

HILDALE CITY RESOLUTION NO. 2020-02-01

**A RESOLUTION OF THE HILDALE CITY COUNCIL ADOPTING AMENDMENTS
TO THE COUNCIL RULES OF ORDER AND PROCEDURE**

WHEREAS, Hildale City is a validly organized municipal corporation existing according to the laws of the State of Utah;

WHEREAS, Hildale City is operating under a six-member council form of government as provided in the Utah Municipal Code;

WHEREAS, the Utah Municipal Code, in Section 10-3-606(2)(a) of the Utah Code, requires the City to adopt rules or order and procedure to govern public council meetings;

WHEREAS, the City Council has adopted rules of order and procedure in compliance with Section 10-3-606(2)(a); and

WHEREAS, the City Council desires to amend the Rules of Order and Procedure to provide for a regular.

NOW THEREFORE, be it resolved by the Mayor and City Council of Hildale City, Utah as follows:

Section 1. Section 1.3 of the Rules of Order and Procedure of the Hildale City Council are hereby amended to read as follows:

1.3. The Agenda

1.3.1. Before any item of Council business may be discussed in a meeting of the City Council, such item shall have been listed under an agenda item included in a public notice, unless:

1.3.1.1. The item is the proper subject of a closed meeting convened in accordance with the provisions of the Open and Public Meetings Act; or

1.3.1.2. The item is raised by a member of the public, but only at the discretion of the Mayor.

1.3.2. Before any final action may be taken on an item of Council business, such item shall have been listed under an agenda item included in a public notice,

unless the item is the proper subject of an emergency meeting convened in accordance with the provisions of the Open and Public Meetings Act.

1.3.3. Before any final action may be taken on an item of Council business, excluding consent agenda items, the Council shall have received the recommendation of administrative staff that the item has been appropriately studied and briefed, considering the significance of the matter under consideration. For purposes of this subsection, significance shall generally be measured in terms of potential financial impact but may be in terms of other measures as well, such as strategic importance. At minimum, appropriate analysis must include discussion of financial and legal considerations. If staff has not recommended that appropriate study and briefing has been completed, the Council may elect to proceed with final action by voting to suspend these Rules, prior to voting to take final action.

1.3.4. Items may be placed on the agenda by the Mayor, by the City Manager, or by any two Councilmembers.

1.3.5. To allow the Council adequate time to study agenda items in advance of meetings, all agenda items and packet materials must be received by the Mayor or City Manager by **4:00 p.m. on the day 7 days prior** to the meeting in which the item will be considered, or the item will be placed on the agenda for the next following meeting. **Administrative staff shall make all reasonable efforts to distribute meeting packet materials to the Council by 5:00 p.m. on the day 7 days prior to the meeting.**

Section 2. This Resolution shall become effective immediately after adoption.

PASSED AND ADOPTED BY THE CITY COUNCIL OF HILDALE CITY, UTAH, ON THIS 12TH DAY OF FEBRUARY 2020 BY THE FOLLOWING VOTE:

		YES	NO	ABSTAIN	ABSENT
Lawrence Barlow	Council Member	X			
Stacy Seay	Council Member	X			
JVar Dutson	Council Member	X			
Maha Layton	Council Member	X			
Jared Nicol	Council Member	X			

(SIGNATURE PAGE FOLLOWS)

Donia Jessop
Donia Jessop, Mayor

ATTEST:

Vincen Barlow
Vincen Barlow, City Recorder

