

Hildale City Council Meeting

320 East Newel Avenue, Hildale, Utah 84784
Wednesday June 13, 2018

Present:

Mayor: Donia Jessop
Council Members: Stacy Seay, JVar Dutson, Jared Nicol, Maha Layton, Lawrence Barlow
City Recorder: Vincen Barlow
City Manager: John Barlow
Staff: Christian Kesselring, Weston Barlow, Ralph Johnson Jr, Officer Cox, Officer Barlow, Mariah La Corti
Public: Joan Barlow

#1 Call to Order

The meeting was called to order at 6:00 p.m.. Roll was taken. Quorum present.

#2 Pledge of Allegiance

Jared led the Pledge of Allegiance

#3 Declarations of Abstentions & Conflicts

None

#4 Public Comment

None

#5 Budget Work Session

Mayor Jessop asked John Barlow to present. John presented the budget to the council and explained each change made.

This year specifically there will likely be more budget hearings throughout the year. John sat down with each Department Head and asked them what they would like to budget for, and reflected that in the budget. This budget does not mean that we cannot research a grant, if a grant is received, we can do a budget session and adjust the budget. The Police Department will be seeking grants for remodeling.

Professional & technical ideas will be presented to the council regarding software to track assets. If it is decided that it is a good idea, there will be a space for it.

Police Department: Hildale's portion of the Policing expenses may increase, the budget is increased to reflect an increased amount on the chance that the Council decides to increase our contribution. Chief Askerlund put together a budget and provided it to the City Managers, they split that amount up based off of the number of calls for each side.

Mayor Allred addressed the Board regarding the Police building and maintenance agreement with Hildale.

Public works increased because of the creation of new positions and salary increases.

Benefits were budgeted at \$500.00 per employee in each department.

The extra amount put into public works and police came from the appropriation from capital projects fund.

John gave the Board a brief review of the happenings at the Utility Board meeting from June 12, 2018. JVar asked for a report on what Hildale administration offers the Utility Department before the hearing to approve the budget.

JVar asked why John is projecting more revenue this year. John explained that there are quite a few ideas for the coming year. If they never happen, that is fine, we just have to have it in the budget for if we get the money. We just have to make sure we are not spending more than we are getting.

Lawrence asked to be enlightened on what impact, if any, the budget has on bonding or insurance. John will need to look it up and do more research. Lawrence is concerned that an overinflated budget may affect grants.

Mayor Allred asked for clarification on zoning and subdivision fees line item. He informed the council that John administratively made the decision that Hildale City will no longer be paying half of Jim Petersons pay as he will no longer be used for planning and zoning. John did a cost/benefit analysis and determined that what we are getting is not what we were paying for. There is a community development agreement contract that outlines the percentage each side pays. Hildale is not trying to change the agreement, just trying to make a personnel change. Mayor Allred clarified that Colorado City does not have a problem with the decision.

Mayor Allred has had a conversation with Jim Peterson and he will be working with Colorado City a few days a week and that will be the extent of his work, he will not work for Hildale. Colorado City will not be billing Hildale because of the mutual agreement.

Mayor Allred warned the council that Jim did have projects in the works that will not proceed if his duties are not filled. Jared stated that he would like more representation on the Planning Commission.

Before the final budget John will provide the council a graph as a visual to better show the big changes to the budget. John explained a few line item adjustments that may be made.

Hildale will have to start thinking about how to operationally get back to the baseline and figure out how to repay the monies used this year.

Maha met with Roger Carter and he mentioned a grant for Development and Planning from Five County and she wanted to be involved in any meetings related to it. The council agreed that general plan needs to be reprioritized.

Maha asked if Hildale is involved in Twin City Water Works/UEP lawsuit over the ownership of the water assets in the community. Christian explained that there is a memorandum of understanding between the two, but Hildale is not necessary involved at this time.

Maha would appreciate an IGA training with both cities involved. John offered to put together a work session.

Councilman Barlow requested a change of time for the meetings; it will be put on the agenda.

Maha would like to put together a meeting with each Department for a tour of the facility, to find out what is going on in each Department. All councilmembers agreed that this is a good idea and would like to do so individually or in pairs of two.

#6 Discussion and Possible Action on Expanding Roles and Responsibilities of I.T. Department

John presented. He referred to the prioritization plan and cyber security and updating the website are high up on the list. He provided the council with a memorandum informing the council of the current state of the IT Department. Leonard Black is not interested in a full-time position with the City due to personal reasons, his business is expanding and he just does not have the time. Hildale has I.T. risks, security risks, and no contingency plan. Stacy asked about backing up the servers. IT is currently being done only possibly semi-annually.

He proposed that we expand the I.T. position to include the business licenses and hire someone to do more than I.T. Or, the second option is to keep doing what we are doing; it is operational but not ideal.

JVar informed John that he has spoken with a few much larger cities with much larger budgets and they only have part-time or on-call I.T. support. He cannot see where we have it in the budget to hire someone for a full-time position. Maha requested an explanation as to how this affects the budget. John explained that it does not, it is already budgeted for when combining I.T. pay and the salary previously paid to Heber White. In comparison to last year's budget, we are not adding positions, the total number of employees is not going up, we are simply clarifying roles and responsibilities.

Mariah and Vincen were both asked their opinions on the position, and they feel the I.T. person would be well utilized. It would allow them more time to focus on their duties rather than trying to figure out I.T. stuff.

Lawrence has observed over the years that without network security there is no limit to liability. Network maintenance requires ongoing involvement. He feels that it is a big deal restructuring the roles, duties and responsibilities.

Jared pointed out that Leonard was not being used to his full capacity. He was being used for limited I.T. basics. John explained that the previous administration had different priorities and that by the time he took this position, Leonard had requested either a raise or to go to a contract basis. Mayor Allred explained that Colorado City uses Leonard on-call as needed, at the rate of around \$37 per hour. The Town of Colorado City feels comfortable with their agreement with him.

Lawrence asked about this positions working relationship with Colorado City. Mayor Allred declared that Colorado City management has issues with Brian Meldrum having access to their I.T. property.

JVar asked if anybody has talked to Leonard. John has spoken with him extensively and he has read the memos and approves of the decision. Maha and Mayor Allred both discussed conversation that they have had with Leonard and his desire to get away from doing I.T. for the City. He started his own business and is ready to move on. He is invested and cares, but is ready for something different. However, he did not want to leave the cities without I.T. Leonard is willing and capable of doing everything. The difference is the cost for such.

Jared expressed frustration in not understanding why there was an emergency hire, and why we were not utilizing Leonard to his full capacity. John compared having a full-time I.T. individual to having insurance. You pay for it and don't know the benefit of it until you need it. The risks that exist now existed in January, but, they were not made a priority by the previous administration. Stacy stated that she thinks security is very important. Systems need to be protected and up-to-date. If it is already in the budget she would like to have somebody full time. Maha is also in full support of this decision. Council members went back and forth for quite some time.

Lawrence Barlow moved to expand the roles and responsibilities of the I.T. Department to include licensing & regulations and grants & funding resources. Stacy Seay seconded. Roll call vote:

	YES	NO	ABSTAIN
Lawrence Barlow	X		
Stacy Seay	X		
JVar Dutson		X	
Maha Layton	X		
Jared Nicol		X	

Motion carried.

7. Consideration to do a Special Hire of I.T. Person

This item was tabled. The position will be posted and stay open for 7 days. Leonard will be invited to apply and come address the council.

Lawrence highly recommended that a discussion be had with Colorado City due to the nature of the infrastructure.

With no other business, meeting was adjourned at 8:02 P.M.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on June 20, 2018 .

Vincen Barlow

Vincen Barlow, City Recorder

