

# Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes  
320 East Newel Ave, Hildale Utah  
Tuesday, May 31, 2016 6:00 A.M.

## **Present: Utility Board**

Board Members:	Present	Absent	Excused
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Berklee Holm, Sr.	X		
Patrick Johnson	X		
Moroni Johnson	X		
Jozette Barlow	X		

Staff Present: Michelle L. Chatwin, LaVern Fischer, Justin Barlow, Raymond C. Barlow, Joseph Jessop, Richard J. Barlow, Leslie Jessop, Brigham Johnson, Weston Barlow, David Darger, & Kendrick Johnson

Presentor Present: Mike Spilker

Public Present: Heber Broadbent, Edson Barlow, & Guy Timpson

## **#1 Call to Order**

Berklee Holm called the meeting to order.

## #2 Minutes of Previous Meeting

A few corrections were pointed out.

**Berklee Holm moved to approve the minutes of April 26, 2016 and April 29, 2016 meetings.**

**Jozette Barlow seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Jozette Barlow	X		

Motion carried.

## #3 Public Comment

None

## #4 Waiver Requests

Justin Barlow presented the waiver requests. One was for Heber Broadbent. His meter had an error and was reading very fast. Justin stated that regulations allow us to go back 90 days when issuing a refund. Heber Broadbent stated that it has been running fast for approximately nine years. He requested that we go back to when the meter started to run fast and refund him for the difference at four times cumulative damages which he calculates out to be between 30 and 40 thousand dollars. Jacob Jessop pointed out that a written request must be put in for a meter to be checked according to the regulations.

**Brian Jessop moved to reimburse Heber Broadbent according to regulations and continue looking at past issues.**

**Patrick Johnson seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Jozette Barlow	X		

Motion carried.

Justin Barlow presented three other waiver requests. One was for 85 West Cherry Avenue. It had a water leak, but there is no history to recalculate the sewer charge yet. Justin recommended re-evaluating in 3 months. 555 N Oak Street had a water leak also. He suggested reducing the sewer charge as the past three months show a drop in usage. 585 South Barlow Street is a new account that had its sewer charge calculated based off the previous user. His 3 month usage shows a reduction in water usage. Justin recommended a reduction in his sewer charge.

**Brian Jessop moved to adjust rates according to business manager recommendations.**

**Berklee Holm seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Jozette Barlow	X		

Motion carried.

Skipped to item #7.

**#7 Hinton Burdick Audited Financials Presentation**

Mike Spilker presented the audited financial statements.

Returned to item #5.

**#5 Reports**

**Business Manager’s Report:** Justin Barlow gave the report. We got an extension of time to prove up on the water right the city currently owns. Two new employees have been hired, Melvin Barlow and Leslie Guy Jessop, at \$12 per hour. So far they have been very helpful.

**Water Department Superintendent’s Report:** Brigham Johnson gave the report. Most of last month has been spent flushing lines, finding valves, and replacing some valves on the water system. There’s a possibility that we will be going into stage 1 by the end of the week. He is planning to send Nap and Weston to training on the SCADA system. Brigham expressed his appreciation for Nap.

**Wastewater Department Superintendent’s Report:** Brigham Johnson gave the report. Some repairs need to be done on the Centennial Park lift station. The pivot has been on at the sewer plant. Some aerators have been on and another one will be installed soon.

Gas Department Superintendent’s Report: Joseph Jessop gave the report. The gas audits were completed last month. The Willow Street project crosses over where the master plan called for a line extension. The lines were installed underneath where the culverts were going. Joseph presented the need to hire a part-time, on-call, minimum-wage helper for the gas department. He suggested Edson Barlow, an applicant for the previous job opening. The board expressed concern because the applicant is not yet 18 years old.

Office Manager Financial Report: Richard J. Barlow gave the report. He went over the financial statements. There was some concern raised regarding the situation of the gas department.

**#6 Pay Bills**

**Ralph Johnson moved to pay due claims as funds become available.**

**Patrick Johnson seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Jozette Barlow	X		

Motion carried.

Skipped to item # 8

**#8 Water Regulations**

Not needed.

**#9 On Call Gas Department Helper**

Not needed.

**#10 Large Purchases**

Justin presented the need to purchase a pump for \$14,767.00.

**Brian Jessop moved to approve the purchase of a pump for \$14,767.00.**

**Sterling Jessop seconded. Roll call vote:**

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Moroni Johnson	X		
Patrick Johnson	X		
Jozette Barlow	X		

Motion carried.

**#11 Closed Executive Session**

Not needed.

**#12 Discussion of Pending or Contemplated Litigation, Claims, and Demands**

David Darger gave an update on the legal issues and filings against the cities.

**#13 Other Business**

None.

With no other business, meeting was adjourned at 9:13 A.M.

**Summary of Board Actions:**

**Approve the Minutes of April 26, 2016 and April 29, 2016 Meetings**

**Reimburse Heber Broadbent According to Regulations and Continue Looking at Past Issues**

**Adjust Rates According to Business Manager Recommendations**

**Pay Due Claims as Funds Become Available**

**Approve the Purchase of a Pump for \$14,767.00**