

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Tuesday, May 30, 2017 6:00 A.M.

Present: Utility Board

Board Members:	Present	Absent	Excused
Jacob Jessop	X		
Brian Jessop			X
Craig Roundy		X	
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Berklee Holm, Sr.		X	
Patrick Johnson		X	
Moroni Johnson	X		
Alan Dockstader	X		

Staff Present: Raymond C. Barlow, Justin Barlow, Weston J. Barlow, David Darger, Brigham Johnson, LaVern J. Fischer, and Michelle L. Chatwin

Public Present:

#1 Call to Order

Jacob Jessop called the meeting to order at 6:03 A.M.

#2 Minutes of Previous Meeting

Moroni Johnson moved to approve the minutes of meeting held April 25, 2017.

Ralph Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

#3 Public Comment

None.

#4 Waiver Requests

None.

#5 Reports

Business Manager's Report: Justin Barlow gave the report. The Academy Avenue well drilling is finished. The power service is being figured out. The land purchase in Utah has been completed. The Arizona purchase is being held up by a lien.

Gas Department Superintendent's Report: Weston Barlow gave the report. He has been working with the auditors and on audit results. Forklift safety training was held for crew members. He went over presented flow charts.

Water Department Superintendent's Report: Brigham Johnson gave the report. Due to illness, he has been depending a lot on the field crew. They have been working on the irrigation line for Town of Colorado City. A PVC service was replaced at the old Thrift Center. Nap and Victor met with Sunrise Engineers to attempt a solution for the brown water issues. The crew has been busy working on disconnects and etc. Things are going well at the water plant. Water usage is down significantly from last year.

Wastewater Department Superintendent's Report: Brigham Johnson gave the report. They have been working on the Centennial Park Lift Station which was badly plugged. The crew has been busy cleaning out sewer blockages and etc. The ponds are doing well.

Office Manager Financial Report: Richard J. Barlow gave the report. He went over a presented report showing the results of the collection effort. He has been working a lot on the budget and reconciliation work at the office. The sewer department payoff idea previously presented has to be reevaluated because the bond reserve cannot be used for it. Richard went over the financial reports.

#6 Pay Bills

Ralph Johnson moved to pay claims as they become due and funds become available.

Alan Dockstader seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

#7 Consider Recommended Changes to Water Regulations

Justin Barlow presented the necessary changes regarding service transfer and water rights.

Alan Dockstader moved to recommend the presented water regulations changes to city council for acceptance.

Sterling Jessop, Jr. seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

#8 Consider Proposed Changes to FY 2018 Tentative Budget

Richard J. Barlow presented the necessary changes.

#9 Large Purchases

Weston Barlow presented the need to purchase parts for the grinder and a pump at the Centennial Park lift station.

Moroni Johnson moved to approve the purchase of a Centennial Park lift station pump up to \$13,000 and grinder parts for \$9,845.

Ralph Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Moroni Johnson	X		
Alan Dockstader	X		

Motion carried.

#10 Closed Executive Session

Not needed.

#11 Discussion of Pending or Contemplated Litigation, Claims, and Demands

David Darger gave an update on the DOJ injunction. Consultants, police mentors, and monitors are being interviewed. There are deadlines that need to be met. Management is working through things to meet the deadlines. David went over other lawsuits that are pending.

#12 Other Business

Brigham Johnson mentioned that the backhoe had to be exchanged as the one that was leased had too many problems.

With no other business, meeting was adjourned at 7:44 A.M.

Summary of Board Actions:

Approve Minutes of Meeting Held April 25, 2017

Pay Claims as They Become Due and Funds Become Available

Presented Recommended Water Regulation Changes to City Council for Acceptance

Approve the Purchase of a Centennial Park Lift Station Pump up to \$13,000, and grinder parts for \$9,845.