

Hildale City Council Meeting

320 East Newel Avenue, Hildale, Utah 84784

Wednesday, October 3, 2018

Present:

- Mayor: Donia Jessop**
- Council Members: Stacy Seay, JVar Dutson, Jared Nicol, Maha Layton, Lawrence Barlow**
- City Recorder: Vincen Barlow**
- City Manager: John Barlow**
- Staff: Weston Barlow, Ralph Johnson Jr., Andy Barlow, Chief Barlow, Dean Cooke, Nathaniel Barlow, Susie Barlow, Harrison Johnson, Chief Askerlund, Christian Kesselring, Mariah La Corti**
- Court Monitor: Roger Carter**
- Public: Joan Barlow, Savannah Adams, Glyn Jones, Jena Jones, Vance Barlow, Candy Shapley, Sarah Barlow (this list may be incomplete).**

#1 Call to Order and Pledge of Allegiance

Mayor Jessop called the meeting to order at 6:30 p.m. Roll was taken, quorum present. The crowd all joined in the pledge of allegiance.

JVar Dutson came in at 6:57 p.m.

#2. Approval of Minutes from 9/5/18 City Council Meeting

Maha Layton moved to approve the minutes of the September 5, 2018 City Council Meeting.

Stacy Seay seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

#4. Public Comment

Glyn Jones, a representative of The Dream Center addressed the Council. He gave a description of what The Dream Center does and asked for the City Council's help. They will be requesting a variance at the next City Council Meeting. He is requesting the City Council allow them to continue to do what they do in helping the community by informing his superiors how badly the city needs their services.

Elizabeth Boone, Victims Advocate Coordinator for the Dove Center spoke to the Council. October is National Domestic Violence awareness month. She read aloud a proclamation containing a number of facts regarding domestic violence. She requested that the mayor proclaim October Domestic Violence awareness month.

#5. Departmental Reports

Chief Barlow presented for the Fire Department. He brought many of his paramedic students to the meeting with him and explained the commitment that it takes to do this program. He reviewed each of the items discussed in his report to the Council including administrative actions, training report, maintenance report, fire prevention and services provided. Mayor Jessop thanked him for his presence and for all that he and the crew do. Jared expressed his gratitude at how his family has been blessed by this Department.

Andy Barlow presented for the Building Department. There has not been a whole lot going on in the Building Department but the CDBG program has been keeping him very busy.

Nathaniel Barlow presented for the parks Department. He has fertilized and aerated everything in preparation for the fall. Mayor Jessop expressed gratitude for his work with the Community Outreach Department.

Dean Cooke presented for Public Works. He reviewed each of the items discussed in his report including the crusher plant, Johnson Avenue project, Carling St. detention project, Canyon Street drainage, flood repair, potholes, Safe Routes to School, planter strips, signage and safety.

Chief Askerlund reported for the Marshal's Office. He reviewed each of the items outlined in his report including types of calls, training, school lockdown situation and staffing. School Resource Officer will be discussed in detail later in the meeting. Maha thanked him for his service and asked how the Crime Prevention Night went. Chief Askerlund reported 30-35 attendees, and he has hope for better attendance at future meetings by doing more advertisement using social media. Jared was able to attend and he thought the information provided was very good. There was brief discussion on barking dogs disturbing the peace and the new building. Mayor Jessop thanked Sarah Barlow for her efforts in cleaning up the vandalism before children are exposed to it.

Harrison Johnson reported for the Utility Department. They have had a very busy month. He announced a couple new hires. He briefly reviewed the information provided in the report to the Council including safety and security, disputed property policy, water theft, hydrant meter policies, Twin City Water Works/UEP deal, Power Plant Well, sewer pond treatment and water infrastructure development. The Utility Board voted to recommend removal of the water service impact fee at the meeting on October 2, 2018. This will come before the Council at the next meeting. On the other hand, there is a financial need for the wastewater impact fee, this will be reviewed again after the sewer headworks project. There was brief discussion on future water rates and irrigation water. Jared and Maha thanked him for his work and dedication to the customers.

Jeff Barlow provided the Council with information on what is going on with the UEP Trust. They have started evictions on about 75 homes due to tax delinquency. About half of those have ended the eviction and stayed in their homes by paying the taxes. The Arizona Subdivision has been approved by the State Department of Real Estate. The Trust has had to temporarily pause plans for the Heritage Park.

Roxanne Barlow reported for the Community Outreach Department. Soccer is going very well. She thanked several the employees for their contributions. The Cactus Apple Harvest Festival was a success. The afternoon of October 26, 2018 there will be a Halloween themed event. The Department is working with the new communication expert to reach out to the public. Financials for the Department are in order. She has a group of volunteers assembled for an after-school program. Mayor Jessop stated that she cannot express enough gratitude for her efforts. Councilmember Layton asked what the council can do to support the program. Roxanne stated that a building for the after-school program would be helpful. Jared suggested that the Department have the proper structure and Roxanne advertise for volunteers where needed to lighten the load. JVar strongly suggested that the councilmembers all take time to read the essays written by the 5th and 6th graders for the competition at the Harvest Fest.

John Barlow presented for Planning and Zoning. An interactive map has been developed so that people can have access to the development standards and permitted uses. He discussed how this allows the City Council and Planning and Zoning to evaluate land use applications. The administrations final version is ready. Commissioner Hammon is working on informational videos to educate the public on this matter. A public hearing will be held on October 4, 2018 at 6:00 p.m. anyone interested is invited to attend. Once this has been adopted the Moratorium can be lifted. There was brief discussion on how individuals whose use of their property does not fit the zoning district they are placed in go about changing zoning or getting approved for a non-conforming use. Maha expressed her strong opinion about how important education and communication are. John invited anyone to come and sit down with him to discuss how this will affect them.

Attorney Kesselring reported on DOJ compliance. The Court Monitor report showed that we are very much on track with compliance. We now need to stay in compliance. He discussed new trainings that will be coming up. Roger Carter clarified the procedure for requesting the change of impact fee. He also briefly discussed the time he will need to review land use ordinances. Christian and Roger will be working together on the due process policy that the City is working on. Christian pointed out that it has been incredibly helpful to have Roger specifically to work with as the monitor.

John Barlow, City Manager, discussed a few items. Savannah Barlow has a degree in communication. She noticed a communication issue within the city and has volunteered to work with the city to address the topic. The participation in the Cactus Apple Festival was phenomenal. The Job Fair went well. He discussed flood mitigation, Safe Routes to School, and the audit.

Savannah Adams was invited to introduce herself to the Council. She walked through the plan to better communication between City Council and City Administrators and Hildale and the Public.

#5. Approval of Minutes and Ratification of Action Items from 8/28/2018 Utility Board Meeting

JVar Dutson moved to ratify the minutes of the August 28, 2018 Utility Board Meeting.

Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

#6. Consideration and Possible Action on IGA for School Resource Officer

Attorney Kesselring and Chief Askerlund have been working closely with the School District to make this happen. He is in full support of providing Officer Taylor Barlow to the Water Canyon School 3 days a week until the Department becomes fully staffed. The council was provided with a copy of the agreement that will go before the school board at their next meeting, if the council approves. Christian walked the council through the funding for this. Stacy asked about incorporation of a D.A.R.E. program, Chief Askerlund said it is something that a SRO would usually be in charge of.

Maha Layton moved to implement a School Resource Officer with the terms being presented.

Jared Nicol seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

#7. Consideration and Possible Action on Use of Public Building

There was brief discussion on the uses that could be found for this location.

JVar Dutson moved to direct the Mayor to use the building at 325 East Newel Avenue for any use related to the Community Outreach Department

Stacy Seay seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

#8. Consideration and Possible Action on Ratification of Insurance Proposal

John Barlow presented. Christian prepared the applications very professionally.

JVar Dutson moved to ratify the insurance coverage binder that is currently in place.

Lawrence Barlow seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

Stacy left the meeting at 10:07 p.m.

#9. Consideration and Possible Action on Appointing Planning and Zoning Commission Member

Mayor Jessop presented. Jared Nicol has asked to be appointed to the commission. He is very committed and has a lot of knowledge to contribute. Maha would like more time to consider because of the lack of information provided prior to the meeting. Lawrence pointed out that this is a Mayor appointment brought before the council for ratification.

JVar Dutson moved to appoint Jared Nicol as a Hildale City Planning and Zoning Commissioner

Lawrence Barlow seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Maha Layton		X	
Jared Nicol			X

Motion carried.

#10. Consideration and Possible Action to Pay Bills and Approve Check Register

John Barlow presented. Numerous reports were provided to the council for review. There was discussion on a few critical items. The budget is available to cover all items. Lawrence pointed

out auto parts that were not being purchased locally. Staff was directed to support local businesses.

JVar Dutson moved to pay the bills as they become due and the funds become available.

Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

#11. Reports from Mayor and Council Members

JVar reiterated his request that the city write a letter to Garkane in an effort to lower rates. He would like to pressure UDOT to work on the highway. He expressed concerns about bikers on the highway. John and the Mayor promised to work on these items.

#12. Closed Executive Session

Maha Layton moved to close the executive session and reconvene the regular session

JVar Dutson seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

#13. Discussion of Pending or Contemplated Litigation, Claims and Demands

None

#14. Consideration and Possible Action on Assembling a committee for review and/or Modification of IGA's

John Barlow presented. Every IGA needs reviewed and/or modified. He provided a few specific examples. This was proposed as an opportunity for Councilmembers to get involved in administrative tasks.

JVar expressed his feelings that Colorado City would need to be involved in these discussions.

Lawrence Barlow moved to create a committee for review and/or modification of IGA's

Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson		X	
Maha Layton	X		
Jared Nicol		X	

Motion dead.

Jared explained that he felt more information and structure is needed.

John explained that the committee would be in charge of contacting all involved parties. Committees would meet as needed.

Jared Nicol moved to create a Committee for review and/or modification of IGA's including Lawrence Barlow and JVar Dutson. Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

#15. Consideration and Possible Action on Assembling a Committee for review and/or modification of City Policies on Disputed Property.

Maha Layton moved to create a committee for review and/or modification of City Policies including Maha Layton and Jared Nicol. JVar Dutson seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion dead.

#16. Consideration and Possible Action on Assembling a Committee for selection of Community Engagement Award

This award would make a special notice of citizens that step up and make a special contribution to the City.

Maha Layton moved to create a committee for the selection of the quarterly “Community Engagement Award” including Maha Layton and Stacy Seay. JVar Dutson seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion dead.

#17. Discussion and Possible Action on Strategy Session Planning for Council and Mayor

This was put on the agenda because of a request from Councilmember Layton. She expressed numerous concerns about the lack of communication. She feels that a strategy session with a professional consultant would be a great opportunity to alleviate many of these concerns. The purpose of the strategy session would be to come away with a strategy map for direction. She feels it is important to hold this prior to making a planning and zoning decision so that they have a platform from which to make the decisions therein.

Lawrence expressed his support and appreciation for the idea. Jared agreed that this would be key in continuing to move forward; he wants to see structure and focus. JVar explained that he is for it, but he would also like to hear from the community.

John completed some research prior to the meeting in case the council wanted to move forward with this. He agreed with the need for clear direction. John proposed that the council also do a work/strategy session on Hildale City organizational structure to create a full understanding and knowledge of what the organizational structure is and/or make changes to it that they feel necessary.

John pointed out that the Planning and Zoning Ordinance template can be easily adjusted before they are adopted and modified as needed. Lawrence pointed out that they entrusted and empowered the Commission to get these ordinances in place. Jared argued that the zoning is the first big decision they make that shows the direction the city wants to go in, and he wants to make sure it is going the right direction; but agreed that they should support the Commission.

Lengthy discussion went back and forth on scheduling, budget, etc for the strategy session. Roger Carter was asked about his experience in these types of matters.

Lawrence Barlow moved to schedule a strategy session for the first weekend in November with a budget of \$5,000 if possible, not to exceed \$10,000. Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson		X	
Maha Layton	X		

Jared Nicol	X		
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Motion carried.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on November 7, 2018.

Vincen Barlow

Vincen Barlow, City Recorder

