

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Thursday, December 28, 2017 6:00 A.M.

Present: Utility Board

Board Members:	Present	Absent	Excused
Jacob Jessop	X		
Brian Jessop			X
Craig Roundy			X
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Berklee Holm, Sr.		X	
Patrick Johnson			X
Moroni Johnson	X		
Alan Dockstader	X		

Staff Present: Justin Barlow, Weston Barlow, Mayor Joseph Allred, David Boshard, Raymond C. Barlow (telephonic, then present), David Darger (telephonic), LaVern J. Fischer, and Michelle L. Chatwin

Court Monitor: Roger Carter

Public Present: Mayor-elect Donia Jessop

#1 Call to Order

Jacob Jessop called the meeting to order at 6:04 A.M.

#2 Minutes of Previous Meeting

A few needed corrections were noted.

Ralph Johnson moved to approve the minutes for meeting held November 28, 2017.

Alan Dockstader seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

#3 Public Comment

None.

#4 Consideration of Utility Waiver Requests

None.

#5 Reports

Business Manager's Report: Justin Barlow gave the report. A draft report was received from Alpha Engineering on the impact fee study.

Mr. Boshard has been on board for a month. Justin expressed appreciation for his support.

The water system was flushed to improve water quality. It is recommended to discontinue use of shallow wells for a six-month trial. Twin City Water Works has been contacted regarding this possibility. A response has not yet been received.

The city had a day of training for the newly elected officials. It will be a continued effort to educate and bring the newly elected officials up to speed on everything that is going on.

Richard J. Barlow has resigned as treasurer and office manager as of the 8th of January. An advertisement will be put out for a replacement.

Water / Wastewater Department Superintendent's Report: David Boshard gave the report. He is anxious to get a replacement lift station pump on hand as it takes 3 to 4 months to get a replacement. The rest of the system seems to be working fine. A few man holes need to be replaced as they have been corroded.

Flushing is critical to the wellbeing of the water system. Deep well use will provide as few variables in the water as possible during the treatment plan upgrade.

Mr. Boshard expressed appreciation and approval of staff.

Gas Department Superintendent's Report: Weston Barlow gave the report. There were 2 natural gas connections this month.

A few follow up items on the audit were followed through. Nap Jessop needs to be requalified. The fire extinguishers have all been requalified.

Weston has spent time with Richard on the budget and working on the phone system which had a hard drive crash.

Office Manager Financial Report: Richard J. Barlow gave the report. The audit is nearing completion.

He submitted his resignation letter on the 8th of December. He is willing to help train in his replacement for an hourly wage.

The board expressed appreciation for the work Richard has done over the years.

#6 Consideration of Approval to Pay Bills

Ralph Johnson moved to pay claims as they become due and funds become available.

Sterling Jessop seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

#7 Review of Draft Impact Fee Report from Alpha Engineering as Ordered by The United States District Court

A draft report was presented. Justin Barlow went over the results which, at this point, are similar to the recommendations given by Sunrise Engineering in their previous study.

#8 Large Purchases

None.

#9 Closed Executive Session for Discussion of Personnel and Potential Litigation

Jacob Jessop moved to go into executive session to discuss personnel and potential litigation including staff.

Moroni Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

Utility Board went into executive session at 6:50 A.M.

Utility Board returned from executive session at 7:21 A.M.

#10 Consider Personnel Issues

Jacob Jessop moved to accept the resignation from Weston Barlow from interim gas department superintendent and recommend to Town of Colorado City to advertise for hiring a replacement.

Sterling Jessop seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

#11 Discussion of Pending or Contemplated Litigation, Claims, and Demands

None.

#12 Other Business

None.

Meeting was adjourned at 7:26 A.M.

Summary of Board Actions:

Approve Minutes

Pay Bills

Executive Session

Accept Resignation and Hire Replacement Gas Department Superintendent