

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Tuesday, October 31, 2017 6:00 A.M.

Present: Utility Board

Board Members:	Present	Absent	Excused
Jacob Jessop	X		
Brian Jessop			X
Craig Roundy			X
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Berklee Holm, Sr.	Telephonic		
Patrick Johnson	X		
Moroni Johnson	X		
Alan Dockstader	X		

Staff Present: Justin Barlow, Raymond Barlow, David Darger, Weston Barlow, Richard J. Barlow, Joseph Allred, LaVern Fischer, and Michelle L. Chatwin

Public Present: Gale Kuns, Jeffery Jessop, and Alma Cawley

Monitor: Roger Carter

#1 Call to Order

Jacob Jessop called the meeting to order at 6:02 A.M.

#2 Minutes of Previous Meeting

Alan Dockstader moved to approve the minutes of meeting held September 26, 2017 and executive session held August 29, 2017.

Ralph Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#3 Public Comment

None.

#4 Consideration of Utility Waiver Requests

Gale Kuns addressed the board requesting that the sewer rate be reviewed for 250 N Homestead Street. Mr. Kuns request was discussed by the staff and the board.

Moroni Johnson moved to adjust the wastewater rate for 250 N Homestead to \$65.20 retroactive 90 days.

Sterling Jessop seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

A waiver request was presented for 260 West Mohave Avenue. Staff recommended sewer rate be adjusted to \$64.00. David Darger suggested setting a flat sewer rate for all customers not based on water usage.

Ralph Johnson moved to adjust the wastewater rate for 260 W Mohave Avenue to \$64.00 retroactive 90 days.

Alan Dockstader seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

A waiver request was presented for 520 East Williams Avenue. The customer has two meters to his property. He only requested one meter be turned on. Field crew connected both meters. He is asking to pay usage only, not base rate for the meter he did not ask to be turned on. The meter was connected for a long period of time, but was not being read monthly. This was recently discovered. The customer is requesting to pay usage only, not base rate for the meter he did not ask to be turned on.

Jacob Jessop moved to deny the request for 520 E Williams Avenue. Berklee Holm seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#5 Reports

Business Manager’s Report: Justin Barlow gave the report. Some concrete needs to be poured around the Academy Avenue well. It is nearing completion.

The DOJ is asking the court to require a complete impact fee study instead of just a review. The cities responded information regarding state laws that must be met. The DOJ responded asking the judge to waive the state law requirements.

Roger Carter has been working with the city managers and providing training to staff.

Water Department Superintendent’s Report: Justin Barlow gave the report. There have been no applications for the water / wastewater department superintendents.

The insurance company has settled claims on the Jessop building damage claim.

Victor, Weston, and Leslie attended a training for the water system.

Victor and Nap have been working on the water treatment plant. The crew will be out doing line flushing to try to flush out some of the brown water within the distribution system.

Wastewater Department Superintendent’s Report: Justin Barlow gave the report. The sewer department has been slow. The treatment plant motor controllers are being repaired and replaced after the lightning strike. Pond five is currently at seven feet. Sewer flows into the plant have continued to drop.

Gas Department Superintendent’s Report: Weston Barlow gave the report. He has been working NPMS on the mapping of the pipe lines and meeting requirements.

He suggested perhaps looking into a drive-by meter reading system that would help with data gathering.

Office Manager Financial Report: Richard J. Barlow gave the report. He has been working with customers who were having problems with their bills.

Richard attended the Utah Public Treasures Academy. He received good trainings that will be beneficial in his work. He also attended the Utah Outdoor Summit and was able to attend a presentation by Governor Hurbert.

The auditors will be in next week doing field work to start the audit.

Richard reviewed the financial reports with the board members.

#6 Consideration of Approval to Pay Bills

Ralph Johnson moved to pay claims as they become due and funds become available.

Jacob Jessop seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#7 Proposed Development Standard

Justin Barlow presented development standards for consideration. The planning commission has been working on the document for several months.

Jacob Jessop moved to recommend the development standards as presented to the cities.

Alan Dockstader seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

#8 Proposed Changes to Utility IGA

Justin Barlow presented the changes as suggested. Weston Barlow presented a letter outlining some concerns he had regarding the changes. Justin Barlow explained why some of the changes were necessary. Mayor Joseph Allred suggested coming to a oneness of understanding regarding who reports to whom within the departments. Moroni Johnson suggested verifying the policies, look at the principles, and come to an understanding. Richard J. Barlow suggested some wording

changes to help clarify the intent of the policy. Berklee Holm commented that he feels the policies are fine, they just need to be followed. Jacob Jessop suggested striking addition to paragraph 3B and leave other edits as suggested. These included edits to 3D2, 4B, and 5A.

Jacob Jessop moved to adopt the changes as suggested and as mentioned above. Moroni Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

Jacob Jessop expressed appreciation for Weston and gave him an opportunity to speak which he declined.

#9 Large Purchases

None.

#10 Closed Executive Session

Alan Dockstader moved to go into executive session to discuss legal matters and to invite necessary staff along with the Roger Carter.

Jacob Jessop seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

Board went into executive session at 7:47 A.M.

Board returned from executive session at 8:40 A.M.

#11 Discussion of Pending or Contemplated Litigation Claims and Demands

Jacob Jessop moved to appoint a committee to review the concerns of Weston Barlow as presented in a letter to the board and appoint Moroni Johnson and Philip Barlow as the committee.

Alan Dockstader seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

Ralph Johnson moved to support the cities in the negotiation and confidential settlements in Prairie Farms and Wyler / Carsten litigation.

Alan Dockstader seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

#12 Other Business

Ralph Johnson suggested updating the door hangers and remove the previous employee from the notice. Justin Barlow mentioned that another field technician will need to be hired.

Meeting adjourned at 8:44 A.M.

Summary of Board Actions:

- Approve Minutes
- Utility Waivers
- Pay Bills
- Recommend Development Standards
- Update Utility IGA
- Executive Session
- Appoint Committee to Review Weston Barlow Concerns
- Support Cities in Settlements in Prairie Farms and Wyler / Carsten Litigation