

Hildale City Council Meeting

320 East Newel Avenue, Hildale, Utah 84784

Tuesday, July 2, 2019 6:30 pm

Present:

Mayor: Donia Jessop

Council Members: Lawrence Barlow, Maha Layton, Jared Nicol, Stacy Seay

City Manager: Christian Kesselring

Staff: Kyle Layton, Mariah La Corti

Court Monitor: Roger Carter

Public: Vance Barlow, Henry Walton, Truman Shapley, Elissa Wall, Sarah Ventre, John DeLore, Ash Sanders, Joan Barlow (this list may be incomplete)

#1 Call to Order/Roll Call/Pledge of Allegiance

Meeting called to order at 6:30 pm. Roll was taken, quorum present. Jared led the crowd in the pledge of allegiance.

#2. Approval of Minutes of the June 4, 2019, June 5, 2019, June 24, 2019 and June 26, 2019 Meetings.

No corrections noted.

Maha Layton moved to approve the minutes of the June 4, 2019, June 5, 2019, June 24, 2019 and June 26, 2019 meetings.

Lawrence Barlow seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

#3. Public Comment

Truman Shapley made a suggestion about creating a park geared toward teenage entertainment, such as a skate park. He pointed out that the intersection of Hildale St. and Utah Ave. will be a great location as it will be close to the clinic in the case of an emergency.

#4. Oversight Items

A. Financial and Check Registry Review and Approval

Stacy Seay moved to pay the bills as they become due and the funds become available.

Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		

Maha Layton	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

B. Ratification of Utility Board Actions

Christian presented. The Utility Board recommended a refund of the one impact fee that was paid, and the operator hourly rate for was increased to be more competitive and approve the FY2020 budget in addition to regular business.

Lawrence Barlow moved to ratify the actions items from the June 6, 2019 Utility Board Meeting

Jared Nicol seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Maha Layton	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

C. Discussion on City Manager’s Report

Christian presented. Planning and Zoning is working on setting up a Joint Utility Committee. He reported on Economic Development, vandalism in the parks, Public Works SRTS project, Police involvement in 4th of July Festivities, Communities that Care Coalition, Community Outreach, TWCC settlement, water remediation feasibility study grant, animal issue, Census meeting, Garkane customer service contract, and TKS right-of-way permit.

#5. Consent Items

A. Approval of Letter of Engagement with Hinton Burdick Regarding Audit Services

Christian presented. Administration is seeking approval of an agreement engaging the services of Hinton Burdick to perform the Fiscal Year 2019 audit. This agreement has been reviewed by the City Attorney. Any services outside this scope would incur additional cost.

Lawrence Barlow moved to approve the letter of engagement from Hinton Burdick regarding the audit services for 2019.

Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Maha Layton	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

B. Approval of Change Order to SRTS to Include Uzona Avenue Improvements

Administration is seeking approval of a change order modifying JNJ Engineering Construction’s contract for the SRTS project to include the Uzona Avenue curb and gutter. Having the work done on a change order allowed the City to take advantage of the lower pricing that was bid for the larger job, saving the city a few thousand dollars. This agreement has been reviewed by the City Attorney.

Maha Layton moved to approve the change order to the SRTS to include Uzona Avenue improvements.

Stacy Seay seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Maha Layton	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

C. Approval of Twin City Water Works Transfer Agreements

Administration is seeking approval of three agreements with Twin City Water Works, which are needed to consummate the transfers of TCWW’s Utah assets to Hildale City. There is a bill of sale by which the city will accept transfer of the well sites and distribution pipes, a release and termination agreement which formalizes the termination of all past and present agreements between Hildale and TCWW and a transfer and assignment agreement which assigns all paperwork, permits etc. related to the Utah assets from TCWW to Hildale. These agreements have been reviewed by the City Attorney.

Stacy Seay moved to approve the changes for transfer property from TCWW.

Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Maha Layton	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

#6. Executive Session

Not needed

#7. Discussion on Safe Routes to School Projects

SRTS grant is now open for FY2022, the application deadline is the end of this month. Christian spoke with representatives of the Water Canyon School to determine what areas they were most interested in improving. They asked for a 4-way stop at the Utah Avenue/Carling Street intersection due to the forecasted increased traffic with the technical building and ball fields.

He proposed a few other options and the associated expenses. He requested discussion and guidance on how to proceed.

Councilmembers unanimously agreed that the 4-way stop is a necessity. There was also discussion on what to plan for after that.

#8. Approval of Resolution Amending the Hildale City Personnel Policies Manual to Institute Bereavement Leave

Employees are not accruing leave time at a high rate because of how new they are. Recently one of the office staff lost a parent and did not have adequate leave time accrued.

There is really no additional cost to the city other than the administrative burden of organizing coverage when someone has to be gone. Staff recommends approval of the addition.

The entire policy manual was included so that the council could adopt it in its entirety. Council requested to table this item for one month to allow time for proper review. Christian explained that he has reviewed the manual cover to cover and assured the council that there are issues that need to be cleaned up. He suggested a vote to formally adopt the manual amendment with a thorough review to follow.

Lawrence Barlow moved to approve Resolution 2019-07-001 amending the Hildale City Personnel Policies Manual to institute bereavement leave.

Stacy Seay seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Maha Layton	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

#9. Consideration and Possible Action on Adopting Official Hildale City Logo

Jared Nicol moved to approve resolution 2019-07-002 adopting an official logo for Hildale City.

Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Maha Layton	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

#10. Reports from Council and Mayor

Mayor Jessop walked the council through the festivities for the 4th and encouraged councilmember attendance and participation.

#11. Adjournment

With no other business, meeting adjourned at 7:31 p.m.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on August 7, 2019.



Vincen Barlow, City Recorder

