

# Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes  
320 East Newel Ave, Hildale Utah  
October 25, 2016 6:00 A.M.

## Present: Utility Board

Board Members:	Present	Absent	Excused
Jacob Jessop	Telephonic		
Brian Jessop			X
Craig Roundy			X
Sterling Jessop, Jr.	X		
Ralph Johnson			X
Berklee Holm, Sr.	X		
Patrick Johnson	Telephonic		
Moroni Johnson	X		
Alan Dockstader	X		

Staff Present: Justin Barlow, Weston Barlow, Patton Barlow, Leslie Jessop, Brigham Johnson, David Darger (telephonic), LaVern Fischer, and Michelle L. Chatwin

Public Present: Alma Cawley, and Harvey Dockstader

## #1 Call to Order

Berklee Holm called the meeting to order at 6:15 A.M.

## #2 Minutes of Previous Meeting

**Jacob Jessop moved to approve the minutes of the September 27, 2016 and October 4, 2016 meetings including executive session for October 4, 2016.**

**Sterling Jessop seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

## #3 Public Comment

None.

#### #4 Waiver Requests

A waiver request was presented for 60 North Pioneer Street. The current occupant moved in approximately six months ago.

Harvey Dockstader: He gave a brief history of the home since they moved in. He felt that his wastewater bill was too large based on his current usage.

Justin Barlow gave some information based on the past actions of the board. Richard Barlow suggested maybe using 1/3 of the summertime usage for the calculation. Berklee Holm suggested re-evaluating our policies regarding waiver requests. Alma Cawley stated that 28.5% is a closer estimate to the amount used in the house verses yard use for summertime water usage. The board agreed to use 30% of the summertime water usage, and credit back to the time he moved in. A credit of \$447.66 would be issued.

**Sterling Jessop moved to approve the waiver requests for 60 North Pioneer Street as discussed.**

**Patrick Johnson seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

Another waiver request was presented for 85 West Cherry Avenue. The customer requested the rate be based off September's usage.

**Jacob Jessop moved to deny the waiver request for 85 West Cherry Avenue.**

**Moroni Johnson seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

## #5 Reports

Business Manager's Report: Justin Barlow gave the report. The land purchase discussed last meeting is underway. The Academy Avenue well project will be funded by CDBG funding. A contract will need to be entered into with the Department of Housing who managed CDBG funds. A complaint was filed in the governor's office by Jared Nicol regarding these funds being used for a well. The Department of Housing contacted the governor's office stating that they felt the complaint was unfounded. They suspect the issue will not come up again.

Water Department Superintendent's Report: Brigham Johnson gave the report. The Border Store had a cross connection between the sewer and the water that was running 21 gallons per minute down the sewer. The Jan's Canyon line was exposed with recent flooding. It has since been covered.

Wastewater Department Superintendent's Report: Brigham Johnson gave the report. A few aerators have been running. Weston has been dealing with coyotes.

Gas Department Superintendent's Report: Justin Barlow gave the report. He has been working with AZ Corporation Commission regarding the audit. Gas calls are increasing with the winter weather moving in. Improper venting is a common problem. More customer education is needed in that area. A cylinder filling station has been set up at the lab shop. A propane delivery system evaluation has been completed which showed that the gas department is very comparable to slightly lower in pricing when comparing with competitors.

Office Manager Financial Report: Richard J. Barlow gave the report. He attended the funding meeting of the CIB. A loan/grant for the flood detainment structures above Central Street, Carling Street, and Canyon Street. Richard attended the University of Utah's Public Treasurers Academy in Sandy, Utah, the week of the 10<sup>th</sup>. He's been working on the completion of the code with Municode. The auditors are scheduled to be in next week. Richard went over the financial reports.

## #6 Pay Bills

**Moroni Johnson moved to pay bills as they become due and funds become available. Alan Dockstader seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

**#7 Appoint Interim Gas Superintendent**

Justin Barlow reported that a gas superintendent needs to be appointed. He suggested opening the position up to all current employees. He suggested appointing Weston Barlow to fill the position until a selection has been made.

**Moroni Johnson moved to appoint Weston Barlow as the interim gas superintendent with an increase in wage to a salary \$20 per hour.**

**Sterling Jessop seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

**#8 Directive to Enter into Discussion with Questar / Dominion**

Justin Barlow reported that Questar was purchased by Dominion. Questar / Dominion is offering to purchase the gas line between Hildale and Hurricane. Justin suggested using it as leverage to get natural gas into Colorado City. Berklee Holm stated that his feelings are that we should keep ahold of the line. Moroni Johnson stated he felt the right-of-ways were too valuable to sell. He felt that the line was a huge asset to the city. Discussions to consider include filing 224 exemptions to get gas into Colorado City. The board suggested getting an appraisal on the system. They directed Justin to enter into discussion with Questar / Dominion, get an appraisal, and make a business plan for going forward.

**#9 Large Purchases**

Justin presented the need for approval to put in a collection line from the Academy Avenue well to the treatment plant. The cost will be around \$15,000. This funding is in the budget already. Jacob Jessop asked if it would be impact fee eligible. David Darger stated that it is.

**Jacob Jessop moved to approve up to \$16,000 for the cost to put in a collection line from the Academy Avenue well to the treatment plant.**

**Patrick Johnson seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried

**#10 Closed Executive Session**

Not needed.

**#11 Discussion of Pending or Contemplated Litigation, Claims, and Demands**

None.

**#12 Other Business**

Raymond Barlow presented the need to correct the motion to approve the minutes of previous meeting from item #2 which was done. Brigham Johnson mentioned that the new backhoe was delivered.

With no other business, meeting adjourned at 8:24 A.M.

**Summary of Board Actions:**

**Approve the Minutes of the September 27, 2016 and October 4, 2016 Meetings**

**Approve the Waiver Requests for 60 North Pioneer Street as Discussed**

**Deny the Waiver Request for 85 West Cherry Avenue**

**Pay Bills as They Become Due and Funds Become Available**

**Appoint Weston Barlow as the Interim Gas Department Superintendent with an Increase in Wage to \$20 per Hour**

**Approve up to \$16,000 for the Cost to put in a Collection Line from the Academy Avenue Well to the Treatment Plant**