	Meter Gaskets	09/23/2020	10/20/2020	36.41	0	10/20	81-41-273
23599	1	Invoice	Gas Meter Radios	09/23/2020	10/20/2020	1,080.08	0	10/20	84-41-273
Total 5201 HYDRO SPECIALTIES CO.:						3,457.62			
<b>5223 LAWSON PRODUCTS</b>									
9307895929	1	Invoice	Brass fittings.	09/24/2020	10/31/2020	542.67	0	10/20	65-41-260
Total 5223 LAWSON PRODUCTS:						542.67			

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
<b>5356 BUCKS ACE HARDWARE</b>									
322333	1	Invoice	Wire nuts	09/07/2020	10/20/2020	25.57	0	10/20	65-41-250
Total 5356 BUCKS ACE HARDWARE:						25.57			
<b>5376 WAXIE SANITARY SUPPLY</b>									
79536500	1	Invoice	Paper towels, toilet bowl cleaner	10/13/2020	11/03/2020	119.36	0	10/20	65-41-271
79536500	2	Invoice	Lavender Time-metered air fresh	10/13/2020	11/03/2020	30.23	0	10/20	11-41-271
Total 5376 WAXIE SANITARY SUPPLY:						149.59			
<b>5380 SUNROC CORPORATION</b>									
30024939	2	Adjustmen	Maxwell Park Ball Field	09/15/2020	10/15/2020	435.74-	0	09/20	11-48-272
Total 5380 SUNROC CORPORATION:						435.74-			
<b>5415 ST. GEORGE WATER STORE</b>									
76872	1	Invoice	Bottled Water Service 2 bottle	10/14/2020	11/13/2020	12.00	0	10/20	65-41-235
Total 5415 ST. GEORGE WATER STORE:						12.00			
<b>5471 PINNACLE GAS PRODUCTS</b>									
121345	1	Invoice	Gas fittings	09/29/2020	10/29/2020	1,692.05	0	10/20	84-41-273
Total 5471 PINNACLE GAS PRODUCTS:						1,692.05			
<b>5607 DOMINION ENERGY</b>									
5948550000	1	Invoice	Natural Gas Transportation	10/05/2020	10/27/2020	763.78	0	10/20	84-41-434
Total 5607 DOMINION ENERGY:						763.78			
<b>5615 KS STATE BANK</b>									
3352848 102	1	Invoice	2016 CASE 580SN BACKHOE - ANNUAL PAYMENT	10/05/2020	10/31/2020	15,136.98	0	10/20	11-47-850
Total 5615 KS STATE BANK:						15,136.98			
<b>5637 BASIC AMERICAN SUPPLY</b>									
308021	1	Invoice	Fittings	09/02/2020	10/20/2020	11.16	0	10/20	84-41-273
308104	1	Invoice	Fittings	09/03/2020	10/20/2020	41.32	0	10/20	84-41-273
309106	1	Invoice	Heat Shrink, Extension Cord	09/08/2020	10/20/2020	49.16	0	10/20	84-41-273
309351	1	Invoice	Extension Cord	09/09/2020	10/20/2020	2.19	0	10/20	11-48-272
309428	1	Invoice	Pulling Twine	09/09/2020	10/20/2020	120.98	0	10/20	90-41-273
309528	1	Invoice	Ant killer	09/10/2020	10/20/2020	19.99	0	10/20	90-41-273
309547	1	Invoice	Screw extractors	09/10/2020	10/20/2020	12.74	0	10/20	11-48-272
310552	1	Invoice	Pliers	09/15/2020	10/20/2020	46.97	0	10/20	65-41-250
310681	1	Invoice	Bolts	09/15/2020	10/20/2020	4.28	0	10/20	84-41-273
310780	1	Invoice	Hole Saw	09/16/2020	10/20/2020	24.98	0	10/20	81-41-273
310998	1	Invoice	Tie wire	09/17/2020	10/20/2020	20.93	0	10/20	84-41-273
311026	1	Invoice	Gloves, Hole saw, Garden hose	09/17/2020	10/20/2020	93.66	0	10/20	81-41-273
311033	1	Invoice	Pipe fittings	09/17/2020	10/20/2020	3.15	0	10/20	81-41-273
311037	1	Invoice	Pipes, Fittings	09/17/2020	10/20/2020	1.70	0	10/20	84-41-273
311777	1	Invoice	Plastic for hydrant repair on Central St.	09/21/2020	10/20/2020	22.99	0	10/20	81-41-273
312128	1	Invoice	Fittings	09/23/2020	10/20/2020	16.48	0	10/20	82-41-273
312323	1	Invoice	Shovel, Hand tools	09/24/2020	10/20/2020	38.15	0	10/20	81-41-273
313150	1	Invoice	Air line fittings	09/28/2020	10/20/2020	7.98	0	10/20	65-41-250

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Activity	Period	GL Account
313581	1	Invoice	Buttoncell Battery	09/30/2020	10/20/2020	15.96	0	10/20	65-41-250
313654	1	Invoice	Late fee	09/30/2020	10/20/2020	5.00	0	10/20	11-41-242
Total 5637 BASIC AMERICAN SUPPLY:						559.77			
<b>5695 Advanced Network Consulting</b>									
2392	1	Invoice	Professional IT Services - Leo Black	10/07/2020	10/20/2020	137.25	0	10/20	65-41-317
2392	2	Invoice	Professional IT Services - Leo Black	10/07/2020	10/20/2020	15.25	0	10/20	11-41-317
2393	1	Invoice	Professional IT Services - Leo Black	10/07/2020	10/20/2020	674.10	0	10/20	65-41-317
2393	2	Invoice	Professional IT Services - Leo Black	10/07/2020	10/20/2020	74.90	0	10/20	11-41-317
Total 5695 Advanced Network Consulting:						901.50			
<b>5712 CATALYST CONSTRUCTION</b>									
111	1	Invoice	Fiber Server Office Rent	08/01/2020	08/01/2020	100.00	0	08/20	90-41-580
112	1	Invoice	Fiber Server Office Rent	09/01/2020	09/01/2020	100.00	0	09/20	90-41-580
113	1	Invoice	Fiber Server Office Rent	10/01/2020	10/01/2020	100.00	0	10/20	90-41-580
114	1	Invoice	Fiber Server Office Rent	11/01/2020	11/01/2020	100.00	0	11/20	90-41-580
Total 5712 CATALYST CONSTRUCTION:						400.00			
<b>5728 JOSEPH M. HOOD</b>									
0000 1020	1	Invoice	Public Defender Fees - Sept. 2020	10/05/2020	10/31/2020	940.00	0	10/20	11-43-310
Total 5728 JOSEPH M. HOOD:						940.00			
<b>5743 TINK'S SUPERIOR AUTO PARTS</b>									
628243	1	Invoice	Toyota Sienna - Wiper Blades	08/11/2020	10/31/2020	37.87	0	10/20	11-47-250
630178	1	Invoice	Oil and air filters	08/20/2020	10/31/2020	45.49	0	10/20	11-47-250
Total 5743 TINK'S SUPERIOR AUTO PARTS:						83.36			
<b>5745 ROGER R CARTER</b>									
09-2020	1	Invoice	Court Monitor fees for September 2020 (19.32 hrs)	09/02/2020	10/31/2020	2,847.01	0	10/20	63-41-310
Total 5745 ROGER R CARTER:						2,847.01			
<b>5760 A2B TECHNOLOGY</b>									
1003	1	Invoice	Contractor Services	10/09/2020	10/19/2020	2,407.35	0	10/20	90-41-340
1005	1	Invoice	Contractor Services	10/16/2020	10/16/2020	8,257.40	0	10/20	90-41-340
Total 5760 A2B TECHNOLOGY:						10,664.75			
Grand Totals:						121,042.41			

Report GL Period Summary

GL Period	Amount
10/20	121,178.15
09/20	335.74-
08/20	100.00
11/20	100.00

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<u>GL Period</u>	<u>Amount</u>
Grand Totals:	<u><u>121,042.41</u></u>

Vendor number hash: 693093  
Vendor number hash - split: 751651  
Total number of invoices: 154  
Total number of transactions: 169

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<u>Terms Description</u>	<u>Invoice Amount</u>	<u>Discount Amount</u>	<u>Net Invoice Amount</u>
NET	866.25	.00	866.25
Net 15	3,087.91	.00	3,087.91
NET 30	69,299.76	.00	69,299.76
Open Terms	47,788.49	.00	47,788.49
Grand Totals:	<u><u>121,042.41</u></u>	<u><u>.00</u></u>	<u><u>121,042.41</u></u>



## Manager's Report 11/04/20

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### **Hiring a Permanent City Manager**

(Christian may update the council)

### **Litigation Analysis**

Management has spent some time analyzing litigation claims, settlements, and disputes over the last month in preparation. Further findings may be presented during executive session.

### **Auditing**

It's auditing season, and the city staff is actively supporting the annual audit week though this process is new to staff in their current positions. While this does present operational challenges, there are added issues with using new staff members and management, but we believe it to be ultimately successful.

### **Fiber Cares Act Funding**

We have had over 10 new connections made available, which was more than double what we had only a month ago. We now have two contracting companies working on this fiber project and we anticipate productivity to rapidly increase over the last few weeks.

### **Cares Act Funding**

We will be submitting our 3<sup>rd</sup> Cares Act Tranche this Friday, but we were told that the final amount may be reduced by 11%. This may be mitigated by some reduced needs by the Fire Department, but we may be forced to cut more. We should know by next week just how much will need to be cut.

### **Natural Gas to Colorado City**

Christian has met with the legal counsel for Dominion Energy to discuss the next steps forward. There may need to be further research completed on the fee structure that may be needed in order to implement the system. Management's directive has been to treat the system as a whole as the funds used to administer the system currently originate from the same pool. Bifurcating the Gas Department's revenues and expenses would be difficult and administratively onerous. More updates will be given as they come.

### **United Effort Plan Trust Water Rights**

Jeff met with me to discuss the approach that the UEP board is taking to develop a counter-proposal for the Water Rights. They are on track to hopefully have something for the administrative working group here with the next 45 days. My preliminary assessment is hopeful, as they've decided to keep all options on the table, including the one that John and I presented.

Once the Administrative Working Group has been able to refine the plan with the UEP it will be presented for comments and direction to the city councils.

### **Administrative Working Group**

- Arvin Black (Chairman, Utility Board)
- Harrison Johnson (Interim City Manager, Hildale)





- Vance Barlow (Colorado City Manager)
- Charles Barlow (Centennial Park Water District)
- Jesse Hammon (Centennial Park Water District)
- Jeff Barlow (UEP Trust)
- Arnold Richter (UEP Trust)



## Marshal's Office

Colorado City, AZ / Hildale, UT

*Courage – Compassion - Integrity*

### Marshal's Council Report September 2020

Calls for service: 1385

Cases: Currently at 620

Traffic stops: Currently at 148

Animal calls: August at 92

We have started a motorcycle/ATV helmet drive in conjunction with Cherish Families and the Adrenaline Junkies Dirt Bike Club. This is to begin motorcycle safety equipment awareness and helmet use. The goal is to see the vast majority of kids who are riding motorcycles and ATV wearing helmets.

Just after starting this community partnership with Cherish Families a young man would end up being hit by a truck after failing to yield right of way. The young man was not wearing a helmet and received severe injuries. A helmet in the case of this young man would have made a significant difference.

At this time there are donation sites at the Marshal's Office and Cherish Families where people can donate new or gently used helmets. Hildale City has set up a donation link on their city web page where people can donate money to purchase new helmets for the initiative.

An additional feature of the helmet drive to reach out to the youth and provide motorcycle safety education as well as compliance with traffic laws and regulations governing motorcycle/ATV use.

The initiative should give the Marshal's Office opportunities to engage the youth in a positive manner.

Deputy B. Barlow was cleared by the Mohave County Attorney's Office on the use of force regarding the officer involved shooting.

New Tazers are in and we will be issued as soon as a trainer is available.



# TOWN OF COLORADO CITY

P. O. Box 70 \* Colorado City, Arizona 86021

Phone & TDD: 928-875-2646 \* Fax: 928-875-2778

## Public Works Report

October 14, 2020

We have been operating the crusher plant as needed. With making our own chip. The ongoing projects and the trade agreements we are very busy with the plant.

The Mohave projects are completed just finishing the paperwork.

On the trailer park project, we chipsealed Hammon Street from Township to Johnson and Edson Ave. from Pioneer to Hammon.

The Uzona project we chipsealed Uzona Ave. from Maple to Willow and the first block going North on Juniper St.

We have been down a mechanic since Paul Black went to another job. The new hire gave his two week notice to his former employer and will be here to work on the 19<sup>th</sup> of October.

This month several of the crew are taking time off for personal reasons. Now that the busy chipping season is finish it is easier for them to take time off.

We have done some sign repairs etc. Always lots to do.

Thanks for the opportunity to help improve our community.

Public Works Director



# HILDALE - COLORADO CITY FIRE DEPARTMENT

## FIRE CHIEF'S REPORT TO THE BOARD

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**October 27, 2020**

### **ADMINISTRATIVE ACTIONS:**

Brief Report on COVID-19 (Corona Virus) Actions:

- There has been a significant peak in local cases during October. Well over 20 cases have been reported and we are aware of several that have not been reported. We have had our first transport of a case originating from our response area.
- EMS impact has been minimal, with most COVID-19 positive persons simply isolate at home without serious complications.
- No EMS personnel have been infected during the past month.

Kevin attended a Mohave County Fire Officers Association meeting in person in Mohave Valley on 10/22/20. The Washington County LEPC meetings were on October 8.

He listened to several remote sessions of the Arizona Ambulance Association conference on 9/30 and 10/1.

He also attended remote sessions of the International Fire Chiefs Association "ReIgnite Virtual Conference" on 10/20-22/20. Numerous sessions were available, providing excellent lessons on fire service management, mental health, safety, and operations.

On October 7, the Hildale City Council formally appointed Kevin Barlow as the Hildale Fire Chief. To this point, he has been the HFD Assistant Chief. Chief Joseph Barlow, Jr. has served for 40 years and was moved to an honorary member position on the roster.

The H-CCFD roster was revised to reflect retirements and inactive members changes.

**TRAINING REPORT:** Due to the local spike of COVID-19 cases, the October ALS Inservice was cancelled. Instead crews met at their assigned stations for apparatus maintenance and ambulance check-offs.

The annual Emergency Vehicle Operator training was held with a cone course for fire apparatus and a driving and backing course for ambulances.

The three new recruits are scheduled for an NFPA 1582 Entry Level Physical Exam at a clinic in Las Vegas. This is a very comprehensive exam with labwork, ECGs, and evaluations specifically for firefighters. It will be the first time we have started recruits with this physical.

A second Pediatric Advanced Life Support recertification class was held for 20 providers on 10/9/20. An Advanced Life Support recertification class was held on 10/16/20. These are "supporting" certifications required to maintain AEMT and Paramedic certifications.

**MAINTENANCE REPORT:** Routine services of ambulances and fire apparatus continues. The fire trucks do not typically get the high mileages that ambulances do, so they are serviced once a year.

The mechanics strive to keep our fleet in a top-notch response-ready condition. They are constantly adjusting, repairing, troubleshooting, replacing, and rebuilding minor issues to prevent failure or deterioration. Preventative maintenance is well worth the time and expense.

The crew is preparing the Pump Testing Tank system for the annual pump tests. Both Hurricane Valley FD and the BLM have asked if they can use the system while it is set up.

**FIRE PREVENTION:** The first week of October was National Fire Prevention Week, with a theme of “Cook up Fire Safety in the Kitchen.” Facebook fire safety information posts were hosted each day of the week by Hildale City. On Tuesday afternoon, Fire Safety Awareness Drive consisting of fire apparatus and ambulances wound its way through Hildale, Colorado City, and Centennial Park. Banners on the trucks reminded observers of fire safety tips. The banners were then posted on fences around town for the rest of the week. A drawing was advertised, inviting people to email in a list of seven of the Fire Safety Tips. Five names were then drawn from the 25-30 responses to win a chance to ride in next year’s Drive along with a friend.

**OTHER:** Three trainers assisted the St. George Airport ARFF crew with their annual First-Aid training refresher.

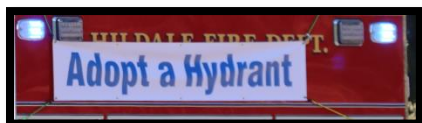
The Department provided EMS standby units at four events this month.

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RESPECTFULLY SUBMITTED:



Kevin J. Barlow, Chief



10/6/20 – Fire Safety Awareness Drive



# NOTICE

*The Utility Board will meet on October 29th , at 6:00 p.m. M.D.T.  
At 320 East Newel Ave, Hildale UT 84784*

**AGENDA:**

1. Call to Order
2. Prayer & Pledge of Allegiance
3. Public Comment
4. Approval of Meeting Minutes
5. Financial Report
6. Director Report
7. Water Operations Update
8. Consideration and Possible Action on Water Department Well Purchase
9. Discussion on Maxwell Park Policies
10. Adjournment

**IMPORTANT:** By order of the Chairperson of the Board, all attendees will be required to have masks.

Agenda items and any variables thereto are set for consideration, discussion, approval or other action. The Utility Board may, by motion, recess into executive session which is not open to the public, to receive legal advice from the their attorney(s) on any agenda item, or regarding sensitive personnel issues, or concerning negotiations for the purchase, sale or lease of real property. Board Members may attend by telephone. The Agenda may be subject to change up to 24 hours prior to the meeting. Individuals needing special accommodations should notify the City Recorder at 435-874-2323 at least three days prior to the meeting.



**HCC UTILITY DEPARTMENT**  
MAKING CONNECTIONS

**Director's Report**

**October 2020**

Hildale-Colorado City Utility Department  
320 East Newel Avenue, Hildale UT 84784



## **Leadership and Personnel Changes**

---

With John's departure, I have been appointed as the Interim City Manager for Hildale City, which includes the role as Planning and Zoning Administrator. These requirements, while temporary, are having and will have a significant effect on the ability of the Department Management to effectively address all their projects.

## **Cares Fiber Funding**

---

We have acquired two contractors to assist in getting the fiber network to as many people as possible. While some progress is being made, there has been some frustrating delays, especially as it concerns one of our fiber contractors. The difficulty stems largely from a compressed timeline with having to complete the funding requirements by the end of November.

We hope that with the addition of our latest contractor that we can increase our productivity and meet some of our ambitious goals.

## **Water Operations Update**

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(see water operations purchase)

## **Bad Debt Expense**

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As you can see in the financial report, the Bad Debt expense in the Water Fund is large. While anticipated, it still can come as a sticker shock to see, however, it's important to remember that this is not a representation of a Cash Flow and is simply a write-off of bad debt. Though a sign of progress it remains a reminder of just how far we've come.



## Administration Operations Manager's Report

October 2020

Number of accounts billed for September 2020:

Water base rate: 918

Sewer base rate: 860

Gas base rate: 707

Fiber base rate: 7

Water Penalties: 397

Gas Penalties: 271

# of shut off notices printed September 15, 2020: 199

# of final billed accounts with final bill date is: 20

# of new connect accounts is: 14

Hildale-Colorado City Utility Department  
320 East Newel Avenue, Hildale UT 84784

## Operations Summary

---

Operations for Office Staff are running smoothly and efficiently as everyone continues to settle into their new roles.

Daylight savings **ends November 1, 2020**. I think we can all appreciate that extra hour of sleep!

\*The office will be closed **November 11, 2020** in honor of Veterans Day and **November 26, 2020** in celebration of Thanksgiving.\*

## Community Engagement

---

The Utilities team has volunteered to run a booth at the community trunk-or-treat at Cottonwood Park on October 30. We feel that it is very important to be involved in the Community and let our customers know that we care!

## Customer Service

---

There was an error with our billing upload to Xpressbillpay which caused a few accounts to not properly reflect the balance due. This was corrected quickly when it was discovered, and our customers that were affected were very understanding.

## Policy Implementation

---

We are no longer offering COVID-19 deferment contracts. We are, however, working with individuals that are having trouble paying their bills to a certain extent, not completely following the current “shut-off policy” that is in place. This has proven itself beneficial to those in need and has not had a negative impact on the Department. We plan to continue using this method until the government has declared clearance from the COVID-19 pandemic.

Brigham Dutson has gone above and beyond what is “required” of his position. He was provided with information on what accounts are being billed for what type of garbage and has taken it upon himself to do an inventory while on his route to make sure the information is up-to-date. A number of corrections have been made (most of which are WAY before our time) and the billing updated to reflect such.

## Fiber Update

---

The fiber project has proven to be as difficult as anticipated, if not more. The original contracting team that was hired unfortunately has not been able to complete as much as we were hoping. A few connections were made, but in order to compete the project by the November 23 deadline, we realized we will need to rethink our plan.

On Monday October 26 a team of professionals that specialize in fiber created a proposal on how to complete everything that we would like to complete, within the budget and timeframe that we have. We feel confident that their expertise will help us achieve our goals for this project.



**HCC UTILITY DEPARTMENT**  
MAKING CONNECTIONS

**Operations Manager's Report**

**October 2020**

Hildale-Colorado City Utility Department  
320 East Newel Avenue, Hildale UT 84784

**Mr. Chairman and Board Members:**

## **Operations Summary**

Out at the sewer upper ponds appear to have recovered from the die-off. We haven't been able to complete our piping repairs as our labor time has been on other priorities.

On the water distribution system several new connections added. Demand is still holding fairly good, we have the schools using water, construction at Water Canyon School and Irrigation at El Capitan school.

Update on well 22. As you are aware, we had Cluff Drilling working on refurbishing the well. They determined that there was a lost pump and motor in the bottom of the well column, they were not able to get a camera down because of the shards of rusted casing that were bending into the well shaft, catching the camera. They put a bit designed to retrieve the downed pump, unfortunately they lost the bit down the well, they spend quite a lot of time trying to recover it but with the rusted casing shards, it made a nice wad of steel in the hole.

Option 1 Order a grinder bit, grind up all the steel, pump and motor and lost bit, this also destroys the grinder bit. The cost would be an additional amount estimated to be around \$20,000. (Kind of a one shot option. ) we'd then reline the hole with smaller 10" casing, at a cost of around \$30,000.

Option 2 Abandon the existing hole, move over and drill a replacement well. Costs around \$99,000 plus well seal, and connection to the collection piping. Advantages would be that it would be a new larger well, with a potentially long service life.

In looking at the costs involved in refurbishing vs. replacing I am recommending that we go with the replacement option.

Then on the gas system, we have been prepping for Pipeline Safety audit scheduled for the first week of November. We have completed a 4" gas main running from Uzona Ave to Utah Ave on Carling Street about 1200ft. This will at additional volume for the north east side of Hildale, as also a commercial connection for the new school building. We'll need to order additional 4" pipe. The gas flows are picking up as cool weather comes, we expect a few gas calls as people wake up their furnaces.

On the fiber system, we are preparing to complete as many links as possible with the Hildale Council appropriated funding. We are getting supplies to complete the link for El Capitan School.

## Training Objectives

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Looking to send employees to get their Commercial Drivers Licenses with hazmat

### **(Operational Gas System Projects)**

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Utah pipeline safety audit

We will be completing the gas customer connections on Redwood St.  
Completing monitor for distribution gas system pressures on Richard St.

### **(Operational Water System Projects)**

---

Add VF drive and well controls to Academy Ave well.

Booster pumps repair

### **(Operational Sewer System Projects)**

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Repair valves, and flow meters at Sewer plant.

Inspect and Repair manhole on A-Line.

### **(Operational Fiber/Communication Projects)**

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Upgrading fiber to the labshop, repairing fiber link to well22. Installing conduit to sewer plant.

Installing fiber communications to Academy Ave well.

Creating “dark fiber” link for public school.

Yours to serve,

Weston Barlow  
Utility Operations Manager

CITY OF HILDALE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

2017 JUDGMENT RESOLUTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
63-38-101 TRANSFER FROM GENERAL FUND	.00	.00	40,000.00	40,000.00	.0
63-38-102 TRANSFER FROM WATER FUND	.00	.00	13,600.00	13,600.00	.0
63-38-103 TRANSFER FROM WASTEWATER	.00	.00	13,300.00	13,300.00	.0
63-38-105 TRANSFER FROM GAS FUND	.00	.00	13,600.00	13,600.00	.0
TOTAL REVENUES	.00	.00	80,500.00	80,500.00	.0
TOTAL FUND REVENUE	.00	.00	80,500.00	80,500.00	.0

CITY OF HILDALE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

2017 JUDGMENT RESOLUTION FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
63-41-310 PROFESSIONAL & TECHNICAL	6,870.60	6,870.60	60,500.00	53,629.40	11.4
63-41-315 LEGAL - GENERAL	5,653.83	5,653.83	20,000.00	14,346.17	28.3
TOTAL EXPENDITURES	<u>12,524.43</u>	<u>12,524.43</u>	<u>80,500.00</u>	<u>67,975.57</u>	<u>15.6</u>
TOTAL FUND EXPENDITURES	<u>12,524.43</u>	<u>12,524.43</u>	<u>80,500.00</u>	<u>67,975.57</u>	<u>15.6</u>
NET REVENUE OVER EXPENDITURES	<u>( 12,524.43)</u>	<u>( 12,524.43)</u>	<u>.00</u>	<u>12,524.43</u>	<u>.0</u>



CITY OF HILDALE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

LITIGATION DEFENSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
64-38-101 TRANSFER FROM GENERAL FUND	.00	.00	17,900.00	17,900.00	.0
64-38-102 TRANSFER FROM WATER FUND	.00	.00	17,900.00	17,900.00	.0
64-38-103 TRANSFER FROM WASTEWATER	.00	.00	17,900.00	17,900.00	.0
64-38-105 TRANSFER FROM GAS FUND	.00	.00	17,900.00	17,900.00	.0
<b>TOTAL REVENUES</b>	<b>.00</b>	<b>.00</b>	<b>71,600.00</b>	<b>71,600.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>71,600.00</b>	<b>71,600.00</b>	<b>.0</b>

CITY OF HILDALE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

LITIGATION DEFENSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
64-41-230 TRAVEL	.00	.00	2,700.00	2,700.00	.0
64-41-316 LEGAL - LITIGATION DEFENSE	.00	.00	68,900.00	68,900.00	.0
TOTAL EXPENDITURES	.00	.00	71,600.00	71,600.00	.0
TOTAL FUND EXPENDITURES	.00	.00	71,600.00	71,600.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF HILDALE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

JOINT ADMINISTRATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
65-38-102 TRANSFER FROM WATER FUND	.00	.00	399,873.60	399,873.60	.0
65-38-103 TRANSFER FROM WASTEWATER	.00	.00	435,156.70	435,156.70	.0
65-38-105 TRANSFER FROM GAS FUND	.00	.00	341,068.70	341,068.70	.0
65-38-200 TRANSFER FROM WATER FUND CMWP	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL REVENUES</b>	<b>.00</b>	<b>.00</b>	<b>1,376,099.00</b>	<b>1,376,099.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>1,376,099.00</b>	<b>1,376,099.00</b>	<b>.0</b>

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

JOINT ADMINISTRATION FUND

EXPENDITURES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
65-41-110 SALARIES-PERMANENT EMPLOYEES	53,544.38	53,544.38	470,080.00	416,535.62	11.4
65-41-113 MANAGER	2,862.72	2,862.72	.00	( 2,862.72)	.0
65-41-114 TREASURER	5,015.60	5,015.60	.00	( 5,015.60)	.0
65-41-115 RECORDER	5,000.53	5,000.53	50,000.00	44,999.47	10.0
65-41-117 ATTORNEY SALARY	10,742.34	10,742.34	50,000.00	39,257.66	21.5
65-41-120 SALARIES-TEMPORARY EMPLOYEES	.00	.00	50,000.00	50,000.00	.0
65-41-130 PAYROLL TAXES	8,308.45	8,308.45	48,841.31	40,532.86	17.0
65-41-140 BENEFITS-OTHER	24,002.40	24,002.40	145,489.76	121,487.36	16.5
65-41-144 PRINT AND POSTAGE	2,622.52	2,622.52	10,000.00	7,377.48	26.2
65-41-150 STIPENDS - UTILITY BOARD	3,300.00	3,300.00	11,700.00	8,400.00	28.2
65-41-160 MERCHANT PROCESSING	.00	.00	30,000.00	30,000.00	.0
65-41-165 CAPITAL BUILDING	.00	.00	15,000.00	15,000.00	.0
65-41-170 CAPITAL EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
65-41-175 CAPITAL RESERVES PURCHASES	.00	.00	20,000.00	20,000.00	.0
65-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	228.44	228.44	.00	( 228.44)	.0
65-41-230 TRAVEL	89.92	89.92	4,000.00	3,910.08	2.3
65-41-235 FOOD & REFRESHMENT	797.01	797.01	4,000.00	3,202.99	19.9
65-41-240 OFFICE EXPENSE & SUPPLIES	328.27	328.27	3,000.00	2,671.73	10.9
65-41-250 EQUIPMENT SUPPLIES & MAINT	2,453.82	2,453.82	26,500.00	24,046.18	9.3
65-41-257 FUEL	560.23	560.23	28,000.00	27,439.77	2.0
65-41-260 TOOLS & EQUIPMENT-NON CAPITAL	2,609.42	2,609.42	26,000.00	23,390.58	10.0
65-41-271 MAINT & SUPPLY - OFFICE	1,548.27	1,548.27	4,000.00	2,451.73	38.7
65-41-280 UTILITIES	1,075.64	1,075.64	14,000.00	12,924.36	7.7
65-41-285 POWER	3,410.97	3,410.97	12,900.00	9,489.03	26.4
65-41-287 TELEPHONE	1,637.68	1,637.68	.00	( 1,637.68)	.0
65-41-313 AUDITOR	3,232.40	3,232.40	27,000.00	23,767.60	12.0
65-41-315 LEGAL - GENERAL	.00	.00	5,000.00	5,000.00	.0
65-41-317 INFORMATION TECHNOLOGY - CONS	3,039.03	3,039.03	7,000.00	3,960.97	43.4
65-41-318 INFORMATION TECHNOLOGY - SOFTW	2,723.10	2,723.10	12,000.00	9,276.90	22.7
65-41-319 INFORMATION TECHNOLOGY - SYSTE	485.29	485.29	.00	( 485.29)	.0
65-41-330 EDUCATION	796.00	796.00	9,000.00	8,204.00	8.8
65-41-510 INSURANCE	59,855.52	59,855.52	100,000.00	40,144.48	59.9
65-41-521 CREDIT CARD EXPENSE	878.14	878.14	.00	( 878.14)	.0
65-41-603 CMW PROJECT	.00	.00	200,000.00	200,000.00	.0
65-41-720 BUILDINGS	.00	.00	3,000.00	3,000.00	.0
65-41-741 EQUIPMENT - OFFICE	3,845.16	3,845.16	.00	( 3,845.16)	.0
65-41-850 DEBT SERVICE - VEHICLE & EQUIP	28,285.04	28,285.04	20,000.00	( 8,285.04)	141.4
<b>TOTAL EXPENDITURES</b>	<b>233,278.29</b>	<b>233,278.29</b>	<b>1,426,511.07</b>	<b>1,193,232.78</b>	<b>16.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>233,278.29</b>	<b>233,278.29</b>	<b>1,426,511.07</b>	<b>1,193,232.78</b>	<b>16.4</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 233,278.29)</b>	<b>( 233,278.29)</b>	<b>( 50,412.07)</b>	<b>182,866.22</b>	<b>(462.7)</b>

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUES</u>					
81-37-111 WATER SALES - METERED	163,178.40	163,178.40	247,279.00	84,100.60	66.0
81-37-121 WATER SALES - FLAT RATE	97,142.50	97,142.50	327,651.00	230,508.50	29.7
81-37-331 CONNECTION CHARGES	4,875.00	4,875.00	25,000.00	20,125.00	19.5
81-37-332 CONSTRUCTION	2,990.00	2,990.00	62,400.00	59,410.00	4.8
81-37-411 INTEREST	655.04	655.04	3,600.00	2,944.96	18.2
81-37-412 PENALTIES	15,646.15	15,646.15	50,000.00	34,353.85	31.3
81-37-452 IMPACT FEE - AZ	3,000.00	3,000.00	.00	( 3,000.00)	.0
<b>TOTAL OPERATING REVENUES</b>	<b>287,487.09</b>	<b>287,487.09</b>	<b>715,930.00</b>	<b>428,442.91</b>	<b>40.2</b>
<u>NON-OPERATING REVENUE</u>					
81-38-102 TRANSFERS FROM R&R RESERVE	.00	.00	150,000.00	150,000.00	.0
81-38-440 SUNDRY NON-OPERATING REVENUE	.00	.00	5,000.00	5,000.00	.0
81-38-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL NON-OPERATING REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>355,000.00</b>	<b>355,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>287,487.09</b>	<b>287,487.09</b>	<b>1,070,930.00</b>	<b>783,442.91</b>	<b>26.8</b>

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
81-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	1,500.00	1,500.00	.0
81-41-230 TRAVEL	155.45	155.45	4,600.00	4,444.55	3.4
81-41-235 FOOD & REFRESHMENT	815.79	815.79	600.00	( 215.79)	136.0
81-41-250 EQUIPMENT SUPPLIES & MAINT	22,781.01	22,781.01	16,000.00	( 6,781.01)	142.4
81-41-257 FUEL	.00	.00	200.00	200.00	.0
81-41-260 TOOLS & EQUIPMENT-NON CAPITAL	15,361.50	15,361.50	5,000.00	( 10,361.50)	307.2
81-41-273 MAINT & SUPPLY - SYSTEM	78,065.86	78,065.86	58,000.00	( 20,065.86)	134.6
81-41-285 POWER	55,699.26	55,699.26	80,000.00	24,300.74	69.6
81-41-311 ENGINEER	.00	.00	5,000.00	5,000.00	.0
81-41-314 LABORATORY & TESTING	742.00	742.00	8,000.00	7,258.00	9.3
81-41-315 LEGAL - GENERAL	.00	.00	1,000.00	1,000.00	.0
81-41-330 EDUCATION	644.50	644.50	4,000.00	3,355.50	16.1
81-41-340 SYSTEM CONSTRUCTION SERVICES	.00	.00	2,000.00	2,000.00	.0
81-41-341 CONST-CUSTOMER'S INSTALLATION	.00	.00	62,400.00	62,400.00	.0
81-41-430 DEPT SPECIFIC, CHLORINE ETC.	124.80	124.80	.00	( 124.80)	.0
81-41-432 SPECIAL DEPT SUPPLIES	4,561.26	4,561.26	18,500.00	13,938.74	24.7
81-41-434 2019 WATER GRANT	11,946.00	11,946.00	.00	( 11,946.00)	.0
<b>TOTAL OPERATING EXPENDITURES</b>	<b>190,897.43</b>	<b>190,897.43</b>	<b>266,800.00</b>	<b>75,902.57</b>	<b>71.6</b>
<u>NON-OPERATING EXPENDITURES</u>					
81-42-560 BAD DEBT EXPENSE	317,165.53	317,165.53	2,000.00	( 315,165.53)	15858.
81-42-730 IMPROVEMENTS OTHER THAN BLDGS	.00	.00	2,200.00	2,200.00	.0
81-42-742 EQUIPMENT - FIELD	.00	.00	2,500.00	2,500.00	.0
81-42-815 PRINC. & INT W.RIGHTS LOAN	.00	.00	41,300.00	41,300.00	.0
81-42-911 TRANSFERS TO JOINT ADMIN FUND	.00	.00	636,557.00	636,557.00	.0
81-42-912 TRANSFERS TO LITIGATION	.00	.00	17,900.00	17,900.00	.0
81-42-914 TRANSFERS TO 2017 JMT RES FUND	.00	.00	13,300.00	13,300.00	.0
81-42-915 TRANSFER TO JOINT ADMIN CMWP	.00	.00	200,000.00	200,000.00	.0
81-42-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL NON-OPERATING EXPENDITURES</b>	<b>317,165.53</b>	<b>317,165.53</b>	<b>1,115,757.00</b>	<b>798,591.47</b>	<b>28.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>508,062.96</b>	<b>508,062.96</b>	<b>1,382,557.00</b>	<b>874,494.04</b>	<b>36.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 220,575.87)</b>	<b>( 220,575.87)</b>	<b>( 311,627.00)</b>	<b>( 91,051.13)</b>	<b>( 70.8)</b>

CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUES</u>					
82-37-311 SERVICE CHARGES	185,248.25	185,248.25	640,265.00	455,016.75	28.9
82-37-312 SERVICE CHARGES - CPMCWID	39,694.30	39,694.30	145,000.00	105,305.70	27.4
82-37-331 CONNECTION CHARGES	.00	.00	10,000.00	10,000.00	.0
82-37-332 SERVICING CUSTOMER INSTALL	1,185.00	1,185.00	10,000.00	8,815.00	11.9
82-37-411 INTEREST	1,297.70	1,297.70	4,500.00	3,202.30	28.8
82-37-451 IMPACT FEE	.00	.00	10,000.00	10,000.00	.0
82-37-452 IMPACT FEE - CPMCWID	12,700.00	12,700.00	25,000.00	12,300.00	50.8
<b>TOTAL OPERATING REVENUES</b>	<b>240,125.25</b>	<b>240,125.25</b>	<b>844,765.00</b>	<b>604,639.75</b>	<b>28.4</b>
<u>NON-OPERATING REVENUES</u>					
82-38-102 TRANSFERS FROM R&R RESERVE	.00	.00	275,000.00	275,000.00	.0
82-38-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL NON-OPERATING REVENUES</b>	<b>.00</b>	<b>.00</b>	<b>475,000.00</b>	<b>475,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>240,125.25</b>	<b>240,125.25</b>	<b>1,319,765.00</b>	<b>1,079,639.75</b>	<b>18.2</b>

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
82-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	3,000.00	3,000.00	.0
82-41-215 ASSOCIATION MEMBERSHIPS	.00	.00	500.00	500.00	.0
82-41-230 TRAVEL	.00	.00	3,000.00	3,000.00	.0
82-41-250 EQUIPMENT SUPPLIES & MAINT	148.84	148.84	8,000.00	7,851.16	1.9
82-41-257 FUEL	.00	.00	2,500.00	2,500.00	.0
82-41-260 TOOLS & EQUIPMENT-NON CAPITAL	.00	.00	7,000.00	7,000.00	.0
82-41-273 MAINTENANCE & SUPPLY - SYSTEM	5,138.00	5,138.00	65,000.00	59,862.00	7.9
82-41-280 UTILITIES	.00	.00	175,000.00	175,000.00	.0
82-41-285 POWER	4,881.57	4,881.57	36,000.00	31,118.43	13.6
82-41-311 ENGINEER	.00	.00	500.00	500.00	.0
82-41-314 LABORATORY & TESTING	.00	.00	1,500.00	1,500.00	.0
82-41-315 LEGAL - GENERAL	.00	.00	1,000.00	1,000.00	.0
82-41-330 EDUCATION	.00	.00	5,000.00	5,000.00	.0
82-41-340 SYSTEM CONSTRUCTION SERVICES	.00	.00	5,000.00	5,000.00	.0
82-41-742 EQUIPMENT - FIELD	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL OPERATING EXPENDITURES</b>	<b>10,168.41</b>	<b>10,168.41</b>	<b>323,000.00</b>	<b>312,831.59</b>	<b>3.2</b>
<u>NON-OPERATING EXPENSES</u>					
82-42-560 BAD DEBT EXPENSE	33,300.49	33,300.49	1,500.00 (	31,800.49)	2220.0
82-42-720 BUILDINGS	.00	.00	5,000.00	5,000.00	.0
82-42-810 PRINCIPAL ON BONDS	.00	.00	6,400.00	6,400.00	.0
82-42-812 PRINCIPAL ON BONDS - RDA B	.00	.00	33,500.00	33,500.00	.0
82-42-813 PRINCIPAL ON BONDS - RDA - C	.00	.00	6,400.00	6,400.00	.0
82-42-816 PRINCIPAL ON BONDS - DWQ	.00	.00	80,000.00	80,000.00	.0
82-42-822 INTEREST ON BONDS - RDA - B	.00	.00	69,300.00	69,300.00	.0
82-42-823 INTEREST ON BONDS - RDA - C	.00	.00	13,100.00	13,100.00	.0
82-42-911 TRANSFERS TO JOINT ADMIN FUND	.00	.00	435,156.70	435,156.70	.0
82-42-912 TRANSFERS TO LITIGATION	.00	.00	17,900.00	17,900.00	.0
82-42-914 TRANSFERS TO 2017 JMT RES FUND	.00	.00	13,300.00	13,300.00	.0
82-42-950 GRANTS	.00	.00	15,000.00	15,000.00	.0
82-42-960 TRANSFERS TO RESERVE FUNDS	.00	.00	100,000.00	100,000.00	.0
82-42-970 35 CHARACTERS	.00	.00	50,000.00	50,000.00	.0
82-42-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>33,300.49</b>	<b>33,300.49</b>	<b>1,046,556.70</b>	<b>1,013,256.21</b>	<b>3.2</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>43,468.90</b>	<b>43,468.90</b>	<b>1,369,556.70</b>	<b>1,326,087.80</b>	<b>3.2</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>196,656.35</b>	<b>196,656.35</b>	<b>( 49,791.70)</b>	<b>( 246,448.05)</b>	<b>395.0</b>



CITY OF HILDALE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

GAS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUES</u>					
84-37-111 GAS SALES - METERED NAT GAS	12,460.36	12,460.36	150,000.00	137,539.64	8.3
84-37-112 GAS SALES - METERED PROPANE	31,636.43	31,636.43	379,874.00	348,237.57	8.3
84-37-113 GAS SALES - CYLINDER	844.11	844.11	10,600.00	9,755.89	8.0
84-37-114 GAS SALES - CYLINDER EXCHANGE	139.93	139.93	3,500.00	3,360.07	4.0
84-37-121 NATURAL GAS SALES - FLAT RATE	7,680.46	7,680.46	25,000.00	17,319.54	30.7
84-37-122 PROPANE GAS - FLAT RATE	9,955.50	9,955.50	34,000.00	24,044.50	29.3
84-37-160 CONSTRUCTION REVENUE	12,700.00	12,700.00	20,000.00	7,300.00	63.5
84-37-331 CONNECTION CHARGES	1,483.06	1,483.06	5,000.00	3,516.94	29.7
84-37-351 SUNDRY OPERATING REVENUE	.00	.00	47,000.00	47,000.00	.0
84-37-411 INTEREST	762.70	762.70	3,500.00	2,737.30	21.8
84-37-412 PENALTIES	5,050.76	5,050.76	35,000.00	29,949.24	14.4
<b>TOTAL OPERATING REVENUES</b>	<b>82,713.31</b>	<b>82,713.31</b>	<b>713,474.00</b>	<b>630,760.69</b>	<b>11.6</b>
<u>NON-OPERATING REVENUES</u>					
84-38-102 TRANSFERS FROM R&R RESERVE	.00	.00	178,200.00	178,200.00	.0
84-38-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL NON-OPERATING REVENUES</b>	<b>.00</b>	<b>.00</b>	<b>378,200.00</b>	<b>378,200.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>82,713.31</b>	<b>82,713.31</b>	<b>1,091,674.00</b>	<b>1,008,960.69</b>	<b>7.6</b>

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

GAS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
84-41-210 BOOKS, SUBSCR, & MEMBERSHIPS	.00	.00	3,500.00	3,500.00	.0
84-41-230 TRAVEL	.00	.00	4,000.00	4,000.00	.0
84-41-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	5,000.00	5,000.00	.0
84-41-257 FUEL	.00	.00	1,500.00	1,500.00	.0
84-41-260 TOOLS & EQUIPMENT-NON CAPITAL	4,227.76	4,227.76	5,000.00	772.24	84.6
84-41-273 MAINT & SUPPLY SYSTEM	3,966.42	3,966.42	31,700.00	27,733.58	12.5
84-41-280 UTILITIES	.00	.00	500.00	500.00	.0
84-41-285 POWER	281.02	281.02	1,000.00	718.98	28.1
84-41-330 EDUCATION	70.00	70.00	8,000.00	7,930.00	.9
84-41-431 NATURAL GAS COMMODITY SUPPLY	1,853.06	1,853.06	65,000.00	63,146.94	2.9
84-41-432 PROPANE GAS COMMODITY SUPPLY	35,034.10	35,034.10	250,000.00	214,965.90	14.0
84-41-434 NAT GAS COMMODITY TRANSPORT	1,343.48	1,343.48	19,000.00	17,656.52	7.1
84-41-580 RENT OR LEASE	200.00	200.00	4,500.00	4,300.00	4.4
84-41-742 EQUIPMENT - FIELD	.00	.00	80,000.00	80,000.00	.0
<b>TOTAL OPERATING EXPENDITURES</b>	<b>46,975.84</b>	<b>46,975.84</b>	<b>478,700.00</b>	<b>431,724.16</b>	<b>9.8</b>
<u>NON-OPERATING EXPENDITURES</u>					
84-42-560 BAD DEBT EXPENSE	129,528.86	129,528.86	600.00	( 128,928.86)	21588.
84-42-750 SP PROJECTS CAPITAL	.00	.00	37,000.00	37,000.00	.0
84-42-911 TRANSFERS TO JOINT ADMIN FUND	.00	.00	341,069.00	341,069.00	.0
84-42-912 TRANSFERS TO LITIGATION	.00	.00	17,900.00	17,900.00	.0
84-42-914 TRANSFERS TO 2017 JMT RES FUND	.00	.00	13,600.00	13,600.00	.0
84-42-960 TRANSFERS TO RESERVE FUNDS	.00	.00	98,200.00	98,200.00	.0
84-42-970 TRANSFER TO FIBER DEPARTMENT	.00	.00	50,000.00	50,000.00	.0
84-42-999 CONTINGENCY	.00	.00	200,000.00	200,000.00	.0
<b>TOTAL NON-OPERATING EXPENDITURES</b>	<b>129,528.86</b>	<b>129,528.86</b>	<b>758,369.00</b>	<b>628,840.14</b>	<b>17.1</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>176,504.70</b>	<b>176,504.70</b>	<b>1,237,069.00</b>	<b>1,060,564.30</b>	<b>14.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 93,791.39)</b>	<b>( 93,791.39)</b>	<b>( 145,395.00)</b>	<b>( 51,603.61)</b>	<b>( 64.5)</b>

CITY OF HILDALE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

FUND 90

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUES</u>					
90-37-111 FIBER SALES	528.95	528.95	5,000.00	4,471.05	10.6
90-37-331 CONNECTION CHARGES	150.00	150.00	1,000.00	850.00	15.0
90-37-332 CONSTRUCTION	.00	.00	10,000.00	10,000.00	.0
90-37-412 PENALTIES	6.50	6.50	.00	( 6.50)	.0
90-37-928 CONTINGENCY	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL OPERATING REVENUES</b>	<b>685.45</b>	<b>685.45</b>	<b>26,000.00</b>	<b>25,314.55</b>	<b>2.6</b>
<u>NON-OPERATING REVENUES</u>					
90-38-101 TRANSFERS FROM OTHER FUNDS	.00	.00	50,000.00	50,000.00	.0
<b>TOTAL NON-OPERATING REVENUES</b>	<b>.00</b>	<b>.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>685.45</b>	<b>685.45</b>	<b>76,000.00</b>	<b>75,314.55</b>	<b>.9</b>

CITY OF HILDALE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2020

FUND 90

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENDITURES</u>					
90-41-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	300.00	300.00	.0
90-41-260 TOOLS & EQUIPMENT-NON CAPITAL	273.69	273.69	3,000.00	2,726.31	9.1
90-41-273 MAINT & SUPPLY SYSTEM	9,380.46	9,380.46	6,000.00	( 3,380.46)	156.3
90-41-310 PROFESSIONAL & TECHNICAL	.00	.00	1,000.00	1,000.00	.0
90-41-315 LEGAL - GENERAL	.00	.00	3,000.00	3,000.00	.0
90-41-319 CONTINGENCY	.00	.00	10,000.00	10,000.00	.0
90-41-431 FIBER COMMODITY SUPPLY	17,059.08	17,059.08	.00	( 17,059.08)	.0
90-41-580 RENT OR LEASE	100.00	100.00	1,500.00	1,400.00	6.7
90-41-850 DEBT SERVICE - VEHICLE & EQUIP	.00	.00	500.00	500.00	.0
TOTAL OPERATING EXPENDITURES	26,813.23	26,813.23	25,300.00	( 1,513.23)	106.0
TOTAL FUND EXPENDITURES	26,813.23	26,813.23	25,300.00	( 1,513.23)	106.0
NET REVENUE OVER EXPENDITURES	( 26,127.78)	( 26,127.78)	50,700.00	76,827.78	( 51.5)

## Staff Report for Well 22 Replacement

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### Summary

Well 22 rehabilitation was not successful as the contractor failed to retrieve the lost pump that was down the Well and lost one of the bits they were using as well. Department Management is faced with a tough choice between abandoning the Well and replacing it or embarking on grinder rehabilitation in hopes of returning the well to service.

### Options

#### 1. Replacing the Well

The Department could replace the Well by abandoning the existing bore and re-drill a new bore just adjacent from the old site. Additionally, new drilling techniques and upgraded pumping may increase the production rate dramatically.

##### Pros

- Potentially higher production capacity
- Lower future maintenance costs
- Greater probability of sustaining or increasing capacity

##### Cons

- Costs will roughly be \$110,000 which will push our water infrastructure budget far beyond what we want it too
- May be difficult to use grant money
- Some Regulatory burden may apply

#### 2. Re-rehabilitate the Well

The Department could try using a grinding bit to emulsify the debris now contained in the Well and re-case the bore to cover the damage.

##### Pros

- Less costly at around \$50,000
- No regulatory burden
- Potentially shorter repair period

##### Cons

- Potential that the rehabilitation will fail
- Higher maintenance costs
- Well may fail in the future due to water level drop and bore hole degradation

### Staff Analysis on Impact Statements

#### Legal

(Insert Legal Comments Here)

Financial

There is a significant financial difference between option one and two. The Board had originally budgeted a total of \$126,000 for this fiscal year. Rehabilitation of the Well may be lighter on the budget this year, but if the Well fails or has significant maintenance requirements then the financial cost may far exceed that of replacing the well now.

Operational

This will have little effect operationally either way during the construction as it will be completed by contractor, however, Well failures are significant operational burdens. If we simply rehabilitate the current bore, we may be facing continued failures in the Summer to come which may cause disruption to the operational plan.

Strategic/IGA

There are some concerns with the costs and the allocation of funds with the upcoming Canaan Mountain Water Project. Besides illustrating the continual need for further redevelopment, replacing a Well that we may very well not need in a few years at the current cost should bear some consideration. However, to avoid a repeat of this year's shortages, projects like these are essential.

**Recommendation**

Recommend the board approve the Well replacement project with the authorization to request bids, acquire a contractor and expense funds to not exceed \$110,000.

## Summary Report on Water Production October 2020

Over the past year, we've had eight separate Well failures with some Wells failing twice which caused a significant strain on our water supply resulting in multiple water restrictions for residents.

Broadly all of our Wells suffer from some common issues which include a total drop in water levels, poor maintenance and age. The cost to correct these issues is becoming both high and increasingly pyrrhic.

The Department allocated significant employee time and resources to maintenance and repairs. The most pressing issues are the Wells 19 and 22. Well 19, after significant maintenance and repair was brought back online, but our analysis of the Well's conditions tells us that it won't likely survive another summer. Well 22 has failed and has significant maintenance and repair issues. Most notably is the rusted and damaged casing and the presence of a large pump and motor that is at the bottom of the hole. After an attempted rehabilitation, this issue was not resolved.

With Well 19 and 22 under threat, we are looking at roughly ¼ of our water source capacity, which will likely prove critical with this upcoming summer.

Figure III-1: Existing Water Source Capacity

Hildale City and Town of Colorado City Sources		Total Flow	
Well #		CFS	gpm
24	350 S 450 W Colorado City	0.334	150
22	350 S 450 W Colorado City	0.412	185
11	350 S 450 W Colorado City	0.334	150
8	585 W. Johnson Avenue	0.134	60
4a, 4b	195 S Richard St.	0.334	150
10	155 S Richard St.	0.189	85
21	5 S Richard St.	0.468	210
15	5 N Richard St.	0.056	25
19	730 W Township Ave.	0.323	145
17	330 N Willow	0.178	80
<b>Wells Total =</b>		<b>2.763</b>	<b>1,240</b>
<b>Additional Wells Currently Unavailable</b>			
	Academy Well	0.624	280
	Power Plant Well	0.544	244
<b>Additional Well Total =</b>		<b>1.168</b>	<b>524</b>
<b>Springs</b>			
	Jans Canyon	0.036	16
	Maxwell Canyon	0.143	64
<b>Springs Total =</b>		<b>0.178</b>	<b>80</b>
<b>Source Total Without Additional Wells =</b>		<b>0.321</b>	<b>1,320</b>
<b>Source Total With Additional Wells =</b>		<b>2.941</b>	<b>1,844</b>



**HCC UTILITY DEPARTMENT**  
MAKING CONNECTIONS

**Budget for Fiscal Year**  
**2021**

Hildale-Colorado City Utility Department  
320 East Newel Avenue, Hildale UT 84784



## Budgetary Policy Doctrine

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The Department's budgetary policy should outline what funding Department Management is proposing for the upcoming fiscal year. With the COVID-19 Pandemic's economic impact there may be some significant disruption to our financial health. Department Management carefully monitors customer requests and waivers concerning the economic disruption.

Beyond constraints and events that are outside the control of Management, the Department's budgetary doctrine is as follows:

1. Repairs and preventative maintenance of critical infrastructure in poor conditions
2. Upgrading legacy infrastructure to meet current regulatory and compliance standards
3. Modernizing personnel pay and benefit structures to ensure long-term employee viability and recruitment

## Water Infrastructure Investment

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Department Management is deeply concerned about the status of critical assets that are in poor condition. Our primary concern being in our Treatment, and Collection and Transmission systems. These systems present the highest vulnerability that our water system possesses, as failures in any one of these could constitute state of emergency.

Our funding priorities for FY 21 will be on the following:

- Collection & Transmissions
  - o Well Maintenance and Repair
- Distribution
  - o Fire Hydrants
- Treatment
  - o Network and Automation Upgrades

### **FY 21 Funding Priorities**

Collections & Transmission	\$	63,000.00
Distribution	\$	25,000.00
Treatment	\$	27,600.00
<b>Total</b>	<b>\$</b>	<b>120,600.00</b>

Please see proposed Water Infrastructure Maintenance and Investment Policy and financial analysis in Appendix A.

## Wastewater Department Infrastructure Investment

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The Wastewater Department will need to confront one of the two projects within the next fiscal year. The first is the A-Line repair, and the other is an upgraded sewer headworks and grinder project.

Estimated Cost of Project:

- A-Line Repair: \$175,000

Considering the timeliness and necessity of the projects, Department Management recommends that the A-Line repair take precedence.

## **Employee Compensation**

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### **Community Comparison's**

#### Santa Clara- 7,118 Pop

- Public Works Director(Water, Sewer, Electric): \$160,726.62
- Public Works Supervisor(Water, Sewer, Stormwater): \$93,449.49

#### Enoch- 6,534 Pop

- Public Works Director (Water, Sewer): \$55,660.16

#### Providence- 7,300 Pop

- Water/Wastewater Operator: \$90,782.55

#### Ephraim- 6,987 Pop

- Public Works Employee III (Water, Sewer): \$100,867.97

#### Plain City- 6,560 Pop

- Public Works (General, Sewer, Storm): \$105,051.84

#### Harrisville- 6,356 Pop

- Public Works Director (General, Storm): \$144,683.47

#### Moab- 5,259 Pop

- Water Worker III- \$101,623.41 (Salary: \$54,931.56, Benefits: \$43,904.63 Leave Paid: \$2,787.22)

#### Hildale-Colorado City- 7,000 Pop

- Director (Water, Sewer, Gas, Fiber)-\$50,000
- Operations Manager (Water Sewer, Gas, Fiber)-\$56,000

### **New Employee Compensation Proposal**

Properly compensating employees is essential to retaining and attracting talent to our Department. We need to directly address the reality that current compensation does not meet the reality of districts of similar size. Additionally, there is a dual reality that simply increasing salaries to become immediately competitive may have adverse budgetary consequences. Department Management strongly encourages the Board to support annual increases of employee compensation to more closely meet those of our surrounding utility districts.

See Appendix B for specific compensation proposals

## Office of Canaan Mountain Water Project

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The water canyon project's principal cost will not likely be incurred until next fiscal year, however there may be some costs for personnel and testing that may be required. It will require us to establish an office and hire personnel who are able to work on the project.

- Personnel:	\$150,000
- Equipment:	\$10,000
- Services:	\$10,000
- Engineering:	\$8,000
- Travel:	\$3,000
- Application Fees:	\$15,000

Total: \$196,000

## Budgetary Action Items for FY 2021

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- I. Approval of Water Infrastructure Investment Plan
  - Well Maintenance and Repair: \$40,000 Funding Request
    - Fiber Link to the Well
    - Security Fencing
    - Upgrade Motor
    - Install VF Drive
  - Fire Hydrant Replacement: \$25,000 Funding Request
  - Booster Pump Rebuilds and Pressure Sustaining Valves: \$10,000
- II. Approval of Wastewater Infrastructure Investment
  - A-Line Repair
  - Recirculation Pumping Repair
- III. Approval of Gas Department Equipment Purchase

(See attached invoice)
- IV. Approval of Joint Administration Equipment Invoice

(See attached invoice)
- V. Approval of Utility Department Director Salary Increase
  - Approve an annual salary increase to \$60,000
- VI. Recommendation of Final Utility Budget

## FY 21 Budgetary Highlights

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- 34% increase in Joint Administration Fund mostly due to the Canaan Mountain Water Project; Roughly 11% increase was in personnel expenditures.
- Joint Administration Fund Revenue is divided among funds with the most customers
  - Sewer 37%
  - Water 34%
  - Gas 29%
- Infrastructure spending of \$295,000
- Capital Purchases estimated at \$95,000
- Transfers from and transfers to reserves are reflected as budget neutral
- Customer Construction Installation expenditures and revenues have been either reduced or eliminated
- Projected Operational Surplus in Water Department of **\$45,878**
- Projected Operational Surplus in Sewer Department of **\$6,609**
- Projected Operational Deficit in the Gas Department of **110,421**
  - However we had projected \$250,000 budget deficit in FY 21 but
    - i. A total operational surplus of **\$257,542**
    - ii. Gas, Water, Sewer Fund accrued **\$113,870**
      1. Total Cash accrued **\$384,250**



## **Budget Item Assignment Policy**

**Fiscal 2021**

Hildale-Colorado City Utility Department  
320 East Newel Avenue, Hildale UT 84784

## Overview

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The Hildale-Colorado City Utility Department would like to formalize specific funding narratives.

## Joint Administration

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### *65-41-110 ; Salaries- Permanent Employees*

- This item shall reflect the annual salaries of permanent employees who deliver services to the Utility Department as a whole. This is a restricted item, and no other expenses shall be annotated here.

### *65-41-117 ; Attorney Salary*

- This item shall reflect only the expenses incurred for permanent attorneys working for the Utility Department. This is a restricted item, and no other expenses shall be annotated here.

### *65-41-130 ; Payroll Taxes*

- This item shall reflect only the expenses incurred for permanent employee payroll taxes for employees under the Joint Administration fund. This is a restricted item, and no other expenses shall be annotated here.

### *65-41-140 ; ~~Benefits-Other Retirement Benefits~~*

- This item shall reflect expenses incurred for funding employee retirement accounts under the Joint Administration fund. This is Joint Administration restricted and may be used to fund other items relevant to employee benefits with Director approval.

### *65-41-141 ; Workers Compensation*

- This item shall reflect expenses incurred for funding employee workers compensation under the Joint Administration fund. This is a restricted item, and no other expenses shall be annotated here.

### *65-41-142 ; Insurance Benefits- Non-Medical*

- This item shall reflect expenses incurred for funding insurance benefits that are not related to medical insurance such as life insurance for employees under the Joint Administration fund. This is Joint Administration restricted and may be used to fund other items relevant to employee benefits with Director approval.

### *65-41-145 ; Insurance Benefits- Medical*

- This item shall reflect expenses incurred for funding insurance benefits that are directly related to providing medical insurance to employees under the Joint Administration fund. This is Joint Administration restricted and may be used to fund other items relevant to employee benefits with Director approval.

### *65-41-146 ; Bonuses and Benefits-Other*

- This item shall reflect expenses incurred for funding employee bonuses, or other tertiary benefits for employees under the Joint Administration fund. This is Joint Administration restricted and may be used to fund other items relevant to employee benefits with Director approval.

*65-41-145 ; Print & Postage*

- This item shall reflect expenses incurred for funding the printing, postage or other delivery services related to the delivery of billings for Utility Services. This is Joint Administration restricted and may be used to fund other items relevant to print and postage relating to Utility Services with Director approval.

*65-41-150 ; Stipends- Utility Board*

- This item shall reflect expenses incurred for funding stipends for board members who attend the regular board meetings. This is Joint Administration restricted and may be used to fund other items relevant to funding Utility Board Operations with Director approval.

*65-41-160 ; Merchant Processing*

- This item shall reflect expenses incurred for funding credit card processing or other vendor processing fees directly relating to the collection of Utility Billings. This is a restricted item, and no other expenses shall be annotated here.

*65-41-165 ; Capital Building*

- This item shall reflect expenses incurred for capitalized permanent improvements or replacements to the Utility facilities. This shall include improvements or replacements of fixtures, walls, electrical, plumbing and other expenses directly related. This is Joint Administration restricted and may be used to fund other items relevant to funding Utility Main Office Improvements with Director approval.

*65-41-170 ; Capital Equipment*

- This item shall reflect expenses incurred for capitalized permanent equipment for the Utility facilities. This shall include equipment such as HVAC, generators, security systems, AV systems, Televisions, Food Storage and Preparation. This is Joint Administration restricted and may be used to fund other items relevant to funding Utility facilities improvements with Director approval.

*65-41-235 ; Food & Refreshment*

- This item shall reflect expenses incurred for food and refreshments for employees, public meetings and other times where official work is being conducted. This item is fund unrestricted and other expenses related to food and refreshments may be annotated here with Director approval.

*65-41-240 ; Office Expense & Supplies*

- This item shall reflect expenses incurred for miscellaneous office supplies for administrative and technical staff. This item is fund unrestricted.

*65-41-250 ; Equipment Supplies & Maintenance Capitalized Technical Equipment & Maintenance*

- This item shall reflect expenses incurred for capitalized equipment that may be subject to depreciation and require capital funding and replacement for Joint Administration Operations. This is Joint Administration restricted and may be used to fund other items relevant to funding Technical Equipment with Director approval.

*65-41-251 ; Maintenance- Buildings, Vehicle*

- This item shall reflect expenses incurred for maintenance of Joint Utility Offices, Facilities, and Vehicles. This is Joint Administration restricted and may be used to fund other items relevant to funding maintenance with Director approval.

*65-41-257 ; Fuel Fuel & Utility Transportation*

- This item shall reflect expenses incurred for fueling Joint Utility Vehicles, and reimbursements for employee transportation directly related to regular non-travel operations. This item is fund unrestricted and other expenses related to fuel or transportation may be annotated here with Director approval.

*65-41-260 ; Tools & Equipment- Non-Capital*

- This item shall reflect expenses incurred for non-capitalized equipment that is not fund specific used by either administrative or technical staff. This is Joint Administration restricted and may be used to fund other items relevant to funding Technical Equipment with Director approval.

*65-41-280 ; Utilities*

- This item shall reflect expenses incurred for water, sewer, gas and other related services for Joint Utility Offices and Facilities. This item is fund unrestricted and other expenses related to utility services may be annotated here with Director approval.

*65-41-285 ; Power*

- This item shall reflect expenses incurred for power, and other related services for Joint Utility Offices and Facilities. This item is fund unrestricted and other expenses related to utility services may be annotated here with Director approval.

*65-41-310 ; Professional Technical*

- This item is subject to elimination and its current allocation redistributed to the following items:
  - o 65-41-317 ; IT Software- Casselle, AutoCad, Email Licenses

*65-41-313 ; Auditor*

- This item shall reflect expenses incurred for annual auditing services under the Joint Utility Administration. This is a restricted item, and no other expenses shall be annotated here.

*65-41-315 ; Legal*



- This item shall reflect expenses incurred for legal services to include legal review from outside legal counsel, litigation defense/support and contract generation. This item is fund unrestricted and other expenses related to legal services may be annotated here with Director approval.

*65-41-317 ; Information Technology- Consulting*

- This item shall reflect expenses incurred for consults or contractors who provide services relating to information technology. This item is fund unrestricted and other expenses relating to consulting or information technology may be annotated here with Director approval.

*65-41-318 ; Information Technology- Software*

- This item shall reflect expenses incurred for purchasing, renting or leasing software or online programs, including internet services, that support Department functions. This item is fund unrestricted and other expenses relating to computer software may be annotated here with Director approval.

*65-41-319 ; Information Technology- System*

- Awaiting further information from Hildale City Manager

*65-41-330 ; Education*

- This item shall reflect expenses incurred for employee education and training under the Joint Utility Administration. This item is fund unrestricted and other expenses related to education may be annotated here with Director approval.

*65-41-510 ; Insurance*

- This item shall reflect expenses incurred for insurance coverage for commercial activities, vehicle and equipment operation, financial operations, and any other utility related activities. This item is fund unrestricted and other expenses related to Insurance may be annotated here with Director approval.

*65-41-603 ; Office of Canaan Mountain Water Project*

- This item shall reflect the expenses incurred from costs of personnel, services and equipment for the project office. This item is fund unrestricted and other expenses related to our Canaan Mountain Water Project may be reflected here. 65-

*65-41-720 ; Buildings Improvement*

- This item shall reflect expenses incurred for non-capitalized building improvements. This item is fund unrestricted and other expenses related to Buildings may be annotated here with Director approval.

*65-41-741 ; Equipment – Office*

- This item is subject to elimination and its current allocation redistributed to the following items: Tools and Equipment and Maintenance Non-capital ; 65-41-260

*65-41-780 ; Reserve Purchases*

- This item shall reflect transfers of reserve funds for purchases under the Joint Utility Administration. This item is normally unfunded.

*65-41-901 ; Promotional Surveys*

- This item shall reflect expenses related to the production, distribution and award of promotional items to our customers. This item is fund unrestricted and other expenses related to promotions may be annotated here with Director approval.

*65-41-900 ; Automatic Payment Rebate*

- This item is a temporary funding mechanism to encourage customers to register for online bill payments. This item is fund unrestricted and other expenses related to customer rebates may be annotated here with Director approval.

*65-41-850 ; Debt Service- Vehicles & Equipment*

- This item shall reflect expenses incurred for payments on debt for vehicles and equipment under the Joint Utility Administration. This is Joint Administration restricted and may be used to fund other items relevant to funding debt service with Director approval.

*65-41-960 ; Transfers to Reserve funds*

- This item shall reflect transfers to cash reserve funds for capital spending, contingency or other purpose deemed necessary by the Director. funds are generally transferred at the conclusion of the fiscal year. funds may be appropriated with Board approval and public notice.

## **Water Department**

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*81-37-111 ; Water Sales- Metered*

- This item shall reflect revenue from metered usage water sales to culinary water customers within the boundary of Hildale and Colorado City. This item is restricted and no other revenue shall be reflected here.

*81-37-121 ; Water Sales- Flat Rate*

- This item shall reflect revenue from base rates for availability of culinary water use to customers within the municipal boundary of Hildale and Colorado City. This item is restricted and no other revenue shall be reflected here.

*81-37-331 ; Connection Charges*

- This item shall reflect the revenue from the connection of new customers or reconnection of existing customers who have had their water service temporarily shut off.

*81-37-332 ; Construction & Repair*

- This item shall reflect the revenue from construction and repair services provided to customers for the installation and repair of their systems. This item is Water Department restricted and may be used to fund other items relevant to water construction services.

*81-37-411 ; Interest*

- This item shall reflect to revenue from interest bearing accounts directly related to the Water Department. This item is restricted and no other revenue shall be reflected here.

*81-37-412 ; Penalties*

- This item shall reflect revenue from penalty fees levied against customer accounts for late payments, ordinance and regulation violations, and legal settlements. This item is restricted and no other revenue shall be reflected here.

*81-37-451 ; Impact Fees- UT*

- This item shall reflect impact fees collected in the state of Utah. This item is restricted and no other revenue shall be reflected here.

*81-37-452 ; Impact Fees- AZ*

- This item shall reflect impact fees collected in the state of Arizona. This item is restricted and no other revenue shall be reflected here.

**Non-Operating Revenue**

*81-37-440 ; Sundry Non-Operating Revenue*

*81-38-450 ; Transfers from Reserves*

- This item shall reflect a transfer from reserves and shall be offset Reserve Purchase to annotate what the funds were used for. Amounts annotated here should reflect a change in cash positions.

*81-38-999 ; Contingency*

- This item shall reflect a budget contingency directly reflected in a contingency expense. However this item may be subject to elimination.

**Operating Expenses**

*81-41-110 ; Salaries-Permanent Employees*

- This item shall reflect expenses relating to payment of salaries specific to the Water Department. Until Department expansion this item is likely to remain unfunded. This item is restricted an no other expense shall be reflected here.

*81-41-210 ; ~~Books, Subscription & Memberships~~ Training/Reference Materials and Subscriptions*

- This item shall reflect expenses relating to training and reference materials, or subscriptions to training materials that are not included in the base costs of memberships. This item is restricted and no other expense shall be reflected here.

*81-41-215 ; Association Memberships*

- This item shall reflect expenses directly relating to association and membership fees in which, the Department is participating. This item is restricted, and no other expense shall be reflected here.

*81-41-230 ; Travel*

- This item shall reflect expenses directly relating travel costs that include but are not limited to, transportation, lodging, and per diem meals. This item is restricted and no other expense shall be reflected here.

*81-41-235 ; Food & Refreshment*

- This item is subject to elimination and its current allocation redistributed to the following item:
  - o 65-41-235 Food & Refreshment

*81-41-250 ; Equipment, Supplies & Maintenance*

- This item shall reflect expenses directly relating to non-additive equipment, supplies and maintenance that does NOT add or replace installed capital infrastructure. This item is restricted and no other expense shall be reflected here.

*81-41-257 ; Fuel*

- This item shall reflect the cost of fuel to machinery and equipment of the Water Department. This item is fund unrestricted and can be expensed to provide fuel funds to Department vehicles and machinery if used in Water Department Operations at the discretion of the Director.

*81-41-260 ; Tools & Equipment- Non Capital*

- This item shall reflect the cost of equipment under the capital requirement assigned to the Water Department. This item is restricted and no other expense shall be reflected here.

*81-41-265 ; Tools & Equipment- Capital*

- This item shall reflect the cost of water department specific capitalized equipment purchases and reserve purchases. This item is further restricted and no other expenses shall be reflected here.

*81-41-273 ; Maintenance and Supply-System*

- This item shall reflect expenses that are additive and replacements of installed capital infrastructure. This item is restricted and no other expenses shall be reflected here.

*81-41-280 ; Capital Infrastructure Investment*

- This item shall reflect the cost of replacement of capitalized infrastructure based on the Capital Infrastructure Replacement Plan. This item is fund unrestricted and can be used for emergency repairs or response with the approval of the Director.

*81-41-285 ; Power*

- This item shall reflect the cost of power to the water treatment facility, and any other water department specific facilities. This item is restricted and no other expenses shall be reflected here.

*81-41-311 ; Engineer*

- This item shall reflect the cost of engineering services related to Water Department operations or projects. This item is fund unrestricted and can be used for engineering services for other projects with the approval of the Director.

*81-41-314 ; Laboratory & Testing*

- This item shall reflect the cost of regulatory and exploratory water sample testing from qualified labs, certified laboratory technicians or qualified products. This item is fund unrestricted and can be used for laboratory and testing for other projects with the approval of the Director.

*81-41-315 ; Legal- General*

- This item is subject to elimination and funding is subject to transfer to Legal-General in the Joint Administration fund
  - o 65-41-315 ; Legal General

*81-41-330 ; Education*

- This item shall reflect the cost operator education and training for the Water Department. This shall NOT include transportation or other travel costs. This item is fund unrestricted and can be used for general education for operators with the approval of the Director.

*81-41-340 ; Contract Services*

- This item shall reflect the cost of contract services for department specific projects. This item is fund unrestricted and can be used for non-department specific contract services with the approval of the Director

*81-41-341 ; Construction- Customer's Installation*

- This item is subject to elimination and appropriations shall be given to Maintenance and Supply-System.

*81-41-432 ; Special-Department-Supplies-Water Treatment Chemicals & Supplies*

- This item shall reflect the cost of consumable treatment chemicals and supplies for our culinary water systems. This item is fund unrestricted and other expenses related to water treatment may be reflected here with Director approval.

*81-41-580 ; Rent or Lease*

- This item shall reflect the cost of rental or leases that support the Water Department. This item restricted and no other expenses shall be reflected here.

**Non-Operating Expenses**

*81-42-560 ; Bad Debt Expense*

- This item shall reflect the cost of expensing debt and uncollectable receivables from Water Department revenues. This item shall be restricted and no other expenses shall be reflected here.

*81-42-730 ; Improvements Other Than Buildings*

- This item shall reflect the cost of improvements that are not building improvements.

*81-41-742 ; Tools & Equipment- Capital*

- This item shall reflect the cost of water department specific capitalized equipment purchases and reserve purchases. This item is further restricted and no other expenses shall be reflected here.

*81-42-780 ; Reserve Purchases*

- This item shall reflect transfers to Capital reserve funds exclusively. This item is restricted and nothing else may be reflected here.

*81-42-815 ; Principle and Interest with Water Rights Loan*

- This item shall reflect the cost of interest and principle payments on the Water Rights loans exclusively. This item is restricted and no other expenses shall be reflected here.

*81-42-911 ; Transfers to Joint Administration fund*

- This item shall reflect the fund transfers made to cover the expenses cost of the Joint Administration fund exclusively. This item is restricted and no other expenses shall be reflected here.

*81-42-912 ; Transfers to Litigation*

- This item shall reflect the fund transfers to a joint litigation fund exclusively. This item is restricted and no other expenses shall be reflected here.

*81-42-912 ; Transfers to Judgment Mitigation Resolution fund*

- This item shall reflect the fund transfers to a Judgement Resolution fund exclusively. This item is restricted and no other expenses shall be reflected here.

*81-42-960 ; Transfers to Reserve funds*

- This item shall reflect transfers to Capital reserve funds exclusively. This item is restricted and nothing else may be reflected here.

*81-42-999 ; Contingency*

- This item is a contingency buffer for annual state reporting budgetary purposes. This item is restricted to Director or Board Approved actions only.

## **Sewer Department**

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*82-37-311 ; Service Charges*

- This item shall reflect revenue from wastewater services to culinary water customers within the boundary of Hildale and Colorado City. This item is restricted and no other revenue shall be reflected here.

*82-37-312 ; Service Charges - CPMCWID*

- This item shall reflect the revenue from wastewater services provided to the Centennial Park Water Improvement District. This item is restricted and no other revenue shall be reflected here.

*82-37-331 ; Connection Charges*

- This item shall reflect the revenue from the connection of new customers or reconnection of existing customers.

*82-37-332 ; Construction & Repair*

- This item shall reflect the revenue from construction and repair services provided to customers for the installation and repair of their systems. This item is Sewer Department restricted and may be used to fund other items relevant to Sewer construction services.

*82-37-411 ; Interest*

- This item shall reflect to revenue from interest bearing accounts directly related to the Sewer Department. This item is restricted and no other revenue shall be reflected here.

*82-37-451 ; Impact Fees- UT*

- This item shall reflect impact fees collected in the state of Utah. This item is restricted and no other revenue shall be reflected here.

*82-37-452 ; Impact Fees- AZ*

- This item shall reflect impact fees collected in the state of Arizona. This item is restricted and no other revenue shall be reflected here.
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### **Non-Operating Revenue**

*82-37-440 ; Sundry Non-Operating Revenue*

*82-38-450 ; Transfers from Reserves*

- This item shall reflect a transfer from reserves and shall be offset Reserve Purchase to annotate what the funds were used for. Amounts annotated here should reflect a change in cash positions.

*82-38-999 ; Contingency*

- This item shall reflect a budget contingency directly reflected in a contingency expense. However this item may be subject to elimination.

**Operating Expenditures**

*82-41-110 ; Salaries-Permanent Employees*

- This item shall reflect expenses relating to payment of salaries specific to the Sewer Department. Until Department expansion this item is likely to remain unfunded. This item is restricted and no other expense shall be reflected here.

*82-41-210 ; ~~Books, Subscription & Memberships~~ Training/Reference Materials and Subscriptions*

- This item shall reflect expenses relating to training and reference materials, or subscriptions to training materials that are not included in the base costs of memberships. This item shall include the cost of training attendance fees, but will NOT cover travel expenses to distance training events. This item is restricted and no other expense shall be reflected here.

*82-41-215 ; Association Memberships*

- This item shall reflect expenses directly relating to association and membership fees in which, the Department is participating. This item is restricted and no other expense shall be reflected here.

*82-41-230 ; Travel*

- This item shall reflect expenses directly relating travel costs that include but are not limited to, transportation, lodging, and per diem meals. This item is restricted and no other expense shall be reflected here.

*82-41-250 ; Equipment, Supplies & Maintenance*

- This item shall reflect expenses directly relating to non-additive equipment, supplies and maintenance that does NOT add or replace installed capital infrastructure. This item is restricted and no other expense shall be reflected here.

*82-41-257 ; Fuel*

- This item shall reflect the cost of fuel to machinery and equipment of the Sewer Department. This item is fund unrestricted and can be expensed to provide fuel funds to Department vehicles and machinery if used in Sewer Department Operations at the discretion of the Director.

*82-41-260 ; Tools & Equipment- Non Capital*



- This item shall reflect the cost of equipment under the capital requirement assigned to the Sewer Department. This item is restricted and no other expense shall be reflected here.

*82-41-265 ; Tools & Equipment- Capital*

- This item shall reflect the cost of sewer department specific capitalized equipment purchases and reserve purchases. This item is further restricted and no other expenses shall be reflected here.

*82-41-273 ; Maintenance and Supply-System*

- This item shall reflect expenses that are additive and replacements of installed capital infrastructure. This item is restricted and no other expenses shall be reflected here.

*82-41-280 ; Capital Infrastructure Investment*

- This item shall reflect the cost of replacement of capitalized infrastructure based on the Capital Infrastructure Replacement Plan. This item is fund unrestricted and can be used for emergency repairs or response with the approval of the Director.

*82-41-285 ; Power*

- This item shall reflect the cost of power to the wastewater treatment facility, and any other sewer department specific facilities. This item is restricted and no other expenses shall be reflected here.

*82-41-311 ; Engineer*

- This item shall reflect the cost of engineering services related to Sewer Department operations or projects. This item is fund unrestricted and can be used for engineering services for other projects with the approval of the Director.

*82-41-314 ; Laboratory & Testing*

- This item shall reflect the cost of regulatory and exploratory wastewater sample testing from qualified labs, certified laboratory technicians or qualified products. This item is fund unrestricted and can be used for laboratory and testing for other projects with the approval of the Director.

*82-41-315 ; Legal- General*

- This item is subject to elimination and funding is subject to transfer to Legal-General in the Joint Administration fund
  - o 65-41-315 ; Legal General

*82-41-330 ; Education*

- This item shall reflect the cost operator education and training for the Sewer Department. This shall NOT include transportation or other travel costs. This item is fund unrestricted and can be used for general education for operators with the approval of the Director.

*82-41-340 ; Contract Services*

- This item shall reflect the cost of contract services for department specific projects. This item is fund unrestricted and can be used for non-department specific contract services with the approval of the Director

*82-41-341 ; Construction- Customer's Installation*

- This item is subject to elimination and appropriations shall be given to Maintenance and Supply-System

*81-41-580 ; Rent or Lease*

- This item shall reflect the cost of rental or leases that support the Sewer Department. This item restricted and no other expenses shall be reflected here.

*82-42-560 ; Bad Debt Expense*

- This item shall reflect the cost of expensing debt and uncollectable receivables from Sewer Department revenues. This item shall be restricted and no other expenses shall be reflected here.

*82-42-730 ; Buildings*

- This item shall reflect the cost of improvements that are building improvements. This item is fund unrestricted and can be used for sewer building improvements with the approval of the Director.

*82-42-780 ; Reserve Purchases*

- This item shall reflect transfers to Capital reserve funds exclusively. This item is restricted and nothing else may be reflected here.

*82-42-812 ; Principal on Bonds -RDA B*

- This item shall reflect the cost of principal payments on item specific bond. This item is restriction and no other expenses shall be reflected here.

*82-42-813 ; Principal on Bonds – RDA C*

- This item shall reflect the cost of principal payments on item specific bond. This item is restriction and no other expenses shall be reflected here.

*82-42-81 ; Principal on Bonds – DWQ*

- This item shall reflect the cost of principal payments on item specific bond. This item is restriction and no other expenses shall be reflected here.

*82-42-822 ; Interest on Bonds – RDA B*

- This item shall reflect the cost of interest payments on item specific bond. This item is restriction and no other expenses shall be reflected here.

*82-42-823 ; Interest on Bonds – C*

- This item shall reflect the cost of interest payments on item specific bond. This item is restriction and no other expenses shall be reflected here.

*82-42-911 ; Transfers to Joint Administration fund*

- This item shall reflect the fund transfers made to cover the expenses cost of the Joint Administration fund exclusively. This item is restricted and no other expenses shall be reflected here.

*82-42-912 ; Transfers to Litigation*

- This item shall reflect the fund transfers to a joint litigation fund exclusively. This item is restricted and no other expenses shall be reflected here.

*82-42-912 ; Transfers to Judgment Mitigation Resolution fund*

- This item shall reflect the fund transfers to a Judgement Resolution fund exclusively. This item is restricted and no other expenses shall be reflected here.

*82-42-960 ; Transfers to Reserve funds*

- This item shall reflect transfers to Capital reserve funds exclusively. This item is restricted and nothing else may be reflected here.

*82-42-999 ; Contingency*

- This item is a contingency buffer for annual state reporting budgetary purposes. This item is restricted to Director or Board Approved actions only.

## **Gas Department**

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### **Operating Revenue**

*84-37-111 ; Gas Sales – Metered Natural*

- This item shall reflect gas sale revenue of metered natural gas only. This item is restricted and no other revenue shall be reflected here.

*84-37-112 ; Gas Sales- Metered Propane*

- This item shall reflect gas sale revenue of metered propane gas only. This item is restricted and no other revenue shall be reflected here.

*84-37-113 ; Gas Sales – Cylinder*

- This item shall reflect gas sales revenue of cylinder sales only. This item is restricted and no other revenue shall be reflected here.

*84-37-114 ; Gas Sales-Cylinder Exchange*

- This item shall reflect gas sales revenue of cylinder exchanges only. This item is restricted and no other revenue shall be reflected here.

*84-37-331 ; Connection Charges*

- This item shall reflect the revenue from the connection of new customers or reconnection of existing customers.

*84-37-411 ; Interest*

- This item shall reflect to revenue from interest bearing accounts directly related to the Water Department. This item is restricted and no other revenue shall be reflected here.

*84-37-412 ; Penalties*

- This item shall reflect revenue from penalty fees levied against customer accounts for late payments, ordinance and regulation violations, and legal settlements. This item is restricted and no other revenue shall be reflected here.

**Non-Operating Revenue**

*84-38-450 ; Transfers from Reserves*

- This item shall reflect a transfer from reserves and shall be offset Reserve Purchase to annotate what the funds were used for. Amounts annotated here should reflect a change in cash positions.

*84-38-999 ; Contingency*

- This item shall reflect a budget contingency directly reflected in a contingency expense. However this item may be subject to elimination.

**Operating Expenses**

*84-41-110 ; Salaries-Permanent Employees*

- This item shall reflect expenses relating to payment of salaries specific to the Gas Department. Until Department expansion this item is likely to remain unfunded. This item is restricted an no other expense shall be reflected here.

*84-41-210 ; ~~Books, Subscription & Memberships~~ Training/Reference Materials and Subscriptions*

- This item shall reflect expenses relating to training and reference materials, or subscriptions to training materials that are not included in the base costs of memberships. This item shall include the cost of training attendance fees, but will NOT cover travel expenses to distance training events. This item is restricted and no other expense shall be reflected here.

*84-41-215 ; Association Memberships*

- This item shall reflect expenses directly relating to association and membership fees in which, the Department is participating. This item is restricted and no other expense shall be reflected here.

*84-41-230 ; Travel*

- This item shall reflect expenses directly relating travel costs that include but are not limited to, transportation, lodging, and per diem meals. This item is restricted and no other expense shall be reflected here.

#### **84-41-235 ; Food & Refreshment**

- This item is subject to elimination and its current allocation redistributed to the following item:
  - o 65-41-235 Food & Refreshment

#### *84-41-250 ; Equipment, Supplies & Maintenance*

- This item shall reflect expenses directly relating to non-additive equipment, supplies and maintenance that does NOT add or replace installed capital infrastructure. This item is restricted and no other expense shall be reflected here.

#### *84-41-257 ; Fuel*

- This item shall reflect the cost of fuel to machinery and equipment of the Gas Department. This item is fund unrestricted and can be expensed to provide fuel funds to Department vehicles and machinery if used in Gas Department Operations at the discretion of the Director.

#### *84-41-260 ; Tools & Equipment- Non Capital*

- This item shall reflect the cost of equipment under the capital requirement assigned to the Gas Department. This item is restricted and no other expense shall be reflected here.

#### *84-41-265 ; Tools & Equipment- Capital*

- This item shall reflect the cost of gas department specific capitalized equipment purchases and reserve purchases. This item is further restricted and no other expenses shall be reflected here.

#### *84-41-273 ; Maintenance and Supply-System*

- This item shall reflect expenses that are additive and replacements of installed capital infrastructure. This item is restricted and no other expenses shall be reflected here.

#### *84-41-280 ; Capital Infrastructure Investment*

- This item shall reflect the cost of replacement of capitalized infrastructure based on the Capital Infrastructure Replacement Plan. This item is fund unrestricted and can be used for emergency repairs or response with the approval of the Director.

#### *84-41-285 ; Power*

- This item shall reflect the cost of power to the water treatment facility, and any other Gas Department specific facilities. This item is restricted and no other expenses shall be reflected here.

#### *84-41-311 ; Engineer*

- This item shall reflect the cost of engineering services related to Gas Department operations or projects. This item is fund unrestricted and can be used for engineering services for other projects with the approval of the Director.

*84-41-314 ; Laboratory & Testing*

- This item shall reflect the cost of regulatory and exploratory sample testing from qualified labs, certified laboratory technicians or qualified products. This item is fund unrestricted and can be used for laboratory and testing for other projects with the approval of the Director.

*84-41-315 ; Legal- General*

- This item is subject to elimination and funding is subject to transfer to Legal-General in the Joint Administration fund
  - o 65-41-315 ; Legal General

*84-41-330 ; Education*

- This item shall reflect the cost operator education and training for the Gas Department. This shall NOT include transportation or other travel costs. This item is fund unrestricted and can be used for general education for operators with the approval of the Director.

*84-41-340 ; Contract Services*

- This item shall reflect the cost of contract services for department specific projects. This item is fund unrestricted and can be used for non-department specific contract services with the approval of the Director.

*84-41-341 ; Construction- Customer's Installation*

- This item is subject to elimination and appropriations shall be given to Maintenance and Supply-System

*84-41-431 ; Natural Gas Commodity Supply*

- This item shall reflect the expenses incurred to purchase natural gas from wholesale suppliers to provide to our customers only. This item restricted and no other expenses shall be reflected here.

*84-41-432 ; Propane Gas Commodity Supply*

- This item shall reflect the expenses incurred to purchase propane gas from wholesale suppliers to provide to our customers only. This item restricted and no other expenses shall be reflected here.

*84-41-434 ; Natural Gas Commodity Transport*

- This item shall reflect the expenses incurred to transport natural gas over transmission lines only. This item is restricted and no other expenses shall be reflected here.

*84-41-580 ; Rent or Lease*

- This item shall reflect the cost of rental or leases that support the Gas Department. This item restricted and no other expenses shall be reflected here.

### **Non-Operating Expenses**

#### *84-42-560 ; Bad Debt Expense*

- This item shall reflect the cost of expensing debt and uncollectable receivables from Gas Department revenues. This item shall be restricted and no other expenses shall be reflected here.

#### *84-42-750 ; Special Projects Capital*

- This item shall reflect the cost incurred for installing propane gas mainlines in the town of Colorado City from funds collected by the tariff propane customers pay. This item is restricted and other expenses shall be reflected here.

#### *84-42-780 ; Reserve Purchases*

- This item shall reflect transfers to Capital reserve funds exclusively. This item is restricted and nothing else may be reflected here.

#### *84-42-911 ; Transfers to Joint Administration fund*

- This item shall reflect the fund transfers made to cover the expenses cost of the Joint Administration fund exclusively. This item is restricted and no other expenses shall be reflected here.

#### *84-42-912 ; Transfers to Litigation*

- This item shall reflect the fund transfers to a joint litigation fund exclusively. This item is restricted and no other expenses shall be reflected here.

#### *84-42-912 ; Transfers to Judgment Mitigation Resolution fund*

- This item shall reflect the fund transfers to a Judgement Resolution fund exclusively. This item is restricted and no other expenses shall be reflected here.

#### *84-42-960 ; Transfers to Reserve funds*

- This item shall reflect transfers to Capital reserve funds exclusively. This item is restricted and nothing else may be reflected here.

#### *84-42-970 ; Transfer to Colorado City Fiber Optic Department*

- This item shall reflect transfers to Colorado City's Fiber Optic Services Department. This item is restricted and no other expenses shall be reflected here.

#### *84-42-999 ; Contingency*

- This item is a contingency buffer for annual state reporting budgetary purposes. This item is restricted to Director or Board Approved actions only.





JUA Fund Fiscal Year 2021	Account Description	ACCOUNT I	FY20 Budgeted	FY21 (In Progress)	FY21 Percent
<b>Revenue Source</b>					
Contributions and Transfers					
	TRANSFER FROM WATER FUND	65-38-102	\$ 305,130.00	\$ 399,873.60	31.05
	TRANSFER FROM WASTEWATER	65-38-103	\$ 403,232.00	\$ 435,156.70	7.92
	TRANSFER FROM GAS FUND	65-38-105	\$ 312,802.00	\$ 341,068.70	9.04
	Canaan Mountain Water Project Grant Rev	65-38-200		\$ 200,000.00	n/a
	SUNDRY REVENUES	65-38-900	\$ -	\$ -	n/a
	<b>Total Contributions and Transfers:</b>		<b>\$ 1,021,164.00</b>	<b>\$ 1,376,099.00</b>	<b>34.76</b>
	<b>Total Revenue Source:</b>		<b>\$ 1,021,164.00</b>	<b>\$ 1,376,099.00</b>	<b>34.76</b>
<b>Expenditures</b>					
Gen Govt Administration					
Salaries and Wages					
	ATTORNEY SALARY	65-41-117	\$ 40,000.00	\$ -	-100
	<b>Total Salaries and Wages:</b>		<b>\$ 40,000.00</b>	<b>\$ -</b>	<b>-100</b>
Other Expenses					
	PRINT AND POSTAGE	65-41-144	\$ 10,000.00	\$ 10,000.00	0
	MERCHANT PROCESSING	65-41-160	\$ 30,000.00	\$ 30,000.00	0
	CAPITAL BUILDING	65-41-165	\$ 2,000.00	\$ 15,000.00	650
	CAPITAL EQUIPMENT	65-41-170	\$ 3,000.00	\$ 20,000.00	566.67
	CAPITAL RESERVES PURCHASES	65-41-175	\$ 12,000.00	\$ 20,000.00	66.67
	AUDITOR	65-41-313	\$ 25,000.00	\$ 27,000.00	8
	LEGAL - GENERAL	65-41-315	\$ 5,000.00	\$ 5,000.00	0
	INFORMATION TECHNOLOGY - CONS	65-41-317	\$ -	\$ 7,000.00	n/a
	INFORMATION TECHNOLOGY - SOFTW	65-41-318	\$ -	\$ 12,000.00	n/a
	INFORMATION TECHNOLOGY - SYSTE	65-41-319	\$ -	\$ -	n/a
	<b>Total Other Expenses:</b>		<b>\$ 87,000.00</b>	<b>\$ 146,000.00</b>	<b>67.82</b>
	<b>Total Gen Govt Administration:</b>		<b>\$ 127,000.00</b>	<b>\$ 146,000.00</b>	<b>14.96</b>
Joint Administration Fund					
Salaries and Wages					
	SALARIES-PERMANENT EMPLOYEES	65-41-110	\$ 445,568.00	\$ 470,080.00	5.5
	PAYROLL TAXES	65-41-130	\$ 46,294.00	\$ 48,841.31	5.5
	BENEFITS-OTHER	65-41-140	\$ 100,470.00	\$ 145,489.76	44.81
	STIPENDS - UTILITY BOARD	65-41-150	\$ 11,700.00	\$ 11,700.00	0
	<b>Total Salaries and Wages:</b>		<b>\$ 604,032.00</b>	<b>\$ 676,111.07</b>	<b>11.93</b>
Other Expenses					
	TREASURER & RECORDER SERVICES	65-41-118		\$ 49,588.00	n/a
	CITY ATTORNEY SERVICES	65-41-120		\$ 50,000.00	n/a
	TRAVEL	65-41-230	\$ -	\$ 4,000.00	n/a
	FOOD & REFRESHMENT	65-41-235	\$ 6,000.00	\$ 4,000.00	-33.33
	OFFICE EXPENSE & SUPPLIES	65-41-240	\$ -	\$ 3,000.00	n/a
	EQUIPMENT SUPPLIES & MAINT	65-41-250	\$ 26,500.00	\$ 26,500.00	0
	FUEL	65-41-257	\$ 28,000.00	\$ 28,000.00	0
	TOOLS & EQUIPMENT-NON CAPITAL	65-41-260	\$ 26,000.00	\$ 26,000.00	0
	MAINT & SUPPLY - OFFICE	65-41-271	\$ 4,000.00	\$ 4,000.00	0

UTILITIES	65-41-280	\$ 14,000.00	\$ 14,000.00	0
POWER	65-41-285	\$ 12,900.00	\$ 12,900.00	0
PROFESSIONAL & TECHNICAL	65-41-310	\$ 25,300.00	\$ -	-100
EDUCATION	65-41-330	\$ 9,000.00	\$ 9,000.00	0
INSURANCE	65-41-510	\$ 130,000.00	\$ 100,000.00	-23.08
CREDIT CARD EXPENSE	65-41-521	\$ -	\$ -	n/a
DEPRECIATION	65-41-600		\$ -	n/a
OFFICE OF CANAAN MOUNT WATER PROJE	65-41-603		\$ 200,000.00	n/a
Total Other Expenses:		\$ 281,700.00	\$ 530,988.00	88.49
Capital and Debt				
BUILDINGS	65-41-720	\$ 10,000.00	\$ 3,000.00	-70
EQUIPMENT - OFFICE	65-41-741	\$ 3,200.00	\$ -	-100
RESERVE PURCHASES	65-41-780		\$ -	n/a
DEBT SERVICE - VEHICLE & EQUIP	65-41-850	\$ 11,000.00	\$ 20,000.00	81.82
Total Capital and Debt:		\$ 24,200.00	\$ 23,000.00	-4.96
Transfers and Other Financing				
AUTOMATIC PAYMENT INCENTIVE	65-41-900	\$ 3,000.00	\$ -	-100
SURVEY INCENTIVE PROGRAM	65-41-901	\$ 11,000.00	\$ -	-100
TRANSFERS TO RESERVE FUNDS	65-41-960	\$ 27,000.00	\$ -	-100
Total Transfers and Other Financing:		\$ 41,000.00	\$ -	-100
Total Joint Administration Fund:		\$ 950,932.00	\$ 1,230,099.07	29.36
Total Expenditures:		\$ 1,077,932.00	\$ 1,376,099.07	27.66

FY 21 Water Revenue Source	Account Description	ACCOUNT I	FY20 Budgeted	FY21 (In Progress)	FY21 Percent
<b>Operating Revenues</b>					
	WATER SALES - METERED	81-37-111	\$ 247,279.00	\$ 280,000.00	13.23
	WATER SALES - UNASSURED	81-37-115		\$ -	n/a
	WATER SALES - FLAT RATE	81-37-121	\$ 327,651.00	\$ 327,651.00	0
	CONSTRUCTION REVENUE	81-37-160		\$ -	n/a
	CONNECTION CHARGES CONSTRUCTION	81-37-331	\$ 25,000.00	\$ 25,000.00	0
		81-37-332	\$ 62,400.00	\$ 50,000.00	-19.87
	INTEREST	81-37-411	\$ 3,600.00	\$ 3,600.00	0
	PENALTIES	81-37-412	\$ 50,000.00	\$ 110,000.00	120
	IMPACT FEE - UT	81-37-451		\$ 10,000.00	n/a
	IMPACT FEE - AZ	81-37-452		\$ 10,000.00	n/a
	<b>Total Operating Revenues:</b>		<b>\$ 715,930.00</b>	<b>\$ 816,251.00</b>	<b>14.01</b>
<b>Contributions and Transfers</b>					
	TRANSFERS FROM R&R RESERVE	81-38-102		\$ -	n/a
	CONTRIBUTED CAPITAL	81-38-200		\$ -	n/a
	TRANSFERS FROM R&R RESERVE	81-38-450	\$ 150,000.00	\$ 190,400.00	26.93
	CONTINGENCY	81-38-999	\$ 200,000.00	\$ 200,000.00	0
	<b>Total Contributions and Transfers:</b>		<b>\$ 350,000.00</b>	<b>\$ 390,400.00</b>	<b>11.54</b>
<b>Non-operating Revenues</b>					
	SUNDRY NON-OPERATING REVE	81-38-440	\$ 5,000.00	\$ 5,000.00	0
	<b>Total Non-operating Revenues:</b>		<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	<b>0</b>
	<b>Total Revenue Source:</b>		<b>\$ 1,070,930.00</b>	<b>\$ 1,211,651.00</b>	<b>13.14</b>
<b>Expenditures</b>					
<b>Municipal Court</b>					
<b>Capital and Debt</b>					
	AZ STATE TAX SETTLEMENT	81-42-755	\$ 150,000.00	\$ -	-100
	<b>Total Capital and Debt:</b>		<b>\$ 150,000.00</b>	<b>\$ -</b>	<b>-100</b>
	<b>Total Municipal Court:</b>		<b>\$ 150,000.00</b>	<b>\$ -</b>	<b>-100</b>
<b>Water</b>					
<b>Other Expenses</b>					
	BOOKS, SUBSCR, & MEMBERSHI	81-41-210	\$ 1,500.00	\$ 1,500.00	0
	TRAVEL	81-41-230	\$ 4,600.00	\$ 4,600.00	0
	FOOD & REFRESHMENT	81-41-235	\$ 600.00	\$ -	-100
	EQUIPMENT SUPPLIES & MAINT	81-41-250	\$ 16,000.00	\$ 16,000.00	0
	FUEL	81-41-257	\$ 200.00	\$ 200.00	0
	TOOLS & EQUIPMENT-NON CAP	81-41-260	\$ 5,000.00	\$ 5,000.00	0
	TOOLS & EQUIPMENT- CAPITAL	81-41-265		\$ 10,000.00	n/a
	MAINT & SUPPLY - SYSTEM	81-41-273	\$ 58,000.00	\$ 68,000.00	17.24
	CAPITAL INFRASTRUCTURE INVE	81-41-280		\$ 120,600.00	n/a
	POWER	81-41-285	\$ 80,000.00	\$ 125,000.00	56.25
	ENGINEER	81-41-311	\$ 5,000.00	\$ 30,000.00	500

LABORATORY & TESTING	81-41-314	\$	8,000.00	\$	8,000.00	0
LEGAL - GENERAL	81-41-315	\$	1,000.00	\$	1,000.00	0
EDUCATION	81-41-330	\$	4,000.00	\$	4,000.00	0
SYSTEM CONSTRUCTION SERVIC	81-41-340	\$	2,000.00	\$	2,000.00	0
CONST-CUSTOMER'S INSTALLAT	81-41-341	\$	62,400.00	\$	-	-100
COMMODITY SUPPLY	81-41-431			\$	-	n/a
SPECIAL DEPT SUPPLIES	81-41-432	\$	18,500.00	\$	18,500.00	0
RENT OR LEASE	81-41-580	\$	-	\$	2,500.00	n/a
DEPRECIATION	81-41-600			\$	-	n/a
BAD DEBT EXPENSE	81-42-560	\$	2,000.00	\$	2,000.00	0
TRANSFERS TO JOINT ADMIN FU	81-42-911	\$	305,130.00	\$	399,873.60	31.05
TRANSFERS TO LITIGATION	81-42-912	\$	17,900.00	\$	17,900.00	0
TRANSFERS TO GF ADMIN	81-42-913			\$	-	n/a
TRANSFERS TO 2017 JMT RES FU	81-42-914	\$	13,300.00	\$	13,300.00	0
Total Other Expenses:		\$	605,130.00	\$	849,973.60	40.46
Capital and Debt						
IMPROVEMENTS OTHER THAN E	81-42-730	\$	2,200.00	\$	2,200.00	0
EQUIPMENT - FIELD	81-42-742	\$	2,500.00	\$	2,500.00	0
SP PROJECTS CAPITAL	81-42-750			\$	-	n/a
INVENTORY	81-42-760			\$	-	n/a
RESERVE PURCHASES	81-42-780	\$	-	\$	-	n/a
PRINC. & INT W.RIGHTS LOAN	81-42-815	\$	41,300.00	\$	41,300.00	0
Total Capital and Debt:		\$	46,000.00	\$	46,000.00	0
Transfers and Other Financing						
TRANSFERS TO RESERVE FUNDS	81-42-960	\$	69,800.00	\$	69,800.00	0
CONTINGENCY	81-42-999	\$	200,000.00	\$	200,000.00	0
Total Transfers and Other Financing:		\$	269,800.00	\$	269,800.00	0
Total Water:		\$	920,930.00	\$	1,165,773.60	26.59
Total Expenditures:		\$	1,070,930.00	\$	1,165,773.60	8.86

Sewer Fund Fiscal Year 2021	Account Description	ACCOUNT I	FY20 Budgeted	FY21 (In Progress)	FY21 Percent
Revenue Source					
Operating Revenues					
	SERVICE CHARGES	82-37-311	\$ 640,265.00	\$ 640,265.00	0
	SERVICE CHARGES - CPMCWID	82-37-312	\$ 145,000.00	\$ 145,000.00	0
	CONNECTION CHARGES	82-37-331	\$ 10,000.00	\$ 10,000.00	0
	SERVICING CUSTOMER INSTALL	82-37-332	\$ 20,000.00	\$ 10,000.00	-50
	INTEREST	82-37-411	\$ 4,500.00	\$ 4,500.00	0
	INTEREST EARNINGS (LOAN)	82-37-412		\$ -	n/a
	IMPACT FEE	82-37-451	\$ 10,000.00	\$ 10,000.00	0
	IMPACT FEE - CPMCWID	82-37-452	\$ 10,000.00	\$ 25,000.00	150
	<b>Total Operating Revenues:</b>		<b>\$ 839,765.00</b>	<b>\$ 844,765.00</b>	<b>0.6</b>
Contributions and Transfers					
	TRANSFERS FROM R&R RESERVE	82-38-102	\$ 55,000.00	\$ 275,000.00	400
	CONTINGENCY	82-38-999	\$ 200,000.00	\$ 200,000.00	0
	<b>Total Contributions and Transfers:</b>		<b>\$ 255,000.00</b>	<b>\$ 475,000.00</b>	<b>86.27</b>
	<b>Total Revenue Source:</b>		<b>\$ 1,094,765.00</b>	<b>\$ 1,319,765.00</b>	<b>20.55</b>
Expenditures					
Sewer					
Other Expenses					
	BOOKS, SUBSCR, & MEMBERSHIPS	82-41-210	\$ 500.00	\$ 3,000.00	500
	ASSOCIATION MEMBERSHIPS	82-41-215		\$ 500.00	n/a
	TRAVEL	82-41-230	\$ 4,600.00	\$ 3,000.00	-34.78
	FOOD & REFRESHMENT	82-41-235		\$ -	n/a
	EQUIPMENT SUPPLIES & MAINT	82-41-250	\$ 8,000.00	\$ 8,000.00	0
	FUEL	82-41-257	\$ 2,500.00	\$ 2,500.00	0
	TOOLS & EQUIPMENT-NON CAPITAL	82-41-260	\$ 7,000.00	\$ 7,000.00	0
	TOOLS & EQUIPMENT- CAPITAL	82-41-265		\$ 10,000.00	n/a
	MAINTENANCE & SUPPLY - SYSTEM	82-41-273	\$ 55,000.00	\$ 65,000.00	18.18
	CAPITAL INFRASTRUCTURE INVESTMENT	82-41-280		\$ 175,000.00	n/a
	POWER	82-41-285	\$ 36,000.00	\$ 36,000.00	0
	ENGINEER	82-41-311	\$ 500.00	\$ 500.00	0
	LABORATORY & TESTING	82-41-314	\$ 1,500.00	\$ 1,500.00	0
	LEGAL - GENERAL	82-41-315	\$ 1,000.00	\$ 1,000.00	0
	EDUCATION	82-41-330	\$ 5,000.00	\$ 5,000.00	0
	SYSTEM CONSTRUCTION SERVICES	82-41-340	\$ 5,000.00	\$ 5,000.00	0
	CONST-CUSTOMER'S INSTALLATION	82-41-341	\$ 20,000.00	\$ -	-100
	DEPRECIATION	82-41-600		\$ -	n/a
	PROPERTY RENT/LEASE	82-42-523		\$ -	n/a
	BAD DEBT EXPENSE	82-42-560	\$ 1,500.00	\$ 1,500.00	0
	<b>Total Other Expenses:</b>		<b>\$ 148,100.00</b>	<b>\$ 324,500.00</b>	<b>119.11</b>
Capital and Debt					
	MAINT & SUPPLY EQUIPMENT	82-41-274		\$ -	n/a
	RESERVE PURCHASES	82-41-780		\$ -	n/a
	LAND	82-42-710		\$ -	n/a

BUILDINGS	82-42-720	\$	5,000.00	\$	5,000.00	0
EQUIPMENT - FIELD	82-42-742	\$	5,400.00	\$	-	-100
INVENTORY	82-42-760			\$	-	n/a
RESERVE PURCHASES	82-42-780	\$	55,000.00	\$	-	-100
PRINCIPAL ON BONDS - RDA B	82-42-812	\$	33,500.00	\$	33,500.00	0
PRINCIPAL ON BONDS - RDA - C	82-42-813	\$	6,400.00	\$	6,400.00	0
PRINCIPAL ON BONDS - DWQ	82-42-816	\$	80,000.00	\$	80,000.00	0
INTEREST ON BONDS - RDA - B	82-42-822	\$	69,300.00	\$	69,300.00	0
INTEREST ON BONDS - RDA - C	82-42-823	\$	13,100.00	\$	13,100.00	0
OTHER DEBT SERVICE	82-42-890			\$	-	n/a
Total Capital and Debt:		\$	267,700.00	\$	207,300.00	-22.56
Transfers and Other Financing						
TRANSFERS TO JOINT ADMIN FUND	82-42-911	\$	460,000.00	\$	435,156.70	-5.4
TRANSFERS TO LITIGATION	82-42-912	\$	17,900.00	\$	17,900.00	0
TRANSFERS TO GF ADMIN	82-42-913			\$	-	n/a
TRANSFERS TO 2017 JMT RES FUND	82-42-914	\$	13,300.00	\$	13,300.00	0
LOAN TO HILDALE CITY FIBER FUND	82-42-950			\$	15,000.00	n/a
TRANSFERS TO RESERVE FUNDS	82-42-960	\$	92,900.00	\$	100,000.00	7.64
CONTINGENCY	82-42-999	\$	200,000.00	\$	200,000.00	0
Total Transfers and Other Financing:		\$	784,100.00	\$	781,356.70	-0.35
Total Sewer:		\$	1,199,900.00	\$	1,313,156.70	9.44
Total Expenditures:		\$	1,199,900.00	\$	1,313,156.70	9.44

Gas Fund Fiscal Year 2021 Revenue Source	Account Description	ACCOUNT I	FY20 Budgeted	FY21 (In Progress)	FY21 Percent
<b>Operating Revenues</b>					
	GAS SALES - METERED NAT GAS	84-37-111	\$ 150,000.00	\$ 150,000.00	0
	GAS SALES - METERED PROPANE	84-37-112	\$ 379,874.00	\$ 379,874.00	0
	GAS SALES - CYLINDER	84-37-113	\$ 10,600.00	\$ 10,600.00	0
	GAS SALES - CYLINDER EXCHANGE	84-37-114	\$ 3,500.00	\$ 3,500.00	0
	NATURAL GAS SALES - FLAT RATE	84-37-121	\$ 25,000.00	\$ 25,000.00	0
	PROPANE GAS - FLAT RATE	84-37-122	\$ 34,000.00	\$ 34,000.00	0
	CONSTRUCTION REVENUE	84-37-160	\$ 125,000.00	\$ 20,000.00	-84
	CONNECTION CHARGES	84-37-331	\$ 5,000.00	\$ 5,000.00	0
	SUNDRY OPERATING REVENUE	84-37-351	\$ 47,000.00	\$ 47,000.00	0
	LOAN INTEREST REVENUE	84-37-352		\$ -	n/a
	INTEREST	84-37-411	\$ 3,500.00	\$ 3,500.00	0
	PENALTIES	84-37-412	\$ 25,000.00	\$ 35,000.00	40
	<b>Total Operating Revenues:</b>		\$ 808,474.00	\$ 713,474.00	-11.75
<b>Contributions and Transfers</b>					
	TRANSFERS FROM R&R RESERVE	84-38-102	\$ 180,000.00	\$ 178,200.00	-1
	CONTINGENCY	84-38-999	\$ 200,000.00	\$ 200,000.00	0
	<b>Total Contributions and Transfers:</b>		\$ 380,000.00	\$ 378,200.00	-0.47
<b>Non-operating Revenues</b>					
	APPROP - UTILITY FUND BALANCE	84-38-901	\$ 22,000.00	\$ -	-100
	<b>Total Non-operating Revenues:</b>		\$ 22,000.00	\$ -	-100
<b>Total Revenue Source:</b>			\$ 1,210,474.00	\$ 1,091,674.00	-9.81
<b>Expenditures</b>					
<b>Other Expenses</b>					
	BOOKS, SUBSCR, & MEMBERSHIPS	84-41-210	\$ 2,000.00	\$ 3,500.00	75
	TRAVEL	84-41-230	\$ 4,000.00	\$ 4,000.00	0
	FOOD & REFRESHMENT	84-41-235		\$ -	n/a
	EQUIPMENT SUPPLIES & MAINT	84-41-250	\$ 5,000.00	\$ 5,000.00	0
	FUEL	84-41-257	\$ 1,500.00	\$ 1,500.00	0
	TOOLS & EQUIPMENT-NON CAPITAL	84-41-260	\$ 5,000.00	\$ 5,000.00	0
	TOOLS & EQUIPMENT- CAPITAL	84-41-265		\$ 80,000.00	n/a
	MAINT & SUPPLY SYSTEM	84-41-273	\$ 11,700.00	\$ 31,700.00	170.94
	POWER	84-41-285	\$ 1,000.00	\$ 1,000.00	0
	PROFESSIONAL & TECHNICAL	84-41-310	\$ -	\$ -	n/a
	ENGINEER	84-41-311		\$ -	n/a
	EDUCATION	84-41-330	\$ 8,000.00	\$ 8,000.00	0
	SYSTEM CONSTRUCTION SERVICES	84-41-340		\$ -	n/a
	CONST-CUSTOMER'S INSTALLATION	84-41-341	\$ 125,000.00	\$ -	-100
	NATURAL GAS COMMODITY SUPPLY	84-41-431	\$ 65,000.00	\$ 65,000.00	0
	PROPANE GAS COMMODITY SUPPLY	84-41-432	\$ 250,000.00	\$ 250,000.00	0
	NAT GAS COMMODITY TRANSPORT	84-41-434	\$ 19,000.00	\$ 19,000.00	0
	SPECIAL UTILITY PROJECTS	84-41-440		\$ -	n/a
	INSURANCE	84-41-510		\$ -	n/a
	RENT OR LEASE	84-41-580	\$ 4,500.00	\$ 4,500.00	0

BAD DEBT EXPENSE	84-42-560	\$	600.00	\$	600.00	0
Total Other Expenses:		\$	502,300.00	\$	478,800.00	-4.68
Capital and Debt						
SP PROJECTS CAPITAL	84-41-750			\$	-	n/a
SP PROJECTS CAPITAL	84-42-750	\$	37,000.00	\$	37,000.00	0
RESERVE PURCHASES	84-42-780	\$	180,000.00	\$	-	-100
Total Capital and Debt:		\$	217,000.00	\$	37,000.00	-82.95
Transfers and Other Financing						
TRANSFERS TO JOINT ADMIN FUND	84-42-911	\$	312,802.00	\$	341,068.70	9.04
TRANSFERS TO LITIGATION	84-42-912	\$	17,900.00	\$	17,900.00	0
TRANSFERS TO GF ADMIN	84-42-913			\$	-	n/a
TRANSFERS TO 2017 JMT RES FUND	84-42-914	\$	13,600.00	\$	13,600.00	0
TRANSFERS TO RESERVE FUNDS	84-42-960	\$	98,200.00	\$	98,200.00	0
TRANSFER TO CC FIBER OPTIC SERVICES DE	84-42-970			\$	15,000.00	n/a
CONTINGENCY	84-42-999	\$	200,000.00	\$	200,000.00	0
Total Transfers and Other Financing:		\$	642,502.00	\$	685,768.70	6.73
Total Gas:		\$	1,364,802.00	\$	1,201,568.70	-11.96
Joint Administration Fund						
Other Expenses						
UTILITIES	84-41-280	\$	-	\$	500.00	n/a
Total Other Expenses:		\$	-	\$	500.00	n/a
Total Joint Administration Fund:		\$	-	\$	500.00	n/a
Total Expenditures:		\$	1,364,802.00	\$	1,202,068.70	-11.92



Actual TOCC Fiber Fund	Account Description	ACCOUNT I FY21 (In Progi
Revenue Source		

Contributions and Transfers

TRANSFERS FROM OTHER FUN	89-38-101	\$ 16,000.00
CONTINGENCY OFFSET	89-38-999	\$ 10,000.00

Total Contributions and Transfers:		\$ 26,000.00
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Total Revenue Source:		\$ 26,000.00
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Expenditures

TOCC Fiber

EQUIPMENT SUPPLIES & MAIN	89-41-250	\$ 300.00
TOOLS & EQUIPMENT-NON CA	89-41-260	\$ 3,000.00
MAINT & SUPPLY SYSTEM	89-41-273	\$ 6,000.00
PROFESSIONAL & TECHNICAL	89-41-310	\$ 1,000.00
LEGAL-GENERAL	89-41-315	\$ 3,000.00
INTEREST	89-41-530	\$ 200.00
RENT OR LEASE	89-41-580	\$ 1,500.00
CONTINGENCY	89-41-999	\$ 10,000.00

Total TOCC Fiber:		\$ 25,000.00
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Total Expenditures:		\$ 25,000.00
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Fiber Fund Fiscal Year 2021	Account Description	ACCOUNT I	FY21 (In Progi
Revenue Source			
Operating Revenues			
	FIBER SALES	90-37-111	\$ 5,000.00
	CONNECTION CHARGES	90-37-331	\$ 1,000.00
	CONSTRUCTION	90-37-332	\$ 10,000.00
	CONTINGENCY	90-37-999	\$ 10,000.00
	Total Operating Revenues:		\$ 26,000.00
Total Revenue Source:			\$ 26,000.00
Expenditures			
Fiber			
	Other Expenses		
	EQUIPMENT SUPPLIES & MAINT	90-41-250	\$ 300.00
	TOOLS & EQUIPMENT-NON CAPITAL	90-41-260	\$ 3,000.00
	MAINT & SUPPLY SYSTEM	90-41-273	\$ 6,000.00
	PROFESSIONAL & TECHNICAL	90-41-310	\$ 1,000.00
	LEGAL-GENERAL	90-41-315	\$ 3,000.00
	CONST-CUSTOMER'S INSTALLATION	90-41-341	\$ -
	FIBER COMMODITY SUPPLY	90-41-431	\$ -
	INTEREST	90-41-530	\$ 200.00
	RENT OR LEASE	90-41-580	\$ 1,500.00
	CONTINGENCY	90-41-999	\$ 10,000.00
	Total Other Expenses:		\$ 25,000.00
	Total Fiber:		\$ 25,000.00
Total Expenditures:			\$ 25,000.00

EMPLOYEE	DEPT.	ANNUAL BENEFITS	ANNUAL TAXES	ANNUAL SALARY	TOTAL W/TAXES
<b>UTILITIES</b>					
HARRISON JOHNSON	UTIL	16,920.00	6,234.00	60,000.00	83,154.00
MIRANDA	UTIL	12,924.00	3,740.40	36,000.00	52,664.40
MARIAH (CSM)	UTIL	10,358.40	3,740.40	36,000.00	50,098.80
ANGELENE CHATWIN	UTIL	13,127.00	3,844.30	37,000.00	53,971.30
DANIEL BLACK	UTIL	14,266.56	4,538.35	43,680.00	62,484.91
MITCH JESSOP	UTIL	14,625.92	4,754.46	45,760.00	65,140.38
WESTON BARLOW	UTIL	17,851.00	6,753.50	65,000.00	89,604.50
TODD AMON	UTIL	14,823.60	4,862.52	46,800.00	66,486.12
RALPH JOHNSON	UTIL	15,009.28	4,970.58	47,840.00	67,819.86
NATHAN FISCHER	UTIL	15,584.00	5,402.80	52,000.00	72,986.80
<b>TOTAL</b>		<b>145,489.76</b>	<b>48,841.31</b>	<b>470,080.00</b>	<b>664,411.07</b>



131826-01

May 26, 2020

HILDALE CITY

PO BOX 840490  
HILDALE, UT84784

Attention: Todd

Dear Todd,

Thank you for your interest in Wheeler Machinery Co. and its products. I am pleased to provide you with this quote for your consideration.

New CATERPILLAR Model: 305.5E2C3T Hydraulic Excavators

**STOCK NUMBER:** CCE03022

**SERIAL NUMBER:** 0CR509075

**YEAR:** 2020

**SMU:** 2

Thank you for your interest in Wheeler Machinery Co. and Caterpillar products for your business needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Marco Defa  
Machine Sales Representative  
Wheeler Machinery Co.  
mdefa@wheelercat.com  
435-229-6074

If the rental equipment described herein is purchased, notice is hereby given that Wheeler Machinery Co. has assigned its rights, but not its obligations, in the sale to CATD Exchange Services, LLC, as part of a like-kind Exchange.

## New CATERPILLAR Model: 305.5E2C3T Hydraulic Excavators

### STANDARD EQUIPMENT

**POWERTRAIN** - Cat C2.4 Diesel Engine - U.S. EPA Tier 4i - EU Stage IIIA - ISO 9249/EEC 80/1269 - Rated Net Power 32.9kW/44.1hp - Automatic Engine Idle - Automatic Swing Park Brake - Automatic Two Speed Travel - Fuel and Water Separator - Straight line Travel

**ELECTRICAL** - 12 Volt Electrical System - 60 Ampere Alternator - 650 CCA Maintenance Free Battery - Fuse Box - Ignition Key Start / Stop Switch - Slow Blow Fuse - Warning Horn -

**OPERATOR ENVIRONMENT** - 100% Pilot Control Ergonomic Joysticks - Adjustable Arm Rests - Anti-theft System - COMPASS: Complete, Operation, - Maintenance Performance and - Security System - Multiple Languages - Cup Holder - Digital liquid crystal monitor - Hydraulic Neutral Lockout System - Literature Holder - Mirror, Cab Left - Travel control pedals with hand levers - Washable floor mat

**OTHER STANDARD EQUIPMENT** - Radio Ready - Tip Over Protective Structure (TOPS) - (ISO 12117) - Top Guard - ISO 10262 (Level 1) - 1-way and 2-way (combined function) - Auxiliary Hydraulic Lines - Adjustable Auxiliary Hydraulics - Auxiliary Line Quick Disconnects - Caterpillar Corporate "One Key" System - Continuous Flow - Door Locks - Dozer Blade with Float Function - Economy Mode - Hydraulic Oil Cooler - Load Sensing Hydraulics - Lockable Fuel Cap - Rear Reflector - Roll Over Protective Structure (ROPS) - (ISO 12117-2) - Swing Boom - Tie Down Eyes on Track Frame - Tool Storage Area - Towing Eye on Base Frame - Twin Work Lights

### MACHINE SPECIFICATIONS

305.5E2 HEXMN CFG 3.1	546-5490	BATTERY, DISCONNECT	453-4770
DRAIN, ECOLOGY	377-4520	RADIO	432-2774
CONTROL PATTERN CHANGER	397-7126	PRODUCT LINK, CELLULAR PL243	579-3613
ALARM, TRAVEL	419-4783	COUNTERWEIGHT, STANDARD	367-0949
MIRROR, CAB, RIGHT	428-7870	LIGHTS, STANDARD	512-5611
SEAT FABRIC HIGH BACK SUSP	428-7874	HOOD, REAR, VENTED	544-1873
BELT, SEAT, 3" RETRACTABLE	434-2092	BLADE, 78", BOLT-ON	463-8033
305.5E2 HYDRAULIC EXCAVATOR	452-5620	SERIALIZED TECHNICAL MEDIA KIT	421-8926
COOLING, HIGH AMBIENT	452-5632	HEATER, WATER JACKET	470-6522
CAB W/ AIR CONDITIONER	456-2643	MIRROR, CAB, REAR	428-7872
ELECTRICAL ARRANGEMENT	456-2679	SHIPPING/STORAGE PROTECTION	0P-2266
LINES, AUXILIARY, LONG STICK	379-4677	PACK, DOMESTIC TRUCK	0P-0210
LINKAGE BUCKET W/ LIFTING EYE	397-7078	INSTRUCTIONS, ANSI	461-4588
LINES, BUCKET, LONG STICK	415-5078	FILM, PRODUCT LINK, ANSI	502-6610
HYDRAULICS STD W/O 2ND AUX	463-8016	FILM, CALIFORNIA	524-7230
STICK, LONG, HEAVY DUTY	464-8574	FILM, QUICK COUPLER, ANSI	397-7142
LANE 3 ORDER	0P-9003	BUCKET, 18" - CCE03022B	464-9909
STICK PKG LONG W/O 2ND AUX	463-9124	QUICK COUPLER - CCE03022Q	444-7496
LINES, BOOM	397-7086	THUMB - CCE03022T	452-9816
LINES, STICK	397-7064		
TRACK, RUBBER BELT	436-2494		

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SELL PRICE	\$77,097.40
<b>AFTER TAX BALANCE</b>	<b>\$77,097.40</b>

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**WARRANTY & COVERAGE**

Premium Warranty: 24 Months / 2000 Hours

**F.O.B/TERMS:**  
STGEORGE05

**PAYMENT TERMS****Outright Sale Financing Terms**

CASH WITH ORDER	BALANCE to FINANCE	TERM	MONTHLY PAYMENT	RATE	AMOUNT
\$0.00	\$77,497.40	60 (Monthly)	\$1,291.62	0%	\$77,097.40

The above is subject to approval by Caterpillar Finance

**Rental Purchase Option Terms**

CASH WITH ORDER	MONTHLY RENTAL RATE	MINIMUM TERM	MAXIMUM TERM	OVERTIME RATE	PAYMENT TERMS	AMOUNT
\$0.00	\$3,600.00	6	12	\$20.45	Net Payment on Receipt	\$77,097.40

**Prepared for:**  
Weston Barlow  
Hildale City  
320 East Newell Avenue  
Hildale, UT 84043  
Phone: 435-874-3114

**Prepared by:**  
Skylar Dyreng  
FREIGHTLINER OF UTAH  
2240 SOUTH 5370 WEST  
SALT LAKE CITY, UT 84120  
Phone:

*A proposal for*  
**Hildale City**

*Prepared by*  
**FREIGHTLINER OF UTAH**  
*Skylar Dyreng*

*Oct 09, 2018*

## **Freightliner 108SD**



Components shown may not reflect all spec'd options and are not to scale



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## S P E C I F I C A T I O N P R O P O S A L

Data Code	Description
<b>Price Level</b>	
PRL-18D	SD PRL-18D (EFF:04/17/18)
<b>Data Version</b>	
DRL-024	SPECPRO21 DATA RELEASE VER 024
<b>Interior Convenience/Driver Retention Package</b>	
055-002	INTERIOR CONVENIENCE PACKAGE
<b>Vehicle Configuration</b>	
001-176	108SD CONVENTIONAL CHASSIS
004-220	2020 MODEL YEAR SPECIFIED
002-004	SET BACK AXLE - TRUCK
019-002	STRAIGHT TRUCK PROVISION
003-001	LH PRIMARY STEERING LOCATION
<b>General Service</b>	
AA1-002	TRUCK CONFIGURATION
AA6-001	DOMICILED, USA 50 STATES (INCLUDING CALIFORNIA AND CARB OPT-IN STATES)
A85-002	PICKUP AND DELIVERY/SHORT HAUL SERVICE
A84-1GM	GOVERNMENT BUSINESS SEGMENT
AA4-003	DRY BULK COMMODITY
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS
AB1-008	MAXIMUM 8% EXPECTED GRADE
AB5-002	ROUGH, MAINTAINED, CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE
995-1A0	FREIGHTLINER SD VOCATIONAL WARRANTY
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 11950.0 lbs
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 21000.0 lbs
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 32950.0 lbs





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Data Code	Description
<b>Truck Service</b>	
AA3-003	TANK BODY
AF3-1G7	3-V DISTRIBUTING INC
AF7-99D	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in
<b>Engine</b>	
101-2NA	DD8 7.7L 6 CYL DUAL STAGE 330 HP @ 2200 RPM, 2600 GOV RPM, 1000 LB/FT @ 1200 RPM
<b>Electronic Parameters</b>	
79A-070	70 MPH ROAD SPEED LIMIT
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT
79K-002	PTO MODE ENGINE RPM LIMIT - 700 RPM
79P-001	PTO RPM WITH CRUISE SET SWITCH - 600 RPM
79Q-001	PTO RPM WITH CRUISE RESUME SWITCH - 600 RPM
80G-001	PTO MINIMUM RPM - 600
<b>Engine Equipment</b>	
99C-017	2016 ONBOARD DIAGNOSTICS/2010 EPA/CARB/FINAL GHG17 CONFIGURATION
99D-009	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LEFT SIDE OF HOOD)
13E-001	STANDARD OIL PAN
105-001	ENGINE MOUNTED OIL CHECK AND FILL
014-099	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE
292-208	(2) DTNA GENUINE, FLOODED STARTING, MIN 2250CCA, 390RC, THREADED STUD BATTERIES
290-017	BATTERY BOX FRAME MOUNTED
281-001	STANDARD BATTERY JUMPERS
282-001	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN
289-001	NON-POLISHED BATTERY BOX COVER
87P-998	NO CAB AUXILIARY POWER WIRING



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Data Code	Description
293-058	POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL SWITCH MOUNTED OUTBOARD DRIVER SEAT
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER
107-047	WABCO 20.0 CFM SINGLE CYLINDER AIR COMPRESSOR
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM
128-1A7	DETROIT MD COMPRESSION BRAKE WITH ON/OFF SWITCH
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE
28F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH
239-038	11 FOOT 06 INCH (138 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT
233-017	STANDARD CURVE BRIGHT UPPER STACK(S)
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP
23U-001	6 GALLON DIESEL EXHAUST FLUID TANK
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP
242-001	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILOPIPE SHIELD
273-059	ELECTRONICALLY CONTROLLED VARIABLE SPEED VISCOUS FAN DRIVE
276-002	AUTOMATIC FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT, NON ENGINE MOUNTED
110-077	DETROIT ENGINE MOUNTED FUEL/WATER SEPARATOR WITH WATER-IN-FUEL SENSOR AND ESOC
118-001	FULL FLOW OIL FILTER
266-104	1115 SQUARE INCH ALUMINUM RADIATOR
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT



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Data Code	Description
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES
270-016	RADIATOR DRAIN VALVE
138-010	PHILLIPS-TEMRO 750 WATT/115 VOLT BLOCK HEATER
140-022	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR
155-070	DELCO 12V 35MT STARTER WITH INTEGRATED MAGNETIC SWITCH AND SOLENOID

### Transmission

342-584	ALLISON 3500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION
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### Transmission Equipment

343-323	ALLISON VOCATIONAL PACKAGE 172 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODEL RDS
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84E-000	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84F-000	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84G-000	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84H-000	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84L-000	LOAD BASED SHIFT SCHEDULE AND VEHICLE ACCELERATION CONTROL RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED VOCATIONAL USAGE
84N-000	NEUTRAL AT STOP - DISABLED, FUELSense - DISABLED



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Data Code	Description
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES
353-022	VEHICLE INTERFACE WIRING CONNECTOR WITHOUT BLUNT CUTS, AT BACK OF CAB
34C-002	ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR MOUNTED BACK OF CAB
362-035	CUSTOMER INSTALLED CHELSEA 277 SERIES PTO
363-001	PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)

**Front Axle and Equipment**

400-1A6	DETROIT DA-F-12.0-3 12,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE
402-020	MERITOR 15X4 Q+ CAM FRONT BRAKES
403-002	NON-ASBESTOS FRONT BRAKE LINING
419-023	CONMET CAST IRON FRONT BRAKE DRUMS
427-001	FRONT BRAKE DUST SHIELDS
409-006	FRONT OIL SEALS
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS
406-001	STANDARD KING PIN BUSHINGS
536-050	TRW THP-60 POWER STEERING
539-003	POWER STEERING PUMP
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR
40T-002	SYNTHETIC 75W-90 FRONT AXLE LUBE

**Front Suspension**



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Data Code	Description
620-1E9	12,000# MONO TAPERLEAF FRONT SUSPENSION
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION
410-001	FRONT SHOCK ABSORBERS

### Rear Axle and Equipment

420-1N0	MS-21-14X 21,000# R-SERIES SINGLE REAR AXLE
421-513	5.13 REAR AXLE RATIO
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING
386-073	MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES
452-001	DRIVER CONTROLLED TRACTION DIFFERENTIAL - SINGLE REAR AXLE
878-018	(1) DRIVER CONTROLLED DIFFERENTIAL LOCK REAR VALVE FOR SINGLE DRIVE AXLE
87B-004	BLINKING LAMP WITH EACH MODE SWITCH, DIFFERENTIAL UNLOCK WITH IGNITION OFF, ACTIVE <5 MPH
423-033	MERITOR 16.5X7 Q+ CAST SPIDER HEAVY DUTY CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES
433-002	NON-ASBESTOS REAR BRAKE LINING
434-012	BRAKE CAMS AND CHAMBERS ON REAR SIDE OF DRIVE AXLE(S)
451-023	CONMET CAST IRON REAR BRAKE DRUMS
440-006	REAR OIL SEALS
426-1B2	BENDIX EVERSURE LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS
428-002	MERITOR AUTOMATIC REAR SLACK ADJUSTERS
41T-001	ORGANIC SAE 80/90 REAR AXLE LUBE
42T-001	STANDARD REAR AXLE BREATHER(S)

### Rear Suspension

622-003	23,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD
621-001	SPRING SUSPENSION - NO AXLE SPACERS
431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP
623-005	FORE/AFT CONTROL RODS

### Brake System



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Data Code	Description
490-100	WABCO 4S/4M ABS
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES
904-001	FIBER BRAID PARKING BRAKE HOSE
412-001	STANDARD BRAKE SYSTEM VALVES
46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM
413-002	STD U.S. FRONT BRAKE VALVE
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE
480-088	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER
479-015	AIR DRYER FRAME MOUNTED
460-001	STEEL AIR BRAKE RESERVOIRS
477-004	PULL CABLES ON ALL AIR RESERVOIR(S)

### Trailer Connections

335-004	UPGRADED CHASSIS MULTIPLEXING UNIT
---------	------------------------------------

### Wheelbase & Frame

545-487	4875MM (192 INCH) WHEELBASE
546-100	11/32X3-1/2X10-3/16 INCH STEEL FRAME (8.73MMX258.8MM/0.344X10.19 INCH) 120KSI
552-007	2450MM (96 INCH) REAR FRAME OVERHANG
55W-009	FRAME OVERHANG RANGE: 91 INCH TO 100 INCH
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 126.45 in
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 123.45 in
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 327.8
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 126.45 in
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 102.76 in
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 143.15 in
553-001	SQUARE END OF FRAME
550-001	FRONT CLOSING CROSSMEMBER
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER
562-055	STANDARD MIDSHIP #1 CROSSMEMBER(S); FIRST MIDSHIP MOUNTED 36.0 INCHES BACK OF CAB
	OPEN FRAME / NO CROSSMEMBER FROM 50 INCHES TO 74 INCHES BACK OF CAB



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Data Code	Description
572-001	STANDARD REARMOST CROSSMEMBER
565-001	STANDARD SUSPENSION CROSSMEMBER

### Chassis Equipment

556-1E5	14 INCH PAINTED STEEL BUMPER
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE
551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS

### Fuel Tanks

204-152	70 GALLON/264 LITER ALUMINUM FUEL TANK - LH
218-006	25 INCH DIAMETER FUEL TANK(S)
215-006	POLISHING OF FUEL/HYDRAULIC TANK(S) WITH POLISHED STAINLESS STEEL BANDS
212-007	FUEL TANK(S) FORWARD
664-002	POLISHED STEP FINISH
205-002	CHROME FUEL TANK CAP(S)
122-1H1	DETROIT FUEL/WATER SEPARATOR WITH BYPASS
216-020	EQUIFLO INBOARD FUEL SYSTEM
11F-998	NO NATURAL GAS VEHICLE FUEL TANK VENT LINE/STACK
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE
221-001	FUEL COOLER

### Tires

093-2G9	BRIDGESTONE ECOPIA R268 11R22.5 14 PLY RADIAL FRONT TIRES
094-1RY	BRIDGESTONE M726ELA 295/75R22.5 14 PLY RADIAL REAR TIRES

### Hubs

418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS

### Wheels

502-659	ACCURIDE 42644 ACCU-LITE 22.5X8.25 10-HUB PILOT 5.72 INSET ALUMINUM DISC FRONT WHEELS
505-659	ACCURIDE 42644 ACCU-LITE 22.5X8.25 10-HP ALUMINUM DISC REAR WHEELS



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Data Code	Description
<b>Cab Exterior</b>	
829-1A5	108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
650-008	AIR CAB MOUNTING
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE
667-004	FRONT FENDERS SET-BACK AXLE
754-017	BOLT-ON MOLDED FLEXIBLE FENDER EXTENSIONS
678-018	LH AND RH EXTERIOR GRAB HANDLES WITH SINGLE RUBBER INSERT
645-002	BRIGHT FINISH RADIATOR SHELL/HOOD BEZEL
646-042	STATIONARY BLACK GRILLE WITH BRIGHT ACCENTS
65X-003	CHROME HOOD MOUNTED AIR INTAKE GRILLE
644-004	FIBERGLASS HOOD
690-017	HOOD LINER, ADDED FIREWALL AND FLOOR HEAT INSULATION
727-1AH	SINGLE 14 INCH ROUND POLISHED AIR HORN ROOF MOUNTED
726-001	SINGLE ELECTRIC HORN
728-001	SINGLE HORN SHIELD
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME
575-001	REAR LICENSE PLATE MOUNT END OF FRAME
312-067	HALOGEN COMPOSITE HEADLAMPS WITH BRIGHT BEZELS
302-047	LED AERODYNAMIC MARKER LIGHTS
294-001	INTEGRAL STOP/TAIL/BACKUP LIGHTS
300-015	STANDARD FRONT TURN SIGNAL LAMPS
744-1BC	DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LH AND RH REMOTE
797-001	DOOR MOUNTED MIRRORS
796-001	102 INCH EQUIPMENT WIDTH
743-204	LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS
74A-001	RH DOWN VIEW MIRROR
729-001	STANDARD SIDE/REAR REFLECTORS
764-010	COMPOSITE EXTERIOR SUN VISOR
768-043	63X14 INCH TINTED REAR WINDOW





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Data Code	Description
661-004	TINTED DOOR GLASS LH AND RH WITH TINTED OPERATING WING WINDOWS
654-027	RH AND LH ELECTRIC POWERED WINDOWS, PASSENGER SWITCHES ON DOOR(S)
663-013	TINTED WINDSHIELD
659-006	8 LITER WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITH FLUID LEVEL INDICATOR

### Cab Interior

707-1AK	OPAL GRAY VINYL INTERIOR
706-026	MOLDED PLASTIC DOOR PANEL WITHOUT VINYL INSERT WITH ALUMINUM KICKPLATE LOWER DOOR
708-026	MOLDED PLASTIC DOOR PANEL WITHOUT VINYL INSERT WITH ALUMINUM KICKPLATE LOWER DOOR
772-006	BLACK MATS WITH SINGLE INSULATION
785-001	DASH MOUNTED ASH TRAYS AND LIGHTER
691-014	FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS AND ADDITIONAL CENTER COMPARTMENT WITHOUT NETTING
694-010	IN DASH STORAGE BIN
696-002	(1) STORAGE CONSOLE WITH WRITING SURFACE FLOOR MOUNTED BETWEEN DRIVER AND PASSENGER SEATS
742-007	(2) CUP HOLDERS LH AND RH DASH
680-006	GRAY/CHARCOAL FLAT DASH
860-004	SMART SWITCH EXPANSION MODULE
700-002	HEATER, DEFROSTER AND AIR CONDITIONER
701-008	STANDARD HVAC DUCTING WITH SNOW SHIELD FOR FRESH AIR INTAKE
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH
170-015	STANDARD HEATER PLUMBING
130-033	DENSO HEAVY DUTY AIR CONDITIONER COMPRESSOR
702-002	BINARY CONTROL, R-134A
739-034	PREMIUM INSULATION
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM
324-011	DOMED DOOR ACTIVATED LH AND RH, DUAL READING LIGHTS, FORWARD CAB ROOF



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Data Code	Description
655-005	LH AND RH ELECTRIC DOOR LOCKS
284-023	(1) 12 VOLT POWER SUPPLY IN DASH
756-1D9	PREMIUM HIGH BACK AIR SUSPENSION DRIVER SEAT WITH 3 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION, FORWARD AND REAR CUSHION TILT, ADJUSTABLE SHOCK ABSORBER
760-1D9	PREMIUM HIGH BACK AIR SUSPENSION PASSENGER SEAT WITH 3 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION, FORWARD AND REAR CUSHION TILT, ADJUSTABLE SHOCK ABSORBER
759-005	DUAL DRIVER AND PASSENGER SEAT ARMRESTS
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS
758-025	GRAY MORDURA CLOTH DRIVER SEAT COVER
761-025	GRAY MORDURA CLOTH PASSENGER SEAT COVER
763-101	BLACK SEAT BELTS
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN
540-016	18 INCH (450MM) LEATHER WRAPPED STEERING WHEEL
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS

**Instruments & Controls**

732-003	WOODGRAIN DRIVER INSTRUMENT PANEL
734-003	WOODGRAIN CENTER INSTRUMENT PANEL
68J-004	(4) SWITCH CUTOUPS AND BLANKS IN CENTER PANEL
870-001	BLACK GAUGE BEZELS
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM
840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES
198-025	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS
721-001	97 DB BACKUP ALARM
149-013	ELECTRONIC CRUISE CONTROL WITH SWITCHES IN LH SWITCH PANEL
156-033	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY WITH ECM STARTER LOCKOUT



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Data Code	Description
811-042	ICU3S, 132X48 DISPLAY WITH DIAGNOSTICS, 28 LED WARNING LAMPS AND DATA LINKED
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH
844-001	2 INCH ELECTRIC FUEL GAUGE
148-085	EMISSIONS LIMITED IDLE ADJUST
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY
372-037	(1) DASH MOUNTED PTO SWITCH WITH INDICATOR LAMP - NEUTRAL INTERLOCK
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE
746-115	AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH AND USB AND AUXILIARY INPUTS, J1939
747-001	DASH MOUNTED RADIO
750-002	(2) RADIO SPEAKERS IN CAB
753-001	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER
817-001	STANDARD VEHICLE SPEED SENSOR
812-001	ELECTRONIC 3000 RPM TACHOMETER
813-1B4	VT-HU CONNECTIVITY PLATFORM HARDWARE
8D1-003	3 YEARS DETROIT CONNECT BASE PACKAGE (VIRTUAL TECHNICIAN, DETROIT CONNECT PORTAL ACCESS) FOR VT-HU CONNECTIVITY PLATFORM
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP
329-015	ONE ON/OFF ROCKER SWITCH IN THE DASH WITH INDICATOR LIGHT AND WIRE ROUTED TO CHASSIS AT BACK OF CAB, LABEL OPT
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY
304-001	MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SWITCH



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Data Code	Description
882-018	ONE VALVE PARKING BRAKE SYSTEM WITH DASH VALVE CONTROL AUTONEUTRAL AND WARNING INDICATOR
299-013	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE
298-039	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS

### Design

065-000	PAINT: ONE SOLID COLOR
---------	------------------------

### Color

980-5F6	CAB COLOR A: L0006EB WHITE ELITE BC
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT
964-020	STANDARD BLACK BUMPER PAINT
976-995	SUNVISOR PAINTED SAME AS CAB COLOR A
963-003	STANDARD E COAT/UNDERCOATING

### Certification / Compliance

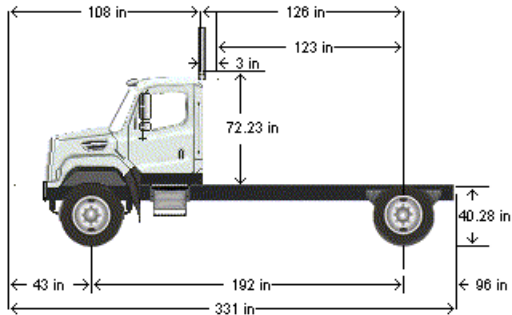
996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS
---------	---



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## D I M E N S I O N S



### VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Wheelbase (545) .....	4875MM (192 INCH) WHEELBASE
Rear Frame Overhang (552) .....	2450MM (96 INCH) REAR FRAME OVERHANG
Fifth Wheel (578) .....	NO FIFTH WHEEL
Mounting Location (577) .....	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in) .....	0
Maximum Rearward Position (in) .....	0
Amount of Slide Travel (in) .....	0
Slide Increment (in) .....	0
Desired Slide Position (in) .....	0.0
Cab Size (829) .....	108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Sleeper (682) .....	NO SLEEPER BOX/SLEEPER CAB
Exhaust System (016) .....	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE

### TABLE SUMMARY - DIMENSIONS

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Dimensions	Inches
Bumper to Back of Cab (BBC)	108.3
Bumper to Centerline of Front Axle (BA)	42.7
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	126.4
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	123.4
Back of Cab Protrusions (Exhaust/Intake) (CP)	0.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	222.4
Cab Height (CH)	72.2
Wheelbase (WB)	192.0
Frame Overhang (OH)	96.0
Overall Length (OAL)	330.7
Rear Axle Spacing	0.0
Unladen Frame Height at Centerline of Rear Axle	40.3

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



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## Q U O T A T I O N

### 108SD CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK DD8 7.7L 6 CYL DUAL STAGE 330 HP @ 2200 RPM, 2600 GOV RPM, 1000 LB/FT @ 1200 RPM ALLISON 3500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION MS-21-14X 21,000# R-SERIES SINGLE REAR AXLE 23,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD	DETROIT DA-F-12.0-3 12,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE 12,000# MONO TAPERLEAF FRONT SUSPENSION 108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB 4875MM (192 INCH) WHEELBASE 11/32X3-1/2X10-3/16 INCH STEEL FRAME (8.73MMX258.8MM/0.344X10.19 INCH) 120KSI 2450MM (96 INCH) REAR FRAME OVERHANG
--	--

			PER UNIT		TOTAL
VEHICLE PRICE	<b>TOTAL # OF UNITS (1)</b>	\$	82,360	\$	82,360
EXTENDED WARRANTY		\$	0	\$	0
DEALER INSTALLED OPTIONS		\$	0	\$	0
<b>CUSTOMER PRICE BEFORE TAX</b>		<b>\$</b>	<b>82,360</b>	<b>\$</b>	<b>82,360</b>

### TAXES AND FEES

FEDERAL EXCISE TAX (FET)	\$	(151)	\$	(151)
TAXES AND FEES	\$	0	\$	0
OTHER CHARGES	\$	0	\$	0

### TRADE-IN

<b>TRADE-IN ALLOWANCE</b>	\$	(0)	\$	(0)
<b>BALANCE DUE</b>		<b>(LOCAL CURRENCY)</b>	<b>\$</b>	<b>82,209</b>
			<b>\$</b>	<b>82,209</b>

#### COMMENTS:

Projected delivery on \_\_\_ / \_\_\_ / \_\_\_ provided the order is received before \_\_\_ / \_\_\_ / \_\_\_.

#### APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_.

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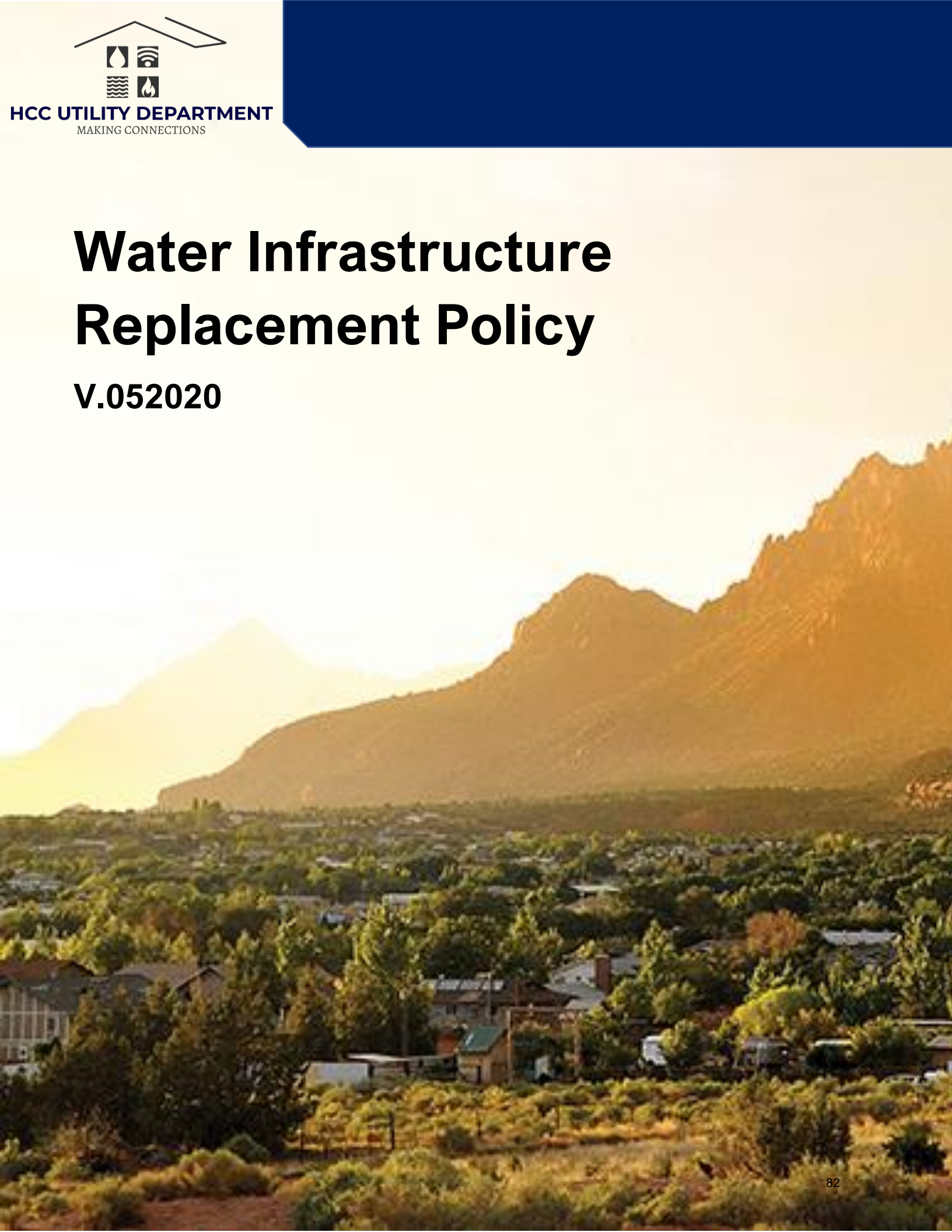




**HCC UTILITY DEPARTMENT**  
MAKING CONNECTIONS

# **Water Infrastructure Replacement Policy**

**V.052020**





## Department Objective

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The Department's objective is to address the need to continually invest in infrastructure in order to maintain a standard a living, and to avert failures, some can be catastrophic, in our delivery of services.

## Policy

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### Article I.

The Department shall fund and replace 2% of the water distribution system infrastructure per fiscal year based on inflation adjusted total cost. The Department shall replace 100% of the total infrastructure within 50 years. 2% is entirely reflective of only the value of the infrastructure and does NOT include the Cost of Replacement (COR).

### Article II.

The Department will prioritize replacement and improvement of infrastructure based on the following factors in order of precedence:

- Condition
- Age
- Cost of Replacement

### Article III.

The Department shall undertake an assessment every five (5) years to determine the state of the Water Department's Distribution System Infrastructure. The assessment shall include the condition, age and needs for replacement. This assessment will set the 2% replacement annual objective.

### Article IV.

The Department shall combine infrastructure improvements with other city projects in order to reduce costs when possible.

### Article V.

The Department shall prepare its annual replacement as part of its annual budget fiscal budget. The budget should also be reflective of the annual Consumer Price Index Inflation from the U.S. Bureau of Labor Statistics.

## Implementation

---

The Department will look to acquire an engineering firm to conduct an assessment in FY 21. However, we've developed an interim operational assessment and plan, which will be presented to the board in our annual budget. Department Management will convene to decide a project schedule for progressively longer periods. Once input and approval from the Board is attained, the project schedule will be brought before the city councils.

## Impact Assessment and Analysis

---

### Legal

Legal risk not professionally evaluated.

### Financial

The total value of assets of Hildale-Colorado City Utility Water Department's Distribution System is roughly \$1,747,553 with accumulated depreciation of \$1,097,774. Bringing the total cost of the distribution system to \$2,845,277. However, since the Department's acquisition in 1996 there's been a cumulative rise in inflation of 68%, which bring the total cost of replacement to \$4,780,065.

Under this replacement plan, the Department would be responsible for replacing 2% or \$95,601 per annum with increase reflective of annual inflationary costs of construction materials. However, this target is not reflective of the COR and only reflects the cost of mainlines, storage, and treatment costs. Construction costs such as trenching, labor, fees, permits etc. are not included and will be incurred as well. Which illustrates the need to coordinate with other Right-of-Way projects which may allow us to allocate costs more efficiently. We should estimate that it may cost at least \$100,000 construction and installation costs.

Larger projects like tank repairs and replacements will need to be planned through capital funding programs. In the event that our treatment/source transmission system is replaced, this would dramatically reduce the amount needed for annual replacement and may expedite our 50-year plan by more than a decade.

See attached project analysis

### Operational

The Department will undertake some significant changes in order to accommodate and plan for improvements on this scale, which have hitherto not been attempted. This will require forward planning and acquisition of resources well ahead of planned projects. Additionally, in order to take advantage of incidental opportunities to conduct maintenance and improvements there will need to be available resources and operational flexibility.

### IGA

Annual project targets may have interest among the cities as improvement funding will be generated from customers from both Hildale and Colorado City, but project improvements may be disproportionately applied to one city or the other. Mainly this will apply to improvements made to distribution systems.

		1		2		3		4	
Distribution		0%	25%	26%	50%	51%	75%	76%	100%
61.57%	Age	New		Used		Depreciated		Salvage	
64.14%	Condition	Ideal		Good		Fair		Poor	
52.63%	System Necessity	Expendable		Marginal		Significant		Critical	
59.45%									

		1		2		3		4	
Treatment		0%	25%	26%	50%	51%	75%	76%	100%
83.74%	Age	New		Used		Depreciated		Salvage	
101.47%	Condition	Ideal		Good		Fair		Poor	
86.76%	System Necessity	Expendable		Marginal		Significant		Critical	
90.66%									

		1		2		3		4	
Collection&Trans		0%	25%	26%	50%	51%	75%	76%	100%
65.85%	Age	New		Used		Depreciated		Salvage	
112.50%	Condition	Ideal		Good		Fair		Poor	
75.93%	System Necessity	Expendable		Marginal		Significant		Critical	
84.76%									

Total Water System Depreciation	\$	3,094,568.36
Total Water System Value	\$	1,666,605.47
Total System Cost	\$	4,761,173.84

% of Depreciation Crit. Nec. & Poor Con.		33.63%
50 Year Replacement Timeline	\$	95,223.48
Cost per Customer	\$	5,478.91
Annual Cost per Customer	\$	109.58
Annual Estimated Labor and Services	\$	25,000.00
Annual Estimated Budget Cost	\$	120,223.48

**FY 21 Funding Priorities**

Well Maintenance and Repair	\$	60,111.74
Upper Pressure Zone Issues	\$	48,089.39
Network Automation Upgrades	\$	12,022.35
	\$	120,223.48

Condw. Ne	Condition	Necessity	Item	CBV	CDV	Total Cost	Depreciation %	Period	An. Depreciation Exp	Useful Life	Inflation	Org bk Val.	Inf. Adj.	Dep. Val.	Inf. Adj.
6	3	4	6" Collection Line	\$ 991.30	\$ 5,473.71	\$ 6,465.02	84.67%	22.00	\$ 248.81	3.98	0.565	\$ 633.42	\$ 357.88	\$ 3,497.58	\$ 1,976.13
1.5	1	3	Academy Well Collection Line	\$ 23,921.33	\$ 1,083.55	\$ 25,004.87	4.33%	2.00	\$ 541.77	44.15	0.024	\$ 23,360.67	\$ 560.66	\$ 1,058.15	\$ 25.40
4.5	3	3	06' Pump	\$ -	\$ 2,116.08	\$ 2,116.08	100.00%	12.00	\$ 176.34	0.00	0.246	\$ -	\$ -	\$ 1,698.30	\$ 417.78
4.5	3	3	06' Pump	\$ -	\$ 4,107.69	\$ 4,107.69	100.00%	12.00	\$ 342.31	0.00	0.246	\$ -	\$ -	\$ 3,296.70	\$ 810.99
4.5	3	3	07' Pump	\$ -	\$ 4,107.69	\$ 4,107.69	100.00%	12.00	\$ 342.31	0.00	0.246	\$ -	\$ -	\$ 3,296.70	\$ 810.99
3	2	3	07' Pump	\$ -	\$ 2,116.08	\$ 2,116.08	100.00%	12.00	\$ 176.34	0.00	0.246	\$ -	\$ -	\$ 1,698.30	\$ 417.78
3	2	3	10' Computer Scada	\$ -	\$ 2,830.25	\$ 2,830.25	100.00%	10.00	\$ 283.02	0.00	0.152	\$ -	\$ -	\$ 2,456.81	\$ 373.44
3	2	3	10' Computer Scada	\$ -	\$ 5,262.34	\$ 5,262.34	100.00%	10.00	\$ 526.23	0.00	0.152	\$ -	\$ -	\$ 4,568.00	\$ 694.34
2	2	2	12' Broadband Radio Equipment	\$ -	\$ 1,790.90	\$ 1,790.90	100.00%	7.00	\$ 255.84	0.00	0.094	\$ -	\$ -	\$ 1,637.02	\$ 153.88
2	2	2	12' Broadband Radio Equipment	\$ -	\$ 3,325.96	\$ 3,325.96	100.00%	7.00	\$ 475.14	0.00	0.094	\$ -	\$ -	\$ 3,040.18	\$ 285.78
2	2	2	12' Trimble Data Collector	\$ -	\$ 1,947.18	\$ 1,947.18	100.00%	7.00	\$ 278.17	0.00	0.094	\$ -	\$ -	\$ 1,779.87	\$ 167.31
2	2	2	12' Trimble Data Collector	\$ -	\$ 3,552.38	\$ 3,552.38	100.00%	7.00	\$ 507.48	0.00	0.094	\$ -	\$ -	\$ 3,247.15	\$ 305.23
2	2	2	12' GPS Base and Rover	\$ 1,348.98	\$ 7,367.61	\$ 8,716.59	84.52%	6.00	\$ 1,227.94	1.10	0.078	\$ 1,251.37	\$ 97.61	\$ 6,834.52	\$ 533.09
2	2	2	12' GPS Base and Rover	\$ 2,505.26	\$ 13,682.70	\$ 16,187.96	84.52%	6.00	\$ 2,280.45	1.10	0.078	\$ 2,323.99	\$ 181.27	\$ 12,692.67	\$ 990.03
3	2	3	14' Well Pump	\$ 3,526.17	\$ 8,919.15	\$ 12,445.32	71.67%	4.00	\$ 2,229.79	1.58	0.061	\$ 3,323.44	\$ 202.73	\$ 8,406.36	\$ 512.79
8	4	4	Well 24	\$ 39,125.00	\$ 195,625.00	\$ 234,750.00	83.33%	20.00	\$ 9,781.25	4.00	0.565	\$ 25,000.00	\$ 14,125.00	\$ 125,000.00	\$ 70,625.00
8	4	4	Well 22	\$ 39,125.00	\$ 195,625.00	\$ 234,750.00	83.33%	20.00	\$ 9,781.25	4.00	0.565	\$ 25,000.00	\$ 14,125.00	\$ 125,000.00	\$ 70,625.00
6	4	3	Well 11	\$ 39,125.00	\$ 219,100.00	\$ 258,225.00	84.85%	20.00	\$ 10,955.00	3.57	0.565	\$ 25,000.00	\$ 14,125.00	\$ 140,000.00	\$ 79,100.00
6	4	3	Well 8	\$ 23,475.00	\$ 93,900.00	\$ 117,375.00	80.00%	20.00	\$ 4,695.00	5.00	0.565	\$ 15,000.00	\$ 8,475.00	\$ 60,000.00	\$ 33,900.00
8	4	4	Well 4a, 4b	\$ 39,125.00	\$ 195,625.00	\$ 234,750.00	83.33%	20.00	\$ 9,781.25	4.00	0.565	\$ 25,000.00	\$ 14,125.00	\$ 125,000.00	\$ 70,625.00
6	4	3	Well 10	\$ 23,475.00	\$ 93,900.00	\$ 117,375.00	80.00%	20.00	\$ 4,695.00	5.00	0.565	\$ 15,000.00	\$ 8,475.00	\$ 60,000.00	\$ 33,900.00
8	4	4	Well 21	\$ 54,775.00	\$ 258,225.00	\$ 313,000.00	82.50%	20.00	\$ 12,911.25	4.24	0.565	\$ 35,000.00	\$ 19,775.00	\$ 165,000.00	\$ 93,225.00
6	4	3	Well 15	\$ 15,650.00	\$ 62,600.00	\$ 78,250.00	80.00%	20.00	\$ 3,130.00	5.00	0.565	\$ 10,000.00	\$ 5,650.00	\$ 40,000.00	\$ 22,600.00
8	4	4	Well 19	\$ 39,125.00	\$ 195,625.00	\$ 234,750.00	83.33%	20.00	\$ 9,781.25	4.00	0.565	\$ 25,000.00	\$ 14,125.00	\$ 125,000.00	\$ 70,625.00
6	4	3	Well 17	\$ 23,475.00	\$ 93,900.00	\$ 117,375.00	80.00%	20.00	\$ 4,695.00	5.00	0.565	\$ 15,000.00	\$ 8,475.00	\$ 60,000.00	\$ 33,900.00
2	1	4	Academy Avenue Well	\$ 307,200.00	\$ 61,440.00	\$ 368,640.00	16.67%	3.00	\$ 20,480.00	15.00	0.024	\$ 300,000.00	\$ 7,200.00	\$ 60,000.00	\$ 1,440.00
4.5	3	3	Power Plant Well	\$ 289,000.00	\$ 127,160.00	\$ 416,160.00	30.56%	11.00	\$ 11,560.00	25.00	0.156	\$ 250,000.00	\$ 39,000.00	\$ 110,000.00	\$ 17,160.00

Condw. Ne	Condition	Necessity	Item	CBV	CDV	Total Cost	Depreciation %	Period	An. Depreciation Exp	Useful Life	Inflation	Org bk Val.	Inf. Adj.	Dep. Val.	Inf. Adj.
4		4	2 97' Scholzen Fire Hydrants	\$ -	\$ 2,838.19	\$ 2,838.19	100.00%	21.00	\$ 135.15	0.00	0.565	\$ -	\$ -	\$ 1,813.54	\$ 1,024.65
4		4	2 97' Scholzen Fire Hydrants	\$ -	\$ 5,270.92	\$ 5,270.92	100.00%	21.00	\$ 251.00	0.00	0.565	\$ -	\$ -	\$ 3,368.00	\$ 1,902.92
4.5		3	3 99' System Equipment Additions	\$ -	\$ 48,178.79	\$ 48,178.79	100.00%	20.00	\$ 2,408.94	0.00	0.507	\$ -	\$ -	\$ 31,970.00	\$ 16,208.79
4.5		3	3 99' System Equipment Additions	\$ -	\$ 97,817.77	\$ 97,817.77	100.00%	20.00	\$ 4,890.89	0.00	0.507	\$ -	\$ -	\$ 64,908.94	\$ 32,908.83
4.5		3	3 99' System Equipment Additions	\$ -	\$ 97,817.77	\$ 97,817.77	100.00%	19.00	\$ 5,148.30	0.00	0.507	\$ -	\$ -	\$ 64,908.94	\$ 32,908.83
4.5		3	3 99' System Equipment Additions	\$ -	\$ 4,416.08	\$ 4,416.08	100.00%	19.00	\$ 232.43	0.00	0.507	\$ -	\$ -	\$ 2,930.38	\$ 1,485.70
4.5		3	3 Colorado City Distribution System	\$ 29,158.80	\$ 235,921.55	\$ 265,080.35	89.00%	23.00	\$ 10,257.46	2.84	0.6	\$ 18,224.25	\$ 10,934.55	\$ 147,450.97	\$ 88,470.58
4.5		3	3 Hildale Water Distribution Lines	\$ 15,700.98	\$ 126,991.52	\$ 142,692.49	89.00%	23.00	\$ 5,521.37	2.84	0.6	\$ 9,813.11	\$ 5,887.87	\$ 79,369.70	\$ 47,621.82
3		3	2 97' Utah Ave Upgrade	\$ 2,230.66	\$ 13,331.75	\$ 15,562.41	85.67%	22.00	\$ 605.99	3.68	0.565	\$ 1,425.35	\$ 805.32	\$ 8,518.69	\$ 4,813.06
3		3	2 97' Utah Ave Line Upgrade	\$ 3,345.97	\$ 19,997.63	\$ 23,343.60	85.67%	23.00	\$ 869.46	3.85	0.565	\$ 2,138.00	\$ 1,207.97	\$ 12,778.04	\$ 7,219.59
2		2	2 00' Water System Improvement	\$ 1,857.75	\$ 5,287.79	\$ 7,145.54	74.00%	19.00	\$ 278.30	6.68	0.458	\$ 1,274.18	\$ 583.57	\$ 3,626.74	\$ 1,661.05
2		2	2 00' Water System Improvement	\$ 3,772.09	\$ 10,735.53	\$ 14,507.62	74.00%	19.00	\$ 565.03	6.68	0.458	\$ 2,587.17	\$ 1,184.92	\$ 7,363.19	\$ 3,372.34
2		2	2 02/01 System Improvements	\$ 1,420.42	\$ 3,262.28	\$ 4,682.70	69.67%	18.00	\$ 181.24	7.84	0.419	\$ 1,001.00	\$ 419.42	\$ 2,299.00	\$ 963.28
2		2	2 02/01 System Improvements	\$ 2,883.88	\$ 6,623.42	\$ 9,507.30	69.67%	18.00	\$ 367.97	7.84	0.419	\$ 2,032.33	\$ 851.55	\$ 4,667.67	\$ 1,955.75
2		2	2 05/01 System Improvements	\$ 1,027.07	\$ 2,250.82	\$ 3,277.89	68.67%	18.00	\$ 125.05	8.21	0.419	\$ 723.80	\$ 303.27	\$ 1,586.20	\$ 664.62
2		2	2 05/01 System Improvements	\$ 2,085.26	\$ 4,569.85	\$ 6,655.11	68.67%	18.00	\$ 253.88	8.21	0.419	\$ 1,469.53	\$ 615.73	\$ 3,220.47	\$ 1,349.38
2		2	2 Industrial Park Water Mains West	\$ 22,559.36	\$ 44,448.64	\$ 67,008.00	66.33%	17.00	\$ 2,614.63	8.63	0.396	\$ 16,160.00	\$ 6,399.36	\$ 31,840.00	\$ 12,608.64
4		4	2 Water Line Expansion for CC School	\$ 47,794.98	\$ 94,170.32	\$ 141,965.30	66.33%	17.00	\$ 5,539.43	8.63	0.369	\$ 34,912.33	\$ 12,882.65	\$ 68,787.67	\$ 25,382.65
2		2	2 03' System Improvements	\$ 2,680.18	\$ 4,076.57	\$ 6,756.75	60.33%	16.00	\$ 254.79	10.52	0.365	\$ 1,963.50	\$ 716.68	\$ 2,986.50	\$ 1,090.07
2		2	2 03' System Improvements	\$ 5,441.57	\$ 8,276.68	\$ 13,718.25	60.33%	16.00	\$ 517.29	10.52	0.365	\$ 3,986.50	\$ 1,455.07	\$ 6,063.50	\$ 2,213.18
2		2	2 04' System Additions	\$ 7,255.57	\$ 9,234.16	\$ 16,489.73	56.00%	15.00	\$ 615.61	11.79	0.329	\$ 5,459.42	\$ 1,796.15	\$ 6,948.20	\$ 2,285.96
2		2	2 FY 04' System Additions	\$ 14,704.97	\$ 18,715.22	\$ 33,420.19	56.00%	15.00	\$ 1,247.68	11.79	0.329	\$ 11,064.69	\$ 3,640.28	\$ 14,082.18	\$ 4,633.04
2		2	2 05' Improvements	\$ 3,467.29	\$ 4,070.29	\$ 7,537.58	54.00%	14.00	\$ 290.74	11.93	0.286	\$ 2,696.18	\$ 771.11	\$ 3,165.08	\$ 905.21
2		2	2 05' Improvements	\$ 6,730.62	\$ 7,901.16	\$ 14,631.77	54.00%	14.00	\$ 564.37	11.93	0.286	\$ 5,233.76	\$ 1,496.86	\$ 6,143.98	\$ 1,757.18
2		2	2 07' Improvements	\$ 55,955.04	\$ 44,562.91	\$ 100,517.95	44.33%	12.00	\$ 3,713.58	15.07	0.211	\$ 46,205.65	\$ 9,749.39	\$ 36,798.44	\$ 7,764.47
2		2	2 07' Improvements	\$ 108,470.29	\$ 86,386.41	\$ 194,856.69	44.33%	12.00	\$ 7,198.87	15.07	0.211	\$ 89,570.84	\$ 18,899.45	\$ 71,334.77	\$ 15,051.64
2		2	2 11' System Improvements- AZ Ave	\$ 5,021.32	\$ 1,888.73	\$ 6,910.05	27.33%	7.00	\$ 269.82	18.61	0.116	\$ 4,499.39	\$ 521.93	\$ 1,692.41	\$ 196.32
2		2	2 11' System Improvements- AZ Ave	\$ 9,434.71	\$ 3,548.84	\$ 12,983.54	27.33%	7.00	\$ 506.98	18.61	0.116	\$ 8,454.04	\$ 980.67	\$ 3,179.96	\$ 368.88
2		2	2 12' System Improvements- Utah Ave	\$ 14,501.33	\$ 4,663.40	\$ 19,164.74	24.33%	7.00	\$ 666.20	21.77	0.094	\$ 13,255.33	\$ 1,246.00	\$ 4,262.71	\$ 400.69
2		2	2 12' System Improvements- Utah Ave	\$ 26,931.01	\$ 8,660.63	\$ 35,591.64	24.33%	7.00	\$ 1,237.23	21.77	0.094	\$ 24,617.01	\$ 2,314.00	\$ 7,916.48	\$ 744.15
2		4	1 13' Water Tank Fence	\$ 6,247.98	\$ 1,497.45	\$ 7,745.43	19.33%	6.00	\$ 249.57	25.03	0.078	\$ 5,795.90	\$ 452.08	\$ 1,389.10	\$ 108.35
4		4	2 13' Pioneer St. Water Main Improv.	\$ 17,557.94	\$ 4,208.12	\$ 21,766.06	19.33%	6.00	\$ 701.35	25.03	0.078	\$ 16,287.51	\$ 1,270.43	\$ 3,903.64	\$ 304.48
2		4	1 13' Fencing for Water Tank	\$ 713.24	\$ 871.80	\$ 1,585.04	55.00%	6.00	\$ 145.30	4.91	0.078	\$ 661.63	\$ 51.61	\$ 808.72	\$ 63.08
2		4	1 13' Fencing for Water Tank	\$ 1,324.61	\$ 1,619.03	\$ 2,943.64	55.00%	6.00	\$ 269.84	4.91	0.078	\$ 1,228.77	\$ 95.84	\$ 1,501.88	\$ 117.15
1.5		1	3 14' Radio Read Meter System Improv.	\$ 87,081.61	\$ 17,000.01	\$ 104,081.62	16.33%	4.00	\$ 4,250.00	20.49	0.061	\$ 82,075.03	\$ 5,006.58	\$ 16,022.63	\$ 977.38
1		1	2 15' Maple St. System Improv.	\$ 34,804.43	\$ 5,509.59	\$ 40,314.01	13.67%	4.00	\$ 1,377.40	25.27	0.059	\$ 32,865.37	\$ 1,939.06	\$ 5,202.63	\$ 306.96
1		1	2 15' System Improvements	\$ 113,330.42	\$ 15,943.83	\$ 129,274.25	12.33%	4.00	\$ 3,985.96	28.43	0.059	\$ 107,016.45	\$ 6,313.97	\$ 15,055.55	\$ 888.28
1		1	2 15' Mohave Ave System Improv.	\$ 15,153.06	\$ 2,001.35	\$ 17,154.41	11.67%	4.00	\$ 500.34	30.29	0.059	\$ 14,308.84	\$ 844.22	\$ 1,889.85	\$ 111.50
2.565789	2.473684211	2.105263158	Totals	\$ 670,644.40	\$ 1,074,566.79	\$ 1,745,211.20	61.57%			11.04		\$ -	\$ -	\$ -	\$ -

Condw. Ne	Condition	Necessity	Item	CBV	CDV	Total Cost	Depreciation %	Period	An. Depreciation Exp	Useful Life	Inflation	Org bk Val.	Inf. Adj.	Dep. Val.	Inf. Adj.
8		4	04' System Water Filtration	\$ 3,970.75	\$ 5,053.76	\$ 9,024.51	56.00%	15.00	\$ 336.92	11.79	0.329	\$ 2,987.77	\$ 982.98	\$ 3,802.68	\$ 1,251.08
8		4	04' System Water Filtration	\$ 1,955.80	\$ 2,489.11	\$ 4,444.91	56.00%	15.00	\$ 165.94	11.79	0.329	\$ 1,471.63	\$ 484.17	\$ 1,872.92	\$ 616.19
8		4	07' Water Plant Upgrade	\$ 1,290.26	\$ 1,000.10	\$ 2,290.36	43.67%	11.00	\$ 90.92	14.19	0.211	\$ 1,065.45	\$ 224.81	\$ 825.85	\$ 174.25
8		4	07' Water Plant Upgrade	\$ 1,040.81	\$ 806.82	\$ 1,847.62	43.67%	11.00	\$ 73.35	14.19	0.211	\$ 859.46	\$ 181.35	\$ 666.24	\$ 140.58
6		3	07 Booster Paq	\$ -	\$ 18,506.71	\$ 18,506.71	100.00%	12.00	\$ 1,542.23	0.00	0.246	\$ -	\$ -	\$ 14,852.90	\$ 3,653.81
6		3	07 Booster Paq	\$ -	\$ 35,924.80	\$ 35,924.80	100.00%	12.00	\$ 2,993.73	0.00	0.246	\$ -	\$ -	\$ 28,832.10	\$ 7,092.70
4		2	07' 35,000 Gal Tank	\$ -	\$ 5,507.32	\$ 5,507.32	100.00%	12.00	\$ 458.94	0.00	0.246	\$ -	\$ -	\$ 4,420.00	\$ 1,087.32
4		2	07' 35,000 Gal Tank	\$ -	\$ 10,690.68	\$ 10,690.68	100.00%	12.00	\$ 890.89	0.00	0.246	\$ -	\$ -	\$ 8,580.00	\$ 2,110.68
4		2	07' Control Valve	\$ -	\$ 1,033.68	\$ 1,033.68	100.00%	12.00	\$ 86.14	0.00	0.246	\$ -	\$ -	\$ 829.60	\$ 204.08
4		2	07' Control Valve	\$ -	\$ 1,033.68	\$ 1,033.68	100.00%	12.00	\$ 86.14	0.00	0.246	\$ -	\$ -	\$ 829.60	\$ 204.08
4		2	07' Control Valve	\$ -	\$ 1,033.68	\$ 1,033.68	100.00%	12.00	\$ 86.14	0.00	0.246	\$ -	\$ -	\$ 829.60	\$ 204.08
4		2	07' Control Valve	\$ -	\$ 1,142.56	\$ 1,142.56	100.00%	12.00	\$ 95.21	0.00	0.246	\$ -	\$ -	\$ 916.98	\$ 225.58
4		2	07' Control Valve	\$ -	\$ 2,006.56	\$ 2,006.56	100.00%	12.00	\$ 167.21	0.00	0.246	\$ -	\$ -	\$ 1,610.40	\$ 396.16
4		2	07' Control Valve	\$ -	\$ 2,006.56	\$ 2,006.56	100.00%	12.00	\$ 167.21	0.00	0.246	\$ -	\$ -	\$ 1,610.40	\$ 396.16
4		2	07' Control Valve	\$ -	\$ 2,006.56	\$ 2,006.56	100.00%	12.00	\$ 167.21	0.00	0.246	\$ -	\$ -	\$ 1,610.40	\$ 396.16
4		2	07' Control Valve	\$ -	\$ 2,217.90	\$ 2,217.90	100.00%	12.00	\$ 184.83	0.00	0.246	\$ -	\$ -	\$ 1,780.02	\$ 437.88
3		2	07' Cholorination Equip.	\$ -	\$ 3,250.59	\$ 3,250.59	100.00%	11.00	\$ 295.51	0.00	0.211	\$ -	\$ -	\$ 2,684.22	\$ 566.37
3		2	07' Cholorination Equip.	\$ -	\$ 6,599.68	\$ 6,599.68	100.00%	11.00	\$ 599.97	0.00	0.211	\$ -	\$ -	\$ 5,449.78	\$ 1,149.90
2		2	Force Flow Solo XT Chlorine Scale	\$ -	\$ 1,758.37	\$ 1,758.37	100.00%	11.00	\$ 159.85	0.00	0.211	\$ -	\$ -	\$ 1,452.00	\$ 306.37
2		2	Force Flow Solo XT Chlorine Scale	\$ -	\$ 1,758.37	\$ 1,758.37	100.00%	11.00	\$ 159.85	0.00	0.211	\$ -	\$ -	\$ 1,452.00	\$ 306.37
2		2	Force Flow Solo XT Chlorine Scale	\$ -	\$ 905.83	\$ 905.83	100.00%	11.00	\$ 82.35	0.00	0.211	\$ -	\$ -	\$ 748.00	\$ 157.83
2		2	Force Flow Solo XT Chlorine Scale	\$ -	\$ 905.83	\$ 905.83	100.00%	11.00	\$ 82.35	0.00	0.211	\$ -	\$ -	\$ 748.00	\$ 157.83
3		2	08' KMNO4 Pump	\$ -	\$ 1,195.15	\$ 1,195.15	100.00%	10.00	\$ 119.52	0.00	0.166	\$ -	\$ -	\$ 1,025.00	\$ 170.15
3		2	08' KMNO4 Pump	\$ -	\$ 2,219.10	\$ 2,219.10	100.00%	10.00	\$ 221.91	0.00	0.166	\$ -	\$ -	\$ 1,903.17	\$ 315.93
2		2	Residual Chlorine Monitor CL 500	\$ -	\$ 1,104.23	\$ 1,104.23	100.00%	8.00	\$ 138.03	0.00	0.116	\$ -	\$ -	\$ 989.45	\$ 114.78
2		2	Residual Chlorine Monitor CL 500	\$ -	\$ 2,050.71	\$ 2,050.71	100.00%	8.00	\$ 256.34	0.00	0.116	\$ -	\$ -	\$ 1,837.55	\$ 213.16
3		2	12' Valve Exercising Machine	\$ 205.13	\$ 1,517.93	\$ 1,723.05	88.10%	7.00	\$ 216.85	0.95	0.094	\$ 187.50	\$ 17.63	\$ 1,387.50	\$ 130.43
3		2	12' Valve Exercising Machine	\$ 380.93	\$ 2,819.02	\$ 3,199.95	88.10%	7.00	\$ 402.72	0.95	0.094	\$ 348.20	\$ 32.73	\$ 2,576.80	\$ 242.22
4		2	12' Pump System for Pump Station	\$ 2,813.74	\$ 14,068.64	\$ 16,882.39	83.33%	6.00	\$ 2,344.77	1.20	0.078	\$ 2,610.15	\$ 203.59	\$ 13,050.69	\$ 1,017.95
4		2	12' Pump System for Pump Station	\$ 5,225.48	\$ 26,127.52	\$ 31,352.99	83.33%	6.00	\$ 4,354.59	1.20	0.078	\$ 4,847.38	\$ 378.10	\$ 24,237.03	\$ 1,890.49
4		2	13' Water Trt Plant Ventilation Up.	\$ 1,893.67	\$ 483.32	\$ 2,376.99	20.33%	6.00	\$ 80.55	23.51	0.078	\$ 1,756.65	\$ 137.02	\$ 448.35	\$ 34.97
4		2	13' Water Trt Plant Pumping Up.	\$ 5,605.69	\$ 1,430.73	\$ 7,036.42	20.33%	6.00	\$ 238.46	23.51	0.078	\$ 5,200.08	\$ 405.61	\$ 1,327.21	\$ 103.52
4		2	13' Water Trt Plant Ventilation Up.	\$ 3,516.81	\$ 897.60	\$ 4,414.41	20.33%	6.00	\$ 149.60	23.51	0.078	\$ 3,262.35	\$ 254.46	\$ 832.65	\$ 64.95
4		2	13' Water Plant Pump Motor	\$ 3,093.98	\$ 3,093.98	\$ 6,187.96	50.00%	5.00	\$ 618.80	5.00	0.061	\$ 2,916.10	\$ 177.88	\$ 2,916.10	\$ 177.88
4.058824		2.294117647	3.470588235	\$ 30,993.03	\$ 159,593.31	\$ 190,586.35	83.74%								


## AGREEMENT TO MEDIATE and TO COMPENSATE MEDIATOR

Reference: SDK 013 20  
Hildale City  
-v-  
South Zion Estates, LLC

It is hereby agreed by and between the parties and their counsel to the above-entitled mediation that:

- 1. Voluntary Procedure:** All parties recognize that mediation is a voluntary settlement negotiation process, and that Mr. Stephen D. Kelson is not a judge or arbitrator, and has no authority to impose a settlement on the parties. The parties agree to meet in mediation with Mr. Kelson, to engage him as mediator, and to voluntarily participate in mediation. Should a party or counsel fail (or neglect) to execute and deliver this Agreement prior to mediation but proceed to participate in the mediation anyway, all terms herein are applicable and binding on them as if the party had indeed executed and delivered the Agreement.
- 2. Fees:** The mediator, Mr. Kelson, will be compensated at the rate of \$300 per hour. Mr. Kelson will charge one hour each way for travel to St. George and back to Salt Lake City. There will be a \$250 administrative fee. These fees will be borne equally by all parties unless otherwise notified in advance of the mediation. Please remit a deposit of \$1,500 per party upon receipt. The total fee will be based on the number of hours reported by Mr. Kelson, with final adjustments made via supplemental billings or a pro-rata refund of the deposit. There is a four-hour minimum on all mediations. Responsibility for payment of the fees lies with counsel, not with your clients, and payment is not contingent on your receiving payment from insurance carriers or your clients, or upon settlement of the case. By scheduling and engaging in the mediation, the parties and their counsel hereby acknowledge benefits received, and thereby agree to pay said amounts invoiced and associated with their involvement in mediation.
- 3. Mediator Not Providing Legal Counsel to Parties:** The parties understand that Mr. Kelson is not representing any of them nor giving them legal advice. The parties are, or can be, represented by their own legal counsel at any and all times during mediation. During the course of the mediation, including before and after the actual session, Mr. Kelson may express opinions about issues in dispute, but the parties are to rely on their own legal counsel for advice on all matters, including whether to accept and finalize a settlement.

4. **Confidentiality:** The parties recognize that mediation sessions are negotiations for the purpose of settlement and resolution, and that pursuant to Rule 408 of the Utah Rules of Evidence and Rule 408 of the Federal Rules of Evidence, statements made during settlement negotiations are confidential and inadmissible in any future litigation, hearing, trial or arbitration of their dispute, to the extent allowed by law. The parties will not subpoena or otherwise require Mr. Kelson to testify or produce records, memoranda, notes or work product in any future proceedings. However, and only if necessary, and should the court require, Mr. Kelson will testify to the fact that settlement was reached, that terms of settlement were established by the parties, and that a written agreement was utilized to finalize the parties' settlement.
5. **Waiver of any potential (past, present or future) conflict:** The parties agree to waive any past, current or future conflict(s) with Mr. Kelson or his firm, Christensen & Jensen, by engaging Mr. Kelson to mediate their case.
6. Mediation is a facilitated negotiation process in which the parties make free and informed choices as to the outcome of their dispute. Parties may withdraw from mediation at any time and they are not required to reach an agreement in mediation. Parties may be represented by attorneys and can consult with attorneys, tax advisors, financial advisors, therapists, and other professionals or persons to help them make informed decisions. In Utah, it is prohibited for any person to audio or video record a mediation session. Utah Alternative Dispute Resolution Act, Section 78B-6-208(1).

  
Christian Kesseling, Esq.  
Attorney for Hildale City

DATED this 26<sup>th</sup> day of Oct, 2020

\_\_\_\_\_  
James G. Hardman, Esq.  
Attorney for **South Zion  
Estates, LLC**

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
**South Zion Estates, LLC,**  
Respondent

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2020



## **CDBG- Consultant**

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### **Summary**

Due to the enormous CDBG requirements and the benefits, there may be some significant benefit to the acquisition of a CDBG Consultant.

### **Proposal**

The Staff is requesting the permission to acquire a CDBG Consultant to administer the reporting requirements, application development, and management consulting for no more than \$20,000 to be paid from the following funding sources:

- Capital Projects
- GF Expenditures
  - o Consultant
  - o Professional and Technical

### **Analysis**

John Barlow, former City Manager, estimates that a competent administrator would require roughly 20 hours a week to manage the CDBG Project. At present, we do not have the administrative ability to add 20 hours a week to any administrator's workload. However, there hasn't been an independently verified, and we would like the opportunity to do so. The project's anticipated benefit is \$200,000 of roadworks improvements. The staff believes that the anticipated benefit is sufficient to justify the cost.

If the staff assess they can complete the work without the acquisition of a contractor or consultant then we would like the opportunity to do so. But if the requirements are too high for the current staff and we cannot acquire a contractor it would be very unlikely that the current CDBG allocation would be spent prior to the January 15<sup>th</sup> deadline.

### **Recommendation**

Staff recommends that the Council approves the following course of action:

- Staff will assess whether the required reporting and administration can be done with the present staff
- If staff has sufficient resources, we will administer the project as originally planned.
- If staff does not have sufficient resources, the council approves of the acquisition of a qualified contractor (engineer or specifically identified CDBG consultant) up to \$20,000

## **CHAPTER 33 DESIGN AND COMPATIBILITY STANDARDS**

[Sec 152-33-1 Purpose](#)

[Sec 152-33-2 Scope](#)

[Sec 152-33-3 Building Design](#)

[Sec 152-33-4 Parking Design](#)

[Sec 152-33-5 Site Plan Design](#)

[Sec 152-33-6 Sign Design](#)

### **Sec 152-33-1 Purpose**

This chapter establishes two (2) kinds of design criteria: design standards and design guidelines. They are intended to improve the quality and compatibility of development, particularly with regard to buildings, landscaping, parking, site layout, and signage.

- (a) Design Standards:  
Design standards are required in addition to other standards set forth in this chapter and are indicated by the verb "shall".
- (b) Design Guidelines:  
Design guidelines indicate additional actions that may be taken to enhance development design and achieve greater compatibility with adjacent land uses. Guidelines thus use the verb "should" (rather than "shall") signifying that the guidelines are desirable objectives to be achieved but are not mandatory requirements.

### **Sec 152-33-2 Scope**

- (a) Applicability:  
The design standards set forth in this chapter shall apply to:
  - (1) All new multiple residential, commercial, public facility, or industrial buildings and uses except where the requirements of this chapter are expressly superseded by another provision of this chapter.
  - (2) Existing buildings and uses when a change occurs that involves a design standard set forth in this chapter and the change:
    - a. Requires a building or other permit issued by the city; or
    - b. Alters the occupancy designation of a building under the building code; or
    - c. Increases required parking by more than twenty percent (20%).
- (b) Imposition Of Conditions:  
In approving a development plan, the approving authority may impose reasonable conditions consistent with the purpose and intent of the purpose of this chapter.
- (c) Other Code Requirements:  
The requirements of this chapter shall apply in addition to other applicable requirements of this chapter, including, but not limited to:
  - (1) Chapter 32, "Landscaping And Screening", of this chapter.
  - (2) Chapter 34, "Off Street Parking And Loading", of this chapter.
  - (3) Chapter 35, "Motor Vehicle Access", of this chapter.

(4) Chapter 36, "Signs", of this chapter.

### **Sec 152-33-3 Building Design**

- (a) General Considerations:  
Additions to existing buildings should incorporate predominant architectural features, materials, and colors of the existing buildings.
- (b) Building Entry:  
Main building entrances shall be easily identifiable and shall be provided with adequate security lighting.
- (c) Communications Equipment:  
Building mounted communications equipment which extends above a parapet wall shall be the color of the wall or parapet upon which it is placed and designed to blend with the design details of the building. See chapter 50 of this chapter.
- (d) Detailing:  
Detailing should be used as a method of enhancing the theme or character of a building, thereby adding interest to the development.
  - (1) Details of a building elevation, such as particular design characteristics or use of material and color, shall continue the character or theme of the project.
  - (2) Equipment such as, but not limited to, roof mounted communications and mechanical equipment, vending machines and ice machines shall be screened from street view and placed in an area designed for their inclusion as an integral part of the project. See chapter 50 of this chapter.
  - (3) Patio enclosures visible from a public street shall be compatible and integrated with the architectural character of the project.
  - (4) Building entryway and stairway design and placement shall be integrated with the design of the project through the use of similar building materials, details, shapes, colors, location or other features.
- (e) Exterior Materials:  
Exterior building materials shall be durable, require low maintenance, and be of the same or higher quality as surrounding developments.
  - (1) Details of proposed colors and materials, including color chips, samples, and colored building elevations, shall be shown on building plans when a development project application is submitted.
  - (2) Reflective surfaces should not be used in locations which may produce excessive reflections or glare that may create a potential safety problem.
  - (3) Tile, architectural grade asphalt shingles, standing seam metal or similar quality roofing materials shall be used on all visible pitched roofs.
  - (4) Pad buildings in commercial developments, including service stations, convenience stores, restaurants, auto maintenance facilities and similar uses shall be designed in a compatible architectural style and should incorporate the same materials, colors and landscaping as the primary development.
  - (5) Pre-engineered metal buildings:
    - a. Shall be permitted in all agricultural, residential agriculture, industrial, and public facility zones;

b. Shall be allowed by conditional use permit in all commercial and residential zones.

(f) Grade Separation:

When the grade of a site is changed, even if due to landscaping or stormwater retention requirements, a grade separation of greater than two feet (2') at any propertyline shall be avoided.

(g) Height/Roofline:

The scale of a project should not overwhelm adjacent buildings.

- (1) Perceived height should be reduced as needed by changing the roofline and varying the height.
- (2) Roofline and parapet variations should be used to provide architectural style or character for commercial or industrial buildings that have limited wall variations due to functional constraints of the building.

(h) Relief:

Architectural relief should be used in building design to provide interest and variety and avoid monotony. Details that create shade and cast shadows should be used to provide visual relief to the building.

- (1) Horizontal and vertical elements of exterior walls should vary in height and projection to provide substantial architectural interest and style. Such interest and style may be provided through, but not limited to, the imaginative treatment of windows, doors, eaves, rooflines and parapets.
- (2) Building trim, accents, color, materials and style should be incorporated into primary design themes to promote architectural visual interest.
- (3) All exterior elevations of buildings should be integrated into the design theme of the project. In particular, the upper walls of the sides and rear should exhibit relief, rhythm and interest through the use of height variations, relief elements providing shadow, and the use of scuppers, downspouts and expansion joints as design elements.

(i) Window And Door Placement:

Patterns created by window and door placement should be used where possible to add rhythm, variety, and interest to building design. Attractive views should be emphasized, and uncomplimentary views avoided.

### **Sec 152-33-4 Parking Design**

(a) General Considerations:

Parking lot design should include a useful pedestrian circulation system, adequate turning radii, an efficient traffic movement pattern, a pleasant appearance, convenient parking locations, efficient drainage, and integration of parking with the character of the site and proposed development.

(b) Covered Spaces:

Covered parking structures should be compatible with the overall design and character of the project.

(c) Emergency Vehicle Access:

Access for emergency vehicles should be integrated into the design of the project.

(d) Loading And Unloading Areas:

Pedestrian drop off locations should be incorporated within overall circulation patterns and should be convenient and safe for pedestrians.

(e) Parking Location:

Parking areas should be located as follows:

- (1) In office use projects, twenty five percent (25%) of the required parking spaces should be provided within two hundred feet (200') of the building served, and the balance within four hundred feet (400').
- (2) In commercial and industrial use projects, required parking spaces should be located within three hundred feet (300') of the building served.
- (3) In residential projects, required parking spaces should be arranged to provide at least one parking space per unit within two hundred feet (200') of the dwelling units they are intended to serve.

(f) On Site Traffic Lanes:

Traffic lanes within a development project should provide a circulation pattern which is convenient and safe. Pedestrian traffic should be incorporated into the project design.

(g) Parking Lot Lighting:

Parking lot lighting should provide adequate illumination, be downward focused, and avoid direct illumination of adjacent property.

(h) Traffic Impact On Street System:

Developments which generate significant increases in traffic should include an analysis of the proposed development's impact on the current and future transportation system, and methods to control traffic.

(i) Minimum Parking Requirements:

See chapter 34 of this chapter.

### **Sec 152-33-5 Site Plan Design**

(a) General Considerations:

Site layout should help create a coherent and unified project. The impact of site design on surrounding property owners should be taken into consideration. Projects should be designed to minimize negative impacts on adjoining property.

(b) Loading And Service Bays:

Landscaped areas and walls should be used to decrease noise levels. Service and loading bays (automotive, service, tire, etc.) shall be oriented away from neighboring residential areas and major public streets.

(c) Natural Features:

Prominent natural features of land, as shown on a natural features inventory, such as hillsides, views or other features should be considered when designing the site. The design should seek to preserve significant natural features and avoid site design problems associated with floodplains, steep slopes, drainage areas, or other similar features.

(d) Noise Impact:

Site design shall include provisions for limiting noise, particularly as to adjacent residential property. The occupants of a development should be protected from noise from both outside and within the site through screening, berming, setbacks, and building materials. Noise generating equipment should be located and buffered to minimize impact on adjacent residential uses or districts.

(e) Open Space:

Open space should be used as a buffer between adjacent properties.

- (1) The open space within a development should be integral to the development, not small leftover pieces of land.
- (2) Courtyard areas should be designed as usable space.
- (3) Recreation and outdoor activity areas should be provided to accommodate all users. Development projects oriented toward elderly users should be provided with passive activities.
- (4) Amenities within a development project should be proportional to the size of the project.
- (5) Open space should be an integral part of a development project, connecting recreational facilities with other areas utilizing continuous common areas.
- (6) Private open spaces such as patios and balconies are encouraged. Patios and balconies should be a minimum sixty (60) square feet in area and have a minimum narrow dimension of six feet (6').
- (7) In multiple-family residential zones, common open space should equal or exceed the ground floor area of all buildings on site. Projects greater than one story should provide common open space equivalent to the ground floor area plus fifty percent (50%) of all additional floor area.

(f) Outdoor Lighting:

Lighting should provide visual interest yet limit its impact on adjacent properties.

- (1) The exterior lighting of a project should provide for the illumination of buildings and grounds for safety purposes, but in an aesthetic manner. Lighting should be focused downward, and placed and screened to limit the emission of light beyond the development.
- (2) Fixtures used in exterior lighting should be selected for functional and aesthetic value.

(g) Outside Storage:

Approved outside storage areas shall be screened from street view and nearby residence, office, and commercial areas.

(h) Pedestrian Circulation:

A network of convenient, safe, and raised or textured pedestrian paths should connect areas within the project, and the project to adjacent properties.

- (1) The location and number of access points to a site, the interior circulation pattern, and the separation between pedestrians and vehicles should be designed to maximize safety and convenience, and should be harmonious with proposed and neighboring buildings.
- (2) Walkways shall be well lighted to provide visibility, security and a pleasant environment.

(i) Privacy:

Site design and floor plan layouts should be organized to provide privacy for the proposed project and surrounding uses. Window and door placement, and patio/balcony areas should not directly overlook adjacent properties.

(j) Security:

A site should be designed to avoid creating conditions which may invite criminal activity.

- (1) Buildings, windows, and landscaping should be located to maximize surveillance of entryways, pathways, and parking lots.

(2) Adequate lighting should be provided throughout the development.

(k) Solar Exposure:

An energy efficient design which reduces summer heat gain and winter heat loss and encourages outdoor usable areas should be incorporated into the site plan.

(1) An energy efficient design to reduce summer heat gain through window and door placement, and landscaping, use of innovative construction materials, or building orientations is encouraged.

(2) Providing shade for outdoor activity areas such as picnic areas and courtyards is encouraged.

(l) Trash And Refuse Collection Areas:

Areas which generate noise and odors shall be located to minimize the impact on adjacent property owners or users. Such areas shall be screened from view. Refuse enclosures at highly visible locations should be six feet (6') high, constructed of materials to match main buildings on the site, and provide latching gates for screening the opening to the enclosure.

(m) Walls:

Different projects and uses should be physically separated to minimize the impact of unattractive or noisy areas and provide a buffer between properties.

(1) Walls which front on a public street should be designed to include colors, materials, forms, and architectural accents compatible with the main building.

(2) Minimum requirements for screening walls: See chapter 37 of this chapter.

(n) Auxiliary Equipment:

Generators and other large auxiliary equipment should be placed at locations where they will be least intrusive in terms of noise, appearance, and odors, particularly for occupants of neighboring properties.

(1) Equipment should be kept low to the ground.

(2) Walls, landscaping, and other materials shall be used to screen auxiliary equipment.

(o) Minimum Site Plan Requirements:

See applicable base and overlay zone standards (chapters 11 to 30) of this chapter.

### **Sec 152-33-6 Sign Design**

(a) General Considerations:

The placement and design of signs should be compatible with the development project and with the surrounding area. Signs should be an integral design element of a building and should be compatible with the style of the buildings in terms of location, scale, color and lettering.

(b) Minimum Sign Requirements:

See chapter 36 of this chapter.



## **CHAPTER 34 OFF STREET PARKING AND LOADING**

[Sec 152-34-1 Purpose](#)

[Sec 152-34-2 Scope](#)

[Sec 152-34-3 Parking To Be Provided](#)

[Sec 152-34-4 Parking Calculation](#)

[Sec 152-34-5 Parking Location](#)

[Sec 152-34-6 Number And Type Of Parking Spaces](#)

[Sec 152-34-7 Parking Dimensions](#)

[Sec 152-34-8 Parking Lot Design And Construction](#)

[Sec 152-34-9 Parking Modifications](#)

[Sec 152-34-10 Tables And Figures](#)

### **Sec 152-34-1 Purpose**

The purpose of this chapter is to assure the provision and maintenance of off street parking and loading facilities in proportion to the parking and loading demand of land uses. The requirements of this chapter are intended to assure useful and attractive parking and loading facilities, to protect public safety, and to mitigate adverse land use impacts.

### **Sec 152-34-2 Scope**

The requirements of this chapter are applicable to all new development requiring motor vehicle access under the provisions of this chapter. The requirements of this chapter shall not be construed to prohibit or limit other applicable provisions of this chapter, this code, and other laws.

### **Sec 152-34-3 Parking To Be Provided**

(a) Off Street Parking Required:

Every land use established under the authority of this chapter shall have parking required by this chapter. When any building or structure is erected, enlarged or increased in capacity, or any use is established or changed, parking shall be provided in accordance with the requirements of this chapter.

(b) Continuing Obligation To Provide Parking:

Provision of parking as required by this chapter shall be a continuing obligation so long as a use continues which requires parking. It shall be unlawful for any owner, land use operator, or person responsible for providing parking to discontinue or dispense with required parking facilities without providing an alternate parking area which meets the requirements of this chapter.

### **Sec 152-34-4 Parking Calculation**

The following provisions shall be used to calculate the total number of parking spaces required by this chapter:

(a) More Than One Use On Lot:

If a lot contains more than one use, parking spaces shall be provided in an amount equal to the total of the requirements for each use unless shared parking is permitted pursuant to this chapter.

(b) Fixed Seating:

Where seating consists of chairs, benches, pews or other forms of fixed seating, parking shall be calculated at the rate of one parking space per four (4) seats.



- (c) Square Foot Basis:  
Parking requirements based on square footage shall be calculated using gross floor area ("GFA") unless otherwise provided in this chapter.
- (d) Employee Basis:  
Parking requirements based on the number of employees shall be calculated using the largest number of persons working on any shift.
- (e) Use Not Listed:  
If a use and a corresponding parking standard is not listed in table 152-34-1 of subsection 152-34-10A of this chapter, the zoning administrator shall determine the number of spaces required for such use based on the nearest comparable use or a parking study as provided in subsection 152-34-9E of this chapter.

### **Sec 152-34-5 Parking Location**

- (a) On Site Parking:  
Except as allowed in subsection B of this section, all required parking shall be located on the same lot as the use to which it is appurtenant and shall be located within three hundred feet (300') from the premises served.
- (b) Off Site Parking:  
Where practical difficulties exist in providing on site parking or if public safety or convenience, or both, would be better served by locating parking on a separate lot, the planning commission may authorize off site parking subject to the following conditions:
  - (1) Required parking spaces reserved for persons with disabilities shall not be located in an off site parking lot.
  - (2) Off site parking lots shall be located in the same or a more intensive zone which applies to the property where the use served is located.
  - (3) No off site parking space shall be located more than five hundred feet (500') from a public entrance of the use served, measured along the route of the shortest legal, practical walking distance. Off site parking shall not be separated from a principal use by a street right of way with a width of more than seventy two feet (72').
  - (4) Availability of each off site parking lot shall be assured by an agreement approved by the city which requires:
    - a. The parking lot to be continuously available unless an alternative legal parking lot is provided;
    - b. All spaces to be available without charge; and
    - c. The zoning administrator to be notified thirty (30) days prior to the expiration or termination of the agreement.
  - (5) Before approving an off site parking lot, the planning commission shall find that such parking is conveniently usable without causing unreasonable:
    - a. Hazard to pedestrians;
    - b. Hazard to vehicular traffic;
    - c. Traffic congestion;
    - d. Interference with safe and convenient access to other parking areas in the vicinity;
    - e. Detriment to the appropriate use of business property in the vicinity; or

f. Detriment to any residential neighborhood.

(c) Temporary Parking:

- (1) Unimproved temporary parking areas shall be exempt from the landscaping and paving requirements of this chapter.
- (2) The city may allow a temporary use approved pursuant to chapter 48 of this chapter to occupy or use parking areas ordinarily required for a permanent use if it is found that the temporary use will not cause a shortage in parking needed for the permanent use.

(d) Prohibited Parking:

- (1) Vacant lots, public rights of way, or open land areas shall not be used as parking areas for customers or employees.
- (2) Overnight parking of vehicles for display other than in designated and improved areas shall be prohibited.

(e) Commercial Vehicle Parking In Residential Zones:

One commercial vehicle with a rated capacity of more than two (2) tons may be parked for not more than twenty four (24) continuous hours in any thirty (30) day period on a lot in a residential zone. Contracting and earthmoving equipment shall not be parked in a residential zone.

**Sec 152-34-6 Number And Type Of Parking Spaces**

(a) Parking Required:

Off street parking spaces shall be provided in accordance with this section for every land use authorized by this chapter except as otherwise expressly allowed by this title. The total number of parking spaces required by this section shall be determined by summing the parking required by each of the subsections in this section.

(b) Standard Parking Spaces:

Standard parking spaces shall be provided as set forth in table 152-34-1, "Off Street Parking Schedule", in subsection 152-34-10A of this chapter.

(c) Handicapped Parking Spaces:

Parking spaces for handicapped persons shall be provided as required by the international building code and the "Uniform Federal Accessibility Standards Manual".

(d) Stacking Parking Spaces:

1.	Bank drive-through including automatic teller machines		3 per lane
2.	Carwash:		
	a. Automatic wash accessory use		4 per bay
	b. Automatic wash primary use		4 per bay
	c. Self-wash		3 per bay
3.	Gasoline pump island		1 per pump
4.	Fast food restaurant drive-through		5 per lane

(e) Off Street Loading Spaces:

Off street loading spaces with a height clearance of fourteen feet (14') or more shall be provided for buildings used for retail, office, industrial, hospital, storage warehousing, and similar uses as follows:

GFA Of Building	Required Number Of Loading Spaces
3,000 - 20,000 square feet	1
Each additional 20,000 square feet	1

(f) Tandem Parking Spaces:

Tandem parking spaces shall not qualify as required parking unless approved by the planning commission in the following instances:

- (1) In multi-family dwellings with garages;
- (2) In conjunction with valet parking service; or
- (3) To provide one required space for a bed and breakfast, home, or residential hosting facility without specific planning commission approval.

(g) Recreational Vehicle Parking:

Adequate and accessible recreational vehicle parking storage areas shall be required in each multi-family and planned residential development project unless the premises are subject to restrictive covenants or other means limiting the parking of such vehicles.

**Sec 152-34-7 Parking Dimensions**

Unless otherwise modified as provided in this chapter, parking space, bay, and related dimensions shall be as follows:

(a) Parking Space Dimensions:

Parking space and related dimensions shall be as set forth in this section and as shown on section 152-34-10, table 152-34-2 and figure 152-34-1 of this chapter.

- (1) Standard parking space:  
Nine by eighteen feet (9 x 18').
- (2) Carport:  
Minimum inside dimension of nine by twenty feet (9 x 20') for each parking space.
- (3) Garage:  
Minimum inside dimension of ten by twenty feet (10 x 20') and minimum door width of eight feet (8') for each parking space.
- (4) Handicapped parking space:  
Standard size plus four foot (4') unloading area parallel to the length of the space. Loading area may be shared with an adjacent handicapped parking space.
- (5) Angle parking space:  
See section 152-34-10, table 152-34-2 and figure 152-34-1 of this chapter.
- (6) Parallel parking space:

Nine by twenty two feet (9 x 22').

(7) Loading space:

Ten by twenty five feet (10 x 25').

(8) Stacking space:

Ten by twenty feet (10 x 20').

(9) Where the tires of parked vehicles contact curbing, parking stall length may be reduced by two feet (2') if space is available and vehicle overhang does not block a sidewalk.

(b) Driveway Dimensions:

Minimum driveway dimensions shall be as follows:

(1) For access to five (5) or fewer spaces: Twelve feet (12').

(2) For access to six (6) or more spaces: Twelve feet (12') for one-way traffic; twenty five feet (25') for two-way traffic. Driveway width shall not exceed thirty five feet (35').

### **Sec 152-34-8 Parking Lot Design And Construction**

(a) Parking Plans:

Plans for any proposed parking lot shall be submitted to the zoning administrator. The plan shall clearly indicate the proposed development, including location, size, shape, design, curb cuts, lighting, landscaping and other features and appurtenances of the proposed development.

(b) Access To Public Street:

Except for parking for a single-family or two-family dwelling, access to a parking space or parking lot shall be from a parking lot aisle and not directly from a public street. Every parking lot shall have access to a public street. Such access may be provided through platted or recorded easements, reciprocal arrangements, or other guaranteed means.

(c) Private Driveway:

Parking for single-family and two-family dwellings may be accessed from a public street via a private driveway.

(d) Backing Space:

Backing space shall be provided for all parking lots so that cars will not back onto a public street. Public sidewalks shall not be used as a part of the required backing area. Separate exits shall be provided for angled and one-way parallel parking so a vehicle will not exit by backing onto a public street.

(e) Curb Cuts:

Curb cuts and driveways allowing access to a public street shall conform to the requirements of chapter 35 of this chapter.

(f) Internal Circulation:

Each parking lot shall provide for traffic circulation on the property adequate to access all parts thereof without the necessity of exiting onto a public street.

(g) Landscaping:

Parking lots shall be landscaped as provided in chapter 32 of this chapter.

(h) Lighting:

Parking lots used at night shall be adequately lighted, utilizing hooded light sources. Parking lot lights shall be arranged to reflect light away from adjoining residential premises.

(i) Paving:

Unless expressly provided otherwise in this chapter, every parking lot required by this chapter

shall:

- (1) Be paved with asphalt, concrete or some other all weather surfacing material;
- (2) Maintained to eliminate dust or mud; and
- (3) Be graded and drained to dispose of all surface water. Such surface water drainage shall not cross a public sidewalk.

### **Sec 152-34-9 Parking Modifications**

(a) Modification Permitted:

The number of parking spaces required under section 152-34-6 of this chapter may be modified in accordance with the provisions in this section. The purpose of such modifications is to avoid creating unnecessary parking areas that will be essentially unused. In considering a modification, the planning commission may require a parking study to be completed as provided in subsection E of this section.

(b) Shared Use Parking:

The planning commission may authorize shared use of a parking lot subject to the following conditions:

- (1) The uses sharing the parking lot are unlikely to produce a substantial demand for parking at the same time. The city may require a shared parking study to be completed which clearly establishes that uses will make use of the shared spaces at different times of the day, week, month or year.
- (2) Required parking spaces reserved for persons with disabilities shall not be reduced.
- (3) Ongoing shared use of the parking lot is assured by an agreement or easement approved by the city which requires:
  - a. The parking lot to be continuously available unless an alternative legal parking lot is provided;
  - b. All spaces to be available without charge;
  - c. The zoning administrator to be notified thirty (30) days prior to the expiration or termination of the agreement or easement; and
  - d. Provision of additional parking up to the amount otherwise required under this chapter if the zoning administrator determines, based on parking counts, that a shared parking lot does not satisfy the off street parking demand of the uses involved.

(c) Commercial, Retail, Office, And Mixed Use Developments:

The planning commission may modify the number of parking spaces required or allowed for commercial, retail, office, or mixed use developments after considering the following items and making a finding that adequate parking will be provided:

- (1) Total number of spaces that would otherwise be required for each individual establishment in the development;
- (2) Hours of operation for each business establishment located in the development, including peak business hours;
- (3) Estimated tradeoff between businesses which are open when others are closed;
- (4) Availability of approved on street or shared parking;

- (5) Transportation alternatives, including proximity to transit stations; and
- (6) Car or van pooling programs available to users of the development.

(d) Multi-Family And Planned Developments:

The planning commission may modify the total number of parking spaces required for multi-family or planned developments after considering the following items and making a finding that adequate parking will be provided:

- (1) Size of housing units by number of bedrooms;
- (2) Cost range of units proposed;
- (3) Owner/tenant characteristics and lifestyle, i.e., singles, couples, families, professionals, retired, elderly, etc.;
- (4) Examination of existing comparable parking by area or projects;
- (5) Size of project;
- (6) Special parking requirements for visitors and recreational vehicles;
- (7) Future parking expansion capabilities;
- (8) Transportation alternatives, including proximity to transit stations;
- (9) Workplace relationships;
- (10) Handicap requirements;
- (11) Restrictive covenants; and
- (12) Availability of approved on street parking for required guest parking.

(e) Parking Space Study:

When a parking space study is required for a particular use shown on table 152-34-1 in subsection 152-34-10A of this chapter, or when an applicant requests a modification in the number of parking spaces required under section 152-34-6 of this chapter, a parking study shall be provided by the applicant which recommends an adequate number of parking spaces and sets forth the basis of the recommendation.

- (1) The study shall provide:
  - a. Planning and traffic engineering data, including estimates of parking demand based on recommendations from the Institute of Parking Engineers;
  - b. Data collected from uses or combinations of uses that are the same or comparable to the proposed project as indicated by density, scale, bulk, area, type of activity, and location;
  - c. The source of data used to develop the study's recommendations; and
  - d. The name and qualifications of the persons who prepared the study.
- (2) The planning commission shall determine the required number of parking spaces after:
  - a. Considering the recommendations of the parking study and any recommendations from city staff; and
  - b. Making the findings required under subsection C or D of this section.

**Sec 152-34-10 Tables And Figures**

(a) Off Street Parking Schedule:

TABLE 152-34-1  
OFF STREET PARKING SCHEDULE

Use Type	Minimum Standard	Notes/Additional Standard
<b>Agricultural uses:</b>		
Agricultural business	1 space per employee on highest employment shift	
Agricultural processing	1 space per employee on highest employment shift	
<b>Residential uses:</b>		
Assisted living facility	1 space per 5 beds	
Boarding house	1 space per tenant	
Dwelling, earth sheltered	2 spaces per dwelling unit	
Dwelling, multiple-family:		
Studio and 1 bedroom units	1.5 spaces per dwelling unit	
2 or more bedroom units	2 spaces per dwelling unit	
Dwelling, single-family	2 spaces per dwelling unit	
Dwelling, single-family with accessory dwelling unit	3 spaces	
Dwelling, temporary	2 spaces per dwelling unit	
Dwelling, two-family	2 spaces per dwelling unit	
Guesthouse	1 space per dwelling unit	
Manufactured home	2 spaces per dwelling unit	
Protective housing facility	1 space for every 4 residents, plus 1 space per employee on highest employment shift	
Rehabilitation/treatment facility	0.5 space per bed	
Residential	1 space for every 4 residents, plus 1 space	



	facility for elderly or persons with a disability	per employee on highest employment shift	
	Residential facility for troubled youth	1 space for every 4 residents, plus 1 space per employee on highest employment shift	
	Transitional housing facility	1 space for every 4 residents, plus 1 space per employee on highest employment shift	
<b>Public and civic uses:</b>			
	Auditorium or stadium	1 space per 6 seats of total seating capacity, plus 1 space per 100 square feet of assembly area within the main auditorium where there are no fixed seats	Each 18 inches of bench space shall be considered as 1 seat
	Bus terminal	Parking study required	See subsection 10-34-9E of this chapter
	Cemetery	Parking study required	See subsection 10-34-9E of this chapter
	Church or place of worship	1 space per 6 seats of total seating capacity, plus 1 space per 100 square feet of assembly area within the main auditorium where there are no fixed seats	Each 18 inches of bench space shall be considered as 1 seat
	Club or service organization	1 space per 6 seats of total seating capacity, plus 1 space per 100 square feet of assembly area within the main auditorium where there are no fixed seats	Each 18 inches of bench space shall be considered as 1 seat
	College or university	Parking study required	See subsection 10-34-9E of this chapter
	Convalescent care facility	1 space per 4 beds, plus 1 space per employee on highest employment shift	
	Correctional facility	Parking study required	See subsection 10-34-9E of this chapter
	Cultural service	1 space per 300 square feet of gross floor area	
	Golf course	4 spaces per hole, plus 1 space per driving range tee	Storage area for golf carts and maintenance vehicles shall be provided
	Government service	1 space per 200 square feet of gross floor area	
	Hospital	2 spaces per bed	
	Operations center	4 spaces, plus 1 space per employee on highest employment shift	
	Park	Parking study required	See subsection 10-34-9E of this chapter
	Post office	2 spaces, plus 1 space per 200 square feet of gross floor area	Loading zone and storage area for mail vehicles shall be provided



	Protective service	4 spaces, plus 1 space per employee on highest employment shift	
	Reception center	1 space per 6 seats of total seating capacity, plus 1 space per 100 square feet of assembly area within the main auditorium where there are no fixed seats	
	Riding academy or stable	Parking study required	See subsection 10-34-9E of this chapter
	School, elementary, middle, high, and vocational	1 space per employee, plus 2 spaces per classroom and 1 space for every 3 students of driving age	
	Utility, major	Parking study required	See subsection 10-34-9E of this chapter
<b>Commercial uses:</b>			
	Agricultural sales and service	4 spaces, plus 1 space per employee on highest employment shift	Storage area for vehicles for sale or under repair shall be provided
	Animal hospital	5 spaces per doctor	
	Bail bond service	2 spaces, plus 1 space per 200 square feet of gross floor area	
	Bank or financial institution	2 spaces, plus 1 space per 200 square feet of gross floor area	Plus stacking spaces per subsection 10-34-6D1 of this chapter
	Bed and breakfast, home	1 space per guestroom, plus 2 spaces for host family	
	Bed and breakfast inn	1 space per guestroom, plus 2 spaces for host family/ proprietor	
	Business equipment rental and supplies	1 space per 250 square feet of gross floor area	
	Car wash	1 space per employee	Plus stacking spaces per subsection 10-34-6D2 of this chapter
	Club, private	1 space per 100 square feet of gross floor area	10 spaces minimum
	Construction sales and service	1 space per 250 square feet of gross floor area	Storage area for vehicles for sale or under repair shall be provided
	Convenience store	1 space per 200 square feet of gross floor area	Minimum of 5 spaces
	Daycare	4 spaces, plus 1 space per 500 square feet of gross floor area	

Family child daycare facility	1 space for every 5 children authorized	
Licensed family child care	1 space for every 5 children authorized	
Family child preschool facility	1 space for every 5 children authorized	
Family childcare facility	1 space per employee on highest employment shift, plus 1 space for every 5 children authorized	
Funeral home	5 spaces, plus 1 space per 35 square feet of assembly room floor area	
Garden center	1 space per 250 square feet of gross floor area, including outdoor display and sales area	
Gas and fuel, storage and sales	1 space per employee on highest employment shift	
Gasoline service station	1 space per 250 square feet of gross floor area	Plus stacking spaces per subsection 10-34-6D3 of this chapter
Hostel	2 spaces plus 1 space per living or sleeping unit	
Hotel	2 spaces plus 1 space per living or sleeping unit	
Kennel, commercial	1 space per 600 square feet of gross floor area	
Laundry or dry cleaning, limited	1 space per 250 square feet of gross floor area	
Liquor store	1 space per 250 square feet of gross floor area	
Media service	1 space per 250 square feet of gross floor area	
Medical or dental laboratory	2 spaces, plus 1 space per employee on highest employment shift	
Medical service	6 spaces per doctor	
Motel	2 spaces, plus 1 space per living or sleeping unit	
Office, general	1 space per 250 square feet of gross floor area	8 spaces minimum
Pawnshop	1 space per 250 square feet of gross floor area	5 spaces minimum

Personal care service	1 space per 250 square feet of gross floor area, plus 1 space per employee on highest employment shift	
Personal instruction service	0.50 space per person under maximum occupancy allowed by fire code, plus 1 space per employee on highest employment shift	
Printing and copying, limited	1 space per 250 square feet of gross floor area	5 spaces minimum
Printing, general	1 space per 250 square feet of retail or office area, plus 1 space for every 500 square feet of additional building area	
Produce stand	6 spaces	Exempt from landscaping and paving requirements
Recreation and entertainment, indoor:		
Bowling alley	5 spaces per alley, plus 2 spaces per billiard table	
Movie theater	1 space per 4 seats	
Tennis, handball and racquetball courts	3 spaces per court	
Other uses	1 space per 300 square feet of gross floor area	
Recreation and entertainment, outdoor	Parking study required	See subsection 10-34-9E of this chapter
Repair service	1 space per 250 square feet of retail or office area, plus 1 space for every 500 square feet of additional building area	
Research service	1 space per employee on highest employment shift	
Residential hosting facility	1 space per guestroom plus 2 spaces for host family	
Restaurant, fast food	1 space per 100 square feet of gross floor area	Plus stacking spaces per subsection 10-34-6D4 of this chapter
Restaurant, general	1 space per 100 square feet of gross floor area	10 spaces minimum
Retail, general	1 space per 250 square feet of gross floor area	
Secondhand store	1 space per 250 square feet of gross floor area	
Shopping	1 space per 250 square feet of gross floor	For shopping centers

	center	area, up to 500 spaces	containing more than 500 spaces, 1 space per 500 square feet of gross floor area
	Tattoo establishment	1 space per 250 square feet of gross floor area	2 spaces minimum
	Tavern	1 space per 100 square feet of gross floor area	10 spaces minimum
	Transportation service	Parking study required	See subsection 10-34-9E of this chapter
	Vehicle and equipment rental or sale	1 space per 250 square feet of gross floor area, plus 1 space for every 10 vehicles displayed	4 spaces minimum
	Vehicle and equipment repair	1 space per 250 square feet of gross floor area	4 spaces minimum; separate storage area for vehicles under repair shall be provided
	Veterinary service	5 spaces per doctor	
	Warehouse, self-service storage	1 space per employee on highest employment shift	
	Wireless telecommunication facility	None	
<b>Industrial uses:</b>			
	Automobile wrecking yard Freight terminal Heavy industry Junk or salvage yard Laundry services	1 space per 1,000 square feet of gross floor area or 1 space per employee on highest shift, whichever is greater	
	Manufacturing Mineral extraction Wholesale and warehousing	1 space per 1,000 square feet of gross floor area or 1 space per employee on highest shift, whichever is greater	

(b) Parking Space And Aisle Dimensions:

TABLE 152-34-2  
PARKING SPACE AND AISLE DIMENSIONS

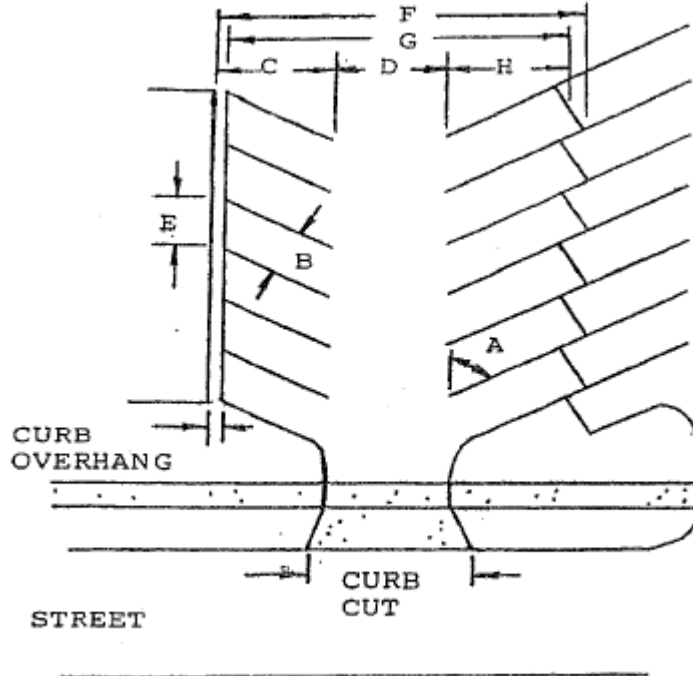
(In Feet)

Dimension Factors
-------------------

	A	B	C	D	E	F	G	H
Two-way aisle:								
90°	9	18	24	9	60	60	18	
75°	9	20.3	24	9.5	64	55	18.7	
60°	9	20.1	24	10.4	64.2	59.8	17.9	
45°	9	19.1	24	12.7	62.2	55.8	15.9	
One-way aisle:								
75°	9	20.3	17	9.5	57.6	54.4	18.7	
60°	9	20.1	15	10.4	55.2	50.8	17.9	
45°	9	19.1	13	12.7	51.2	44.8	15.9	

(c) Parking Space And Aisle Illustration:

FIGURE 152-34-1  
PARKING SPACE AND AISLE ILLUSTRATION



## **CHAPTER 35 MOTOR VEHICLE ACCESS**

### **Sec 152-35-1 Purpose**

### **Sec 152-35-2 Scope**

### **Sec 152-35-3 Access Required**

### **Sec 152-35-4 Development Standards**

#### **Sec 152-35-1 Purpose**

The purpose of this chapter is to establish uniform standards for motor vehicle access to private property from public streets under the jurisdiction of the city.

#### **Sec 152-35-2 Scope**

The requirements of this chapter are applicable to new development in residential, commercial, business and industrial, and public facility zones, except where access is provided from a street or highway not under the jurisdiction of the city. In such case, the requirements of the entity having jurisdiction shall apply. The requirements of this chapter shall not be construed to prohibit or limit other applicable provisions of this chapter, this code, and other laws.

#### **Sec 152-35-3 Access Required**

Ingress and egress to and from each lot and/or use of land, as the case may be, subject to this chapter shall be provided as set forth in this chapter.

#### **Sec 152-35-4 Development Standards**

The following requirements shall apply to driveways for new development:

(a) Residential development:

- (1) Curb cuts for driveways must be approved by the streets superintendent or his appointee in accordance with section 156-22 of this code. In no case will utilities be moved to accommodate driveways.
- (2) On corner lots, driveways shall be located such that a vehicle parked on that driveway would not infringe upon the sight triangle area formed by the property lines and their projections and a line connecting them at points twenty five feet (25') from the intersections of the projecting property lines. Lots that front a street that has a functional classification higher than a local residential street shall require a setback of at least twenty five feet (25') from the point of curvature of the curb return, or forty feet (40') from the point of the intersection of property lines nearest the intersection, whichever is farther from the street intersection, unless approved otherwise by the city engineer. 3. Any unused curb cuts for driveways shall be replaced with standard curb, gutter and sidewalk unless otherwise approved by the city engineer.

(b) Nonresidential development:

- (1) Except as provided in this subsection, the minimum width of a two-way driveway shall be twenty feet (20') and the maximum width shall be twenty four feet (24').
  - a. Commercial property requiring five (5) or more parking spaces shall have driveways with a minimum width of twenty four feet (24') and a maximum width of thirty six feet (36').
  - b. Commercial property requiring four (4) or fewer parking spaces shall have

driveways with a minimum width of eighteen feet (18') and a maximum width of thirty feet (30').

- (2) Each driveway shall be:
  - a. At least fifty feet (50') from an intersecting street; and
  - b. Installed according to city standards and specifications.
  - c. Constructed with curb returns and an eight foot (8') waterway.
- (3) No driveway shall be closer than twelve feet (12') to another driveway or be more than thirty six feet (36') in width unless approved by the city engineer.
- (4) Not more than two (2) driveways shall be established for each one hundred feet (100') of street frontage. Where necessary for public safety, the planning commission may require greater driveway spacing.
- (5) Driveways that exceed twenty four feet (24') in width shall be separated by a landscaped area of at least twelve feet (12') in width.
- (6) Where possible, new driveways for commercial uses shall:
  - a. Be a minimum of two hundred feet (200') apart, and
  - b. Align with any existing commercial driveways across the street.
- (7) Existing, non-conforming driveways shall be retired upon construction of a new building.
- (8) A single driveway may serve property on both sides of a common property line. Shared driveways between and among lots are encouraged and allowed if the adjoining property owners execute and record an easement in a form approved by the city attorney to ensure access for the adjoining lots.

## **CHAPTER 37 SUPPLEMENTARY DEVELOPMENT STANDARDS**

[Sec 152-37-1 Purpose](#)

[Sec 152-37-2 Scope](#)

[Sec 152-37-3 Abandoned, Wrecked, Or Junk Vehicles](#)

[Sec 152-37-4 Adequate Public Facilities](#)

[Sec 152-37-5 Accessory Uses And Structures](#)

[Sec 152-37-6 Buildable Area](#)

[Sec 152-37-7 Condominium Projects](#)

[Sec 152-37-8 Easements](#)

[Sec 152-37-9 Fences And Walls](#)

[Sec 152-37-10 Flag Lots](#)

[Sec 152-37-11 Height Exceptions And Limitations](#)

[Sec 152-37-12 Lots And Yards](#)

[Sec 152-37-13 Private Rights-Of-Way](#)

[Sec 152-37-14 Storage Of Trash And Debris Prohibited](#)

[Sec 152-37-15 Numbers Of Animals And Fowl For Recreational Use And Family Food Production](#)

### **Sec 152-37-1 Purpose**

This chapter establishes several miscellaneous land development regulations which are applicable throughout the city regardless of zone.

### **Sec 152-37-2 Scope**

The requirements of this chapter shall apply in addition to the development and use standards set forth in other chapters of this chapter, including base zones, special purpose and overlay zones, development regulations of general applicability, and regulations for specific uses. The requirements of this chapter shall not be construed to prohibit or limit other applicable provisions of this chapter, this code, and other laws; provided that the requirements of this chapter shall prevail over conflicting provisions of any other requirement in this chapter unless a different standard is expressly authorized.

### **Sec 152-37-3 Abandoned, Wrecked, Or Junk Vehicles**

(a) Abandoned Vehicles Prohibited:

It shall be unlawful to park or permit the parking of any licensed or unlicensed motor vehicle or parts thereof in an abandoned condition upon any public or private property within the city for longer than seventy two (72) hours, except as follows:

- (1) In any residential or agricultural zone, two (2) or less such vehicles or parts thereof may be stored in a building or within a rear yard; or
- (2) In a commercial or industrial zone, any number of such vehicles or parts thereof may be permitted if:
  - a. Such use is authorized in the zone where the use is located, and
  - b. Vehicles and parts thereof are stored within a building or are completely screened by a six foot (6') high, opaque, sight obscuring fence.

(b) Nuisance:

The accumulation and storage of more than the permitted number of vehicles or parts thereof on private or public property except as set forth above shall constitute a nuisance, detrimental to the health, safety, and welfare of the inhabitants of the city. It shall be the duty of the owner of such



vehicle or parts thereof, or lessee, or other person in possession of private property upon which such vehicle or parts thereof is located, to remove the same from such property.

### **Sec 152-37-4 Adequate Public Facilities**

Land shall be developed only where existing infrastructure is in place or will be timely provided to service proposed development. The city may require an analysis to be completed to determine whether adequate public facilities are available to service a development and whether such development will change existing levels of service or will create a demand which exceeds acceptable levels of service for roadways, intersections, bridges, storm drainage facilities, water lines, water pressure, sewer lines, fire and emergency response times, and other similar public services. The city may disapprove a proposed development if demand for public services exceeds accepted levels of service. No subsequent approval of such development shall be given until either the developer or the city installs improvements calculated to raise service levels to the standard adopted by the City.

### **Sec 152-37-5 Accessory Uses And Structures**

Accessory uses and structures shall be permitted in all zones provided they are incidental to, and do not substantially alter a principal use or structure.

(a) Front Yard:

No accessory building or structure nor group thereof shall be located in a front yard unless expressly authorized by a provision of this chapter.

### **Sec 152-37-6 Buildable Area**

Every lot created after the effective date of this chapter shall have a buildable area sufficient to place a building or structure thereon which meets the minimum standards of the zone where the lot is located. Buildable area may be required to be depicted on a proposed subdivision plat, site plan, or plot plan for the purpose of notifying future owners of the approved buildable area based on applicable development standards. Area within an easement may not be included within buildable area unless the easement beneficiary executes and records a release of the easement in a form acceptable to the City Attorney.

### **Sec 152-37-7 Condominium Projects**

(a) State Law Requirements:

The owner of real property may construct a new condominium project or convert existing land and/or structures into a condominium project by complying with the provisions of the Condominium Ownership Act, title 57, chapter 8 of the Utah Code, as amended, and applicable provisions of this chapter and other titles of this Code.

(b) Uses Permitted:

Uses permitted within a condominium project shall be limited to those uses permitted within the zone in which a project is located.

### **Sec 152-37-8 Easements**

No dwelling, main building, or permanent accessory building shall be located within a recorded easement area unless the property owner either produces evidence satisfactory to the Zoning Administrator that the easement has been abandoned, or executes a recordable document, in a form approved by the City Attorney, indicating that notwithstanding apparent abandonment of the easement, the structure may be subject to the superior interest of the easement holder and may be required to be relocated at the property owner's expense to accommodate such interest.

(a) Location:

Any structure in an easement area shall be located pursuant to the setback and other applicable requirements of this chapter.

(b) No Expansion Of Legal Rights:

Nothing in this section is intended to expand or restrict the rights or obligations of any party to any recorded easement.

### **Sec 152-37-9 Fences And Walls**

(a) Height Of Fences And Walls:

No fence, wall, or similar structure exceeding six feet (6') in height shall be erected in any rear or side yard except for accessory buildings and structures permitted by this chapter unless by conditional use permit.

(b) Retaining Walls:

When a retaining wall protects a cut below natural grade and is located on a line separating lots, such retaining wall may be topped by a fence, wall, or hedge of the same height that would otherwise be permitted at such location if no retaining wall existed.

(c) Fences In Front Or Side Yards:

No opaque fence or wall or other similar structure exceeding forty eight inches (48") in height shall be erected within a front yard except upon written permission from the Planning Commission.

(d) Swimming Pools:

Swimming pools of permanent construction not enclosed within a building shall be set back at least five feet (5') from all property lines and shall be completely surrounded by a fence or wall having a lockable self-closing gate and a height of at least six feet (6') which conforms to Building Code requirements.

(e) Visual Obstructions:

To avoid creating a visual obstruction and promote public safety, a fence, wall, or other similar structure or landscaping located in a required front yard shall meet the following requirements:

- (1) No opaque fence, wall, or other similar structure, or landscaping which exceeds two feet (2') in height shall be placed within a triangular area formed by a driveway line, the street property line, and a line connecting them at points twelve feet (12') along the driveway line and twelve feet (12') along the street property line, except for a reasonable number of trees pruned high enough to permit unobstructed vision for drivers of motor vehicles.
- (2) In all zones which require a front yard, no fence, wall, or other similar structure, or landscaping which exceeds two feet (2') in height shall be placed on any corner lot within a triangular area formed by the street property lines and a line connecting them at points twenty five feet (25') from the intersection of the street lines, except for a reasonable number of trees pruned high enough to permit unobstructed vision for drivers of motor vehicles.

### **Sec 152-37-10 Flag Lots**

A flag lot for one single-family dwelling may be allowed to accommodate the development of property that otherwise could not reasonably be developed under the regulations contained in this chapter or other titles adopted by the city. The primary purpose of this section is not to make development of property easier and more profitable. Rather, it is to serve as a "last resort" for property which may not otherwise be reasonably developed.

## (a) Factors:

When property is subdivided, flag lots shall not be approved by right but may be allowed after considering the following:

- (1) More than two (2) flag lots with contiguous staffs should be avoided;
- (2) Whether development of the property in question under normal city land use and subdivision regulations is reasonable and practical; and
- (3) Creation of a flag lot should not foreclose the possibility of future development of other large interior parcels that are not developable unless a street is extended to them across other adjacent properties.

## (b) Development Standards:

When flag lots are permitted, they shall be subject to the following conditions:

- (1) A flag lot shall be comprised of a staff (narrow) portion that is contiguous with a flag (wide) portion.
- (2) The staff portion of the lot shall front on and be contiguous to a public street. The minimum width of the staff portion at any point shall be twenty six feet (26'). However, a greater staff width for lots within the sensitive lands overlay zone may be required. The maximum length of a staff shall be five hundred feet (500'). The maximum grade of a staff shall not exceed twelve percent (12%).
- (3) The size of the flag portion of a lot shall conform to the minimum lot size requirement of the zone in which the lot is located. Sufficient turnaround space per the fire code shall be provided.
- (4) No building or structure shall be located within the staff portion of a flag lot.
- (5) The front yard of a flag lot shall be on the side of the flag portion which connects to the staff. Yard setbacks shall conform to the setback requirements of the zone in which the flag lot is located.
- (6) A main building shall be located no more than two hundred fifty feet (250') from a fire hydrant, measured along a public or private right of way or along the staff portion of a flag lot. An easement for any fire hydrant located on private property shall be provided to the city for access to and maintenance of the hydrant.
- (7) Upon review the city may require installation of curb, gutter and other drainage control measures in the staff portion of a flag lot to prevent runoff from entering neighboring properties.
- (8) Clear address signage shall be installed and maintained at the street by the owner, including notice that the driveway is a private right of way.
- (9) The new residential structure to be constructed on a flag lot shall be no higher than the average height of all residential structures within a three hundred foot (300') radius of the proposed structure.
- (10) Before a flag lot is approved the joint utility advisory board must approve the design and location of all facilities needed to accommodate a single-family dwelling. Construction of the approved facilities must be complete before a building permit will be issued for the lot.

### **Sec 152-37-11 Height Exceptions And Limitations**

## (a) Exceptions To Height Limitations:

Roof structures for the housing of elevators, stairways, tanks, ventilating fans or similar

equipment required to operate and maintain the building, parapet walls, skylights, towers, steeples, flagpoles, chimneys, water tanks, wireless or television masts, theater lofts, silos or similar structures may be erected above the limits herein prescribed, but no space above the height limit shall be allowed for the purpose of providing additional floor space for human occupancy.

(b) Maximum Height Of Accessory Buildings:

No building which is accessory to a single-family or a multiple-family dwelling with four (4) or fewer dwelling units shall be erected to a height greater than twenty feet (20') unless a greater height is authorized by a conditional use permit.

(c) Minimum Height Of Main Buildings:

No dwelling shall be erected to a height less than one story above grade except earth sheltered dwellings authorized by the provisions of this chapter.

### **Sec 152-37-12 Lots And Yards**

(a) Every Building On Legally Created Lot:

Every building shall be located and maintained on a legally created lot as defined in this chapter, unless such lot is a legally non-conforming lot. Not more than one single-family dwelling or commercial structure shall occupy any one lot except as authorized by the provisions of this chapter.

(b) Sale Or Lease Of Required Land:

No land needed to meet the size, width, yard, area, coverage, parking or other requirements of this chapter shall be sold, leased, or otherwise transferred away, whether by subdivision or metes and bounds, so as to create or increase the nonconformity of a lot, building, or site development. No lot having less than the minimum width and area required by the zone where it is located may be divided from a larger parcel of land, except as permitted by this section or by the Planning Commission pursuant to the requirements of this chapter.

(1) A reduction in the minimum required area of a lot owned by the city, county, state, or other public entity or utility provider may be granted a variance approved by the Planning Commission provided:

- a. Such lot is used exclusively for public purposes, and
- b. No living quarters are located on such lot.

(2) If a portion of a lot which meets minimum lot area requirements is acquired for public use in any manner, including dedication, condemnation or purchase, and such acquisition reduces the minimum area required, the remainder of such lot shall nevertheless be considered as having the required minimum lot area if all of the following conditions are met:

- a. The lot contains a rectangular space of at least thirty by forty feet (30 x 40') exclusive of applicable front and side yard requirements, and exclusive of one-half (1/2) of the applicable rear yard requirements, and such rectangular space is usable for a principal use or structure.
- b. The remainder of the lot has an area of at least one-half (1/2) of the required lot area of the zone in which it is located.
- c. The remainder of the lot has access to a public street.

(c) Reduction Of Minimum Lot Width And Area Requirements:

Minimum lot area or lot width requirements of this chapter shall not be construed to prevent the

use of a lot for a single-family dwelling so long as such lot was:

- (1) Held in separate ownership on the effective date of this chapter; and
- (2) Was legally created when it became non-conforming as to area or width.

(d) Adjacent Lots When Used As One Building Lot:

When a common side lot line separating two (2) or more contiguous lots is covered or proposed to be covered by a building, such lots shall constitute a single building site and the setback requirements of this chapter shall not apply to a common lot line if a document is recorded indicating the owner's intent to use the combined lots as a single development site. The setback requirements of this chapter shall apply only to the exterior side lot lines of the contiguous lots so joined.

(e) Double Frontage Lots:

Lots having frontage on two (2) or more streets shall be prohibited except for corner lots and double frontage lots in subdivisions which back onto streets shown on the City's road master plan.

Such double frontage lots shall be accessed only from an internal subdivision street. Frontage on lots having a front lot line on more than one (1) street shall be measured on one (1) street only.

(f) Setback Measurement:

The depth of a required yard abutting a street shall be measured from the lot line except as set forth below:

- (1) In blocks where more than fifty percent (50%) of the buildable lots have main buildings which do not meet the current front yard setback of the zone where the block is located, the minimum front yard requirement for new construction shall be equal to the average existing front yard size on the block. In no case shall a front yard of more than thirty feet (30') be required.
- (2) On lots with frontage on the curve of a cul-de-sac or "knuckle" street the front setback may be measured from a straight line drawn joining the front corners of the lot. In no case may the living area be any closer than fifteen feet (15') from the back of sidewalk or the garage be any closer than twenty feet (20') from the back of sidewalk.

(g) Yards To Be Unobstructed;

Exceptions: Every part of a required yard shall be open to the sky and unobstructed except for: =

- (1) Accessory buildings in a rear yard or interior side yard;
- (2) The ordinary projections of window bays, roof overhangs, skylights, sills, belt courses, cornices, chimneys, flues and other ornamental features, which shall not project into a yard more than four feet (4');
- (3) Open or lattice enclosed fire escapes, fireproof outside stairways and balconies open upon fire towers projecting into a yard not more than five feet (5'); and
- (4) Any part of an uncovered deck or patio, excluding nonopaque railings.

(h) Yard Space For One Building Only:

No required yard or other open space around an existing building, or which is hereafter provided around any building for the purpose of complying with the provisions of this chapter, shall be considered as providing a yard or open space for any other building, nor shall any yard or other required open space on an adjoining lot be considered as providing a yard or open space on a lot whereon a building is to be erected or established.

(i) Lot Coverage:

In no zone shall a building or group of buildings with their accessory buildings cover more than fifty percent (50%) of the area of the lot.

**Sec 152-37-13 Private Rights-Of-Way**

The Zoning Administrator shall not authorize a building permit for a dwelling located on a lot accessed only by a private right-of-way except under one (1) of the following conditions:

- (a) non-conforming Lot:  
The lot was legally created and recorded prior to the effective date of this chapter; or
- (b) Variance:  
A variance is granted by the Hearing Officer.

**Sec 152-37-14 Storage Of Trash And Debris Prohibited**

No yard or other open space shall be used for the accumulation of trash, debris, or abandoned equipment and no land shall be used for such purposes, except as authorized by and in compliance with the provisions of this chapter.

**Sec 152-37-15 Numbers Of Animals And Fowl For Recreational Use And Family Food Production**

Subject to the following conditions, the keeping of chickens, ducks, pigeons, and rabbits, shall be permitted in the R1-10, R1-15, and RA-.5 zoning classifications. In the R1-10 and R1-15 Zones, fighting cocks are specifically prohibited. In the RA-.5 Zones fighting cocks are specifically prohibited.

The number of animals permitted on a specific parcel shall be determined on the basis of points. Each full acre lot shall equal five hundred (500) animal points. Lots smaller than one (1) acre shall be permitted a proportionate number of points in relation to the percentage of an acre contained in the lot (e.g., 0.25 acre x 100 = 25 animal points).

Type Of Animal Or Fowl	Number Of Points Per Animal
Chickens, rabbits, ducks, and pigeons	3
Sheep, goats, and Roosters	25
Swine	75
Cows, horses	100

(For example, a 0.25 acre lot would be allowed 8 chickens, ducks, pigeons, or rabbits or combination thereof for a total of 8 animals.)

Animal enclosures, including, but not limited to, coops, hutches, or pens, must be located at least five feet (5') from a back or side property line, animal enclosures may not be located in front yards, and no animal enclosure may be located any closer than twenty five feet (25') from a neighboring house.

All requirements of title 9, chapter 90, "Animals", of this code shall apply.





## **CHAPTER 49 USES IN HISTORIC BUILDINGS**

### **Sec 152-49-1 Purpose**

### **Sec 152-49-2 Scope**

### **Sec 152-49-3 Conditional Use Permit Required**

### **Sec 152-49-4 Development Standards**

### **Sec 152-49-5 Historic Preservation Commission Review**

#### **Sec 152-49-1 Purpose**

The purpose of this chapter is to encourage preservation of historic buildings located in residential areas by allowing income producing activities to be conducted therein, and to establish use and development regulations for uses allowed within historic buildings.

#### **Sec 152-49-2 Scope**

The requirements of this chapter shall apply to any building listed on the Hildale Historic Landmark Register. Such requirements shall not be construed to prohibit or limit other applicable provisions of this chapter, this code, and other laws.

#### **Sec 152-49-3 Conditional Use Permit Required**

(a) Uses Allowed:

The following uses may be established in a historic building located in any residential zone subject to the issuance of a conditional use permit pursuant to the requirements of this chapter and section 152-7-9 of this chapter:

- Bed and breakfast inn.
- Cultural service.
- Office, general.
- Personal care service.
- Personal instruction service.
- Reception center.
- Restaurant, general.
- Retail, general (antique store only).

(b) Additional Conditional Use Permit Criteria:

In addition to the requirements set forth in section 152-7-9 of this chapter, a conditional use permit for a use in a historic building shall not be approved unless the evidence presented establishes that the proposed use will conform to the development standards set forth in section 152-49-4 of this chapter.

#### **Sec 152-49-4 Development Standards**

The development standards set forth in this section shall apply to any conditional use permit for a use in a historic building located in a residential zone.

(a) Historic Landmark Register:

The building or site on which the use is conducted shall be included on the Hildale Historic Landmark Register. The building or site shall remain on the national, state, or Hildale Historic Landmark Register for the duration of the conditional use permit.

(b) Landscaping:

Landscaping may be required as needed to buffer on site parking from adjacent properties and



the street.

(c) Operating Hours:

Operating hours may be restricted to mitigate foreseeable negative impacts resulting from particular operating hours.

(d) Parking:

Parking may be less than required by chapter 34 of this chapter based upon the specific aspects of the site and use proposed.

(e) Signs:

Signs shall conform to the requirements of chapter 36 of this chapter except as otherwise provided in this subsection.

(1) Sign types shall be limited to monument, wall, and identification signs.

(2) Signs shall be designed to complement the site and structures in terms of size and placement.

(3) Signs shall not exceed sixteen (16) square feet or, if freestanding, five feet (5') in height.

(4) If illuminated, only indirect lighting shall be allowed.

(5) The design of all signs shall be approved as part of a conditional use permit, after a recommendation is received from the historic preservation commission.

(f) non-conforming Circumstances:

Notwithstanding the requirements of chapter 8 of this chapter, existing non-conforming conditions may be allowed to continue based upon specific aspects of the site and the use proposed.

### **Sec 152-49-5 Historic Preservation Commission Review**

Prior to considering a conditional use permit application under this chapter, the application shall be reviewed by the historic preservation commission.

(a) Upon receipt of a complete application, the zoning administrator shall submit a copy of the application to the historic preservation commission.

(b) Within thirty (30) days after receipt, the historic preservation commission shall review the application with respect to the development standards set forth in this chapter and standards for issuance of a conditional use permit.

(c) Within ten (10) days after reviewing an application the commission shall prepare and transmit a written recommendation to the zoning administrator.

## **CHAPTER 8 NON-COMPLYING STRUCTURES, NON-CONFORMING USES AND LOTS**

[Sec 152-8-1 Purpose](#)

[Sec 152-8-2 Scope](#)

[Sec 152-8-3 Change In Non-Conforming Status](#)

[Sec 152-8-4 Non-Conforming Uses](#)

[Sec 152-8-5 Non-Complying Structures](#)

[Sec 152-8-6 Non-Conforming Lots](#)

[Sec 152-8-7 Other Nonconformities](#)

[Sec 152-8-8 Nonconformity Created By Public Action](#)

[Sec 152-8-9 Abandonment](#)

[Sec 152-8-10 Determination Of Non-Conforming Status](#)

[Sec 152-8-11 Non-Conforming Uses Detrimental To Health And Safety](#)

[Sec 152-8-12 Extension Of Time For Recovery Of Investment](#)

[Sec 152-8-13 Billboards Exempt](#)

[Sec 152-8-14 Appeals](#)

### **Sec 152-8-1 Purpose**

The purpose of this chapter is to establish regulations governing legally established uses, structures, lots, and other circumstances that do not conform to applicable requirements of this title. The intent of this chapter is to control expansion of non-conforming conditions while recognizing the interests of property owners.

### **Sec 152-8-2 Scope**

The provisions of this chapter shall apply to any use, structure, lot, or other circumstance governed by this chapter which was legally established but does not conform to the requirements of this chapter. Any non-complying structure, non-conforming use, lot, or other nonconformity may be continued only to the extent it was lawfully created, and as provided in this chapter. Any non-complying structure, non-conforming use, lot, or other nonconformity not authorized under a previously existing zoning ordinance, or which was illegal under such ordinance, shall remain unauthorized and illegal unless expressly authorized or permitted by the provisions of this chapter.

### **Sec 152-8-3 Change In Non-Conforming Status**

A non-complying structure, non-conforming use, lot, or other nonconformity may not be changed except in conformance with the provisions of this chapter or as authorized by the board of adjustment. To the extent any non-complying structure, non-conforming use, lot, or other nonconformity becomes conforming, it shall not be changed back to the previously existing non-conforming condition.

### **Sec 152-8-4 Non-Conforming Uses**

(a) Continuation:

A non-conforming use may be continued in essentially the same form as when it began, except as provided in this section.

(b) Expansion:

A non-conforming use existing within a portion of a building may be expanded to include the entire floor area of such building, and a non-conforming use may be extended into another structure on the same lot that was previously legally utilized for the same use, provided no structural alteration of the building is proposed or made for the purpose of such expansion, and such use otherwise complies with the provisions of this chapter.

(c) Non-Conforming Use Of Open Land:

A non-conforming use of open land may be continued provided such non-conforming use shall not be expanded or extended into any other portion of a conforming building or open land, and no structures, additions, alterations, or enlargements thereto shall be made thereon, except those required by law.

(d) Expansion Of Outdoor Non-Conforming Use:

A non-conforming use of a lot where the principal use is not enclosed within a building, such as a salvage yard or a motor vehicle sales lot, shall not be expanded except in conformity with the requirements of this chapter.

### **Sec 152-8-5 Non-Complying Structures**

(a) Continuation:

A non-complying structure may be continued, except as provided in this section. If a non-complying structure is removed from the lot where it was located, each future structure on such lot shall comply with the provisions of this chapter.

(b) Maintenance And Repair:

A non-complying structure may be maintained. Repairs and structural alterations may be made to a non-complying structure within the existing footprint thereof provided the degree of noncompliance is not increased.

(c) Enlargement And Expansion:

Any expansion or enlargement of a non-complying structure that increases the degree of noncompliance is prohibited..

(d) Relocation:

If a non-complying structure is relocated within the city, it shall be placed only in a location where it fully complies with the requirements of this chapter.

(e) Alteration Where Parking Insufficient:

A building which is complying except for sufficient automobile parking, as required by this chapter, may be altered or enlarged provided additional automobile parking space is supplied to meet the requirements of this chapter for the non-complying portion of the old structure and the alteration or enlargement.

(f) Reconstruction Or Restoration:

(1) The reconstruction or restoration of a non-complying structure shall be prohibited, and the non-conforming use of a structure shall be terminated, if the structure is involuntarily destroyed in whole or in part due to fire or other calamity, and such structure or use has been abandoned.

(2) The reconstruction or restoration of a non-complying structure shall be prohibited, or the non-conforming use of a structure shall be terminated, if:

a. The structure is allowed to deteriorate to a condition that the structure is rendered uninhabitable and is not repaired or restored within one (1) Year after written notice to the property owner that the structure is uninhabitable and that the non-complying structure or non-conforming use will be lost if the structure is not repaired or restored within one (1) year; or

b. The property owner has voluntarily demolished a majority of the non-complying structure or the building that houses the non-conforming use.

(g) Unsafe Structures:

Nothing in this section shall be construed to permit the continuing use of a structure found to be in violation of any applicable life safety or health code. The right to continue use of a non-complying structure shall be subject to the life safety requirements of applicable housing, building, health, and other life safety codes.

### **Sec 152-8-6 Non-Conforming Lots**

(a) Continuation:

A non-conforming lot may continue to be occupied and used although it may not conform in every respect with the dimensional requirements of this chapter, subject to the provisions of this chapter.

(b) New Single-Family Dwelling:

A new single-family dwelling may be constructed on a legally established lot which is non-conforming as to area, width, or both, provided:

- (1) The lot was legally non-conforming when the area or width requirements were changed;
- (2) The use is for the sole purpose of a single-family dwelling;
- (3) There is only one primary building on the lot or parcel; and
- (4) The dwelling will conform to all other requirements of this chapter, such as lot frontage, yard setbacks, building height, and other applicable requirements, such as street improvements, fire protection, and building codes.

(c) Lot With Building:

If a non-conforming lot contains a building legally established before the effective date of this chapter, then the owner may continue the then existing use of such building and may expand the building in any way that does not increase the degree of nonconformity. An increase in building size shall not be deemed to increase the degree of nonconformity of the lot unless the building increases any encroachment into a required setback. Remodeling of a building within an existing footprint or expansion in compliance with this section shall not require a variance to lot requirements but shall be reviewed by the zoning administrator as though the lot conforms to the requirements of this chapter.

(d) Accessory Building:

An accessory building customarily incidental to a dwelling may be constructed on a non-conforming lot provided:

- (1) The accessory building does not exceed one thousand (1,000) square feet in floor area nor exceed fifteen feet (15') in height.
- (2) The use of the lot is primarily residential.
- (3) The accessory building conforms to all other requirements pertaining to yard setbacks, fire protection, and building codes.

### **Sec 152-8-7 Other Nonconformities**

This section shall apply to any other nonconformity including, but not limited to, fence height or location; lack of buffers or screening; lack of or inadequate landscaping; lack of or inadequate off street parking; and any other nonconformity not addressed by sections 152-8-4, 152-8-5, and 152-8-6 of this chapter.

(a) Non-Conforming Development With Approved Site Plan:

Non-conforming development that is consistent with a site plan approved before the effective date of this chapter shall be deemed to be in conformance with this chapter to the extent it is

consistent with the approved site plan and to the extent such plan or conditions imposed thereon directly address the specific issue involved in a determination of conformity. A nonconformity other than one of those enumerated in sections 152-8-4, 152-8-5, and 152-8-6 of this chapter shall be brought into conformance upon the occurrence of any one of the following:

- (1) Any increase of more than thirty percent (30%) in floor area or fifty percent (50%) of the value of the building or premises.
- (2) For a lot located in a commercial, business, or industrial zone, any change in use to a more intensive use when a new certificate of occupancy is required.

(b) Compliance:

Because nonconformities addressed in this section involve less investment and are more easily corrected than those addressed in sections 152-8-4, 152-8-5, and 152-8-6 of this chapter, the intent of the city is to eliminate such nonconformities as quickly as practicable. The extent of such nonconformities shall not be increased.

### **Sec 152-8-8 Nonconformity Created By Public Action**

When area or setbacks of a legally created lot are reduced as the result of conveyance to a federal, state or local government and the remaining area or setback is at least seventy five percent (75%) of the required minimum in the zone where it is located, the lot shall be deemed to be in compliance with the minimum lot size and setback standards of this chapter without any need for a variance.

### **Sec 152-8-9 Abandonment**

Any non-conforming use or other nonconformity which has been abandoned pursuant to the provisions of this subsection shall be terminated.

(a) Presumption Of Abandonment:

A non-conforming use, non-complying structure, or other nonconformity shall be presumed abandoned when any of the following occurs:

- (1) A majority of the primary structure associated with the nonconforming use has been voluntarily demolished without prior written agreement with the zoning administrator regarding an extension of the nonconforming use;
- (2) The use has been discontinued for a minimum of one year; or
- (3) The primary structure associated with the nonconforming use remains vacant for a period of one year.

(b) Overcoming Presumption Of Abandonment:

A presumption of abandonment may be rebutted upon evidence presented by the owner showing no intent to abandon the use, structure, or other nonconformity. Such evidence may include proof that during the alleged period of abandonment the owner has done either of the following:

- (1) Maintained the lot and structure, if any, in accordance with the building code; or
- (2) Has actively and continuously marketed the lot or structure for sale or lease.

### **Sec 152-8-10 Determination Of Non-Conforming Status**

In all cases, the property owner shall have the burden of establishing that a non-complying structure, non-conforming lot, or use lawfully exists under this chapter.

**Sec 152-8-11 Non-Conforming Uses Detrimental To Health And Safety**

No provision of this chapter shall be construed to allow the continuance of any non-conforming use or non-complying structure when it is detrimental to the health, safety, or welfare of the public.

**Sec 152-8-12 Extension Of Time For Recovery Of Investment**

The zoning administrator may suspend any requirement that a non-complying structure, non-conforming use, lot, or other nonconformity come into compliance with the provisions of this chapter if the owner of the affected property demonstrates that he/she has not recovered or amortized the amount of his/her investment in the non-complying structure, non-conforming use, lot, or other nonconformity. Any extension of time must be renewed on an annual basis.

(a) Written Request For Extension Required:

A request for an extension of time needed to recover an investment in an affected property shall be submitted in writing to the zoning Administrator.

(b) Information Required:

The following information shall accompany the request:

- (1) The amount of the owner's investment in the use, structure, lot, or other nonconformity from the time it became non-conforming;
- (2) The amount of such investment that has been realized to date and an estimate of the amounts that will be realized on the date the time limit expires; and
- (3) Evidence of any lease or purchase obligations undertaken in reliance on any previously issued licenses or permits applying to the use, structure, lot, or other nonconformity, including any contingency clauses therein permitting termination of such lease.

**Sec 152-8-13 Billboards Exempt**

The provisions of this chapter shall not apply to billboards. non-conforming billboards shall be terminated in accordance with applicable provisions of sections 10-9a-512 and 10-9a-513, Utah Code Annotated. In the event such provisions are repealed, non-conforming billboards shall be subject to the provisions of this chapter.

**Sec 152-8-14 Appeals**

Any person aggrieved by a decision of the zoning administrator or other official enforcing the provisions of this chapter may appeal for relief therefrom in accordance with the provisions of section 152-7-19 of this chapter.



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## Land Development Discussion

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### Introduction

The City of Hildale was mostly developed under the direction of development philosophies that are foreign to modern, and regularly established standards that would be recognizable from most other communities. While the community and the City has taken steps to bring our development closer to that of our surrounding communities, we have found that there may be benefit from establishing alternate standards that appreciate our history.

Over the past two years the City has improved its permitting process which has encouraged more of our residents to engage in the process where they simply build and remodeled with no approvals before. As this process has occurred the City staff has been confronted with many situations where existing structures paired with existing use have had to undergo significant regulatory requirements. Many of our residents want to invest in the community but lack the financials to do so in a manner that would be consistent with communities like St. George, Washington City, Ivins etc. Therefore, they would be forced to either take on significant debt, sell their property, prolong improvements, illegally improve, or never improve.

The staff recognized that the City Council may want to provide different direction.

### Discussion Questions

1. What benefit does the Council see accommodating existing structures and uses in developing and improving the City through the establishment of development ordinances?
2. If there are benefits to any accommodations, where would the Council see the biggest value in those accommodations in terms of residential, commercial, recreation, industrial use etc.?
3. In providing accommodation or revision to development, what standards does the Council see as required? i.e. fire protection, parking accommodation, general health & safety, area beautification, road work, landscaping etc.





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Attachments: CHAPTER 8 NON-COMPLYING STRUCTURES, NON-CONFORMING USES AND LOTS; CHAPTER 33 DESIGN AND COMPATIBILITY STANDARDS; CHAPTER 35 MOTOR VEHICLE ACCESS; CHAPTER 34 OFF STREET PARKING AND LOADING; CHAPTER 37 SUPPLEMENTARY DEVELOPMENT STANDARDS