

# Hildale City Council Meeting

320 East Newel Avenue, Hildale, Utah 84784

Wednesday, June 3, 2020, 6:30 pm

## **Present:**

**Mayor: Mayor Donia Jessop**

**Council Members: Lawrence Barlow, JVar Dutson, Jared Nicol, Stacy Seay**

**City Manager: John Barlow**

**Staff: Christian Kesselring, Vincen Barlow (this list may be incomplete)**

**Court Monitor: Roger Carter**

**Public: Joan Barlow, Vance Barlow, Chief Kevin Barlow (this list may be incomplete)**

## **#1. Call to Order**

Meeting called to order at 6:30 pm. Roll was taken, quorum present. Councilmember Maha Layton was excused.

## **#2. Pledge of Allegiance**

Mayor Jessop led the crowd in the Pledge of Allegiance.

## **#3. Conflict of Interest Disclosures**

No new disclosure forms received this month. No conflicts of interests.

## **#4. Approval of Minutes of Previous Meetings**

Mayor Jessop briefly discussed the Meeting Minutes, informing the Councilmembers of the time period they will be ready and advised the Council to look them over when they receive them.

## **#5. Presentation of Award to Vincen Barlow, Hildale City Recorder**

Mayor Jessop presented an Award to Vincen Barlow, expressing her admiration and appreciation for his 24 years of service to Hildale City. Each of the Councilmembers expressed their gratitude and appreciation for Vincen's efforts and services.

## **#6. Presentation of Mayors Community Engagement Award to Darlene Stubbs**

Mayor Jessop presented an Award to Darlene Stubbs for Community Engagement. The Councilmembers expressed their appreciation for her efforts in building up the Community.

## **#7. Public Comment**

Joan Barlow asked if there was a way to give the public more information about the new Code Enforcements with Taylor Barlow. The Mayor added that this subject will be discussed later in the Agenda.

## **#8. Informational Summaries**

### **A. UDOT Report on SR-59 Project**

The Mayor gave an update on this Project, adding that there will be a Public Hearing and a Meeting discussing turning lanes on SR-59.

**#9. Council Comments**

No Council comments.

**#10. Oversight Items**

**A. Financial and Check Registry Review and Approval**

John presented on the City Budget, expenditure amounts, and Grant funds. He answered questions from the Councilmembers.

**JVar Dutson moved to approve the Check Registry and to pay the bills as the fund become available.**

**Stacy Seay seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

**B. Ratification of Utility Board Actions**

John informed the Council of the status of this item and touched on the time when this item can be discussed in more depth.

**C. City Manager’s Report**

John went over recent incidents concerning the Police Department. He informed the Council that the Colorado City Fire Department is trying to get the word out that there are fire restrictions and to take precautionary steps if starting a fire by getting a burning permit. He gave an update on existing projects concerning Zion Cliff Lodge and made the Council aware of upcoming projects and improvements. He gave further updates on the Parks Department, the Utility Department concerning the Fiber System, Planning and Zoning, Code Enforcements, and Building Department. He answered questions from the Councilmembers.

**i. Discussion and Feedback on Code Enforcement**

John talked about the role of the Code Enforcement Officer, Taylor Barlow. He gave information on the Officer’s salary, and on internal and external concerns pertaining to Hildale/Colorado City with the Officer’s role. He went over specific requirements and responsibilities relating to the Code Enforcement Policy. Roger Cater addressed the enforcements that the Officer would perform, and the compliance of people and their requests. John answered questions from the Councilmembers.

**D. Purchase Grass Cutter: Parks Department**

John presented on different options for purchasing a grass cutter. There was a brief discussion on prices of the grass cutter and the authorization of purchasing big items for the Parks Department.

**JVar Dutson moved to authorize Staff to purchase the Billy Goat Grass Cutter from Colorland Power Equipment.**

**Lawrence Barlow seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Jared Nicol		X	
Stacy Seay	X		

Motion carried.

**E. Service Agreement with Sunrise Engineering for Uzona Avenue Project**

John presented on the Cost Share Agreement between Zion Cliff Lodge and Gary Tooke for the Uzona Avenue Project. He talked about the budget range of this Project in association with the costs of the engineering process.

**Stacy Seay moved to authorize the Staff to sign the work release with Sunrise Engineering for the Uzona Project.**

**Lawrence Barlow seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson		X	
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

**F. Discussion and Possible Action on Standard Fiber Installation Agreement**

John restated the purpose of the Hildale City's Fiber Infrastructure and what services it can provide for an ISP to set up Internet for customers. He talked about what the Agreement would do for the process of connecting internet to people's houses. He answered questions from the Councilmembers. All the Councilmembers were in favor of tabling this item. Motion carried.

**#11. Consent Agenda: None**

**#12. Appointments: None**

**#13. Unfinished Council Business: None**

**#14. New Council Business**

**A. Discussion and Possible Action on Inter-Governmental Agreement for Colorado City Fire Department**

John touched on Budget cost differences pertaining to the Inter-Governmental Agreement. Chief Kevin Barlow explained the advantages of this Agreement and what the budget change could go towards for equipment for the Fire Department.

**JVar Dutson moved to enter into the Inter-Governmental Agreement for Colorado City Fire Department authorize the Mayor to sign it.**

**Jared Nicol seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

**B. Termination of Lot Lease in South Industrial Lot**

John presented on the South Industrial Lot, owned by the Hildale City, being in a long-term lease agreement with Nuanced Management, who has asked for the lease to be reassigned to another company for the rest of the term of the lease.

**Jvar Dutson moved to terminate the Lot Lease with Nuanced Management for Hildale South Industrial Park, Parcel 1.**

**Jared Nicol seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

**C. Lot Lease Agreement with Lorin Steed for South Industrial Lot**

John talked about the long-term lease agreement with Nuanced Management in the South Industrial Lot and the request to have it reassigned to Lorin Steed. Christian touched on past late payments on this lot and how it pertains to the Lease Agreement.

**Jared Nicol moved to approve the Lot Lease with Lorin Steed for Hildale South Industrial Park, Parcel 1.**

**JVar Dutson seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

**D. Discussion and Possible Action on Severance Agreement with Vincen Barlow**

John talked about what is included in the Severance Agreement. He answered any questions from the Council.

**Jvar Dutson moved to approve the Employment Separation Agreement with Vincen Barlow.**

**Jared Nicol seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

**E. Discussion and Possible Action on Auditing Services with Hinton Burdick CPA & Advisors**

John touched on the role of an Auditor and how they present financial information to Councilmembers. He informed the Councilmembers of their role in this, and the role Hinton Burdick CPA would have in this. He talked about the costs involved with this Audit Service and answered the Councilmember's questions pertaining to this item.

**JVar Dutson moved to approve the Mayor and Management to sign the Engagement Letter with Hinton Burdick for Audit Services for the Fiscal year 2020. Stacy Seay seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

**F. Discussion and Possible Action Authorizing Improvements to Mulberry Street Building**

John presented on the state of the Mulberry Building not meeting Fire Code and the costs that it would take to bring it up to Code. The Councilmembers had discussion on this item along with item G.

**Stacy Seay moved to direct Staff to spend up to \$45,000 to get the Mulberry Building up to Fire Code with a \$10,000 contribution from Southwest Behavioral Health, costing the City the maximum amount of \$35,000.**

**Lawrence Barlow seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson		X	
Jared Nicol		X	
Stacy Seay	X		
Donia Jessop	X		

Motion carried.

**G. Discussion and Possible Action on Lease Agreement with Southwest Behavioral Health**

John presented on a Lease Agreement with South Behavioral Health in association with item F. and the Mulberry Street Building. He talked about funds and costs that

would go along with this Agreement. There was a discussion on how long the Lease would be active.

**Stacy Seay moved to approve the Lease Agreement with Southwest Behavioral Health for \$300.00 a month and authorize the Mayor to sign it.**

**Lawrence Barlow seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson		X	
Jared Nicol		X	
Stacy Seay	X		
Donia Jessop	X		

Motion carried.

**H. Discussion and Possible Action Administrative Staffing and Budgeting**

John presented three options for the Councilmembers to consider filling the position of the City Recorder. He talked about the responsibility and costs that would come along with each option and answered questions from the Councilmembers.

**JVar Dutson moved to direct Staff to take action on Option two with the clarification that Athena Cawley will be appointed as the City Recorder with an evaluation in 6 months.**

**Jared Nicol seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

**I. Discussion and Possible Action on Setting Public Hearing for Adoption of Ordinance 2020-002**

There was a discussion on setting a Public Hearing for Ordinances that pertain to the City Recorder and change of pay for Elected or Statutory Officers and Personnel. The Council and Staff discussed the differences of the Recorder’s and Treasurer’s pay.

**JVar Dutson moved to raise the Treasurer’s Salary to \$45,886.40 to match the Recorder’s Salary, as represented on this Ordinance.**

**Lawrence Barlow seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

**Lawrence Barlow moved to set a Public Hearing to revise the Compensation for Elected or Statutory Officers for Wednesday, June 10, 2020, 6:30 pm. JVar Dutson seconded. Roll call vote:**

	YES	NO	ABSTAIN
Lawrence Barlow	X		
JVar Dutson	X		
Jared Nicol	X		
Stacy Seay	X		

Motion carried.

**#15. Public Hearing: None**

**#16. Executive Session (As Needed)**

**#17. Calendar of upcoming Events**

**A. Continuation Meeting 6:30 pm (MDT), June 10, 2020**

There was a brief discussed on this item.

**B. Budget Meeting Saturday at 9:00 am (MDT), June 13, 2020**

John presented an idea/recommendation of how to conduct a Meeting to discuss the Budget. The Council talked about a date that would fit into everyone’s schedule to discuss the Budget. The Council was in Agreement to move the date of this Public Hearing to Wednesday, June 10, 2020. Motion carried.

**C. Final Budget Adoption Wednesday, June 24, 2020**

There was a discussion on a Public Hearing to take place June 24, 2020 to discuss the Adoption of the Budget.

**#18. Scheduling**

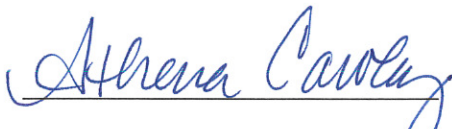
No discussion on this Item.

**#19. Adjournment**

With no other business, meeting adjourned at 9:50 pm.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on August 5, 2020.

  
Athena Cawley, City Recorder

