

Hildale City Council Meeting

320 East Newel Avenue, Hildale, Utah 84784

March 21, 2018, 6:00 p.m.

Present:

Mayor: Donia Jessop

Council Members: Dorn Jessop (by phone) Maha Layton, Jared Nicol, JVar Dutson

City Recorder: Vincen Barlow

City Treasurer: John Barlow

Staff: Mariah La Corti, Angelene Chatwin, Susie Barlow, David Boshard

Court Monitor: Roger Carter

Presenter:

Public: Brigham Holm, Joan Barlow, Jason Dixon, James Johnson, Jennifer Darger, Kendall Pipkin, Jeff Barlow, Lawrence Barlow (this list may be incomplete)

#1. Call to Order

Mayor Jessop called the meeting to order at 6:05 p.m. Roll call

YES NO ABSTAIN

	YES	NO	ABSTAIN
Doran Jessop	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		
Brian Jessop		X	

Quorum present.

#2. Pledge of Allegiance

#3. Consideration and Possible Action on City Manager Position

John Barlow presented. Payment authorizer and check signer presently conflict, approving these changes would get our separation of duties in line for the next financial audit. Jared Nicol stated that he felt it would be a good shift. Jvar Dutson expressed his concerns that this may have on the budget, he has spoken with other small towns any many of them have much smaller budgets. JVar was under the impression that the town of Colorado City pays 2/3 of the staff's wages through the IGA. John clarified that Colorado City simply does the payroll for Hildale then requests reimbursement. The only staff actually paid for by Colorado City is IT. JVar stated that he will not approve anything that changes the budget; he was referred to the approved budget, which this change falls within. There will be a class to study the budget that the City Council members will be invited to attend. JVar further argued that John was hired for the position of treasurer. Jared explained that was out of necessity, simply to fill the position. The mass majority of the duties that he was hired for are actually managerial. Maha gave input on the importance of having a city manager, and feels John is highly qualified.

Mayor Jessop explained that the following motion was approved last time without proper understanding and requested it be voted on again.

6:35 p.m.

Maha Layton moved to approve the motion that it be Hildale City’s policy that any persons or governing body (City Manager, Mayor, and City Council) with authority to authorize payments do not sign checks, unless required by extenuating circumstances, in which case written explanations of such circumstances will be filed with City Recorder.

Jared Nicol seconded. Roll call vote:

	YES	NO	ABSTAIN
Doran Jessop		X	
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

Attorney Kesselring expressed a concern about the empty nepotism statute and suggested that related council members abstain from voting in these circumstances.

6:37 p.m.

Jared Nicol moved to approve the motion that John Barlow be appointed to the position of City Manager with all the duties and responsibilities outlined in Hildale City (Ord. No. A-3, 6, 8-2-1971).

JVar Dutson seconded. Roll call vote:

	YES	NO	ABSTAIN
Doran Jessop		X	
JVar Dutson	X		
Maha Layton			X
Jared Nicol	X		
Donia Jessop	X		

Motion carried.

#4. Consideration and Possible Action on City Treasurer and Wages

John Barlow presented. John explained the duties of the City Treasurer. Susie Barlow addressed the council. She feels that it will save Hildale City money to be in compliance with the separation of duties. Things have been slipping through the cracks and the checks and balances this separation will provide should stop that. She went on to explain her qualifications for the position.

6:50 p.m.

Maha Layton moved to approve the motion that Susie Barlow be appointed to the position of City Treasurer with all the duties and responsibilities outlined in Utah Code 10-6-141; City Treasurer, with a wage increase from \$15/Hour to \$17/Hour. Jared Nicol seconded. Roll call vote:

	YES	NO	ABSTAIN
Doran Jessop	X		
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

#5. Consideration and Possible Actions on Accounts Payable Clerk Wage Increase

Mayor Jessop spoke for Mary Ellen, stating that it is impossible to measure the value she brings to the city. John Barlow explained that Mary Ellen’s workload will be increasing as the City gets benefits. Maha Layton gave positive input toward the consideration and declared that Mary Ellen is her Aunt so she will be abstaining.

6:59 p.m.

JVar Dutson moved to approve the motion to increase Mary Ellen’s wages from \$17.50/Hour to \$19.50/Hour to reflect the increased amount of responsibility and duties. Jared Nicol seconded. Roll call vote:

	YES	NO	ABSTAIN
Doran Jessop	X		
JVar Dutson	X		
Maha Layton			X
Jared Nicol	X		

Motion carried.

#6. Consideration and Possible Action on Providing Back-up water to Washington County School District

John Barlow presented. The Water Canyon School is seeking the City’s support to provide back-up water for the baseball, softball, and football fields that they plan to put in. Mayor Allred was present by phone and suggested that this go before the Utility Board before proceeding. John clarified that his was simply informational; no action needs taken at this time. He went on to explain that Hildale has the water available and would profit from the revenue, on the chance that the school uses it. Maha Layton explained that the school has tried to plant fields in the past

and water was an issue. When asked for input, David Boshard strongly suggested that the school use artificial turf. There were concerns regarding availability of water during summer months and concerns about making this commitment on the chance that there is a shortage. John addressed these concerns by saying that the people’s services will always come first and that we will not be guaranteeing the school this water, just supporting their plan for development. Jeff Barlow addressed the Board as a representative of the UEP and explained how the fields are currently getting their water, and the water rights associated with it. Water Canyon School has the UEP Trust’s commitment for this water; they just want to have a back-up plan in case that water runs out. Discussion regarding water rights ensued.

#7-8 Closed Executive Session

7:16 p.m.

**Maha Layton made a motion to move to an executive session for “Discussion of Pending or Contemplated Litigation Claims and Demands”.
Jared Nicol seconded. Roll call vote:**

	YES	NO	ABSTAIN
Doran Jessop	X		
JVar Dutson	X		
Maha Layton			
Jared Nicol	X		

Motion carried.

Mayor Jessop called public meeting back to order at 8:24 p.m. Roll call:

	YES	NO	ABSTAIN
Doran Jessop		X	
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		
Brian Jessop		X	

Quorum present.

#9 Discussion on Meeting Schedule and Time

Presented by Roger Carter. Washington City does 2 work sessions and 2 meetings a month; those meetings interfere with our present schedule of meetings. After brief discussion all board members and Mr. Carter agreed to move the meetings to the 1st and 3rd Wednesday of each month.

8:32 p.m.

JVar Dutson moved to approve the motion to move our regularly scheduled meetings to the 1st and 3rd Wednesday of every month at 6:00 p.m.

Maha Layton seconded. Roll call vote:

	YES	NO	ABSTAIN
JVar Dutson	X		
Maha Layton	X		
Jared Nicol	X		

Motion carried.

#10 Budget Training

Mayor Jessop bypassed this item to be discussed next meeting due to the trainings that will be completed.

Mayor Jessop requested that Jeff Barlow address the Board with UEP updates and that he be added to the agenda for each meeting. Jeff stated that there will be two trustee spots opening later this year, and they will be accepting nominations/suggestion of individuals to fill those positions. The UEP is diligently working to get the Cottonwood Park project finished by July 4th. They are requesting the city and public's help to lay sod on the 2nd, 3rd, and 4th weekends of April. Mayor Jessop suggested it be posted on the City's Facebook page. Maha Layton asked Jeff to express the City's gratitude to the UEP Board of Trustees for thinking of the City and the future.

With no other business, meeting was adjourned at 8:47 p.m.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on April 11, 2018.



Vincen Barlow, City Recorder

