

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Tuesday, February 28, 2017 6:00 A.M.

Present: Utility Board

Board Members:	Present	Absent	Excused
Jacob Jessop	X		
Brian Jessop	X		
Craig Roundy			X
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Berklee Holm, Sr.			X
Patrick Johnson	X		
Moroni Johnson	Telephonic		
Alan Dockstader	X		

Staff Present: Raymond C. Barlow, Justin Barlow, Brigham Y. Johnson, Weston C. Barlow, Joseph Allred, David Darger, LaVern Fischer, and Michelle L. Chatwin

Public Present: J Var Dutson, and Naomi Harker

#1 Call to Order

Jacob Jessop called the meeting to order at 6:18 A.M.

#2 Minutes of Previous Meeting

A few needed corrections were mentioned.

Jacob Jessop moved to approve the minutes of the meeting held January 31, 2017.

Ralph Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#3 Public Comment

J Var Dutson: He asked about the yellowing in the water. The board and staff responded that they are working on it. An engineer has been hired to look at that specific issue.

#4 Waiver Requests

No waivers were presented.

#5 Reports

Business Manager’s Report: Justin Barlow gave the report. The cities part of the land purchase has been completed. There have been a few things that have stalled the sale, but the seller is in the process of working it out. A well rig is scheduled to be working on the Academy Avenue well today.

Water Department Superintendent’s Report: Brigham Johnson gave the report. He gave an update on the treatment plant. There have been several water meters that have had to be replaced. The crew has been spending time getting the Academy Avenue well site ready for drilling. A customer had a bad meter that had to be replaced. Sensus, the manufacturer, has asked for the bad meter so they can put it through their lab. The field crew helped Public Works with filling in pot holes. Brigham invited any of the board members to pay the crew a visit any time. Justin Barlow gave some information regarding a fire safety issue at 985 N Boxelder Street. The line that runs past the building is too small for a fire hydrant. The property needs two fire hydrants to meet fire safety standards. The property owner has been working with the city to find the most cost effective way to comply with fire safety standards.

Wastewater Department Superintendent’s Report: Brigham Johnson gave the report. Some repairs had to be done on the head works grinder. A new vacuum truck needs to be purchased. Nap has been doing research on information for that.

Gas Department Superintendent’s Report: Weston Barlow gave the report. He has been working to get ready for the pipeline safety audit and responding to gas leak calls.

Office Manager Financial Report: Richard J. Barlow gave the report. He has been working on about 70 accounts that need to go to collections. Budgeting needs to be started for next year. He went over the financial reports.

#6 Pay Bills

Patrick Johnson moved to pay claims as they become due and funds become available.

Alan Dockstader seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#7 Finalize Standard Fuel Contract

Justin Barlow gave information regarding the history of the contract with Standard Fuel. One item on the contract was regarding the sales tax owed by Standard Fuel. \$26,075 was withheld from the payment pending proof of tax payment. Standard Fuel has provided proof of no taxes due in Arizona or Utah.

Brian Jessop moved to approve final payment of \$26,075 to Standard Fuel.

Ralph Johnson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Jacob Jessop	X		
Brian Jessop	X		
Sterling Jessop Jr.	X		
Ralph Johnson	X		
Moroni Johnson	X		
Patrick Johnson	X		
Alan Dockstader	X		

Motion carried.

#8 Large Purchases

None.

#9 Closed Executive Session

Not needed.

#10 Discussion of Pending or Contemplated Litigation, Claims, and Demands

Raymond reported that the retention money from Steve Guy was received.

#11 Other Business

The board invited Naomi Harker to address them. She asked for time to pay off a bill without penalties being charged. She is offering to pay a minimum of \$20 a month. The board directed her to the office staff to make arrangements.

With no other business, meeting adjourned at 7:23 A.M.