

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Tuesday, November 29, 2016 6:00 A.M.

Present: Utility Board

Board Members:	Present	Absent	Excused
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Berklee Holm, Sr.	X		
Patrick Johnson	Telephonic		
Moroni Johnson			X
Alan Dockstader			X

Staff Present: Patton Barlow, Philip C. Barlow, Weston Barlow, Raymond C. Barlow, Brigham Y. Johnson, Richard J. Barlow (telephonic), LaVern J. Fischer, and Michelle L. Chatwin

Public Present: Holm (Son of Berklee), Carl Leroy Johnson, and Alma Cawley

#1 Call to Order

Jacob Jessop called the meeting to order at 6:04 A.M.

#2 Minutes of Previous Meeting

Jacob Jessop moved to approve the minutes for the meeting held October 25, 2016.

Sterling Jessop seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Patrick Johnson	X		

Motion carried.

#3 Public Comment

Carl Leroy Johnson: He stated that he is reaching for consideration of the board to transfer impact fees from one lot to another as the person who paid the impact fee.

Alma Cawley: He asked about the effective date for the sewer increase. He also mentioned that he hoped the meetings could be scheduled for a time that was more convenient for the general public.

#4 Waiver Requests

A waiver request was presented for 1320 N Canyon Street. The account holder has livestock and a greenhouse. He is asking for a wastewater waiver. There was some discussion regarding installing a meter that would go to the farm to show the difference between the home usage and the farm usage. This item was tabled pending further investigation.

#5 Reports

Business Manager's Report: Brigham Johnson gave the report for Justin who was unable to attend the meeting. He went through the report contained in the packet. Justin was in communication with Mr. Shostead of Questar / Dominion regarding the gas line. He also contacted the company who previously did the appraisal on the system. They quoted him \$15,000 for an appraisal on the line and \$20,000 for an appraisal on the full system. The regulations need to be revised to help provide better customer service for account changes which will help deter litigation. That will be discussed later in the meeting. Justin, Brigham, and Leslie met with Scott Jessop regarding options for the Maxwell and Jans Canyon development. Discussions with various people concerning impact fees have been had over the past month. Justin gave a reminder on the impact fee laws that do not allow transfer of impact fees from one lot to another. The land purchase met with a delay because of a loan against the property.

Water Department Superintendent's Report: Brigham Johnson gave the report. It has been quieter the past month with general maintenance items and leaks being addressed. Victor and Nap have been working on the SCADA system and will have a presentation for the board soon. A billing error was discovered through an internal audit where every customer was billed a late penalty. Staff is working on correcting the error.

Wastewater Department Superintendent's Report: Brigham Johnson gave the report. Regular maintenance has been ongoing. The grinder and PLC went out on the head works yesterday. It was repaired.

Gas Department Superintendent's Report: Weston Barlow gave the report. Some utility billing issues have been addressed. Several new customers have been added to the system. A few customers separated out their meters.

Office Manager Financial Report: Richard J. Barlow gave the report. The auditors have been in. He hopes to have the audit finished by the end of December. Richard has been out of the office some during the last part of the month. He talked about the billing error that billed everyone late penalties.

#6 Pay Bills

**Brian Jessop moved to pay claims as they become due and funds become available.
Berklee Holm seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Patrick Johnson	X		

Motion carried.

#7 Water Regulations

The suggested changes were presented concerning termination of accounts when a new customer applies for service at a location with an existing account. The revisions were in an effort to facilitate a smooth transition of service from one customer to another. The changes would affect section 30. In section 30.10, Paragraph D would be eliminated. In section 30.30 a revision would be applied to paragraph D. A new paragraph F was added. There was some discussion.

**Brian Jessop moved to approve changes as presented and discussed.
Ralph Johnson seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#8 Large Purchases

A proposal was presented from Scott at Twin City Water Works to install the Academy Avenue well collection line. There was some discussion regarding having the project done in house.

Berklee Holm moved to authorize the Water Department Superintendent to commence the Academy Avenue well collection line project; the project to be done in-house with assistance up to \$10,000.

Sterling Jessop seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Patrick Johnson	X		

Motion carried.

#9 Closed Executive Session if Needed

Not needed.

#10 Discussion of Pending or Contemplated Litigation, Claims, and Demands

David Darger gave a legal update. Bill Walker filed a lawsuit against the city regarding the water connection at the zoo. The DOJ final review is due on December 17th. The city can give a reply by the first week of January. The DOJ can then give their rebuttal argument. The judge will likely give his decision sometime in February or March. The DOJ is asking for monitors and disbandment of the marshal's office.

#11 Other Business

There was some discussion regarding the time of the board meeting. Ralph Johnson suggested that if the time be changed, change it to a time where all managers can attend.

With no other business, meeting adjourned at 7:51 A.M.

Summary of Board Actions:

Approve Minutes of 10-25-16

Pay Bills

Approve Water Regulation Changes

Authorize Construction Academy Avenue Well Collection Line up to \$10,000