

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Tuesday, November 28, 2017 6:00 A.M.

Present: Utility Board

| Board Members: | Present | Absent | Excused |
|----------------------|---------|--------|---------|
| Jacob Jessop | X | | |
| Brian Jessop | | X | |
| Craig Roundy | | X | |
| Sterling Jessop, Jr. | X | | |
| Ralph Johnson | X | | |
| Berklee Holm, Sr. | | | X |
| Patrick Johnson | X | | |
| Moroni Johnson | X | | |
| Alan Dockstader | X | | |

Staff Present: Justin Barlow, Weston Barlow, David Darger, Jim Peterson, Richard J. Barlow (telephonic, then present), Mayor Barlow, LaVern Fischer, and Michelle L. Chatwin

Monitor: Roger Carter

Public Present: Alan Feller

#1 Call to Order

Jacob Jessop called the meeting to order at 6:03 A.M.

#2 Minutes of Previous Meeting

A few needed corrections were mentioned.

Alan Dockstader moved to approve the minutes of meeting held October 31, 2017.

Jacob Jessop seconded. Roll call vote:

| Board Members: | Yes | No | Abstain |
|---------------------|-----|----|---------|
| Jacob Jessop | X | | |
| Sterling Jessop Jr. | X | | |
| Moroni Johnson | X | | |
| Patrick Johnson | X | | |
| Alan Dockstader | X | | |

Motion carried.

#3 Public Comment

None.

#4 Consideration of Utility Waiver Requests

Justin Barlow went over the waivers requested. One was for 760 North Hildale Street. Justin recommended reducing the sewer bill to minimum and reimburse the customer back 90 days. The other waiver was for 1040 N Louis Street which is a water bottling company. They are requesting a wastewater waiver based on their bottling usage. Justin recommended reducing it to the minimum and reimburse the customer back 90 days. David Darger commented that a disparity may exist if any more than a 90-day refund is issued. He suggested adopting a unilateral wastewater rate that is not connected to water usage.

Jacob Jessop moved to reduce the sewer rate for 760 North Hildale Street to the minimum retroactive 90 days.

Patrick Johnson seconded. Roll call vote:

| Board Members: | Yes | No | Abstain |
|---------------------|-----|----|---------|
| Jacob Jessop | X | | |
| Sterling Jessop Jr. | X | | |
| Ralph Johnson | X | | |
| Moroni Johnson | X | | |
| Patrick Johnson | X | | |
| Alan Dockstader | X | | |

Motion carried.

Ralph Johnson moved to reduce the sewer rate for 1040 North Louis Street to the minimum retroactive 90 days.

Jacob Jessop seconded. Roll call vote:

| Board Members: | Yes | No | Abstain |
|---------------------|-----|----|---------|
| Jacob Jessop | X | | |
| Sterling Jessop Jr. | X | | |
| Ralph Johnson | X | | |
| Moroni Johnson | | | X |
| Patrick Johnson | | | X |
| Alan Dockstader | X | | |

Motion carried.

#5 Reports

Business Manager's Report: Justin Barlow gave the report. The wiring for the Academy Avenue well has a short in it which will need to be repaired.

On the DOJ issue, a clarification from the court was received regarding the scope of work for Alpha Engineering which will not be changing.

Rodger Carter has been in the office going over the utility applications with staff in order to implement the monitoring of that item.

Water Department Superintendent's Report: Justin Barlow gave the report. He has been working with the insurance company on the water damage in the building on Township Avenue.

The crew has been working on the water treatment plant. A lot of valves and O-rings need to be replaced.

The lab shop construction is moving forward.

The field crew has been working to help customers and making small repairs on the water system.

Wastewater Department Superintendent's Report: Justin Barlow gave the report. The crew has been called a few times to help with the vacuum truck.

Pond 5 is at seven feet. Sewer levels going into the pond have continued to drop.

Gas Department Superintendent's Report: Weston Barlow gave the report. He did part of the annual Hurricane pipeline leak survey. Some repairs will need to be done to the side-by-side.

There are some items to follow up on the propane yard. Weston met with a fire marshal who noticed a few items to address.

Office Manager's Report: Richard J. Barlow gave the report. The audit went very well. A few details are being wrapped up. Hopefully, a report will be ready in December.

He went over the financial reports.

#6 Consideration of Approval to Pay Bills

Patrick Johnson moved to pay claims as they become due and funds become available.

Sterling Jessop seconded. Roll call vote:

| Board Members: | Yes | No | Abstain |
|---------------------|-----|----|---------|
| Jacob Jessop | X | | |
| Sterling Jessop Jr. | X | | |
| Ralph Johnson | X | | |
| Moroni Johnson | X | | |
| Patrick Johnson | X | | |
| Alan Dockstader | X | | |

Motion carried.

#7 Deductible Payment for Damages to Building on Township Avenue

Justin Barlow explained that there is a \$10,000 deductible on the water insurance claim for water damage on the Township Avenue building.

Patrick Johnson moved to pay \$10,000 deductible to the insurance company.

Ralph Johnson seconded. Roll call vote:

| Board Members: | Yes | No | Abstain |
|---------------------|-----|----|---------|
| Jacob Jessop | X | | |
| Sterling Jessop Jr. | X | | |
| Ralph Johnson | X | | |
| Moroni Johnson | X | | |
| Patrick Johnson | X | | |
| Alan Dockstader | X | | |

Motion carried.

#8 Proposed Use of Sewer Plant Field for Grazing Cattle

Justin Barlow presented a request from Alan Feller to plant triticale in the wastewater field and graze cattle on it. Mr. Feller was present and addressed the board. He offered \$1,000.00 a year for the use of the property. Justin suggested approving it for \$1,500.00 a year.

Patrick Johnson moved to approve the use of a sewer plant field for raising cattle by Mr. Feller for \$1,500 a year.

Alan Dockstader seconded. Roll call vote:

| Board Members: | Yes | No | Abstain |
|---------------------|-----|----|---------|
| Jacob Jessop | X | | |
| Sterling Jessop Jr. | X | | |
| Ralph Johnson | X | | |
| Moroni Johnson | X | | |
| Patrick Johnson | X | | |
| Alan Dockstader | X | | |

Motion carried.

#9 Recommendation to Hire a Water / Wastewater Superintendent

Justin Barlow went over the applicants received. He recommended hiring Mr. David Boshard for the position. David Darger commented that better qualifications than Mr. Boshard has could not be asked for. Justin Barlow recommended hiring him at salary of \$24 per hour with a potential for a raise after a 6 month probation period.

Moroni Johnson moved to approve hiring Mr. David Boshard and appoint him to the position of Water / Wastewater Superintendent.

Ralph Johnson seconded. Roll call vote:

| Board Members: | Yes | No | Abstain |
|---------------------|-----|----|---------|
| Jacob Jessop | X | | |
| Sterling Jessop Jr. | X | | |
| Ralph Johnson | X | | |
| Moroni Johnson | X | | |
| Patrick Johnson | X | | |
| Alan Dockstader | X | | |

Motion carried.

#10 Large Purchases

None.

#11 Closed Executive Session

None.

#12 Discussion of Pending or Contemplated Litigation, Claims, and Demands

None.

#13 Other Business

Justin Barlow presented Mr. Jim Peterson as the new planner. Mr. Peterson addressed the board. He expressed that he is glad to be helping with the communities. He went over his past career as a planner.

Mayor Barlow addressed the council regarding the review of the issues he was appointed to look into at the last meeting. He presented to each of the board members with a letter regarding the issue.

Justin Barlow mentioned that an education for new council members will be held December 19th.

Jacob Jessop mentioned that he felt that a greater disparity would be created by having a set sewer rates. There was some discussion regarding what other cities do.

Meeting was adjourned at 7:26 A.M.

Summary of Board Actions:

Approve Minutes

Reduce Sewer Rates for 760 North Hildale Street

Reduce Sewer Rates for 1040 North Louis Street

Pay Bills

Pay Insurance Deductible

Approve Use of Sewer Plant Field for Cattle Grazing by Mr. Feller

Approve and Appoint David Boshard as Water / Wastewater Superintendent