

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Tuesday, March 28 2017 6:00 A.M.

Present: Utility Board

Board Members:	Present	Absent	Excused
Jacob Jessop	X		
Brian Jessop			X
Craig Roundy			X
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Berklee Holm, Sr.	X		
Patrick Johnson	X		
Moroni Johnson			X
Alan Dockstader	X		

Staff Present: Raymond C. Barlow, Justin Barlow, Weston Barlow, Brigham Johnson, David Darger, Patton Barlow, Joseph Allred, Richard J. Barlow, Andy Barlow, LaVern Fischer, and Michelle L. Chatwin

Presenter: David Wittwer with Hinton Burdick

Public Present: Lorin Zitting and Son

#1 Call to Order

Jacob Jessop called the meeting to order at 6:00 A.M.

#2 Minutes of Previous Meeting

Alan Dockstader moved to approve the minutes of meeting held February 28, 2017.

Ralph Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#3 Public Comment

None.

#4 Waiver Requests

None.

#5 Business Manager's Report

Business Manager's Report: Justin Barlow gave the report. He has been in communication with Arvin Black on the land purchase. Mr. Black is planning to get the final documents signed this week. Justin reported that he has been working with the people who are drilling the Academy Avenue well. The final size of the well will be 20 inches in diameter. The initial bore has been drilled which is approx. 14 inches in diameter. A lot more engineering has been done on this well than any other well in the community.

Water Department Superintendent's Report: Brigham Johnson gave the report. The crew has been working on flushing the lines to try to help fix the brown water issue. Some of the valves are leaking. Most of the crew went to the Rural Water meeting in St. George. Dustyn Schaffer has been in communication with Justin regarding the brown water issue in an attempt to find a solution to the problem. A few large meters need to be replaced that will require some time and labor to do.

Wastewater Department Superintendent's Report: Brigham Johnson gave the report. Nap spent time working on the re-circulation pump and turned on another aerator. Pond five is at about 12 feet which is good. A few sewer back-ups were addressed. A fourth grade class toured the treatment plant.

Gas Department Superintendent's Report: Weston Barlow gave the report. He has been working mostly on office work. The elevation correction has been completed on the gas metering to compensate for the 5000ft elevation.

Office Manager Financial Report: Richard J. Barlow gave the report. He has been working on collections and budget prep. The auditors finished up their work. Richard went over the financial reports.

#6 Pay Bills

Berklee Holm moved to pay the bills.

Ralph seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#7 Hydrant Exemption Request from Lorin Zitting

Lorin Zitting addressed the council. He explained that he recently purchased a piece of property that is out of compliance for fire hydrants. He stated that he would like to eventually make a joint agreement with the city to put in the fire hydrant, but requested an exemption from the rules requiring hydrants on each block from the water source to his property. He would put in just the 2 hydrants needed for his property. The remaining 5 hydrants would be covered by future developers.

Patrick Johnson moved to grant an exemption to Lorin Zitting for 5 of 7 hydrants on Jessop Avenue.

Alan Dockstader seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#8 Annual Wastewater Rate Review

Justin Barlow and Richard J. Barlow went over the rate review.

Ralph Johnson moved to approve the wastewater rates for 2017 as recommended by staff.

Berklee Holm seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#9 Town Council Recommend on Salary and Wage Adjustments

David Darger presented the suggested adjustments for the consideration of the board. There was extended discussion regarding the adjustments. Justin Barlow would be increased by \$807/mo., Patton Barlow by \$1/hr., Richard Barlow by \$861/mo., Nap Jessop by \$242/mo., and Leslie Jessop by \$242/mo. Raymond mentioned that Richard Barlow’s increase will have to have a public hearing.

Alan Dockstader moved to approve the suggested salary and wage adjustments. Patrick Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Berklee Holm Sr.	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#10 Audit Presentation from Hinton Burdick

David Wittwer presented the audited financials.

#11 Large Purchases

None.

#12 Closed Executive Session

Not needed.

#13 Discussion of Pending or Contemplated Litigation, Claims, and Demands

David Darger gave a brief update on the Prairie Farms lawsuit.

#14 Other Business

None.

With no other business, meeting was adjourned at 8:23 A.M.

Summary of Board Actions:

Approve Minutes of Meeting Held February 28, 2017

Pay Bills

Grant Exception to Lorin Zitting for 5 of 7 Hydrants on Jessop Avenue

Approve Wastewater Rates for 2017 as Recommended by Staff

Approve the Suggested Salary and Wage Adjustments