

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
July 25, 2017 6:00 A.M.

Present: Utility Board

Board Members:	Present	Absent	Excused
Jacob Jessop	Telephonic		
Brian Jessop			X
Craig Roundy		X	
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Berklee Holm, Sr.	Telephonic		
Patrick Johnson	X		
Moroni Johnson	X		
Alan Dockstader	X		

Staff Present: Justin Barlow, Weston J. Barlow, Kent E. Page, Philip Barlow, Richard J. Barlow, Joseph Allred, Raymond C. Barlow, David Darger (telephonic), Michelle L. Chatwin (telephonic, then in person), and LaVern J. Fischer

Public Present:

Shane Stubbs

#1 Call to Order

Jacob Jessop appointed Ralph Johnson to chair the meeting. Ralph Johnson called the meeting to order at 6:03 A.M.

#2 Minutes of Previous Meeting

Sterling Jessop moved to approve the minutes of meeting held June 27, 2017.

Alan Dockstader seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#3 Public Comments

Kent E. Page introduced himself as the new planning coordinator for Hildale and Colorado City.

#4 Waiver Requests

Justin Barlow presented the requested waivers. He suggested leaving 480 W Garden Avenue as is and drop 160 W Cherry Avenue to minimum. There was another request for 85 W Cherry Avenue. The customer, Shane Stubbs, was in attendance. There was a lengthy discussion concerning past adjustments and credits to the account. Justin recommended a recalculation and credit to the account after taking into consideration past credits.

Berklee Holm moved to follow staff recommendation on 85 West Cherry Avenue. Patrick seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

Jacob Jessop moved to follow staff recommendation on 160 West Cherry Avenue. Patrick Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

Patrick Johnson moved to follow staff recommendation on 480 West Garden Avenue.

Sterling Jessop seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#5 Reports

Business Manager's Report: Justin Barlow gave the report. The Academy Avenue well should be up and running soon. The Department of Justice has appointed Alpha Engineering to do the impact fee study review. Justin will be coordinating with them. He gave an update on the E. Coli outbreak. The water system was cleared as no E.Coli was found within the system.

Water Department Superintendent's Report: Justin Barlow gave the report. They are working on upgrading the water plant. They are planning to put in a small office and lab in the bin that has recently been placed there. The crew replaced a few PVC services with poly lines. One of the services has been leaking.

Wastewater Department Superintendent's Report: Justin Barlow gave the report. The vac truck has been having some maintenance issues. Pond five is at 8 feet. Sewer flows have continued to drop. The City Council approved advertising for a water and wastewater superintendent. The applicant must be level two certified.

Gas Department Superintendent's Report: Weston Barlow gave the report. He mentioned that he has Arizona water and wastewater operator certifications. One customer dug into their propane line while doing some trenching. Weston has been working on a leak survey of the business district. There is one site which needs to be further researched for a possible leak. He has been working on the Arizona audit finishing up the compliance items.

Office Manager Financial Report: Richard J. Barlow gave the report. He has been getting ready for the audit. The 1979A bond final payment was processed. He went over the financial reports. He mentioned that the water and gas department budgets are tight this year.

#6 Pay Bills

Patrick Johnson moved to pay claims as they become due and funds become available.

Alan Dockstader seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#7 Ratification of Final Payoff of 1979 Bond

**Moroni Johnson moved to ratify the final payment of the 1979 bond.
Sterling Jessop seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#8 Water Regulations with Changes as Suggested by the DOJ

Justin Barlow presented the necessary changes which included removal of section 80.4 paragraph G and an update to the application process for new applicants taking over existing accounts.

**Patrick Johnson moved to approve changes to the water regulations as suggested.
Alan Dockstader seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#9 Large Purchases

None.

#10 Closed Executive Session

Not needed.

#11 Discussion of Pending or Contemplated Litigation, Claims, and Demands

None.

#12 Open and Public Meetings Act Training

This item was completed last meeting. It was put on the agenda by mistake.

#13 Other Business

None.

With no other business, meeting adjourned at 7:28 A.M.

Summary of Board Actions:

Approve Minutes of Meeting Held June 27, 2017

Follow Staff Recommendation on 85 West Cherry Avenue

Follow Staff Recommendation on 60 West Cherry Avenue

Follow Staff Recommendation on 480 West Garden Avenue

Pay Claims as They Become Due and Funds Become Available

Ratify Final Payment of 1979A Bond

Approve Changes to the Water Regulations