

# Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes  
320 East Newel Ave, Hildale Utah  
Tuesday, October 30, 2018 6:00 P.M.

## Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow			X
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X (by phone)		
Stacy Seay	X		
Michael Cawley	X		

Staff Present: Harrison Johnson, Weston Barlow, Leonard Black, Mayor Joseph Allred, Vance Barlow, Ralph Johnson Jr.,

Public Present: Glyn Jones, Jared Nicol (this list may be incomplete)

## #1 Call to Order

Arvin Black called the meeting to order at 6:05. Roll was called, quorum present. Jason Black came in at 6:40.

## #2. Prayer and Pledge of Allegiance

Ralph Johnson offered a prayer and the crowd joined in for the pledge of allegiance. Arvin welcomed Harrison back from his Military training.

## #3. Approval of Minutes from October 2, 2018 Meeting

A few clerical errors were noted.

**Nathan Burnham moved to ratify the minutes of the October 2, 2018 Meeting. Michael Cawley seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Nathan Burnham	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

## #4. Public Comment

None

**#5. Consideration of Utility Waiver Requests**

Three requests were brought to the Board this month, account #s 3423015, 6165006, and 6094004. Harrison pointed out one waiver request that was purely for water leak rather than wastewater. Staff recommendations were provided for each waiver request based on the situation.

**Michael Cawley moved to approve the staff recommendation for each utility waiver request.**

**Nathan Burnham seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Nathan Burnham	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

**#6. Manager Report**

Harrison presented. He informed the Board of some employee turnover. The Academy Avenue Well tests showed radium contamination above EPAs action level. This issue will be an action item on the next agenda. Our propane supplier was contacted and a contract for a fixed price of \$1.12 per gallon for the next eight loads was entered into, which should allow a cost savings. Michael would like a history of prices to show a savings comparison.

**#7. Financial Report**

Vincen presented. An Invoice Register and Revenue with Comparison to Budget reports were provided for the month of September. He pointed out a few important funds. Things are pretty stable right now. Brief discussion took place about the Centennial Park impact fee. Intergovernmental payments between the two cities are being upheld.

**#8. Consideration of Approval to Pay Bills**

**Ralph Johnson moved to pay the bills as they become due and the funds become available.**

**Nathan Burnham seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Nathan Burnham	X		
Stacy Seay	X		
Michael Cawley	X		
JVar Dutson	X		

Motion carried.

**#9. Executive Session on Character and Competence**

This was requested to make the Board aware of a few personnel matters.

**Nathan Burnham moved to go into executive session for the character and competence of an individual. Those invited to attend included the members of the Board, Harrison Johnson, Weston Barlow, Roger Carter, Vance Barlow, and Mayor Joseph Allred.**

**Michael Cawley seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Nathan Burnham	X		
Stacy Seay	X		
Michael Cawley	X		
JVar Dutson	X		

Motion carried.

**Nathan Burnham moved to adjourn the executive session and resume the regular session.**

**Jason Black seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Nathan Burnham	X		
Stacy Seay	X		
Michael Cawley	X		
Jason Black	X		

Motion carried.

Executive session closed at 7:13 p.m.

**#10. Consideration and Possible Action on Special Service Agreement**

Harrison presented. Mr. Allen Feller, a local business owner, and the Utility Department have proposed an agreement to get culinary water services to his fields/cow troughs and the city’s sewer ponds. Mr. Feller agreed to provide the trenching and installation services if the city provides the piping material to be installed. There was brief discussion on the future of this service line.

Mayor Allred recommended that the Board be aware that there have been past issues with line extensions in the past that could have been avoided if done correctly in the first place. Ownership of the line is important. Wording that this is a non-service line will be added to the agreement.

**Jason Black moved to recommend approval of the special service agreement with Mr. Allen Feller, with the added non-service verbiage, to the Hildale City Council. Michael Cawley seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Sterling Jessop, Jr.	X		
Ralph Johnson		X	
Arvin Black	X		
Nathan Burnham	X		
Stacy Seay	X		
Michael Cawley	X		
Jason Black	X		

Motion carried.

**#11. Consideration and Possible Action on Surge Repayment Program**

Harrison Johnson presented. When a customer has an unexpected surge in water payments, such as a water leak, this program will provide the customer a way to pay without losing water services. Harrison specified the requirements outlined in the policy. This policy formalizes a contract procedure that is already being done under certain circumstances.

Glyn Jones, who runs the Dream Center with his wife, assists individuals in understanding budgets. This program will help individuals who are on very tight budgets, to help them meet the requirements of complying with the program and paying their bill.

Jared Nicol asked the Board to realize that there are a lot of individuals that are renting from the UEP, but the UEP does not act as a landlord and fix any issues. Jared read to the Board terms of a similar program, from Hurricane, that he would like them to consider.

Mayor Allred feels that the policy should state whether construction charges are included or excluded. The council discussed this briefly.

**Stacy Seay moved to recommend approval of the Surge Repayment Program Policy to the City Councils.**

**Jason Black seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Nathan Burnham	X		
Stacy Seay	X		
Michael Cawley	X		
Jason Black	X		

Motion carried.

**#12. Adjournment**

Meeting adjourned at 7:45 p.m.

Minutes were approved at the meeting on November 27, 2018.

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Vincen Barlow, Hildale City Recorder

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Vance Barlow, Colorado City Town Clerk

**Summary of Board Actions:**

Recommendation of Special Service Agreement with Allen Feller

Recommendation of Surge Repayment Program Policy