

Hildale City Council Meeting

320 East Newel Avenue, Hildale, Utah 84784
Wednesday, April 11, 2018 6:00 PM.

Present:

Mayor:

Council Members: JVar Dutson, Jared Nicol, Maha Layton

City Recorder: Vincen Barlow

City Manager: John Barlow

Staff: Dave Boshard, Jim Peterson, Weston Barlow, Leonard Black, Susie Barlow, Mariah La Corti

Public: Nathaniel Barlow, Lawrence Steed, James Moodie, Loretta Moodie, Ashley Thomas, Dalton Barlow, Freeman Barlow, Joseph Allred, Jeff Barlow, Roxanne Barlow, Randy Barlow, Joan Barlow, Kyle Layton, Domonic Layton, Patrick Dockstader, Lawrence Barlow, Heber White, Stacy Seay, Terrill Johnson, Brigham Holm (this list may be incomplete)

#1 Call to Order

Mayor Jessop called the meeting to order at 6:03 PM. Called Roll

	PRESENT	ABSENT
Doran Jessop		X
Brian Jessop		X
JVar Dutson	X	
Maha Layton	X	
Jared Nicol	X	

Quorum Present.

#2 Pledge of Allegiance

#3 Approval of Minutes

Maha Layton moved to approve the meeting minutes for 3-7-18 and 3-21-18

JVar Dutson seconded. Roll call vote:

	YES	NO	ABSTAIN
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carries.

#4 Public Comment

Jeff Barlow addressed the Board as the director of the UEP Trust. He spoke about the Cottonwood Park turf project; there is 190,000 sq feet of turf to be installed and they need

volunteers. He met with David Stubbs about water irrigation issues. The UEP completely supports the storm water run-off system modifications, but he encourages the city to make the one on Central Street a last priority due to discussions about that area between the UEP and David Stubbs. There is a proposal in place for the UEP to obtain the “Big Rock” area and make a park out of it, similar to the Dixie rock in St. George. UEP will approach the city with an idea as to how we can tackle Johnson Park and this park. Mayor Jessop asked him about some citizen concerns regarding easements. Jeff said that there was a majority vote in favor of abandoning that street and expanding the lot. He will need to go to an engineer and have the plat modified. He will provide a map at a future board meeting with what they propose for information and approval. There was discussion on getting the ball rolling regarding the Water Canyon situation and David Stubbs. The UEP is working on it, when everything comes together, the UEP will make a formal proposal.

Mayor Allred addressed the Board. He shared a poem called “This Land That I Loved”.

#5 Reports of Administrative Departments

Maha Layton expressed her opinion that each Department Head should be present to present to the Board.

Vincen Barlow gave correspondence report:

We issued 5 new business licenses. Hoping to have all existing applications processed within the next month. He attended a Municipal Clerks Association meeting and looks forward to implementing the information.

David Boshard presented for the Utility Department:

Gas: Normal seasonal use for natural gas and propane. They underwent an audit last week; there were a few items they weren't perfect on. He feels that we can get into compliance quickly. JVar asked about natural gas leaks, and Dave was not aware of anything, everything was ok in the last inspection. Several out of town residents have cancelled their propane accounts. Les and Weston recently completed some gas training that enables us to accomplish all our tasks without having to hire an outside observer.

Wastewater: No wastewater problems. There was a back-up on the west side due the heavy rain last weekend, it was easily fixed. They are thinking about how to keep solids out of the wastewater ponds. They think they can adapt a screen to do just that. The Utility Board would like a proposal.

After attending the rural water conference they want to speak with another Department about the manganese issue. Old meters are still being replaced with new meters. He gave an example as to why this is so important.

Academy Well: The utility board gave permission to blow it out with compressed air.

Jim Peterson presented for planning and zoning:

The planning commission has reviewed the ordinance and set May 7, 2018 as a public hearing date for review by the public. Content was changed in the zoning district areas. There is one change under General Provisions, "vapor stores" was added to the list of when a conditional use permit will need to be obtained and that was added to the report after the information was provided for the packet. He explained "conditional use". A short creek zoning map was provided.

Maha Layton was curious as to what the format of the public meeting will be. Jim said it will be handled by the planning commission. There will be a presentation with highlights. Jared asked about trailers around town. Jim explained that a dwelling unit is not allowed in a business or industrial area with the exception of a Mobile Home Park. Jared is concerned about the lack of zoning restrictions for Mobile Home Parks. He referred the Board to "Nonconforming Structures and Uses" from the Ordinance. Mayor Jessop thanked Jim for all his work.

Mayor Jessop presented for Public Works: A few positions have opened up and those will be posted shortly.

JVar received phone calls from citizens complaining about underage children being pulled over. He would like a comment to go back to the police department to show some consideration in this matter. John said that we will examine the code and ask law enforcement their policies and procedures. Mayor Allred explained a strict state law that explains the vehicle will be impounded and there is no officer discretion. No Marshal report was received, which troubled Jared greatly, he is concerned about how committed Sergeant Johnson really is. John stated that law enforcement is presently in a state of transition, and this concern can be addressed when that period is more complete. The Board asked about the advertising/hiring process for Chief of Police and asked Mayor Allred to give information.

There was discussion about benefits options for Colorado City and about getting them in place for Hildale.

John Barlow presented City Manager report:

He met with Sunrise engineering and they prepared a CIB application for supplemental funding for detention ponds will it be submitted by the end of the week.

The staff had a staff meeting and it went well. Roger Carter helped us understand the reporting procedures for the DOJ case.

Mayor Jessop and John spoke with Zach Renstrom about water issues. He had recommendations about possible solutions and provided a list of things that may be of concern in the long-run.

There was a lot of time spent working with Colorado City on IGA's. He is starting to understand the infrastructure of those. Maha asked about training for Board Members, John indicated that the timeline on IGA training for Board Members is about a month and a half.

Washington City is showing their support for the City by allowing Hildale City staff to come down talk to their staff about policies/procedures with their counterpart. The Washington City rec center is available as a retreat for us.

In preparation for the budget Vance and John will meet and walk through every department for an underground look as to how operations work. There will be a week where Mayor Jessop has agreed to come in full-time to take over the duties of the City Manager so that John can dedicate a week strictly to the budget. Lastly, they are going to schedule a retreat/meeting for the council so they can go over a proposed budget in depth.

There was a lack of reporting to the auditor during the transitional period which Vincen resolved.

Mayor Jessop has been pushing and supporting and working very hard to get a clinic here. Family Health Services has agreed to come in. Mayor Jessop is going to Salt Lake City to have a discussion with Lieutenant Governor Cox about extending health services over the border.

The Fire Department visited Water Canyon School and the kids loved it. Maha wished to express her thanks.

#6 Approval of City Ordinance No. 2018-001

This ordinance amends City ordinance number 2018-02-01.

Jared Nicol moved to approve the City Ordinance No. 2018-001 which moves the meeting date to the first and third Wednesday of the month.

Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carries.

#7 Proposal For Community Outreach Program

Mayor Jessop asked Roxanne Barlow to take the lead on a community outreach program that Hildale City is in desperate need of.

Roxanne Barlow addressed the Board. There is a huge need for after school programs, sports programs, etc. A lot of kids here do not know what they want to be when they grow up or what they like to do, which makes it easy for kids to turn to drugs and vandalism. She feels “clicks” would be a good thing for this town to have, so that kids do positive things with their spare time with their “click”. Her goal is to create opportunities for kids to try doing different things. She feels like this program should be run through the City, partly because it is easier to get grants if the City is involved. Another benefit of running it through the City is that it dismisses the school

from being liable. It won't cost the City anything. Several ideas for a name for the program are floating around. Registration has started for "Hildale Youth Softball League".

JVar and Maha expressed their full support and thanks. Jared asked what kind of structure is presently in place. Roxanne provided a handout. John made a recommendation to the board that if they like the idea, we can start by making this a department, and any other issues can be addressed later. Maha expressed concern about how we are going to fill the seats in the program. Appointments will be under the control of the City. The Department will have to come up with their own funds and. The activities of the program will go through the City. Jared recommended meeting with the individuals that run the other after school programs in the community so that there is understanding about working together, not rivalry.

Maha Layton made a motion to approve the creation of a budget neutral Community Outreach Department for Hildale.

JVar Dutson seconded. Roll call vote:

	YES	NO	ABSTAIN
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carries.

Jared Nicol made a motion to appoint Roxanne Barlow as the Community Outreach Department Director.

JVar Dutson seconded. Roll call vote:

	YES	NO	ABSTAIN
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carries.

Roxanne is ready and willing to take on the roll.

JVar Dutson made a motion to ask the new Community Outreach Department Director to propose a plan for programs offered, organizational structure and potential revenue sources to fund programs.

Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carries.

#8. Consideration to give Consent for a Beer License for The Border Store

Christian Kesselring presented. He explained that this request is to sell “off-premise” beer. This is regulated by the State and the State gives Municipalities leeway to create their own... We are looking at just giving The Border Store consent to apply to the State. They have paid their fees and completed an application.

It is in the best interest of the City that they be given a conditional approval of their license to expedite the process when State approval is received. The Border Store is not within 600 feet of any establishments where it would be prohibited. All legal implications have been met.

Patrick Dockstader was invited to address the Board with the plans for The Border Store. The Town Council had some questions. JVar expressed his concern about the proximity of the store to the school, requested a really good monitoring program to make sure there is no underage sales. Maha feels that it would be very helpful if The Border Store models how sales should be rab regarding underage sales. Jared wanted to make it very clear that if there is any issues there will be zero tolerance. He asked John to make sure that as a city there should be outreach programs directed at underage drinking, even though there are rules and regulations, there needs to be education. Attorney Kesselring pointed out that City ode already states that any licensee that does not follow the state law or violates any criminal provisions on selling to minors could be grounds for withdrawing the license.

JVar Dutson made a motion to give consent for The Border Store to apply for a state off-premise beer retailer license from The State Department of Alcoholic Beverage Control and to conditionally approve The Border Store’s application for a Hildale City off-premise beer license conditioned upon State approval.

Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carries.

#9 Consideration and Possible Action on Consulting/Training Services Agreement with Hinton Burdick

Presented by John Barlow. The Staff recommends that we shift some of the auditing costs to consulting/training. It will cost us more money in the first year or two but over time we will save more because the record will be more clear and concise and compliant. Hinton Burdick recommends that they send a team off to train on Accounts Payable and Accounts Receivable clerks and Recorder will get a chance to learn from the auditors. \$3,500 a month was estimated for a six month period starting March or April and ending September.

If they were able to provide the assistance for less than \$3,500.00 a month the final billing will be reduced to reflect such. This is a proactive measure for transparency. Where this comes from in the budget was discussed. Colorado City may be open to doing the same services, as they have

the auditors adjusting some accounting things at the end of the year that we can pay them to train the staff to do. Mayor Allred feels that having them come out and do some training for a few weeks may be all that we need. Jared was concerned as to whether or not we can decrease the amount of time that the training is given; we need to make sure that this can be terminated at will. John said he will get with Christian and make sure it is.

Vincen was asked his thoughts. He thinks it is a great idea for them to come do some training because they will be doing it either way. The Staff also needs to complete Casselle training prior to the training.

Jared Nicol made a motion to approve the Consulting/Training services agreement with Hinton Burdick with the condition that they are okay with an “at will” contract and with a cap of \$3,500.00 a month.

Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carries.

#10 Consideration and Possible Action on Providing Back-up Water to Washington County School District

JVar Dutson made a motion to approve the decision to give Washington County School District a letter of support to use the city water as a back-up source and thank them for supporting Hildale City.

Jared Nicol seconded. Roll call vote:

	YES	NO	ABSTAIN
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carries.

#11 Closed Executive Session

JVar Dutson made a motion to move to Closed Executive Session.

Jared Nicol seconded. Roll call vote:

	YES	NO	ABSTAIN
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carries.

Meeting called back to order at 9:39 P.M. Roll call

	PRESENT	ABSENT
Doran Jessop		X
Brian Jessop		X
JVar Dutson	X	
Maha Layton	X	
Jared Nicol	X	

Quorum Present.

#13 Financial Report

John Barlow presented.

The invoice register was reviewed in detail. The position of an IT person was discussed. Leonard Black addressed the Board about his present position. John talked about the issue that the City is having with Wells Fargo and getting credit cards.

Everything else was tabled with the Board being provided with a lengthy packet to take home and review. John made it clear that he will be available if the Board has any questions regarding the material.

**JVar Dutson made a motion to pay the bills as delineated.
Maha Layton seconded. Roll call vote:**

	YES	NO	ABSTAIN
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

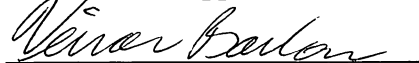
Motion carries.

Council spent a little time discussing future agenda items and staff expectations. Vincen is actively looking at available retirement options. John commended him for doing an amazing job obtaining the information. Maha Layton expressed her appreciation and support for the staff. Donia is grateful for the whole team.

With no other business, meeting was adjourned at 10:24 P.M.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on May 16, 2018.



Vincen Barlow, City Recorder
Hildale City Council – April 11, 2018

