

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Tuesday, December 27, 2016 6:00 A.M.

Present: Utility Board

Board Members:	Present	Absent	Excused
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Berklee Holm, Sr.	X		
Patrick Johnson	X		
Moroni Johnson		X	
Alan Dockstader	X		

Staff Present: Raymond C. Barlow, Richard J. Barlow, Justin Barlow, Brigham Y. Johnson, Weston Barlow, Joseph Allred, Patton Barlow, David Darger, LaVern Fischer, and Michelle L. Chatwin

Public Present: Perry Holm, Alma Cawley, and Daniel Darger

#1 Call to Order

Jacob Jessop called the meeting to order at 6:03 A.M.

#2 Minutes of Previous Meeting

Brian Jessop moved to approve the minutes for meeting held November 29, 2016.

Ralph seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#3 Public Comment

None.

#4 Waiver Request

Justin presented a waiver request for 85 West Cherry Avenue. This is the third waiver request from this customer; the first was received in July.

Patrick Johnson moved to deny the waiver request for 85 West Cherry Avenue. Berklee Holm seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#5 Reports

Business Manager's Report: Justin gave the report. The land purchase in Utah has had the money transferred. Communication the last few weeks on the Arizona purchase has been slow due to the holidays. The Academy Avenue well went to the only bidder, Stewart Brothers Drilling from New Mexico. Drilling will start in January. Some of the expenses will not be covered by the CDBG.

Water Department Superintendent's Report: Brigham Johnson gave the report. There were a few leaks to be attended to, but the water department has mostly been slow. Jacob Jessop asked about the treatment plant and if it's going to survive next summer. Brigham Johnson was unsure how it would turn out, but says they filters are still being worked on.

Wastewater Department Superintendent's Report: Brigham Johnson gave the report. There have been a few sewer back-ups. Some were caused by children putting things down the cleanout. Phil Harold with the RWAU stopped by. Weston took him on a tour of the sewer plant. Mr. Harold will be bringing some information to help with the plant.

Gas Department Superintendent's Report: Weston Barlow gave the report. Gas flows are picking up with the cold weather. The cylinder rates need to be reconsidered. Weston met with the Utah Deputy Fire Marshal at the propane tank yard on his audit concerns. Some parts have been ordered to correct the issues.

Office Manager Financial Report: Richard J. Barlow gave the report. The office has been busy wrapping up the audit. The penalty billing was incorrectly billed to every customer a second time. It has been corrected. The city code work was finished. The myExcel add-in from Caselle for the General Ledger has been very useful for building charts and reports.

#6 Pay Bills

Brian Jessop moved to pay claims as they become due and funds become available. Patrick Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#7 Gas Rates

Weston presented a few needed clarifications to the gas tariff. He also presented the need to update the cylinder exchange program resolution. The changes would update the pricing charged for a cylinder exchange. This would allow for the rate to be variable with the market value. Justin Barlow also suggested having staff review the tariff for cylinder filling to make it better for the customer to use the exchange system versus having their cylinders filled by staff. Joseph Allred suggested adding some verbiage to the suggested resolution that states exactly how the variable pricing will be calculated. The board directed to have a new suggested resolution for next meeting.

#8 Large Purchases

None.

#9 Closed Executive Session if Needed

Not needed.

#10 Closed Executive Session to Discuss Personnel Issues

Justin Barlow presented the need to go into executive session to discuss professional competency and include the Colorado City mayor and town manager.

Berklee Holm moved to go into executive session to discuss professional competency issues.

Alan Dockstader seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		

Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

The utility board went into executive session at 7:32 A.M.

The utility board returned from executive session at 8:32 A.M.

#11 Discussion of Pending or Contemplated Litigation, Claims, and Demands

David Darger mentioned that an executive session will be held Thursday at 2:30 where the attorneys will give an update on the DOJ case.

#12 Other Business

Richard J. Barlow went over the financial reports. He also gave a report on the Centennial Park Wastewater District connections and changes.

With no other business, the meeting was adjourned at 8:41 A.M.

Summary of Board Actions:

Approve Minutes of Previous Meeting

Deny Waiver Request

Pay Bills

Go into Executive Session